



CITY OF SURPRISE
Veterans, Disability and Human Services Commission
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, October 11, 2023 @ 6:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Veterans, Disability and Human Services Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|--|
| 1. | Internal | Consideration and action pertaining to the September 13, 2023 Veterans, Disability and Human Services Commission meeting minutes. | Human Svcs and Comm Vitality |
| 2. | Citywide | Presentation and discussion pertaining to the services offered by Just Serve. | Human Svcs and Comm Vitality |
| 3. | Citywide | Discussion and possible action pertaining to the Surprise Police Department autism and cognitive training opportunity. | Human Svcs and Comm Vitality |
| 4. | Citywide | Discussion and possible action pertaining to a VDHS Commission Challenge Coin. | Human Svcs and Comm Vitality |
| 5. | Citywide | Discussion pertaining to a VDHS supported quarterly Disabilities Roundtable. | Seth Dyson
Human Svcs and Comm Vitality |
| 6. | Citywide | Discussion and possible action pertaining to the Fiscal Year 2024 Veterans, Disability & Human Services Commission budget. | Seth Dyson
Human Svcs and Comm Vitality |
- G. Other Business and Future Agenda Items
 - H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, October 4th, 2023 @ 1:30 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: October 11, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Internal
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the September 13, 2023 Veterans, Disability and Human Services Commission meeting minutes.

Motion:

I move to approve the September 13, 2023 Veterans, Disability and Human Services Commission meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:

1. 9.13.23 VDHS Commission Minutes - DRAFT
-

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES**

COMMISSION REGULAR MEETING MINUTES

September 13, 2023 / 6:00 PM

**City Council Chambers
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Steffen Hanzel called the Veterans, Disability, and Human Services Commission meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on September 13, 2023.

ROLL CALL

In attendance were Chair Steffen Hanzel, Commissioners Phillip Lair, Dr. Gwen Maxfield, Shawna Daigle, and John Billcheck.

Absences: Commissioners Julie Kent-Partridge and Nickolas Kupper

PLEDGE OF ALLEGIANCE

STAFF PRESENT:

Human Service & Community Vitality Director Seth Dyson and Assistant Director Deb Perry.

CURRENT EVENTS REPORT

Chair Hanzel reported on the following upcoming events:

- Surprise Area Interfaith Golden Rule breakfast will be held on September 28th. The Commission will present the first Community Legend Awards. RSVP required to attend.
- Fiesta Grande will be held Saturday, October 7th from 5:00-9:00p.m. at Mark Coronado Park. The event is free to attend.
- Surprise Police Department is hosting GAIN night on Saturday, October 21st from 5:30-8:30p.m. at Mark Coronado. The event is free to attend.
- Library Words on Wheels is a new program that will provide home delivery of books to homebound residents. Contact the Surprise Regional Library for more information.
- The Sci-Tech Festival will be held on November 18th in Mark Coronado Park parking lot from 10:00-2:00p.m. Exhibitors and Sponsors needed.

Commissioner Daigle reported that she attended the Abilities Expo. This expo is a display of organizations and vendors that assist those with physical disabilities. Was able to meet up with many groups and learn about some great resources. Invited them to attend the

future Disabilities roundtable

Commissioner Lair reported that the working group for the Veteran Event has decided on a day, received quotes for equipment, and sign-ups will be going out. At next roundtable meeting going to get share with veteran groups to encourage attendance.

STAFF REPORT

Director Seth Dyson reported that:

- A new liaison for the Commission has been hired and will be attending the next meeting.
- Retreat dates will be sent tomorrow to hold a final session for strategic planning.

CALL TO THE PUBLIC:

None.

CONSENT AGENDA:

None.

REGULAR AGENDA ITEMS - PUBLIC HEARING:

None.

REGULAR AGENDA ITEMS - NON-PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the August 9, 2023 Veterans, Disability & Human Services Commission meeting minutes.

Commissioner Lair moved to approve the August 29, 2023 Veterans, Disability & Human Services Commission meeting minutes. Commissioner Daigle seconded the motion. The motion passed with 5 Yes votes and 2 absent (Kent-Partridge, Kupper).

Due to the motion containing the incorrect date a new vote was taken.

Commissioner Lair moved to approve the August 9, 2023 Veterans, Disability & Human Services Commission meeting minutes. Commissioner Billcheck seconded the motion. The motion passed with 5 Yes votes and 2 absent (Kent-Partridge, Kupper).

Item 2 – Citywide – Consideration and action pertaining to the August 29, 2023 Veterans, Disability & Human Services Commission meeting minutes.

Commissioner Lair moved to approve the August 29, 2023 Veterans, Disability & Human Services Commission meeting minutes. Commissioner Maxfield seconded the motion. The

motion passed with 5 Yes votes and 2 absent (Kent-Partridge, Kupper).

Item 3 – Citywide – Presentation and discussion pertaining to the services offered by The Clothing Shop.

Maria Santiago made the presentation to the commission.

Item 4- Citywide – Presentation and discussion pertaining to the services offered by Team Red, White and Blue.

John Martinez made the presentation to the commission.

Item 5 – Citywide – Presentation and discussion pertaining to the Consolidated Annual Performance Evaluation Report for Program Year 2022.

Housing & Community Services Supervisor Adam Lane made the presentation to the commission.

Item 6 – Citywide – Consideration and action pertaining to the 2023 Veteran's Day Parade Grand Marshal.

Commissioner Billcheck advised the commission that the working group met to review the nominations. They used chose a veteran and someone with ties to Surprise as the criteria. The recommendation from the committee is Charles (Chick) Klein.

Commissioner Maxfield moved to approve Charles (Chick) Klein as the 2023 Veterans Day Parade Grand Marshal. Commissioner Lair seconded the motion. The motion passed with 5 Yes votes and 2 absent (Kent-Partridge, Kupper).

Item 7 – Citywide - Discussion pertaining to the Fiscal Year 2024 Veterans, Disability & Human Services Commission budget.

The commission discussed the FY2024 budget and the various expenditures expected for the year. The commission will finalize discussions at the next retreat.

Item 8 – Citywide - Discussion and possible action pertaining to the city's annual Getting Arizona Involved in Neighborhoods (GAIN) Night.

Commissioner Maxfield moved to approve a \$500 sponsorship in support of the GAIN Night Event. Commissioner Daigle seconded the motion. The motion failed with 2 Yes votes, 3 No votes (Billcheck, Hanzel, Lair), and 2 absent (Kent-Partridge, Kupper).

Commissioner Laird moved to approve an \$800 sponsorship in support of the GAIN Night Event. Commissioner Billcheck seconded the motion. The motion passed with 3 Yes votes, 2 No votes (Daigle, Maxfield), and 2 absent (Kent-Partridge, Kupper).

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Phoenix Restoration Church
- DES - navigation through system. Specifically DDD
- VDHS logo on screen saver

ADJOURNMENT:

Commissioner Lair moved to adjourn the meeting of the Veterans, Disability & Human Services Commission on September 13, 2023, at 7:51p.m. Commissioner Daigle seconded the motion. The motion passed with 5 Yes votes and 2 absent (Kent-Partridge, Kupper).

Seth Dyson
Director - Human Service & Community Vitality

Steffen Hansel
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Deb Perry
Assistant Director – Human Service & Community Vitality

DATE: _____



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: October 11, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to the services offered by Just Serve.

Motion:

Discussion

Background:

The commission will receive an overview of services offered by Just Serve.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: October 11, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and possible action pertaining to the Surprise Police Department autism and cognitive training opportunity.

Motion:

I move to approve \$_____ to support the Surprise Police Department autism and cognitive training.

Background:

The commission will receive information regarding a training opportunity for the Surprise Police Department.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

Financial impact and expenditures will not exceed \$10,000.

Budget Impact:

VDHS commission has \$10,000 allocated for FY24.

FTE Impact:

None

ATTACHMENTS:

1. Autism Presentation
-



BECOME AN AUTISM CERTIFIED CITY



IBCCES TRAINING

INTERNATIONAL BOARD OF CREDENTIALING
AND CONTINUING EDUCATIONS STANDARDS





BECOME AN AUTISM CERTIFIED CITY

AUSTIM TRAINING FOR LAW ENFORCEMENT & FIRST RESPONDERS



- 1 IN 6 PEOPLE HAVE SENSORY NEED OR DISORDER
- 1 IN 26 CHILDREN RE DIAGNOSED WITH AUTSIM CURRENTLY
- IT IS VITAL FOR FIRST RESPONDERS TO BE AWARE OF HOW TO INTERACT WITH AUTISTIC INDIVIDUALS IN THEIR COMMUNITY TO ENSURE THE BEST OUTCOMES FOR EVERYONE INVOLVED





BECOME AN AUTISM CERTIFIED CITY

TRAINING COMPETENCIES



TRAINING CREATED BY EXPERTS AS WELL AS AUSTISTIC ADULTS
TO BUILD UNDERSTANDING, PROMOTE EMPATHY, AND
ENCOURAGE EFFECTIVE COMMUNICATION

-COMPETENCY AREAS-

- WHAT IS AUTSIM?
- COMMUNICATION
- SAFETY
- SCENARIO BASED PRACTICES
- PARENT AND CAREGIVER PERSPECTIVE
- MANNERISMS





BECOME AN AUTISM CERTIFIED CITY

PROGRAMS BENEFITS



- SELF PACED ONLINE TRAINING-
- LEARN VITAL INFORMATION-
- BE PREPARED FOR REAL LIFE SCENARIOS-
- IMPROVED COMMUNITY ENGAGEMENT & OUTCOMES-





BECOME AN AUTISM CERTIFIED CITY

PROGRAM DELIVERY



- PROGRAM IS ACCESSIBLE VIA INTERNET IN A SECURE LMS, AS WELL AS FLEXIBILITY TO BE PART OF IN PERSON TRAINING
- INCLUDES MANDATORY COMPETENCY EXAMS TO ENSURE COMPREHENSION AFTER TRAINING – MUST PASS WITH 80% OR BETTER
- REPORTING / TRACKING AVAILABILITY ON EXAM AND TRAINING COMPLETION VIA LIVE DASHBOARD FOR DEPARTMENT MANAGEMENT





BECOME AN AUTISM CERTIFIED CITY

IBCCES TESTIMONIALS



"The Gilbert Police Department is pleased to become autism certified through IBCCES. We value our relationship and trust with the community and this training provides valuable knowledge for our employees to better understand the needs of the autistic community. We look forward to finding new opportunities to connect with our community to further enhance the professionalism of our department." - *Michael Soelberg, Gilbert Police Chief*

"As we launch the Queen Creek Police Department, we must be promoting an inclusive environment for people of all abilities. This certification is one example of the extensive training our officers have completed to better serve the Queen Creek community. It furthers our officers' ability to interact with autistic individuals and furthers our commitment to connect, engage and succeed together." - *Police Chief Randy Brice*





BECOME AN AUTISM CERTIFIED CITY

SURPRISE PD PROPOSED PATCH FOR AUTISM AWARENESS MONTH





BECOME AN AUTISM CERTIFIED CITY

SURPRISE PD PROPOSED PATCH FOR AUTISM AWARENESS MONTH





CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: October 11, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and possible action pertaining to a VDHS Commission Challenge Coin.

Motion:

I move to approve the challenge coin design as discussed.

Background:

The commission will continue the discussion of the creation of a VDHS challenge coin.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any Veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

Expenditures will not exceed \$10,000.

Budget Impact:

VDHS has \$10,000 allocated for FY24.

FTE Impact:

None

ATTACHMENTS:

1. VDHS Challenge Coins - Options sheet
-

Challenge Coin

OPTION 1



Front



Back

OPTION 2



Front



Back



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: October 11, 2023
Submitting Department: Human Svcs and Comm
Vitality
Staff Recommendations:

Contact Person: Seth Dyson, DIRECTOR - HSCV
District: Citywide

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to a VDHS supported quarterly Disabilities Roundtable.

Motion:

Discussion only.

Background:

The commission will be discussing the possibility of implementing a new quarterly Disabilities Roundtable.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: October 11, 2023
Submitting Department: Human Svcs and Comm
Vitality
Staff Recommendations:

Contact Person: Seth Dyson, DIRECTOR - HSCV
District: Citywide

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Discussion and possible action pertaining to the Fiscal Year 2024 Veterans, Disability & Human Services Commission budget.

Motion:

I move to approve the Fiscal Year 2024 Veterans, Disability & Human Services Commission budget.

Background:

This item is to allow the commission to discuss allocating the budget to its various objectives, goals and events for Fiscal Year 2024.

Objective Analysis:

This item allows for the Commission to discuss how they would like to allocate the available funds for Fiscal Year 2024.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

Expenditures will not exceed \$10,000 for FY24.

Budget Impact:

The VDHS Commission allocated budget for FY24 is \$10,000.

FTE Impact:

None

ATTACHMENTS:

1. FY24 VDHS budget worksheet
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FY2024 VDHS Budget Summary

Total Budget	\$	10,000.00
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Expenditures

Commission Retreat

Food	\$	115.00
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SOS Training Sessions	\$	300.00
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Food		
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Supplies		
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GAIN Night	\$	1,000.00
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Sponsorship		
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Candy/Give Aways for table		
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Veterans Event	\$	5,000.00
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Tables/Chairs/Tents		
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Food		
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Supplies		
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Flyers/Advertising		
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Trash cans		
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Fiesta Grande/Tabling

Candy/Give Aways for table		
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Everyone Needs Campaign	\$	100.00
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Advertising (social media)		
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Challenge Coin

Production	\$	1,000.00
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Legends Plaques

Production	\$	200.00
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Disability Roundtable

Food	\$	1,000.00
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Training		
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Total Expenses	\$	<u>8,715.00</u>
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