



CITY OF SURPRISE
Education Subcommittee
16000 N. Civic Center Plaza
Surprise, AZ 85374

Thursday, September 14, 2023 @ 3:15 PM
COUNCIL CHAMBERS OVERFLOW ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Education Subcommittee Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Citywide Consideration and action to approve the Education Subcommittee Meeting Minutes of May 25, 2023. Mike Hoover
City Manager Office

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Citywide Review and discussion of Career Development Roadmap. None
City Manager Office

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

- I. Adjournment

POSTED: Tuesday, September 12, 2023 @ 1:15 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.

CITY OF SURPRISE
Education Sub-Committee Meeting
16000 North Civic Center Plaza
Surprise, AZ 85374

Thursday, May 25, 2023 – 3:00 p.m.

CALL TO ORDER

Chair Councilmember Hastings called the **Education Sub-Committee Meeting** to order at 3:02 p.m. at Surprise City Hall, Overflow Room, 16000 North Civic Center Plaza Surprise, Arizona 85374, on Thursday, May 25, 2023.

ROLL CALL

Councilmember Jack Hastings, Chair, Councilmember Aly Cline, Committee Member, Mike Hoover, Assistant Director of Economic Development, Committee Member, Seth Dyson, Human Service & Community Vitality Director, Committee Member.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS AND REPORTS

None.

STAFF REPORTS

None.

STAFF PRESENT

Kirsten Hall, Economic Development Project Manager, Kris Cassens, Economic Development Operations Specialist, Danielle Osborne, Community Initiatives Supervisor, Kasey Peterson, Human Resources Manager, Jackie Moucheron, Staff Liaison, Genevieve Martin Del Campo, Staff Liaison.

CALL TO THE PUBLIC

None.

REGULAR AGENDA ITEM

1. Consideration and action pertaining to the approval of the December 13, 2022, Education Sub-Committee meeting minutes:

Councilmember Aly Cline moved to approve the December 13, 2022, Education Sub-Committee Meeting minutes and Committee Member Mike Hoover seconded the motion. Motion carried 4-0.

2. Discussion item: Discussion and review of preliminary workforce and education roadmap recommendation:

Mike Hoover gave an overview of the preliminary workforce and education roadmap recommendation.

3. Discussion item: Discussion pertaining to West-MEC new adult education Fall 2023 programming:

Mike Hoover gave an overview of the West-MEC new adult education Fall 2023 programming.

Councilmember Aly Cline asked how the City would work with the Communications Department to provide information about our scholarship opportunity. Mike responded that there will be a Mayor's Roundtable event later in June, which will be used as direct marketing to get the program information out in a big way. Councilmember Cline responded that it is great that adult education will be offered and available and that it will benefit numerous people.

4. Discussion item: Discussion pertaining to Estrella Community College CTE approved scholarship program:

Mike Hoover gave an overview of the agreement with Estrella Mountain Community College.

Paula Livingston with Estrella Mountain Community College gave an overview of the programs offered within the CTE scholarship program.

Councilmember Aly Cline asked how this program fits with Ottawa and ASU/ASU West courses. Mike responded that this program will enhance the degree received from Ottawa to show more specifics toward the industry. He further stated that one of the outreaches that Ottawa is doing now is sharing all of the programs that are available to their students as graduates.

Councilmember Aly Cline asked if there is any conflict with the ASU tech program. Paula responded that the courses would transfer to ASU and NAU.

Seth Dyson asked if the City would share some of the costs from the semiconductor technician scholarship program. Paula responded that Estrella Mountain Community College had secured funding for the first year from the Arizona Commerce Authority and the Office of Economic Opportunity. She further stated that they are trying to reengage with them, but that is not secured, and this program will help specifically with the City's population. Councilmember Cline asked how much it costs. Paula responded it is \$97 for three credits, so the total cost is under \$300.

Jonathan Robles with Estrella Mountain Community College gave an overview of the Maricopa Community College Foundation and its administrative processes to help students easily navigate the program.

Councilmember Aly Cline asked when we might go live with this pilot program. Mike responded that he would like to see it active within the next four weeks. Councilmember Cline asked when the school's semester starts. Paula responded that fall enrollment is open, and the fall semester will start in August.

Seth Dyson requested Paula's help and guidance to put together an FAQ for residents interested in the program.

Councilmember Aly Cline thanked the Economic Development and Human Service & Community Vitality departments for their hard work with this program.

OTHER BUSINESS AND FUTURE AGENDA ITEMS

Discussion pertaining to an update on the youth scholarship opportunity.

Discussion pertaining to information regarding the SciTech Festival.

Discussion pertaining to possibly adding a representative from Human Resources as a committee member.

EXECUTIVE SESSION

None.

ADJOURNMENT

Councilmember Hastings motioned to adjourn the meeting at 3:49 p.m. and Councilmember Cline seconded the motion. Motion carried 4-0.

ATTEST:

Councilmember Jack Hastings, Chair

Jackie Moucheron, Staff Liaison

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Education Sub-Committee Meeting of **Thursday, May 25, 2023.**

Sherry Ann Aguilar, City Clerk, MMC



CITY OF SURPRISE
Education Subcommittee

Council Meeting Date: September 14, 2023 Contact Person:
Submitting Department: City Manager Office District: Citywide
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Review and discussion of Career Development Roadmap.

Motion:

None

Background:

The committee has reviewed a career development roadmap in FY23. The roadmap includes items related to college scholarships, CTE scholarships, youth internships, city jobs promotion, and jobs fairs.

Objective Analysis:

The committee work related to education and workforce development is consistent with industry/market needs and educational offerings.

Policy Compliant:

The committee work is supported by the City Council Strategic Plan and FY23 City Council action for scholarship and workforce development.

Financial Impact:

The implementation of committee work is distributed across the three department leads in HR, ED, and HSCV;

Budget Impact:

The major funding source for the scholarships and workforce development are derived from the annual ED contingency fund. The fund has not been adversely impacted by the new edu/wkfc programs.

FTE Impact:

ATTACHMENTS:

1. Surprise Career Dev Scholarships_UPD 8-28-23
 2. Career Development Programs Timeline Sept 5
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CITY OF SURPRISE

CAREER DEVELOPMENT FUND



Qualifying students must meet at **LEAST ONE** of these requirements:

Currently a Surprise resident

Currently work for an employer located in Surprise

Currently enrolled or graduated in past 24 months from a public or private school in Surprise

SCHOLARSHIP PROGRAMS AVAILABLE

Estrella Mountain Community College

Applied Technology
programs start January 2024

CLASSES

FRONT-END & BACK-END CODING | ROBOTICS
MECHANICAL SYSTEMS | ELECTRICAL SYSTEMS
SEMICONDUCTOR TECHNICIAN | AUTOMATED
INDUSTRIAL TECHNOLOGY I & II

WHAT'S COVERED

THE SCHOLARSHIP COVERS ALL TUITION COSTS AND MATERIALS.

For assistance registering, email appliedtech@estrellamountain.edu

West-MEC

**Dental Assistant
Adult Education Program**
program starts 10.23.23

WHAT'S COVERED

ENTIRE COST OF THE PROGRAM.
SCHOLARSHIP PAYS 80% UP FRONT, REFUNDS THE REMAINING 20% UPON SUCCESSFUL COMPLETION OF THE PROGRAM.

For assistance registering, email adulded@west-mec.edu

GET STARTED TODAY >> surpriseaz.gov/Scholarships





SURPRISE
ARIZONA

City of Surprise - DRAFT

Surprise Career Development Programs FY24

