



CITY OF SURPRISE
City Council Work Session Minutes
100 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, August 7, 2012 @ 04:00 PM

A. Call To Order

B. Roll Call

Mayor Wolcott called the **Special City Council Work Session** to order at 04:00 p.m. Surprise City Hall Council Chamber 16000 North Civic Center Plaza Surprise, Arizona 85374 , on **Tuesday, August 7, 2012**. Also in attendance with Mayor Wolcott were Vice Mayor Williams, Council Member Biundo, Council Member Alton, Council Member Villanueva, Council Member Woodard, and Council Member Hall.

Staff Present: City Manager, Chris Hillman, City Attorney, Michael Bailey, and City Clerk, Sherry Ann Aguilar.

C. Pledge of Allegiance

D. Special City Council Work Session Agenda:

Regular Agenda Item - Non-Public Hearing:

Introduction of Interim CFO, Cathy Gleason.

#2 Discussion and review of the Skyway, LLC Development Agreement - NO ACTION

Assistant City Manager Mihelich gave an overview of the proposed Skyway, LLC development and introduction of development agreement highlights and discussed project narrative.

Introduction of Mr. Moshe Silagi based out of California. He stated that he is hoping to break ground at the end of December and to hopefully be completed by next June.

Council Member Alton thanked Mr. Silagi for choosing Surprise and welcome the inventory to our City.

Vice Mayor Williams commented on general contractors; creation of jobs to hire contractors locally and communication with our residents.

Mr. Silagi stated that there are certain specifications but they will make every effort and that labor is the key to success.

#3 Presentation and discussion on the Valley Metro (RPTA) revised proposal of alternative Dial A Ride Transit service for the City of Surprise - NO ACTION

Public Works Director, Robert Beckley introduced the Valley Metro representatives and gave a quick recap of what was previously discussed.

Discussion took place regarding the Dial-A-Ride Service Agreement.

Council Member Woodard stated that the video and website material is a good idea then inquired about the folks that do not have access.

There is promotional outreach; press releases and 2 mailings to each DAR customers.

Council Member Alton asked for clarification regarding page 6 - Review rate structure; how long is this good for and the criteria for monitoring.

Council Member Villanueva asked for clarification regarding going outside the city limits.

Valley Metro - it is based on city staff.

Mayor Wolcott thanked staff and Valley Metro for their efforts to bring forward a benefit to the citizens of Surprise.

Public Comments:

Roland Winters: Is there an ADA component in the contract?

Valley Metro - Mobility Center; 25 ADA certified and currently the city does not have an ADA certified requirement.

Mayor Wolcott stated that this was made a priority at our last meeting.

Council Member Alton commented on doing an ADA certification outreach in Surprise and offer City Hall space for the training. He further stated that attended DAC meeting last night and that a lot of issues were discussed including the ADA Certification process.

Council Member Villanueva inquired about working with the school districts for ADA.

Council Member Hall asked for clarification regarding number of trips and number of denials.

Council Member Alton commented on charging some customers at a higher rate.

Mayor Wolcott spoke of better ways of providing services to those who are not disabled/medical challenges.

Council Member Woodard commented on the dial-a-ride buses.

#1 Continuation of discussion regarding the City's Boards and Commission Handbook Update - NO ACTION

Council Member Biundo opened the discussion by announcing that staff is passing out a draft for the

Council Commission Handbook. He further asked staff to review and give comments and suggestions to City Attorney Bailey by August 28th. He thanked Ken Lynch and staff for the design of the handbook and layout; City Manager Hillman for review and comments; City Clerk Aguilar and City Attorney Bailey for their efforts.

Council Member Woodard and Vice Mayor Williams highlighted sections of the presentation.

Discussion took place regarding training for all commissions.

Council Member Villanueva inquired about working with CDBG Grants.

Vice Mayor Williams spoke on the section relating to political activity, inclusion of Chair Designee in interviews; annual work plan requirement and semi-annual reports to Council.

Council Member Alton asked for clarification regarding commissions looking for funding.

Mayor Wolcott thanked Council for working on the detailed project and she is looking forward to working with our boards and commissions.

Michelle Hernandez spoke of the importance of televising; has a child with special needs and are homebound due to her disability and there are others in the Community with the same circumstances and many cannot make it to a meeting.

Alyson Cline spoke of education and training; contents and transportation issues.

Margaret Lieu - Vice-chair for the Arts Board thanked CM Biundo, Woodard and Williams for their efforts on the handbook. She spoke of bringing the handbook to the commissions before the finished date so that we can provide feedback.

Mayor Wolcott inquired about providing members with a copy.

City Attorney Bailey spoke of concerns with soliciting feedback and quorum issues.

Council Member Alton suggested working through the Chairpersons and stated that transparency is the name of the game and what we should follow.

Ken Wright spoke of efforts of three Council Members; a manual is something that should be followed; screening process; quorums and Chairpersons should run the meeting not a staff person.

Mayor Wolcott called for a break at 6:09 p.m.

#5 Development Impact Fee Study update presented by Red Oak Consulting - NO ACTION

Interim CFO, Cathleen Gleason introduced Pat Walker with Red oak Team for an update on the Development Impact Fee Study. A powerpoint presentation was reviewed.

Council Member Woodard inquired about IIP.

Council Member Hall inquired about the Advisory Committee.

Council Member Alton inquired about looking at other municipalities of similar size and service levels.

Pat Walker spoke of outline of service levels.

Council Member Biundo asked for clarification regarding variations of impact fees.

Council Member Alton inquired about outstanding balances, where we stand, balances in enterprise funds, payables and receivables. Per Council Member Alton this is an item that Council would like to see.

#4 Discussion and direction regarding HB2826, legislation concerning unified election dates.

#6 Discussion and presentation regarding process to update the Surprise Open Space, Facilities, Parks and Trails Master Plan - NO ACTION

City Planner, Bart Wingard gave an overview of the city's Open Space, Facilities, Parks and Trails Master Plan.

Council Member Alton expressed concern that the General plan Committee not be driven by staff, this committee was formed for this purpose.

ACM Mihelich commented that he fully agrees and explained the process for the General Plan.

Council Member Hall stated the following - he was involved with interviewing this committee, that they are very talented members and whether we like it or not, we are a sports city.

#7 Discussion and presentation to accept and grant budget authority for the FY10 UASI reallocation grant award in the amount of \$17,000. - NO ACTION

Chief White gave an overview of the FY10 UASI Reallocation grant award in the amount of \$17,000.

Council Member Hall inquired about meter enhancement.

#8 Discussion and presentation regarding Resolution number 2012-23, a resolution authorizing the City Manager to enter into an agreement with other West Valley cities to establish a Domestic Violence Fatality review team in accordance with A.R.S. Section 41-198 - NO ACTION

Chief Frazier gave a powerpoint presentation regarding West Valley Cities to establish a Domestic Violence Fatality Review Team. He stated that the proposed participants include: Avondale, Buckeye, Goodyear, El Mirage, Peoria, Tolleson and Wickenburg.

Council Member Hall suggested looking at the military process.

#9 Presentation and discussion regarding an Economic Development initiative and consideration for professional services for the FY2013 Legislative Session - NO ACTION

Intergovernmental Director, Michael Celaya gave an overview of the Economic Development Initiative

for professional services for the FY2013 Legislative Session.

Mr. Celaya commented that this is coming before Council since it exceeds the \$50,000 limit.

Council Member Hall inquired about sharing these costs with other agencies.

Council Member Biundo spoke of contracting with outside and measuring the scope of work.

City Manager Hillman stated that there is a possibility to get some other cities involved, but that we need to move forward on this issue because it's time sensitive.

Mayor Wolcott spoke of choosing the correct consultant to make sure they can get things through the legislature.

Council Member Alton stated that he doesn't think we should born the entire expense.

Council Member Hall commented on meeting with the consultant to discuss strategy. He further inquired about their success rate and their relationship with the Governor's Office.

Council Member Woodard is concerned with the amount of money that we are spending and it's only our first meeting of the new year.

Mr. Celaya recommended High Ground and spoke of their reputation and experience.

Council Member Hall inquired about their relationship with the Commerce Authority.

Mayor Wolcott stated that the key is the relationship with the Governor.

Council Member Villanueva inquired about their proposal.

Council Member Alton spoke of cost sharing and partnership.

#10 Presentation and discussion on COS 12-036 a contract between the City of Surprise and R P Companies Inc. for construction of utility access ports at Happy Trails, in the amount not to exceed \$183,648 (\$153,648 contract and owners contingency of \$30,000) - NO ACTION

Nick Mascia and Robert Beckley gave a presentation regarding a contract with RP Companies .

#11 Presentation and discussion from the Public Works Department regarding the 107th Ave. & Union Hills Drainage Project Inter-Governmental Agreement with the Flood Control District of Maricopa County for the design of the drainage improvements - NO ACTION

Public Works Director Beckley gave an overview powerpoint presentation. Michael Boule presented the details of the presentation he walked through the background and then discussed details of the Intergovernmental Agreement.

Council Member Hall inquired about the 25% cost share.

Council Member Alton stated that he was against this when it was first presented by the Flood Control

District and that there should be a way to channel the water to the Aqua Fria. He inquired about eminent domain capabilities.

Flood Control District - is looking at feasible options, need survey information to take it directly west to the river on the north side of Coyote Lakes.

Mayor Wolcott inquired about timeline.

Mr. Beckley stated that he wants to bring it back on August 21st for approval.

#12 Presentation and discussion on amendment 1 to COS 11-011 a Professional Services Agreement with Water Works Engineers for the design of a full scale pilot study utilizing Peracetic Acid for Total Trihalomethane Reduction at the South Wastewater Treatment Plant in the amount of \$45,752.50 - NO ACTION

Public Works Director Beckley turned over the presentation to Terry Lowe, Project Manager.

Council Member Alton asked for clarification regarding cost, mandates and cost effective.

Council Member Hall inquired about the pilot study.

#13 Presentation and discussion regarding the extension of the temporary sign policy - NO ACTION

Assistant City Manager Mihelich gave an explanation of the extension of the temporary sign policy.

Council Member Woodard suggested one of the three selections.

#14 Discussion regarding the City Council Policies and Procedures - MOVED TO A FUTURE MEETING

E. Call To The Public

Leo Mankiewicz, Chair of the General plan Advisory Committee will come before Council on the Committee's progress. A couple of issues have come up during this process. 1) Transparency of process. Expand website information. Have meetings video recorded and available for broadcast. 2) Flexibility of the process. The committee members are professional, and enthusiastic about participating. Would like to see if committee members can add things to the agenda if needed.

F. Executive Session - NONE

G. Adjournment

Mayor Wolcott adjourned the Special City Council Work Session of August 7, 2012 at 8:50 p.m.

Sharon R. Wolcott, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk,

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Special City Council Work Session of **Tuesday, August 7, 2012.**

Sherry Ann Aguilar, City Clerk,