CITY OF SURPRISE

City Council Work Session Minutes
00 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, April 17, 2012 @ 04:00 PM

A. Call To Order

B. Roll Call

Mayor Wolcott called the **Special City Council Work Session** to order at 04:00 p.m. Surprise City Hall Council Chamber 16000 North Civic Center Plaza Surprise, Arizona 85374 , on **Tuesday, April 17, 2012.** Also in attendance with Mayor Wolcott were Vice Mayor Williams, Council Member Biundo, Council Member Alton, Council Member Villanueva, Council Member Woodard, and Council Member Hall.

Staff Present: City Manager, Chris Hillman, City Attorney, Michael Bailey, and City Clerk, Sherry Ann Aguilar.

C. Pledge of Allegiance

D. Special City Council Work Session Agenda:

#1. Presentation and discussion regarding draft FY2013 Financial Policies - NO ACTION

Chief Financial Officer McCarty gave a presentation regarding the Draft FY2013 Financial Policies.

Council Member Alton inquired about copies for the public and holding a work session regarding city fees.

Council Member Hall inquired about posting it on the website.

City Attorney Bailey stated that if Council wants to have a discussion on the specific amounts, that would be a separate item.

#2. Presentation and discussion regarding FY 2013 employee healthcare programs, including vendor contract recommendations and funding level recommendations for the self-insured medical/Rx plan from the Loss Trust Fund Board - NO ACTION

Chief Financial Officer McCarty gave a power point presentation relating to the FY2013 Health Care related programs for the employees and recommendations by the Loss Trust Fund Board.

Lilliana Childress, Human Resources Department explained each category in detail. Topics included: Wellness Goals and Strategies; Displayed 2012 Health & Wellness Calendar.

CFO McCarty reviewed the RFP process and received 5 -7 proposals. Their recommendation is to stay with Blue Cross/Blue Shield of Arizona.

Council Member Hall inquired about Segal's role.

Council Member Alton stated that we need to be more considerate of the employees.

Lilliana Childress & CFO McCarty reviewed the benefits history and the RFP's submitted and they Reviewed savings with Self Insured for dental & vision.

Mayor Wolcott inquired about an employee survey.

Council Member Alton asked for a fee schedule.

#3. Discussion regarding a review of the City's Boards and Commissions - NO ACTION

Council Member Biundo gave a powerpoint presentation regarding the City's Boards and Commissions. He also reviewed the feedback of the meeting with the Mayor and Council.

Vice Mayor Williams and Council Member Woodard reviewed the future action list.

Council Member Woodard commented that there needs to be a handbook created for each board/commission so that each new person coming on board knows what they are responsible for. He further stated that he would also like to establish a recognition program for these boards.

Council Member Alton inquired about consolidating some the boards.

Council Member Biundo stated that one of our major tasks is to really look hard and what the handbook should be.

Council Member Villanueva stated that he has heard complaints that Council doesn't listen.

Council Member Hall commented on not taking advice.

Council Member Biundo inquired about Council Member's role.

Council Member Hall commented on assigning a Council Member to each board.

Vice Mayor Williams passed out a white sheet to review for the Teen Advisory Board.

Mayor Wolcott commented on: renaming/reclassifying boards and commissions; looking at Planning & Zoning since they actually make recommendations and bringing this issue back for further discussion.

Council Member Hall stated that we need more connectivity with some of the other boards.

Public comments:

Ken Wright stated the following: key points mentioned came from a Saturday morning meeting with Woodard & Williams, their points were valid. They can have a handbook with duties, that's fine but they still don't have clear direction. Staff is clearly running the meetings and that's an issue.

Mayor Wolcott called for recess at 5:43 p.m. then reconvened at 5:53 p.m.

#4. Discussion regarding an update on the Council Policies and Procedures - NO ACTION

Update regarding the Council Policies and Procedures Handbook - City Attorney Bailey gave an overview. He stated that after reviewing the policy that was created a few years ago, it was clear there was redundancy since there is an employee policy in place, why create a separate policy.

Topics of concern:

Ethics complaints against Council; Clarification of sections 6 & 7 - Dealing with elections, meetings, etc. and discretionary fund policy.

Council Member Woodard stated that this could take another 6 weeks to vet the document issued tonight and compare with the current policy in place.

Mayor Wolcott asked that Council please review this sooner than later and that they send your recommendations to City Attorney Bailey.

#5. Discussion on contract number COS 12-027 a request for proposal to provide a turnkey delivery including the design, purchase, and installation of two VFD's for two 100 HP pumps at SPA 1 Water Reclamation Facility in the amount of $46,341.00 plus an owners contingency of $10,000.00. - NO ACTION

Public Works Director, Robert Beckley reviewed the COS 12-027 - Two pumps at SPA 1 Water Reclamation Facility.

#6. Follow up presentation and discussion regarding the proposed update of Surprise Municipal Code, Chapter 58 - NO ACTION

Public Works Director, Robert Beckley; Asst. Public Works Director, Rich Williams and Assistant City Attorney, Julie Kreigh presented a draft of Chapter 58 of the Surprise Municipal Code.

Council Member Alton commented on verifying suspended service.

Council Member Hall stated that our estimate is out of 912 houses and that 600 leave during the summer.

Vice Mayor Williams stated that he would advocate in favor of this to allow the homeowner the choice.

Council Member Villanueva commented on OTS issues with sewer lines and septic tanks.

E. Call To The Public:

Statement for the record by Bob Vukanovich

F. Adjournment:

Mayor Wolcott adjourned the Special City Council Work Session of April 17, 2012 at 6:46 p.m.

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Sharon R. Wolcott, Mayor

ATTEST:

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Sherry Ann Aguilar, City Clerk,

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Special City Council Work Session of **Tuesday, April 17, 2012.**

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Sherry Ann Aguilar, City Clerk,