CITY OF SURPRISE

City Council Work Session Minutes
00 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, September 18, 2012 @ 04:00 PM

A. Call To Order

B. Roll Call

Mayor Wolcott called the **Special City Council Work Session** to order at 04:00 p.m. Surprise City Hall Council Chamber 16000 North Civic Center Plaza Surprise, Arizona 85374 , on **Tuesday, September 18, 2012.** Also in attendance with Mayor Wolcott were Vice Mayor Williams, Council Member Biundo, Council Member Alton, Council Member Woodard, and Council Member Hall.

Staff Present: City Manager, Chris Hillman, City Attorney, Michael Bailey, and City Clerk, Sherry Ann Aguilar.

C. Pledge of Allegiance

D. Special City Council Work Session Agenda

#1 Review and input on the 2012 Disability Advisory Commission Strategic Plan - NO ACTION

Human Resources Director Reynolds opened discussion relating to the 2012 Disability Advisory Commission Strategic Plan.

Mr. John Yaeger led the powerpoint discussion.

A draft letter was distributed to Council as a tool for local businesses asking businesses to go over and beyond the ADA requirements and promoting a barrier free City.

Roland Winters DAC Member stated that there is no ADA requirement for stores and businesses to have an automatic door. He advised a local bank that they need an automatic door opener and it actually happened.

Mayor Wolcott thanked all of DAC for the work put into the strategic plan and stated that their recommendations are reasonable and aspirational.

Council Member Alton thanked staff for their efforts, and thanked the committee for taking on this task. He spoke in support of the television exposure for the residents of Surprise.

Vice Mayor Williams asked for clarification on the draft letter. He stated that he likes the website idea and connectivity piece of the plan.

Council Member Biundo stated that the boards/commission handbook will be coming forward for approval on September 25th that will outline the DAC being televised. As far as the letter, Economic Development can be helpful in sending this message out to our businesses.

Alison Cline stated that the letter will encourage businesses to take the next step to help out our residents and to tell them how much they are appreciated.

Council Member Woodard spoke of the difference a year has made for the DAC, lack of quorums; things are now coming together.

Council Member Hall questioned the parking ratios and type of business where ratios are not accommodating.

Mr. Yaeger spoke of two handicap spaces for new businesses and suggestions were made to make one of the spaces van accessible.

Mayor Wolcott suggested a joint effort with the Chamber of Commerce to promote "Above and Beyond" campaign.

Council Member Alton stated that Council is looking for televising and website.

Council Member Woodard spoke of a quarterly newsletter and using our Progress newsletter.

Roland Winters stated that televising is very important especially to residents cannot find a way to the meetings.

#2 Presentation and discussion regarding the proposed FY13 Capital Improvement Plan (CIP) project to install a temporary storm water mitigation basin at the northwest corner of 163rd Ave and Pat Tillman Blvd. - NO ACTION

City Engineer, Nick Mascia gave an overview of this item.

Council Member Alton stated that this should be the developer/land owners problem, not the City.

Mayor Wolcott stated that there are thousands of residents that are affected by flooding and that we need to look at this as an emergency and recoop the money as development comes in.

Council Member Alton inquired about paying back for street improvements.

Assistant City Manager Mihelich spoke of the City's growth in 2006-2007; the second owner of the property. He further stated that it would be unfair to have the property pay for drainage that they are not creating.

Council Member Woodard spoke of needing some restrictions on property use for future development.

#3 Presentation and discussion on COS12-038 a contract between the City of Surprise and Rummel Construction Inc. for the construction of the 175th Ave. & Bell

Rd. Drainage Channel in the amount not to exceed $74,160, a $61,800 contract with an owners contingency of 20% ($12,360). - NO ACTION

City Engineer, Nick Mascia gave an overview on this item.

#4 Presentation and discussion regarding contract amendment 1 to COS 10-024 a Professional Services Agreement with Carollo Engineering for the EPA Water Quality CIP Project # 21002 in the amount of $60,000. - NO ACTION

Public Works Director Beckley gave an overview for this item.

#5 Discussion regarding the update to the Surprise General Plan - NO ACTION

Assistant City Manager Mihelich gave an overview of the Surprise General Plan. A powerpoint presentation was reviewed.

Adam Copeland gave an overview of the GPAC meetings and open house event last Saturday. Held an open house last night in the Wittmann area and had over 200 people show up.

Robert Adams: sports in Surprise on the weekends will be a great opportunity to focus on families. This is a citizen driven effort. Folks want a family driven City. Live, work, play, grow old and have your grandkids here.

Council Member Woodard inquired about the Open House at Nadaburg.

Adam Copeland stated that there was confusion that we were out there to annex them.

Council Member Alton stated we need to not name any businesses.

Mayor Wolcott stated that these are possibilities, not promises.

Council Member Hall stated that he was very pleased to see a lot of families, kids at the open house. He asked if there is a minority view that needs to be talked about.

Council Member Alton spoke of the importance of the committee and televising the meetings.

Vice Mayor Williams stated that he likes the idea of the Soccer Open House.

Mayor Wolcott inquired about Transportation and Land Use Plan.

Mayor Wolcott stated that we need to make certain that there is no perception that the General Plan is tied to a bond like the last time it was presented to voters.

#6 Intergovernmental Relations Division 2nd Quarter update on grant related activities - NO ACTION

Janeen Gaskins gave an overview regarding 2nd quarter grant related activities, powerpoint presentation.

Mayor Wolcott spoke of gaining partnerships with other communities.

Council Member Woodard spoke of the plan on the first slide and considering eliminating work sessions.

#7 Presentation and discussion regarding the FY 2012 Post Audit work necessary to remedy the qualified audit opinion related to transactions arising from developer agreements, development fee collection and disbursement, and contracts - NO ACTION

CFO, Cathleen Gleason and members of the audit team gave an overview and status update regarding the FY2012 Post Audit. Topics includes: Development agreements; Development Fee Collection; Building Permits and Impact Fees; Disbursement and Contracts. General review has not highlighted anything significant, minor posting errors so far. Nothing major at this point. Very optimistic at this point in the review process.

CFO Gleason stated that we are not seeing large errors, most small items so far in the process.

#8 Discussion regarding unified election dates - NO ACTION

City Attorney Bailey gave an overview relating to HB2826 - Unified Elections Bill.

Recommend following through with 2013 election and come back at a later date with direction from Council.

Council Member Hall asked if this would be a 5 year term.

Council Member Alton asked if this is being contested by other municipalities.

Mr. Bailey spoke of Charter jurisdictions, possible repeal and new district lines.

Council Member Woodard spoke of Redistricting.

Vice Mayor Williams stated that the League Resolutions Committee recommendation was to receive clarification on the law for this bill and majority vote of this committee asked the League to repeal this bill.

#9 Discussion regarding council policies and procedures - NO ACTION

Council Member Woodard presented the handbook to Council this evening for review and to provide comments and suggestions back to the City Attorney by the first of October. He stated that he would like to wrap this up by the end of October.

Council Member Hall inquired about Investigations of Council.

Mayor Wolcott spoke of other cities policies; asked that Council take a look at these to see if they really need to be so detailed and asked the City Attorney to provide a redline document.

E. Call To The Public

F. Executive Session - None

G. Adjournment

Mayor Wolcott adjourned the Special City Council Work Session of September 18, 2012 at 7:00 p.m.

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Sharon R. Wolcott, Mayor

ATTEST:

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Sherry Ann Aguilar, City Clerk,

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Special City Council Work Session of **Tuesday, September 18, 2012.**

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Sherry Ann Aguilar, City Clerk,