

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

REGULAR MEETING MINUTES – APPROVED

SEPTEMBER 14, 2022 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Kent-Partridge called the Veterans, Disability, and Human Services Commission meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on September 14, 2022.

ROLL CALL

In attendance were Chair Julie Kent-Partridge, Vice Chair Steffen Hanzel, Commissioners Phillip Lair, Jennifer Quintero, Gwen Mendez, John Billcheck, Nickolas Kupper and Allison Wisniewski. (1 Vacancy)

Absent: Shawna Daigle and Harrylouis Rodriguez (excused).

PLEDGE OF ALLEGIANCE

STAFF PRESENT:

Human Service & Community Vitality Administrator Danielle Osborne, Housing & Community Services Supervisor Adam Lane, HSCV Director Seth Dyson, HSCV Assistant Director Deb Perry and Administrative Specialist Karina Caraveo were present.

CURRENT EVENTS REPORT

Chair Kent-Partridge reported on the following upcoming events:

- Medicare Workshop
 - Surprise Resource Center
 - Contact Lord Garcillano to register
- Surprise Memory Café
 - In-Person on the 4th Tuesday of every month at the Salvation Army, 17420 N. Ave of the Arts from 10:00 – 11:00 a.m.
 - Virtually on the 2nd Tuesday of every month from 10:00 – 11:30 a.m.
 - To receive a link or telephone number for the virtual group please call 623-832-6637
- Surprise Fiesta Grande
 - Saturday, October 8th from 5:00 p.m. – 10:00 p.m. at the original town site on Hollyhock St. & Grand Ave.
- Volunteers needed for Community Cleanup Day of Services
 - Saturday, October 15th from 8:00 a.m. – 12:00 p.m.

- City of Surprise Veterans Day Parade
 - Friday, November 11th at 10:00 a.m.
 - Parade will run along Bullard Ave between Paradise and Tierra Buena Lanes

Commissioner Kupper said that he attended the Mayor's Veterans Roundtable which he found to be a great resource for our Veterans. He thanked staff for putting this together.

Commissioner Wisniewski reported on the following upcoming event:

- Heroes Under The Stars at Rancho Milagro
 - 32905 N. 140th St. Scottsdale AZ. 85262
 - Saturday, November 5th from 4:30 p.m. – 7:30 p.m.

STAFF REPORT

Administrator Danielle Osborne reported the following:

- The Mayor's Veterans Roundtable was held in the month of August. Thanked the commissioners who've attended the meeting.
- Upcoming strategic initiatives in the upcoming Progress magazine - the upcoming SOS Program info session on October 18th and an announcement of the new Resource Satellite Hub.
- Invited the commission to participate in the city's upcoming Veteran's Day Parade on Friday, November 11th at 10:00 a.m.
- Asked for volunteers for the Surprise Fiesta Grande on Saturday, October 8th from 5:00 – 9:00 p.m. at the Original Town Site between Hollyhock St. and Grand Ave.
- Homeowners assist with various property maintenance services, including but not limited to landscaping, minor painting, and trash removal. To complete an application, visit www.surpriseaz.gov/dayofservice or call (623) 222-1522.

CALL TO THE PUBLIC:

None

CONSENT AGENDA

None

REGULAR AGENDA ITEMS - PUBLIC HEARING:

None

REGULAR AGENDA ITEMS - NON-PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the August 10, 2022 Veterans, Disability & Human Services Commission meeting minutes.

Commissioner Lair moved to approve the August 10, 2022 Veterans, Disability & Human Services Commission meeting minutes. Commissioner 2nd. 8 Yes votes. 2 Absent (Rodriguez, Daigle). 1 vacancy. Motion carried.

Item 2 – Citywide – Presentation and discussion pertaining to the Consolidated Annual Performance Evaluation Report (CAPER) PY 2021.

Housing & Community Services Supervisor Adam Lane made the presentation to the commission.

Chair Kent-Partridge asked for clarification on the planning & admin cost. Mr. Lane responded that the financial summary is broken down between CDBG and CDBG-CV funding.

Commissioner Kupper asked when the mentioned Housing Support Center will open to the public. Mr. Lane explained that it's currently under permitting review and tentatively scheduled to open in April 2023.

Item 4 – Citywide – Presentation and discussion pertaining to the services offered by Team Red, White & Blue.

Ms. Osborne stated that the presenter has asked to reschedule their presentation. The commission tabled this item.

Item 5 – Citywide – Discussion and possible action pertaining to the city's annual Getting Arizona Involved in Neighborhoods (G.A.I.N.) Night.

Ms. Osborne informed the commission that the Police Department is asking for assistance to help offset the candy and equipment costs and is extending a tabling opportunity to the commission.

After further discussion, the commission concluded that their sponsorship would be unrestricted.

Commissioner Lair moved to approve the sponsorship to the city's annual Getting Arizona Involved in Neighborhoods (G.A.I.N) Night at a cost not to exceed \$1,500.00. Vice-Chair Hanzel 2nd. 8 Yes votes. 2 Absent (Rodriguez, Daigle). 1 vacancy. Motion carried.

Item 6 – Citywide – Discussion and possible action pertaining to the FY2023 meeting calendar.

Ms. Osborne reminded the commission of their discussion about their October meeting date, where there was some indecision about the commissioner's availability.

Vice-Chair Hanzel moved to approve rescheduling of the October 2022 commission meeting from October 12th to October 19th. Commissioner Lair 2nd. 8 Yes votes. 2 Absent (Rodriguez, Daigle). 1 vacancy. Motion carried.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Dysart Community Center - School Programs

- SciTech Festival
- Mind 24/7
- Overview of legislative agendas from state representatives

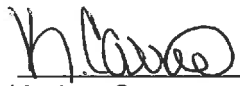
ADJOURNMENT:

Vice-Chair Hanzel made a motion to adjourn the meeting of the Veterans, Disability & Human Services Commission on September 14, 2022 at 6:49 p.m. Commissioner Kupper seconded the motion. The motion carried with 8 yes votes, 2 Absent (Rodriguez, Daigle). 1 vacancy.

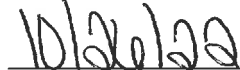

Danielle Osborne
HSCV Administrator
Julie Kent-Partridge
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:


Karina Caraveo, Commission Liaison

DATE:


10/26/22