



CITY OF SURPRISE
Veterans, Disability and Human Services Commission
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, September 13, 2023 @ 6:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Veterans, Disability and Human Services Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|--|--|--|
| 1. | Internal | Consideration and action pertaining to the August 9, 2023 Veterans, Disability & Human Services Commission meeting minutes. | Human Svcs and Comm Vitality |
| 2. | Internal | Consideration and action pertaining to the August 29, 2023 Veterans, Disability & Human Services Commission meeting minutes. | Human Svcs and Comm Vitality |
| 3. | Citywide | Presentation and discussion pertaining to the services offered by the Clothing Shop. | Human Svcs and Comm Vitality |
| 4. | Citywide | Presentation and discussion pertaining to the services offered by Team Red, White & Blue. | Human Svcs and Comm Vitality |
| 5. | Citywide | Presentation and discussion pertaining to the Consolidated Annual Performance Evaluation Report for Program Year 2022. | Human Svcs and Comm Vitality |
| 6. | Citywide | Consideration and action pertaining to the 2023 Veteran's Day Parade Grand Marshal. | Human Svcs and Comm Vitality |
| 7. | Citywide | Discussion pertaining to the Fiscal Year 2024 Veterans, Disability & Human Services Commission budget. | Seth Dyson
Human Svcs and Comm Vitality |
| 8. | Citywide | Discussion and possible action pertaining to the city's annual Getting Arizona Involved in Neighborhoods (G.A.I.N.) Night. | Seth Dyson
Human Svcs and Comm Vitality |
| G. | Other Business and Future Agenda Items | | |

H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, September 7, 2023 @ 10:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 13, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Internal
Vitality
Staff Recommendations:

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the August 9, 2023 Veterans, Disability & Human Services Commission meeting minutes.

Motion:

I move to approve the August 9, 2023 Veterans, Disability and Human Services Commission meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:

1. 8.9.23 VDHS Commission Minutes - DRAFT
-

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES**

COMMISSION REGULAR MEETING MINUTES

August 9, 2023 / 6:00 PM

**City Council Chambers
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Julie Kent-Partridge called the Veterans, Disability, and Human Services Commission meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on August 9, 2023.

ROLL CALL

In attendance were Chair Julie Kent-Partridge, Vice-Chair Steffen Hanzel, Commissioners Phillip Lair, Dr. Gwen Maxfield, John Billcheck, and Nickolas Kupper.

Commissioner Shawna Daigle arrived at 6:15 p.m.

PLEDGE OF ALLEGIANCE

STAFF PRESENT:

Human Service & Community Vitality Director Seth Dyson, Assistant City Attorney Hobie Wingard, Recreation Supervisor James Schultz, Recreation Supervisor Daniel Luvisi, and Executive Management Assistant Karina Caraveo.

CURRENT EVENTS REPORT

Chair Kent-Partridge reported on the following upcoming events:

- Adaptive Adult Social
 - Sierra Montana Recreation Center
 - Friday, August 18, 2023, at 6:30 p.m.
 - Sign up by calling 623-222-2600
- Adaptive Bingo
 - Virtual
 - Thursday, August 24, 2023, at 6:00 p.m.
 - Sign up by calling 623-222-2600
- Residential Waste Cleanup
 - Northwest Regional Landfill
 - Saturday, September 9, 2023 from 7:00 a.m. – 1:00 p.m.
- City offices will be closed in Observance of Labor Day
 - Monday, September 4, 2023

- Attended:
 - WeRide Travel Demo
 - 1 year anniversary of 988 Suicide and Crisis Lifeline

Commissioner Dr. Maxfield reported on the following upcoming events:

- Clothing Store
 - Donations accepted.
 - For more information contact Maria Sanchez at 623-414-5914

Commissioner Lair reported on the following upcoming events:

- Attended Veterans Day event planning

STAFF REPORT

- West Valley Housing Assistance Center is now open
- Surprise Area Interfaith & Golden Rule Community Celebration
 - Thursday, September 28, 2023 at 8:00 a.m.
 - Dysart School District Administration Building
 - RSVP is required
- G.A.I.N. Night Event
 - Saturday, October 21, 2023
- FY23 Human Services offered
 - 11,881 people served out of Surprise Resource Center
 - \$5.1 million in support for residents out of Community Action Program (CAP) services.
 - 1,100 people served by Arizona@Work
 - 100 people supported by Interfaith Homeless Emergency Lodging Program (I-Help) services
 - 121 veterans and families served by AmeriCorps Veterans Services
- Provided the commission with FY2023 VDHS Budget Summary

CALL TO THE PUBLIC:

None.

CONSENT AGENDA:

None.

REGULAR AGENDA ITEMS - PUBLIC HEARING:

None.

REGULAR AGENDA ITEMS - NON-PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the selection of the Veterans, Disability, and Human Services Commission Chair.

Assistant City Attorney Wingard explained the nominations and voting procedures to the commission.

Chair Kent-Partridge opened the floor for nominations.

Commissioner Dr. Maxfield nominated Steffen Hanzel.

Commissioner Kupper nominated Phillip Lair.

The Commissioners submitted their votes. Phillip Lair received two votes (Kupper, Lair), Steffen Hanzel received five votes (Daigle, Billcheck, Kent-Partridge, Hanzel, Dr. Maxfield). Steffen Hanzel was selected as the Veterans, Disability, and Human Services Commission Chair.

Item 2 – Citywide – Consideration and action pertaining to the selection of the Veterans, Disability and Human Services Commission Vice-Chair.

Chair Hanzel nominated Shawna Daigle.

Commissioner Lair nominated Nickolas Kupper.

Commissioner Kent-Partridge nominated Dr. Gwen Maxfield

The Commissioners submitted their votes. Shawna Daigle received two votes (Daigle, Hanzel), Dr. Gwen Maxfield received two votes (Dr. Maxfield, Kent-Partridge), Nickolas Kupper received three votes (Kupper, Lair, Billcheck). Assistant City Attorney Wingard advised repeating the process until a majority vote is reached.

The Commissioners submitted their votes. Shawna Daigle received two votes (Daigle, Hanzel), Dr. Gwen Maxfield received two votes (Dr. Maxfield, Kent-Partridge), Nickolas Kupper received three votes (Kupper, Lair, Billcheck). Assistant City Attorney Wingard advised because the nominations are the same as prior voting, two votes would be made to have two finalists.

The Commissioners voted between Dr. Gwen Maxfield and Shawna Daigle. Shawna Daigle received two votes (Daigle, Hanzel), Dr. Gwen Maxfield received five votes (Kent-Partridge, Kupper, Lair, Billcheck, Dr. Maxfield).

The Commissioners voted between Nickolas Kupper and Dr. Gwen Maxfield. Nickolas Kupper received four votes (Daigle, Billcheck, Kupper, Lair), Dr. Gwen Maxfield received three votes (Hanzel, Dr. Maxfield, Kent-Partridge). Nickolas Kupper was selected as the Veterans, Disability and Human Services Commission Vice Chair.

Item 3 – Citywide – Consideration and action to the June 14, 2023 Veterans, Disability & Human Services Commission meeting minutes.

Commissioner Billcheck moved to approve the June 14, 2023 Veterans, Disability & Human Services Commission meeting minutes. Commissioner Dr. Maxfield seconded the motion. The motion passed with 7 Yes votes.

Item 4- Citywide – Consideration and action pertaining to approval of the recommended nominees for the Community Legend Awards Program.

Chair Hanzel provided an overview of the Community Legend Awards Program.

Commissioner Kupper moved to approve the Community Legend Awards as presented. Commissioner Daigle seconded the motion. The motion passed with 7 Yes votes.

Item 5 – Citywide – Discussion pertaining to the selection process of the Veteran's Day Parade Grand Marshal.

Recreation Supervisor Daniel Luvisi asked the commission to participate in the selection of the Veterans Day Parade Grand Marshal.

After further discussion, the commission agreed to pursue their selection at upcoming meetings.

Item 6 – Citywide - Discussion pertaining to the creation of a VDHS Challenge Coin.

AmeriCorps Program Navigator Allie Wisniewski made the presentation to the commission.

Chair Hanzel suggested including the city logo and the commission's name on the challenge coin rim.

Vice-Chair Kupper suggested using brass colors.

Commissioner Dr. Maxfield suggested including "In God We Trust" wording.

Item 7 – Citywide - Discussion pertaining to the Veterans, Disability & Human Services Commission Strategic Plan.

Chair Hanzel asked the commission to review the existing commission's strategic plan for potential amendments and updates. Commissioner Kent-Partridge agreed.

After further discussion, the commission agreed to hold a separate meeting to further discuss the changes to the Veterans, Disability & Human Services Commission Strategic Plan.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Accessible mailboxes

- Commission name change
- Team building social events
- Presentation from Solari
- Parks & Recreation briefing to upcoming parks
- Community Needs Assessment revision

ADJOURNMENT:

Commissioner Kupper moved to adjourn the meeting of the Veterans, Disability & Human Services Commission on August 9, 2023, at 7:26 p.m. Commissioner Dr. Maxfield seconded the motion. The motion passed with 7 Yes votes.

Seth Dyson
Director - Human Service & Community
Vitality

Steffen Hansel
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Karina Caraveo
Executive Management Assistant

DATE: _____



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 13, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Internal
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the August 29, 2023 Veterans, Disability & Human Services Commission meeting minutes.

Motion:

I move to approve the August 29, 2023 Veterans, Disability and Human Services Commission meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

None

ATTACHMENTS:

1. 8.29.23 VDHS Commission Minutes Draft
-

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

REGULAR MEETING MINUTES – draft

August 29, 2023 / 6:00 PM

**City Council Overflow Room
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Steffen Hanzel called the Veterans, Disability, and Human Services Commission meeting to order at 5:43 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on August 29, 2023.

ROLL CALL

In attendance were Chair Steffen Hanzel, Vice-Chair Nickolas Kupper, Commissioners Julie Kent-Partridge, John Billcheck, and Shawna Daigle. Commissioner Gwen Maxfield arrived at 6:30 p.m. and Commissioner Phillip Lair arrived at 7:00p.m.

PLEDGE OF ALLEGIANCE

STAFF PRESENT:

Human Service & Community Vitality Director Seth Dyson

CURRENT EVENTS REPORT

- None

STAFF REPORT

- None

CALL TO THE PUBLIC:

None

CONSENT AGENDA

None

REGULAR AGENDA ITEMS - PUBLIC HEARING:

None

REGULAR AGENDA ITEMS - NON-PUBLIC HEARING:

Item 1 – Citywide – Presentation and discussion on Arizona open meeting laws, conflicts of interest, and gifts.

Director Dyson made the presentation to the commission.

Item 2 – Citywide – Discussion and possible action regarding the Grand Marshal Nomination and selection process.

Commissioners discussed eligibility criteria of the grand marshal selection process, which resulted in the following direction:

- Nominations to open the 4th of July and remain open until Labor Day of each year
- A working group of the VDHS Commission will convene immediately after Labor Day to make recommendations to the full Commission, which should be heard in September of each year
- Nominations are preferred to have a Surprise connection
- Nominations should be connected to Veterans somehow
- Commission to establish rubric for future selection processes
- Press release highlighting the grand marshal and their background is recommended
- Commissioners cannot nominate
- No self nominations allowed
- Grand Marshal shall not have received the Individual Community Legend Award within the past three years
- Grand Marshal can be a future Community Legend recipient

Item 3 – Discussion pertaining to the Veterans, Disability & Human Service Commission's Strategic Plan.

Commission discussed the current strategic plan, what they'd like to keep and what they would like to change. Robust conversation occurred and a decision to reconvene was made at the end of the item to a date which is TBD.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

Future business request: Bring in a Luke AFB Commander/Representative to present to the Commission their greatest needs.

ADJOURNMENT:

Vice-Chair Kupper made a motion to adjourn the meeting of the Veterans, Disability & Human Services Commission on August 29, 2023 at 9:35 p.m. Commissioner Maxfield seconded the motion. The motion passed with 7 Yes votes.

Seth Dyson
HSCV Director

Steffen Hanzel
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Seth Dyson, HSCV Director

DATE: _____



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 13, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to the services offered by the Clothing Shop.

Motion:

Discussion

Background:

The commission will receive an overview of services offered by the Clothing Shop.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 13, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to the services offered by Team Red, White & Blue.

Motion:

Discussion

Background:

The commission will receive an overview of services offered by the RWB Veteran Chapter.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:

1. Team RWB Presentation 2023
-



Meet the Presenter: Eagle Leader John Martinez

Phoenix, AZ Chapter



US Army Veteran



The Situation

Every year, more than 250,000 active duty service members transition out of the military, joining the 3.5 million post-9/11 veterans already living in communities nationwide.



They face many challenges including isolation, weight gain, lack of purpose, and other health issues.



Helping the Veteran Population

**MISSION
POSSIBLE**

MISSION: ENRICHING VETERANS' LIVES

VISION: CREATE AMERICA'S LEADING
HEALTH & WELLNESS COMMUNITY FOR
VETERANS

Team RWB connects veterans to their
community
through physical and social activities.



How RWB supports Veterans

Transitioning to Civilian Life: Many Veterans carry the Mission-First mindset neglecting their health & well-being + veterans have a sense of loss of *military camaraderie*.

We Believe: Veterans are America's most resilient citizens — and it's time for more veterans to prioritize their well-being first.

The Journey: RWB creates *inclusive* events incorporating socialization & physical fitness. RWB focuses on building a healthier lifestyle because a strong focus on mental and physical health is critical to ensuring veterans' **best days are ahead**.

Community: RWB local chapters host regular fitness activities, social gatherings, & community service events which facilitate stronger connections within their community & among members.

RWB is the antidote to the isolation veterans face.

Anybody who supports our **MISSION & VISION** can join! (civilians, spouses, etc)



This is Team Red, White & Blue (video)



PROOF



WEAR THE EAGLE

**“The sense of belonging,
camaraderie, and
inclusiveness that Team
RWB provides is exactly
what I was missing and
what I needed after I
retired. There’s no other
place I’d rather be.”
— MATT, AIR FORCE
VETERAN**



What do you mean by 'enriching veterans' lives'?

Enrichment = Health + People + Purpose



OUR ETHOS



WELCOME TO
**EAGLE
NATION**



WE ARE ACTIVE & ENGAGED



192

LOCATIONS ACROSS
THE COUNTRY



204,507+

TOTAL
MEMBERS



230,636

NATIONAL EVENT
ENGAGEMENTS

Sampling of Enrichment Activities



benevolence/community

functional-fitness

kayaking

shooting-range

yoga

virtual 9/11run

coffee/social

parades hike wod

walk ruck

patriotic-hikes

happy-hour/dinners

flag-carry

namas-day



RWB in Action - Phoenix Veterans Day Parade



TEAM RWB Upcoming Events

November:

- WOD for Warriors
- Spartan Trifecta Race
- Phoenix Veterans Day Parade
- Veterans Day 5K/10K race
- Rock the Trot 5K/10K

December:

- Granite Mountain Hotshot Hike in Yarnell, AZ
- Picacho Peak Hike
- Wreaths Across America

On-Going

- Monthly Socials
- Silent Sundays
- Dark & Early Donut Event
- Weekly Virtual Events (on APP)



Past Challenges Themes



BATTLE OF THE BRANCHES

2721 1364 1014 883 612 104



TAG TEN TAKE TEN

#RWBpledge10



Join Team RWB and Starbucks in supporting veterans' mental health & wellness on Veterans Day.



TEAM RWB OLYMPICS WINNING CHAPTERS



GOLD

COLORADO SPRINGS

SILVER

FORT WAYNE

BRONZE

PLATTEVILLE

OVERALL



MOVE

PTSD AWARENESS DAY CHALLENGE



WEAR RED TO GIVE RED

#WR2GR

EAGLE EXPEDITIONS

Throughout 2023, Team RWB Eagles will have the opportunity to embark on epic adventures.



Olympic Mountains, WA -
Backpacking

Silver Bay, NY – Yoga retreat

Grand Canyon - Rim to Rim

Smoky Mountain - Backpacking

Boundary Waters, MN – Water
sports



Volunteer Leadership Opportunities - Get Involved



**HAVE WHAT
IT TAKES TO
BE A VOLUNTEER
EAGLE LEADER?**



**JOIN OUR VOLUNTEER
LEADERSHIP TEAM**



**YOU MAKE A LIVING
BY WHAT YOU GET.
YOU MAKE A LIFE
BY WHAT YOU GIVE.**

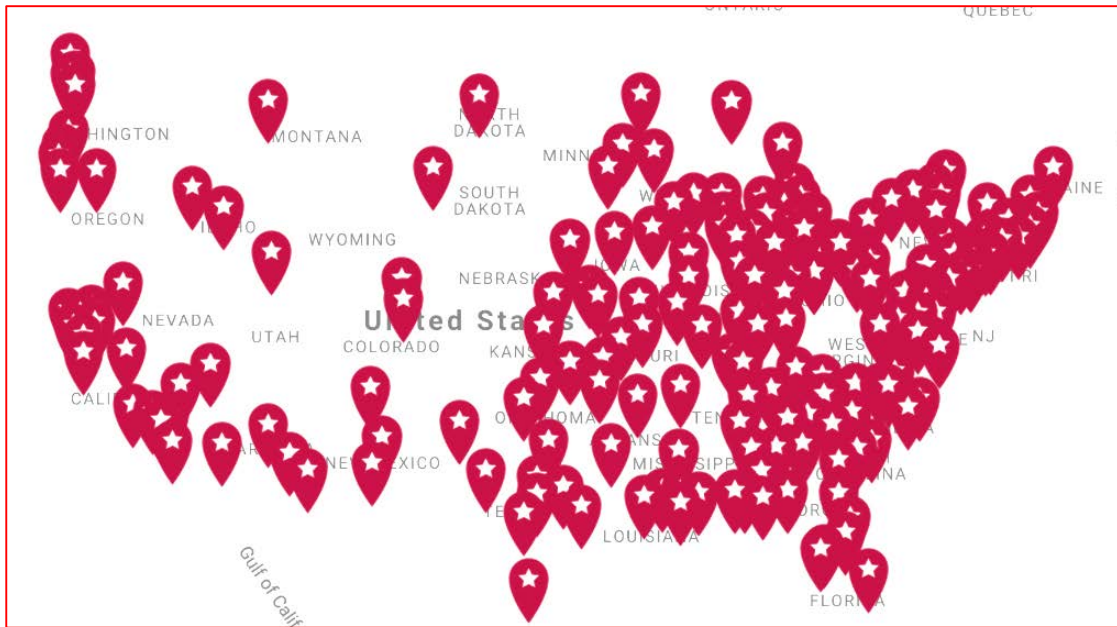
Volunteers are the backbone of Team RWB. Volunteers do everything from planning special events to leading regular activities for veterans & community members.

You can make a difference whether you have one hour to spare or many hours each month, there's a volunteer opportunity that fits your interests & skills.

Our National Presence



Our Local Reach



200 Chapters

For a full list in your state, check out teamrwb.org

All **50** states give an opportunity to participate virtually. 48 states have organized chapters with in-person events.

States W/O chapters:
Vermont & Wyoming



Transparency

Financial Stewardship



Our sustained focus continues to be leveraging every dollar given to our organization in an effort to enrich the lives of veterans. On average, **80 cents of every dollar was invested directly** into programs to fulfill our mission.

12 Years & Going Strong

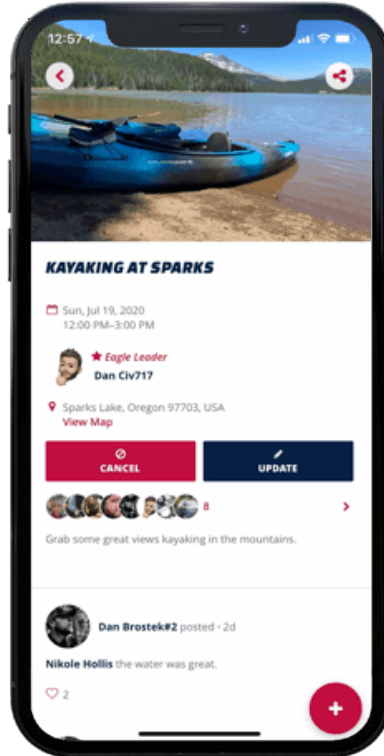


Our Digital Reach – We have an APP!

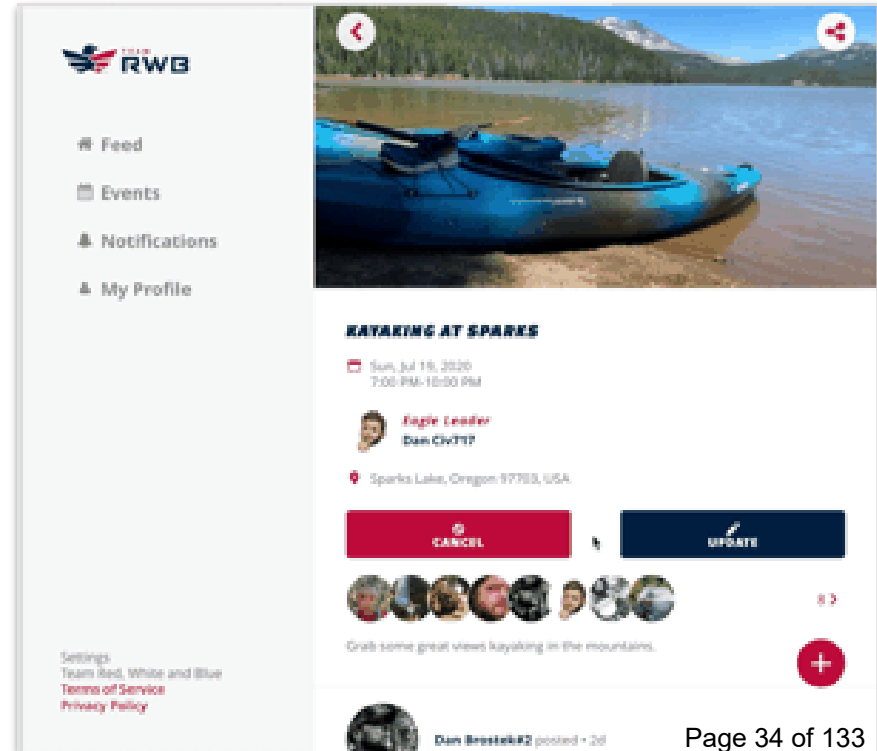
Overcoming the Challenges of Geography and Time

- The Team RWB app allows members to interact with, challenge, and motivate each other
- Virtual challenges, available nationally regardless of time or location
- Incentives for participation - win some sweet RWB or sponsor gear!
- Find local events near you
- Eagle Leaders can share updates and communicate with participants before, during, and after the event
- Members can create their own events (member generated events), connecting you with Eagle Nation no matter where you live!

iOS/ Android App



Web App (Responsive)





VA Newsletter October 2022

Stay Connected With Team RWB

Team Red, White & Blue (Team RWB) is dedicated to enriching the lives of Veterans by connecting them to their community through physical and social activity. By providing in-person and virtual opportunities, Team RWB can help you focus on your mental and physical health to ensure the best days are ahead. Download their free mobile app to meet local community members, access virtual challenges, and much more!



Our Values, we call ETHOS

Passion



Commitment



People



Camaraderie



Positivity



Community



RWB is here for YOU



Testimonies

Team Red, White & Blue holds the physical and mental wellbeing of our volunteers, communities, and staff as our top priority.

*“THE SENSE OF **BELONGING, CAMARADERIE, AND INCLUSIVENESS** THAT TEAM RWB PROVIDES IS EXACTLY WHAT I WAS MISSING, WHAT I NEEDED, AFTER I RETIRED. THERE’S NO OTHER PLACE I’D RATHER BE.” – MATT, AIR FORCE VETERAN*

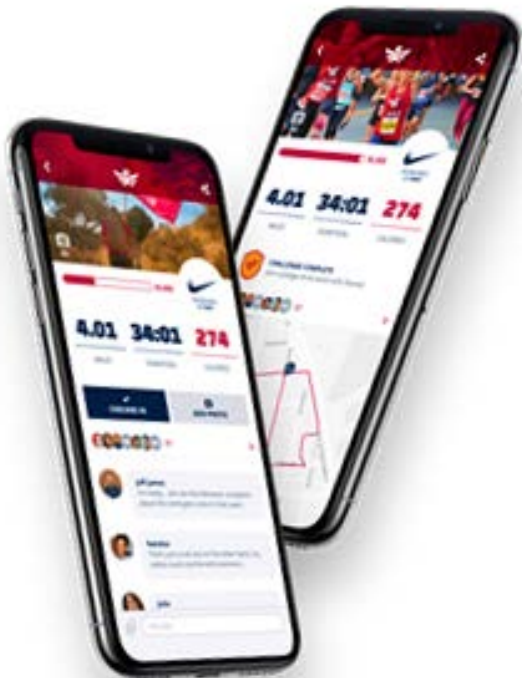
*“Team RWB has literally **saved my life**. I have struggled with **depression** at times and went to a very dark place where I didn’t think I was going to climb out of. Team RWB reached out to me, they grabbed my hands and helped pull me out of the pit. **Without my Team RWB family, I don’t believe I would be here today**. I will forever be grateful for Team RWB.”– Jessica Cunningham, Active Duty, Member, Central Region*

GETTING INVOLVED IS EASY & FREE

Step 1: Sign up at www.teamrwb.org! You'll be assigned to a chapter based on your address.

Step 2: Download the app or check out Local (chapter events) and National (virtual) events!

Step 3: Follow your local chapter and Team RWB on social media & share your #EagleFire!

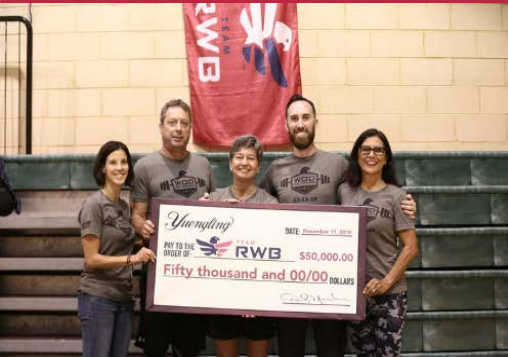


 <https://www.facebook.com/TeamRWB>

 @TEAMRWB



Supporters & Partners



CORPORATE PARTNERS



Phoenix Chapter Contacts

AZ State Coordinator: Wendy Kappenman wendy.kappenman@teamrwb.org

Phoenix Chapter Captain: John Martinez john.martinez@teamrwb.org

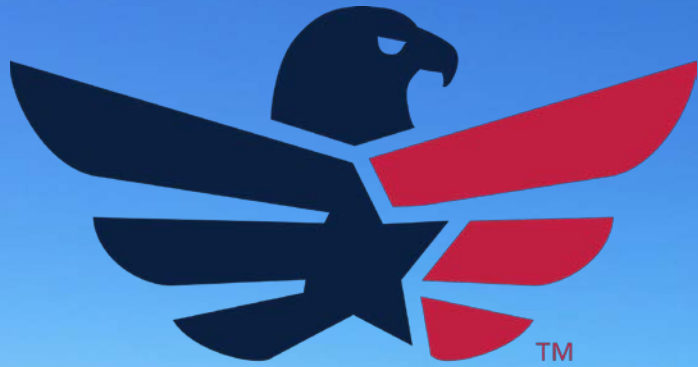
Phoenix Athletic Director: Mike McLaen mike.mclaen@teamrwb.org

Team RWB: <https://www.teamrwb.org/>

Join for Free: <https://members.teamrwb.org/>

WE SUPPORT OUR VETERANS





TEAM
RWB

WE GET VETS





CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 13, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to the Consolidated Annual Performance Evaluation Report for Program Year 2022.

Motion:

Discussion only

Background:

As a recipient of funding from the U.S. Department of Housing and Urban Development (HUD), the City of Surprise is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) ninety (90) days following the end of each Program Year. This report outlines project/program activities funded by the Community Development Block Grant (CDBG) program for the grant year. The report covers progress on CDBG funded projects only. The City's HOME funding is reported on by the Maricopa County HOME Consortium on the City's behalf.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:

1. VDHS Staff Report_CAPER_PY22 - FINAL
 2. COS CAPER 2022 DRAFT with PR Reports
 3. CAPER PY22 VDHS
-



Date: September 13, 2023

To: Veteran, Disability & Human Service Commission Members

From: Adam Lane, Housing & Community Services Supervisor

Re: Consolidated Annual Performance Evaluation Report (CAPER) PY2022

Introduction

As a recipient of funding from the U.S. Department of Housing and Urban Development (HUD), the City of Surprise is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) ninety (90) days following the end of each Program Year. This report outlines project/program activities funded by the Community Development Block Grant (CDBG) program for the grant year. The report covers progress on CDBG funded projects only. The City's HOME funding is reported on by the Maricopa County HOME Consortium on the City's behalf.

Background

In accordance with federal regulations 24 CFR 91.515 Performance Reports, each jurisdiction that has an approved Consolidated Plan shall annually review and report, in a form described by HUD. The report measures the city's progress in reaching goals and objectives contained in the Consolidated Plan and Annual Action Plan. The period covered in the report is July 1, 2022, through June 30, 2023.

The activities summarized in the report implement City Council approved projects and programs for Program Year 2022, for the provision of housing and community development services to the community. The report does not establish any new policy.

The City of Surprise received \$621,455 in CDBG funding from HUD for the Program Year 2022. The City also had a remaining balance of CDBG-CV funding in the amount of \$649,629.01. The total amount expended for the year was \$1,235,494.60. One Hundred Percent of the funds benefitted Low- and Moderate-Income persons from the City of Surprise.

In Program Year 2022, the City funded Public Facility Improvements in the amount of \$638,375 for the annual lease and rehabilitation of the West Valley Housing Assistance Center (WVHAC).

WVHAC provides non-congregate short-term housing, and access to housing resources for persons experiencing homelessness.

In addition to the Housing Assistance Center Project, the City completed a Public Facility Improvement Project to demolish and clear an existing site of structures that are no longer safe to occupy. The City utilized \$181,983.04 to clear the site creating improved access to the Villanueva Recreation Center and community space. The area will eventually be used for the Multigenerational Community Center.

Public Services were funded in the amount of \$195,095.75. Services were provided through two (2) local non-profit Subrecipients. All services met the low-and moderate-income National Objective, and eligible activities included services for homeless persons and youth.

In PY2022, Surprise utilized HOME funding to provide rental assistance to low-income Surprise residents through a new Tenant Based Rental Assistance (TBRA) program. Housing Services were funded in the amount of \$74,999.65 of CDBG to support the City of Surprise TBRA program. This was the third year of the TBRA program operated by the Subrecipient, A New Leaf. The CDBG funding helped to administer the rental assistance program which supported forty (40) households over a three-year period.

Previous Actions

The City Council approved all projects contained in the PY22 Annual Action Plan.

Updated Actions

A draft copy of the report has been made available for public review and comment for 21 days as required by the Citizen Participation Plan. The comment period was from August 23, 2023 to September 13, 2023. Any comments received will be included in the final draft of the CAPER.

Future Actions

Submission to HUD by September 28, 2023

Recommendations

Staff recommends submission of the CAPER to HUD.



City of Surprise

Consolidated Annual Performance Evaluation Report

Program Year 2022

Community Development Block Grant

Prepared by:
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CAPER – Year Three of the 2020-2024 Consolidated Plan

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Table of Contents

CR-05 - Goals and Outcomes	4
Table 1 - Accomplishments – Program Year & Strategic Plan to Date.....	6
CR-10 - Racial and ethnic composition of families assisted.....	11
Table 2 – Table of assistance to racial and ethnic populations by source of funds.....	11
CR-15 - Resources and Investments 91.520(a)	12
Table 3 - Resources Made Available	12
Table 4 – Identify the geographic distribution and location of investments	12
CR-20 - Affordable Housing 91.520(b)	14
Table 5 – Number of Households	14
Table 6 – Number of Households Supported (CDBG).....	14
Table 7 – Number of Households Served	15
CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)	16
CR-30 - Public Housing 91.220(h); 91.320(j)	19
CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)	21
CR-40 - Monitoring 91.220 and 91.230	26
CR-45 - CDBG 91.520(c).....	28
CR-58 - Section 3 Labor 91.520l	28
APPENDIX 1 – PUBLIC NOTICES.....	32
APPENDIX 2 – SURPRISE AREA MAP.....	33



CR-05 – Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a) This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Surprise, Arizona, is an entitlement jurisdiction, receiving an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing & Urban Development (HUD). The funding provides a broad range of eligible activities that can be utilized with CDBG funding. The City must determine which of the eligible activities will best serve the needs of the community. To determine the most pressing needs and develop effective, place-based market-driven strategies to meet those needs, HUD requires grantees to develop a Five-Year Consolidated Plan.

Each year the City is required to provide to the public and HUD, an assessment of its accomplishments toward meeting the priority goals outlined in the Consolidated Plan. This annual assessment is the Consolidated Annual Performance and Evaluation Report (CAPER).

The Surprise Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2022 (PY2022) provides a quality assessment of high priority activities accomplished during this report period. During this third year of the 2020-2024 Consolidated Plan, the City made great progress in meeting the high priority needs identified in the Strategic Plan. This CAPER covers accomplishments for the period of July 1, 2022 – June 30, 2023.

The 2020-2024 Consolidated Plan identified the highest priority goals to meet the needs of the City. These goals included Public Facility Improvements to help create and sustain suitable living environments, creating safe and affordable housing opportunities for Surprise residents, and providing quality and diverse Public Services to the most vulnerable Surprise residents.

The second year Annual Action Plan prioritized goals and projects consistent with the Consolidated Plan for creating sustainable living environments, providing decent housing, and providing services to low- and moderate-income residents. All projects carried out during Program Year 2022 were underwritten to meet the National Objective of benefiting low – or moderate-income persons.

In March of 2020, the City was awarded an additional allocation of CDBG funding through the CARES Act, to help prepare for, prevent, and respond to the COVID-19 Pandemic. The City amended the PY2019 Annual Action Plan to receive this CDBG-CV funding. In Program Year 2022, the City carried out activities utilizing the funding that benefited low

– or moderate-income persons impacted by the pandemic. This report will include accomplishments for activities completed with the funding during the Program Year.

The challenges presented during the pandemic reinforced the need to meet the goals of the Consolidated Plan by addressing affordable housing and homelessness, providing services for vulnerable populations, and creating economic opportunities for Surprise residents. All partners continue to work diligently to build on the successes made and rise to the challenge of continuing to address the most critical needs of the community.

DRAFT

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount (PY)	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Housing Rehabilitation	Affordable Housing	CDBG: \$0	Homeowner Housing Rehabilitated	Household Housing Units	125	31	25%	20	0	0%
Housing Services	Affordable Housing	CDBG: \$75,000	Tenant Based Rental Assistance	Households Assisted	130	78	60%	26	32	123%
Affordable Rental Housing	Affordable Housing	CDBG: \$0	Rental units constructed/rehabilitated	Household Housing Units	14	0	0%	0	0	0%
Program Administration	Administration	CDBG: \$131,937	CDBG Program Administration	NA	0	0	NA	0	0	NA
Public Facility Improvements	Non-Housing Community Development	CDBG: \$820,358	Public Facility or Infrastructure activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20,000	6,256	31%	2,300	3,780	164%
Public Services	Public Service	CDBG: \$228,496	Public service activities other than Low/Moderate	Persons Assisted	615	399	65%	325	92	28%
Public Services	Public Service	CDBG: \$18,599	Homeless Person Overnight Shelter	Persons Assisted	50	233	466%	81	82	100%

Table 1 – Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During Program Year 2022, the City of Surprise made progress in meeting its goals of providing decent housing, a suitable living environment, and economic opportunities for low- and moderate-income persons as identified in its 2020-2024 Consolidated Plan.

All of the City of Surprise's CDBG non-planning and administration funds were expended for identified high priority needs: 1) Affordable Housing, including the preservation of safe affordable housing, and access to affordable rental housing 2) Public Services, providing services to seniors, disabled and other special needs residents 3) Public Facility Improvements, creating the availability and accessibility of suitable living environments in low- and moderate-income areas.

Public Facility Improvements

In response to the COVID-19 Pandemic and the resulting affordable housing and eviction crisis, the City funded Public Facility Improvements for the acquisition and rehabilitation of an existing facility to serve as a non-congregate shelter for persons experiencing homelessness. The City partnered with A New Leaf, Maricopa County, and the State of Arizona to establish the West Valley Housing Assistance Center (WVHAC). This regional housing center is to prevent and respond to increased homelessness among individuals and families impacted by the COVID-19 pandemic, and to mitigate the spread of the Coronavirus among unsheltered persons, and the community at large. The center offers seven (7) apartment style units of non-congregate shelter, access to Coordinated Entry, rapid re-housing and tenant-based rental assistance. Case management and supportive services are provided to help move persons into stable housing in 30-90 days. Supportive services are also available to persons experiencing homelessness who are not residents of the shelter. In PY2022, one thousand three hundred forty (1,340) individuals experiencing homelessness gained access to supportive services at the WVHAC.

The Acquisition of the facility is in the form of a long-term lease (15-years), and the property was sub-leased at no cost to A New Leaf for operation of the facility. In PY2022 the City utilized \$242,225 in CDBG funding, and \$396,150 in CDBG-CV funding to complete the project.

In addition to the Housing Assistance Center Project, the City completed a Public Facility Improvement Project to demolish and clear an existing site of structures that are no longer safe to occupy. The site was the location of an old fire station, police station, and City storage. The site was cleared of the unsafe structures and graded to create additional parking and community space providing improved access to the existing Villanueva

Recreation Center and pool. The City utilized \$181,983.04 in PY2022 to support the project providing the targeted LMI neighborhood improved access to the public facility and a safer neighborhood.

Housing Services

With some of the fastest increasing rental rates in the country, the Consolidated Plan identified affordable rental housing as one of the highest priority needs. In PY2022, Surprise utilized HOME funding to provide rental assistance to low-income Surprise residents through a Tenant Based Rental Assistance (TBRA) program. Housing Services were funded in the amount of \$74,999.65 of CDBG to support the City of Surprise (TBRA) program. The City Subrecipient, A New Leaf, utilized CDBG funding to support the rental assistance program that helped thirty-two (32) households gain access to affordable rental housing during PY2022.

Public Services

In 2019, the Surprise Community Needs Assessment, *Human Services & Community Vitality in Surprise—A Community That Cares*, developed a series of recommended actions for the City that would better provide for the City's most vulnerable population. These actions were included in the consolidated plan as high priority Public Services. During PY2022, Public Services were funded for \$77,807.31 to local nonprofits to address the city's highest priority needs. All services met the low- and moderate-income national objective and eligible activities include services for persons experiencing homelessness. Our partners have demonstrated consistency and leadership in providing much-needed services to Surprise residents. The below highlights our partner's accomplishments in providing essential public services to Surprise Residents;

- Lutheran Social Services Northwest Region IHELP provided emergency shelter services for eighty-two (82) homeless individuals. The emergency Shelter Services provided 2,274 Bed Nights and moved 12 individuals into permanent housing.
- A New Leaf utilized the new West Valley Housing Assistance Center to provide access to housing and supportive services for individuals experiencing homelessness. During PY2022, one thousand three hundred forty (1,340) persons gained access to Coordinated Entry, case management, affordable rental housing, referrals to DES, employment assistance, financial coaching, and other services to help households gain self-sufficiency.
- The City of Surprise utilized CDBG funding for the Summer Youth Employment Program. This program provides paid internships with City Departments for youth aged 15-19 from low- and moderate-income households. During PY2022, ten

(10) low-and moderate-income youth participated in the internship program and gained valuable work experience.

Program Year 2022 occurred during the COVID-19 Pandemic, an unprecedented global crisis. The City of Surprise received CDBG-CV from HUD to prevent, prepare for, and respond to the pandemic. During PY2022, the City carried out the following activities in response to the pandemic:

- A New Leaf utilized CDBG-CV funding in the amount of \$117,288.44 to support the operations of the West Valley Housing Assistance Center. As mentioned above, one thousand three hundred forty (1,340) persons experiencing homelessness gained access to housing and supportive services.
- \$396,150 in CDBG-CV was utilized to support the rehabilitation of the WVHAC. The CDBG investment in the project leveraged an additional \$1,144,777 in funding from the Arizona Department of Housing (ADOH), and \$300,000 from Maricopa County.

All activities utilizing CDBG-CV were in response to COVID-19. Beneficiaries needed assistance due to hardship caused by the pandemic, and the activities were an unmet need in the community. The City implemented policies and procedures to prevent the duplication of benefits, and monitored activities to ensure financial assistance to beneficiaries was not duplicated.

The City has a CDBG-CV balance of \$126,086.92 which will be utilized to support the WVHAC operations in PY2023, fully expending the one-time grant funding.

Administration & Planning

The planning and administration of HUD funded programs is vital to having a successful program and meeting the goals and objectives identified in the Consolidated Plan. The City utilized \$131,937.51 in CDBG funding for the administration of grant funding, preparing planning documents and reports, fair housing activities, and monitoring of program subrecipients. In addition, the City utilized \$10,103.65 in CDBG-CV funding for administration of the COVID relief funds. The City utilizes a cloud-based software program that allows the staff to manage the funding, monitor program progress, and efficiently meet goals.

Housing Rehabilitation

As in previous years, Surprise identified decent, safe, and healthy housing to be one of its greatest needs for the low- and moderate-income population and so had focused its efforts and funding in that area. During Program Year 2021, Maricopa County allocated \$18,650,000 in American Rescue Plan Act (ARPA) funding to support its Emergency

Home Repair Program. The County program was developed to address critical housing needs for the most vulnerable populations. City of Surprise staff took the opportunity to utilize this large investment by Maricopa County to help Surprise homeowners gain access to the County program and make health and safety repairs to their homes. During PY2022, nineteen (19) Surprise homeowners were assisted by the program, with total of \$224,118.40 expended to make valuable health and safety repairs to homes in Surprise.

The investment by Maricopa County allowed the City of Surprise to use its CDBG funding to support a new homeowner acquisition/rehabilitation program. In partnership with Newtown Community Development Corporation, the City will invest CDBG funding to acquire and rehabilitate single-family homes to be sold to low- and moderate-income households. The Surprise Community Land Trust Homeownership program will be fully up and running in PY2023 and will yield five (5) new affordable homes by the end of the Program Year.

CR-10 - Racial and ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	736
Black or African American	567
Asian	3
American Indian or American Native	84
Native Hawaiian or Other Pacific Islander	10
American Indian/Alaskan Native & White	5
Black/African American & White	33
Asian & White	13
Other multi-racial	11
Total	1462
Hispanic	500
Not Hispanic	962

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The racial and ethnic status of the families assisted in CDBG-funded projects mirrors closely the racial and ethnic status of the City of Surprise overall. Using 2011-2015 American Community Survey estimates for comparison, as a percentage of total population, more people in minority racial categories were assisted (except for Asian) than are represented in the general population. This is reflective of the City and its partners' work to ensure that underserved populations are made aware of the variety of assistance options available to them. Legal notices, press releases, applications, and community resource materials are made available in multiple languages, with targeted outreach to non-English speaking populations located in the Original Town Site. All communications can be made available in alternative forms upon request.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$863,939.72	\$708,952.51
CDBG-CV	CDBG-CV	\$649,629.01	\$523,542.09

Table 3 - Resources Made Available

Narrative

The City received \$621,455 in new CDBG funding for Program Year 2022. The amount expended during the program year was very close to the planned expenditures for projects. A small amount of previous years' funding was available at the beginning of the program year, which was allocated to housing rehabilitation. The City also had a balance of CDBG-CV funding from the CARES Act in the amount of \$649,629 to prevent, prepare for, and respond to the COVID-19 Pandemic.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
ORIGINAL TOWNSITE	75%	72%	n/a

Table 4 – Identify the geographic distribution and location of investments

Narrative

The Original Town Site is one of the City of Surprise's designated revitalization areas. Particularly, the Surprise Heritage District area, targeted for CDBG investment, is the lowest- income Census Tract within the City of Surprise. The zoning district is bound North-South by Bell Rd and Greenway Rd and East-West by El Mirage Road and Dysart Road. 72% of all activities reported were within the Original town site. In PY2022, the West Valley Housing Assistance Center was completed, the Recreation Center site was improved, and the Public Service allocations awarded to local nonprofits in the Original Town Site provided services to vulnerable populations who met the LMI National Objective criteria.

Leveraging: Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In PY2022, the City of Surprise provided approximately \$75,000 in General Funds in staff salaries for the oversight and administration of the CDBG program.

The City does not require a match from its subrecipients, however all subrecipients provide additional resources for their programs for oversight and administration of the funds. Lutheran Social Services utilized its CDBG funding to leverage an additional \$158,119.63 in non-federal funding to operate its I-HELP program. A New Leaf provided non-federal match funding in the amount of \$7,000 to operate its TBRA program.

The City of Surprise owns the property occupied by the Surprise Resource Center where the City of Surprise Community Action Program is administered. Additionally, other non-profits operate in the Surprise Resource Center providing their services to low- and moderate-income residents. The City also owns the Surprise Senior Center where area seniors can go to participate in recreation activities, receive services, and be provided a healthy meal.

The City of Surprise owns two parcels in the Original Town Site (OTS) which have been leased at no cost to the Housing Authority of Maricopa County (HAMC) to develop affordable housing. In 2020, HAMC completed construction on Heritage at Surprise. This 100-unit permanent supportive housing project not only provides affordable rental housing to its residents, but also provides access to resident services to help families gain self-sufficiency. HAMC will also begin construction on a second affordable rental housing project in 2023. The HUD 202 funded project will boast 99 affordable units for seniors and will be located next to the new Multi-generational community Center currently under development. The Community Center property is also owned by the City of Surprise.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	6	5
Number of Non-Homeless households to be provided affordable housing units	40	27
Number of Special-Needs households to be provided affordable housing units	0	0
Total	46	32

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	26	32
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	20	0
Number of households supported through Acquisition of Existing Units	0	0
Total	46	32

Table 6 – Number of Households Supported (CDBG)

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

As described in a previous section, the City was able to help Surprise residents gain access to the Maricopa County emergency home repair program. This allowed the City to shift housing resources to the new Community Land Trust Homeownership program. The goal of benefiting twenty (20) households with rehab was therefore not achieved with CDBG and not reported as an accomplishment. However, nineteen (19) households did receive assistance through Maricopa County, meeting the goal set for the Program Year.

No other problems were encountered during the Program Year. The City was able to either meet or exceed the benchmark goals.

Discuss how these outcomes will impact future annual action plans.

The home rehab program remains a high priority for the City and is very important for protecting the City's affordable housing stock and providing low -and moderate-income residents necessary resources to maintain their homes in a safe and healthy condition. The City will continue to work with Maricopa County to help residents gain access to the home repair program.

As discussed in a previous section, the City will focus its housing rehab resources to support the Newtown CDC Surprise Community Land Trust Homeownership program. The City will invest \$300,000 in CDBG in PY2023, along with NSP3 funding, that will yield five (5) new affordable housing units by the end of the Program Year.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual
Extremely Low-income	20
Low-income	9
Moderate-income	3
Total	32

Table 7 – Number of Households Served

Narrative

The City continues to focus efforts on the preservation and creation of new affordable housing. Housing rehabilitation helps low-and moderate-income residents make necessary repairs and stay in their homes. The COVID-19 Pandemic has shown how many low-income households are at risk of becoming homeless. The TBRA program is a valuable investment to help low-income renters access affordable housing. As evidenced by the numbers, the City has been able to target the lowest income residents and help them gain access to affordable housing.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Surprise continues their participation with the MAG Regional Continuum of Care by attending and participating with the board, committees, and subcommittees to address the needs of homelessness and chronic homelessness. In PY2021, City staff participated with Maricopa Association of Governments (MAG) and its regional homelessness initiatives to help develop *Pathways Home – A Regional Homelessness Action Plan for Local and Tribal Governments*. As part of MAG's Regional Homelessness Coordination Team, staff helped to develop the regional strategies adopted by the MAG Regional Council in May 2021. The development of the regional strategies was deeply informed by extensive community outreach, with input from more than 1,500 people. City staff will continue to work with the MAG team to enact the regional strategies in Surprise and throughout the West Valley.

City staff continues to coordinate the City of Surprise Homeless Collaborative. This working group brings together City Departments, non-profit service providers, education and health agencies, and other community members to coordinate across multiple sectors. The quarterly meetings give members the opportunity to share resources, discuss issues of homelessness, share encounters with chronic homeless, and forge new partnerships.

The City of Surprise Police Department has an appointed Community Relations Officer who is tasked with engaging unsheltered homeless individuals living in Surprise. The officer works with individuals to assess their needs and offer resources to assist them.

In Program Year 2022, the City expanded its agreement with Phoenix Rescue Mission to engage in street outreach and connecting people with resources. Phoenix Rescue Mission staff engaged 404 unhoused persons in the Surprise area and placed 24 persons in shelter or permanent housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

In Program Year 2022, the City continued to provide CDBG funding to public service providers whose programs and activities were intended to benefit those at risk of and experiencing homelessness and in need of emergency shelter. Lutheran Social Services Northwest Valley IHELP provides the region a unique approach of shelter services and additional support to those experiencing homelessness. In PY2022, the IHELP program provided 82 persons with 2,274 emergency bed nights in Surprise.

Program Year 2022 saw the completion of the West Valley Housing Assistance Center (WVHAC) non-congregate shelter units. The shelter was fully rehabilitated and began housing residents in July 2023. This first of its kind facility in the West Valley of Maricopa County was established in partnership with A New Leaf, Maricopa County, and the Arizona Department of Housing. The WVHAC is a regional housing center to prevent and respond to the increase in homelessness among individuals and families impacted by the COVID-19 pandemic. In addition to non-congregate short-term housing, the center provides access to other supportive services to prevent and respond to homelessness.

The City provided funding passed through Maricopa County to Phoenix Rescue Mission (PRM) for a pilot hotel/motel program for unhoused persons. PRM was able to place thirteen (13) unsheltered households in a hotel or motel while they searched for stable housing. A total of 396 bed nights were provided and 3 households moved into permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Surprise continues to address high priority needs by meeting the objectives of helping low-income individuals and families through the services offered at the Surprise Resource Center. This facility is a center for comprehensive social services offered to regional area residents.

The Surprise Resource Center houses the Community Action Program (CAP) in partnership with Maricopa County's Community Service Division to provide support

services that foster self-sufficiency and stability. The program offers utility assistance and eviction prevention, employment services, emergency food boxes, information, and referral services. Agency partners who also offer services at the Center include: Arizona Department of Economic Security (AZDES), AZ DES Veteran's Program, Women, Infants and Children (WIC) nutrition, free tax preparation assistance through the Volunteer Income Tax Assistance (VITA) program, Domestic Violence advocacy and support groups and benefit enrollment services for health insurance programs (AHCCCS), food stamps (SNAP) and cash assistance (TANF). St. Mary's Food Bank Alliance offers emergency food boxes and the KIDSCAFE meal service program. In 2022, the Resource Center and their program partners served 11,881 individuals.

In 2022, the Resource Center provided rental and utility assistance to 1,743 households, expending \$5,189,074 to help keep low-income families in their homes.

PY2022 was the third year of the Surprise Tenant Based Rental Assistance (TBRA) Program. The non-profit, A New Leaf, operates the HOME funded TBRA program, which provides rental assistance to low-income Surprise residents. The program is targeted to persons experiencing homelessness or at risk of becoming homeless. Program participants work to build self-sufficiency and maintain stable housing when the assistance ends.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The West Valley Housing Assistance Center created a centralized location of housing resources that help individuals and families experiencing homelessness gain access to permanent housing. The first Coordinated Entry site in the West Valley of Maricopa County provides a resource not previously available to many persons in the West Valley. The Center will partner with Phoenix Rescue Mission in their street outreach to connect the chronically homeless with the new services. A New Leaf will also connect those experiencing homelessness with their existing Rapid-Rehousing and Tenant Based Rental Assistance Programs to connect persons with affordable housing opportunities.

Surprise encourages partnership, funding opportunities and awards to agencies such as Lutheran Social Services, to provide self-sufficiency services at the Resource Center to

help persons experiencing homelessness make the transition to permanent housing. Continuing the active participation in MAG Regional Continuum of Care will also help the progress of addressing the objectives for reducing and ending homelessness.

In 2021, the City participated in the development of regional strategies that could meaningfully address the growing crisis of homelessness across Maricopa County. The group of regional partners, including Maricopa Association of Governments (MAG) and the Maricopa Regional Continuum of Care (MRCoC), developed a portfolio of impactful immediate, medium- and long-term actions, tailored to local priorities and needs. These efforts lead to the development of *Pathways Home – A Regional Homelessness Action Plan for Local and Tribal Governments*. The City of Surprise will utilize the regional Action Plan to strengthen its response to homelessness, build on already enacted strategies, and coordinate with regional partners to help those experiencing homelessness transition to permanent housing.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Surprise is fortunate to have a local Housing Authority offering services to the community, which allows services to be tailored to the needs of residents. The City of Surprise does not own or operate any housing units.

The Housing Authority of Maricopa County (HAMC) administers the public housing and Section 8 subsidized housing program within City of Surprise. HAMC owns and operates now, three assisted properties in Surprise. Combined, Heritage at Surprise, the Casa Bonitas, and Paradise Homes properties offer one hundred fifty-four (154) Project Based Rental Assistance (PBRA) units in Surprise.

In PY2020, the City partnered with HAMC and their non-profit development agency to apply for HUD Section 202 funding. The Section 202 funding from HUD provides capital financing for construction of supportive housing for very low-income elderly persons and provides rent subsidies for the projects to help make them affordable. In PY2021, HAMC was awarded \$9.1M from HUD for the Senior housing project which will yield ninety-nine (99) new affordable units for seniors in Surprise. The project was also awarded an additional \$2,080,000 in Low Income Housing Tax Credits. The project is expected to be completed in 2024.

Program staff consults with Housing Authority on all Annual Action Plans and end of year reporting. All draft plans and reports are made available for review and comment at the Housing Authority.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority of Maricopa County offers the Family Self Sufficiency (FSS) Program, which is a voluntary program that assists individuals in Maricopa County public housing and/or in the Housing Choice Voucher program to increase their earnings and build assets and financial capability.

FSS provides individual case management services through referrals to local support partners. Participants receive guidance on education, job fairs, personal development workshops, money management, wealth building, and homeownership. Families are encouraged to seek and retain employment, increase work wages, and increase sustained value for saving money.

Participants are assisted in establishing an escrow account where savings are set aside to be used towards accomplishing their goals. Upon successful graduation from the program, the savings are cashed out for the participant's use in achieving their final goals, which may include buying or renting a house.

In PY2023, the Newtown CDC will offering homeownership education courses in relation to their Surprise Community Land Trust Homeownership program. Newtown will work in partnership with HAMC to target public housing residents for potential homeownership opportunities created by the Land Trust program.

Actions taken to provide assistance to troubled PHAs

The Housing Authority of Maricopa is not a troubled Housing Authority.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Surprise has demonstrated its commitment to affordable housing with its continual review of barriers to affordable housing. To reduce potential negative effects public policies have on affordable housing, City ordinances are reviewed on an ongoing basis to ensure that building in the community is regulated fairly and in a manner to protect the best interests of the public's health, safety, and general welfare, without being overly burdensome. CDBG program staff consults with other City departments, such as Community Development and Planning and Zoning, to discuss policies that could present barriers to affordable housing.

In November 2022, the City commissioned a housing study to be completed by Matrix Design Group, Inc., an independent third-party consultant. The study serves two main purposes. First, it seeks to enhance policymakers', stakeholders', and the community's understanding of the housing challenges facing the city through detailed, state-of-the-art analytics and robust community engagement. To that end, Matrix completed an exhaustive demographic, economic, and housing status profile; housing inventory and rental and owner market analyses; and housing needs assessment. Second, it outlines a comprehensive housing strategy that Matrix developed in consultation with stakeholders, community leaders, and the general public. The experiences of other communities that have successfully confronted similar challenges suggest that the recommendations, if implemented, will significantly improve existing conditions. The final report was delivered by Matrix in June 2023 and the results were presented to the VDHS Commission, Planning & Zoning Commission, and City Council for discussion and input. The City will use the data and recommendations in the report to build a comprehensive housing strategy and increase access to affordable housing.

Another potential obstacle that underserved populations may encounter is discrimination in housing-related matters. The City of Surprise continually reviews the Analysis of Impediments to Fair Housing (AI) completed with its last Consolidated Plan and continues efforts to reduce this barrier in its efforts to affirmatively further fair housing (described below).

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In addressing the needs of the underserved, the City has created partnerships with social service agencies by providing resources such as office space at the Surprise Resource Center and tailored engagement to facilitate vital information. Partnerships to address the needs of the underserved include attaining additional funding sources, overseeing the awarded Maricopa County HOME program to further affordable housing, collaborating with Area Agency on Aging for senior congregate meals, and the awarding of CDBG Entitlement Public Services for the most vulnerable populations in our city.

In PY2022, the City of Surprise utilized \$77,807.87 in CDBG funding to make Public Service grants available to two (2) local nonprofits to address the City's highest priority needs. However, the need for housing and services outweighs the City's capacity to serve all. The partnership with A New Leaf for the West Valley Housing Assistance Center created a new centralized location of housing resources and services. The Center provides new and improved access to Coordinated Entry for those who could not access it before. A New Leaf will continue to add new programs and services through strategic partnerships with non-profits and service providers.

In 2019, the City conducted a Community Needs Assessment with the goal of creating a guiding document which can assist in prioritizing plans, initiatives, and programs to meet growing or unmet human service needs in our city. The VDHS Commission utilized the Assessment to formulate a strategic plan, which was adopted in January 2021. This strategic plan will guide and organize the Veterans, Disability & Human Services Commission to succinctly initiate, agree on, and maintain momentum specific to recommendations for the Surprise City Council and prioritize improved service delivery infrastructure within the City.

This strategic plan will focus the Commission's work on their mission of providing a common forum for Staff, service providers, and residents to discuss, prioritize, and coordinate activities, and will guide the development of solutions for challenges faced by Surprise residents, including accessibility to veterans, disability, and human services. In addition, this plan will frame Commission discussions and reviews, and will lend support towards the increase of community awareness, education, and outreach efforts that publicly recognize the accomplishments of community and strategic partnerships supporting their mission.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Although the majority of housing in Surprise was constructed after 1978, there are several

pre-1978 homes located in certain areas of the city. The City is committed to improving local awareness of the potential hazards lead-based paint poses, especially to children. A member of CDBG program staff is an EPA-Certified Risk Assessor and has the ability to inspect and evaluate homes for lead-based paint hazards prior to undertaking rehab projects.

The City of Surprise conducts a “lead applicability review” of all projects prior to funding. Any target housing unit constructed prior to 1978 is assessed for lead paint hazards, and projects are completed in compliance with HUD’s Lead Safe Housing Rules and applicable standards.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City is committed to eliminating poverty through making housing more affordable, preserving the existing housing stock, and helping citizens build assets: human, social, financial, physical and natural. To this end, the City and its partners have incorporated a system of services and programs to meet the various needs of individuals as they progress toward financial self-sufficiency.

The Surprise Resource Center provides access to many services and resources to residents. These services include: Employment and job training, Veteran assistance, Financial Fitness, tax preparation, credit counseling, WIC, TANF, SNAP, Affordable Care Act enrollment, Medicare counseling, childcare services, homeless services, utility and rental assistance, legal counseling, and transportation services.

The City of Surprise Tenant Based Rental Assistance (TBRA) program operated by A New Leaf, offers rental assistance to low-income residents who fall below the poverty level. Supportive services, such as job training, job placement, case management, education, and independent living skills, are provided by A New Leaf and other regional partners. The TBRA program helps families work toward self-sufficiency while they are receiving rental assistance.

The City continues to update and distribute the regional Community Resource Guide. The City of Peoria, City of Surprise, and City of El Mirage collaborated to create the quick reference guide to provide contact information for assistance with food, shelter, homelessness, domestic violence, housing rehabilitation, and many other local resources. Thousands of copies of the guide in both English and Spanish have been made available to schools, faith-based organizations, non-profits, businesses, and the general public to increase awareness about human, social, Veteran and workforce development services. The most up-to-date version of the guide can be found at surpriseaz.gov/HSCV.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The "institutional structure" is the overall community delivery system. This system was designed to support housing, community, and economic development needs. This structure included other city departments, government agencies, for-profit and nonprofit organizations who play a part in the provision of affordable housing, community development, and economic development needs of the community. Surprise continued to work with these entities to address these specific needs. City staff offers technical assistance to program partners and closely monitors Subrecipient programs for compliance to improve program outcomes.

Staff conducted technical assistance meetings for all CDBG applicants during the application cycle. TA is provided at the beginning of the Program Year, quarterly, and at the close out of the Program Year. Subrecipients were offered training courses on grant administration, financial management, internal controls, procurement, and Section 3.

As described by the listing of services offered from the Surprise Resource Center, Surprise has formed an extensive network of support organizations and partner agencies to help meet the social services needs of residents. This includes the convening of a faith-based community breakfast. This was done as a continuation of a conversation regarding the need for a faith-based collaboration to assist with needed community programming.

As mentioned above, the West Valley Housing Assistance Center created a centralized location of housing resources and services. This model of strategic partnerships and services at one location will allow those in need to access resources and services with little to no barrier and bolsters the coordination with the Surprise Resource Center and their services.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The following actions were taken during PY2022 to enhance coordination between public and private and governmental, health, mental health, and social service agencies:

- Supported the Veterans, Disability & Human Services Commission – an advisory commission charged with assisting in the development and/or expansion of city programming related to veterans/ people with special needs, and those in need of general human services and workforce development. The Commission also serves as an advisory body for CDBG and HOME funding.
- Participated in the tracking of progress for the *Pathways Home – A Regional Homelessness Action Plan for Local and Tribal Governments*. The City of Surprise

continues to utilize the regional Action Plan to strengthen its response to homelessness, build on already enacted strategies, and coordinate with regional partners to help those experiencing homelessness transition into permanent housing.

- Facilitated a quarterly stakeholder meeting to emphasize coordination between private and public housing and social service agencies. During this quarterly meeting, updates and strategic planning occur to approach high priority needs listed in the Consolidated Plan.
- Created the Surprise Area Homeless Collaborative – a gathering of City departments, local housing, health, education, and social service providers to discuss issues of homelessness in the community.
- Participated in the monthly Maricopa HOME Consortium meeting to discuss projects and activities related to the HOME funding and development of affordable housing.
- Attended the Arizona Housing Coalition Annual Conference in partnership with Arizona Department of Housing.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Surprise joined efforts with the Maricopa County HOME Consortium (a cooperative entity that receives HOME funding for Urban County entitlement communities such as Surprise) to participate in a countywide Analysis of Impediments to Fair Housing Choice.

Insufficient affordable housing in a range of unit sizes, and insufficient accessible affordable housing continue to be high priority impediments to fair housing in Surprise. As addressed in other sections of this report, affordable housing is a high priority need for the City of Surprise. The City provided housing rehabilitation to help preserve the existing affordable housing stock, and rental assistance was provided through the TBRA program. The City partnered with the Housing Authority of Maricopa County to apply for Section 202 Senior Housing funding from HUD, and in PY2021 HAMC was awarded \$9.1 for 99-units of housing for seniors. All 99-units of affordable housing for low-income seniors will be fully accessible, with access to on-site resources and the adjacent Surprise Senior Center.

A member of CDBG staff is the City's fair housing point person, coordinating the City's fair housing activities and acting as the main point of contact for the Surprise community. The City's main emphasis remained on education and outreach. The City has a fair housing webpage with information on fair housing resources available in the community. A copy of the City's Analysis of Impediments to Fair Housing Choice is available to view

online. City staff regularly tables at the Surprise Community Library to distribute fair housing resources and educate community members. Fair Housing resources and information are available at the West Valley Housing Assistance Center, and Community Legal Services offers fair housing counseling at the Surprise Resource Center. These efforts have helped to increase fair housing infrastructure and improve fair housing education.

Surprise proclaimed “Fair Housing” month in April 2023 by the Honorable Mayor and City Council. The Human Service and Community Vitality (HSCV) Department also holds community education classes at no charge to residents, which address fair housing rights. In April 2023, HSCV held a fair housing training for program Subrecipients that focused on housing and shelter residents.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Surprise has developed a monitoring plan to ensure activities being carried out comply with all federal regulatory requirements and policies. The goal of monitoring is to encourage completion of projects within the contract period while ensuring that project objectives are met. Monitoring is an ongoing, two-way communication process between the City and recipients. Successful monitoring involves frequent telephone contacts, written communications, analysis of reports and audits, and periodic meetings.

Monitoring is the principal means by which the City:

- Ensures that HUD-funded programs and technical areas are carried out efficiently, effectively, and in compliance with applicable laws and regulations.
- Assists subrecipients in improving their performance, developing, or increasing capacity, and augmenting their management and technical skills.
- Stays abreast of the efficacy and technical areas of HUD CDBG and HOME programs.
- Documents the effectiveness of programs administered by the subrecipients.

The City performs a risk assessment for each subrecipient at the beginning and end of each program year to determine which subrecipients require comprehensive monitoring. The risk assessment is performed prior to the scheduling of a desk monitoring or an on-site monitoring. At a minimum, desk monitoring of projects is done on a routine basis ensuring compliance with terms and conditions in the agreement. On-Site Monitoring

covers areas such as application, project eligibility, environmental review, all cross cutting federal standards, closeouts, and audits. Sub-recipients are notified in writing regarding the intent to monitor, scheduling of monitoring, results from monitoring, and addressing any follow up that resulted from the monitoring response. Staff provides extensive technical assistance to the subrecipients to resolve any outstanding findings or concerns. During Program Year 2022, staff completed onsite monitoring of one (1) existing Subrecipient, resulting in zero (0) findings.

The City utilizes a grant management software for the administration of all grant-funded activities. The cloud-based software allows for monitoring of program activities on a regular basis. The software allows for subrecipient reporting and reimbursement, budgeting and expenditure of funds, beneficiary tracking, and data reporting. This allows the City real time data to monitor and evaluate program progress and compliance. The software also allows for registering and tracking contractors for grant funded projects. The contractor database includes outreach and tracking of minority and woman-owned business, as well as Section 3 entities.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Surprise Citizen Participation Plan requires that the community be given an opportunity to review and comment on all performance reports. This is accomplished through publication of a notice in the Daily News Sun, advertising the release of the draft report for a 21-day written comment period. The report was also presented at a regular meeting of the Surprise Veterans, Disability & Human Service Commission (VDHS). The meeting is open to the public and presented live on SurpriseTV for residents to view. The notice, as well as a copy of the draft plans, is posted on the City of Surprise website in both English and Spanish. To better reach the target audience copies are also made available at the Surprise City Hall, the Surprise Resource Center, the Hollyhock Branch Library, the Surprise Senior Center, and the Housing Authority of Maricopa County.

For this PY2022 CAPER, notice of the comment period and public hearing opportunity was published on August 23, 2023 in English and Spanish. Copies were made available as described in the preceding paragraph. On September 13, 2023, the VDHS Commission reviewed the draft CAPER at their regular meeting. No written testimony or comments were submitted. The Commission supported the CAPER for forwarding to HUD. See Attachment 3 – Citizen Participation Documents.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No changes or substantial amendments occurred during PY2022. The City of Surprise evaluates its programs each time Annual Action Plans and CAPERs are created to ensure that funds are being spent in the most effective and efficient manner possible. This is accomplished through the Citizen Participation process, consultation with subrecipients, community partners, and target populations.

Projects are reviewed each year by the Veterans, Disability & Human Services Commission, then recommended to the City Council for approval. Priorities are reviewed to make adjustments in programs and projects that are necessary for meeting the established goals in the Consolidated Plan. If during the program year, a priority need becomes higher than previously established, it can be amended in the Consolidated Plan and can be implemented in the Annual Action Plan.

City staff evaluates each activity over the course of the program year to determine its effectiveness and whether funding levels are adequate to complete any planned projects.

CR-58 – Section 3 - 91.520(c)

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1	0	0	0	0
Total Labor Hours	6,229				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 15 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	1				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	1				
Direct, on-the job training (including apprenticeships).					

Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.	1				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	1				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	1				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	1				
Other.	1				

Table 16 – Qualitative Efforts – Number of Activities by Program

Narrative

The City had one (1) project subject to Section 3 provision of the Housing & Urban Development (HUD) Act of 1968. The Section 3 regulation found at 24 CFR Part 75 ensures that economic opportunities, most importantly employment, generated by certain HUD financial assistance shall be directed to low and very low-income persons, particularly those who are residents of the community in which the federal assistance is spent. Section 3 applies to projects with more than \$200,000 in funding from housing and community development financial assistance programs, including CDBG.

The City has a comprehensive Section 3 Policy and Procedures manual to help subrecipients, developers, general contractors, and subcontractors comply with the

requirements and meet the Section 3 benchmark goals. The manual includes guidance on including Section 3 language for all contract documents, development of a Section 3 Plan for the project, a Section 3 Intent to Comply certification, HUD resources, and reporting instructions.

For the project completed in PY2022, the general contractor reported 6,229 labor hours on the project. Of these labor hours, zero (0) were from Section 3 Workers or Targeted Section 3 Workers. Because the project did not meet the benchmark goals, the general contractor submitted a report on the qualitative nature of the activities undertaken to meet the goals. Documentation of efforts to comply were submitted with the report and included copies of direct mail solicitations, email and internet outreach efforts (including social media – LinkedIn, Facebook, Instagram), formal advertisements, flyers about meetings, sign-in lists, and notes from meetings with contractors.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

DRAFT

APPENDIX 1 – PUBLIC NOTICES

Public Notice

City of Surprise

Consolidated Annual Performance and Evaluation Report (CAPER) Program Year 2022

Notice is hereby given by the City of Surprise that the Consolidated Annual Performance and Evaluation Report (CAPER) Program Year 2022 has been drafted and will be available to the public for review for a period of 21 calendar days beginning August 23, 2023.

The City of Surprise is required by the U.S. Department of Housing and Urban Development (HUD) to annually submit a Consolidated Annual Performance and Evaluation Report (CAPER). This report provides an assessment of expenditures and accomplishments of the City's progress in carrying out its 5-year Consolidated Plan and its Program Year 2022 Annual Action Plan for the following HUD-funded programs: Community Development Block Grant Program (CDBG); and the HOME Investment Partnerships Program (HOME); The report covers community development objectives undertaken during the period of July 1, 2022 through June 30, 2023. The report does not establish any new policy.

HUD requires the submission of the CAPER no later than 90 days after the closing of an entitlement grantee's program year. Before submission to HUD, the draft CAPER must be made available for public review and comment for no fewer than 15 days. The public review and comment period for the Program Year 2022 CAPER will be **August 23, 2023 – September 13, 2023**. The CAPER will be submitted to HUD by September 28, 2023.

The public is invited to review and comment on the draft Program Year 2022 CAPER for a 21-day period. This comment period is planned in accordance with the City's adopted Citizen Participation Plan. All comments will be reviewed and included in the final CAPER report.

Comments must be submitted in writing, by September 13, 2023 at 5:00 p.m. All comments must be directed to Adam Lane, Housing & Community Services Supervisor, Human Service and Community Vitality, Housing & Community Services Division, City of Surprise, 16000 N Civic Center Plaza. For questions regarding the CAPER, please call Adam Lane at 623.222.1550 or TDD 623.222.1002 or email at adam.lane@surpriseaz.gov.

The CAPER will be available for review at the following locations: 1) The City of Surprise website www.surpriseaz.gov/453/CAPER 2) Surprise City Hall, 16000 N Civic Center Plaza, Surprise, AZ 85374 3) The Surprise Resource Center at 12425 W. Bell Rd. Bldg. A, Ste. #124, Surprise 4) The Hollyhock Branch Library at 15844 N. Hollyhock Street, Surprise. 5) The Surprise Senior Center, 15832 N. Hollyhock St.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING TIME.



Reasonable accommodations will be made upon a timely request.

For publishing Wednesday, August 23, 2023

APPENDIX 2 – SURPRISE AREA MAP

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U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 3

PGM Year:	2020		
Project:	0007 - CV-Administration		
IDIS Activity:	111 - PY20 CV-Program Administration		
Status:	Completed 6/30/2023 12:00:00 AM	Objective:	
Location:	,	Outcome:	
		Matrix Code:	General Program Administration (21A)
		National Objective:	

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 09/23/2020

Description:

The City of Surprise will use CDBG-CV funding for general program administration, not to exceed 20% of the PY2020 CV allocation.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW040514	\$53,189.91	\$10,103.65	\$53,189.91
Total	Total			\$53,189.91	\$10,103.65	\$53,189.91

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 4

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 5

PGM Year:	2021		
Project:	0003 - Public Facility Improvements		
IDIS Activity:	117 - Housing Assistance Center		
Status:	Completed 6/30/2023 12:00:00 AM	Objective:	Create suitable living environments
Location:	12779 W Grand Ave Surprise, AZ 85374-7042	Outcome:	Availability/accessibility
		Matrix Code:	Homeless Facilities (not operating costs) (03C)
		National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 09/21/2021

Description:

The Housing Assistance Center will provide temporary housing and housing related services to experiencing homelessness. The non-congregate short term housing will ensure those persons receiving shelter will be protected from COVID-19. Other services will assist LMI persons who have been impacted by the pandemic. CDBG funds will be utilized for Acquisition of the existing facility through a long-term lease (15 years) and rehab of the facility.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW040514	\$406,776.39	\$396,150.00	\$406,776.39
		2021	B21MC040514	\$100,547.01	\$51,917.87	\$100,547.01
		2022	B22MC040514	\$182,959.04	\$182,959.04	\$182,959.04
	PI			\$7,348.09	\$7,348.09	\$7,348.09
Total	Total			\$697,630.53	\$638,375.00	\$697,630.53

Proposed Accomplishments

Public Facilities : 650

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	660	399
Black/African American:	0	0	0	0	0	0	530	50
Asian:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native:	0	0	0	0	0	0	82	9
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	9	7
American Indian/Alaskan Native & White:	0	0	0	0	0	0	4	0
Asian White:	0	0	0	0	0	0	10	0
Black/African American & White:	0	0	0	0	0	0	32	0



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 6

American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	1	0
Other multi-racial:	0	0	0	0	0	0	9	4
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1,340	469
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,063
Low Mod	0	0	0	257
Moderate	0	0	0	20
Non Low Moderate	0	0	0	0
Total	0	0	0	1,340
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	The Housing Assistance Center provides non-congregate temporary housing to woman, families experiencing homelessness. Acquisition of a Public Facility for the purposes of establishing a facility to serve homeless persons or persons at risk of homelessness. The facility has been acquired through a 15-year lease term, defined at 570.201(a) and 570.201(c). The project is in response to the COVID-19 Pandemic and will provide non-congregate shelter and housing services to persons impacted by the pandemic. The project is allowable under matrix code 03C Homeless Facilities (not operating costs) 24 CFR 570.201(c) or 42 USC 5305(a)(2). The activity meets a National Objective by benefiting low- and moderate income persons experiencing homelessness. To avoid duplication of beneficiaries, accomplishments from Activity #118 are reported here. The City utilized CDBG funding to pay for the long-term (15-year) lease to acquire the property. The property is then sub-leased at no cost to A New Leaf, a non-profit housing and homeless service provider. A New Leaf provides supportive services including coordinated entry, housing navigation, eviction prevention, and other services for person experiencing homelessness. The property will be rehabilitated to provide the emergency overnight shelter. The rehab work will be completed in PY2022.	
2022	The Housing Assistance Center provides non-congregate temporary housing to woman and families experiencing homelessness. In PY2022 one thousand three hundred forty (1,340) low- or moderate-income persons benefited from the project. The facility has been acquired through a 15-year lease term, defined at 570.201(a) and 570.201(c). The project is in response to the COVID-19 Pandemic and will provide non-congregate shelter and housing services to persons impacted by the pandemic. To avoid duplication of beneficiaries, accomplishments from Activity #124 are reported here. The City utilized CDBG funding to pay for the long-term (15-year) lease to acquire the property. The property is then sub-leased at no cost to A New Leaf, a non-profit housing and homeless service provider. In PY2022, the Subrecipient utilized CDBG funding to complete rehabilitation of the public facility. The project is allowable under matrix code 03C Homeless Facilities (not operating costs) 24 CFR 570.201(c) or 42 USC 5305(a)(2). The activity meets a National Objective by benefiting low- and moderate-income persons experiencing homelessness.	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 7

PGM Year: 2021
Project: 0003 - Public Facility Improvements
IDIS Activity: 119 - Recreation Center Improvement - Site Clearance & Demolition
Status: Completed 6/30/2023 12:00:00 AM
Location: 15616 N Hollyhock St Surprise, AZ 85378-4173
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Neighborhood Facilities (03E)
National Objective: LMA

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 07/13/2022

Description:

Demolition of structures and site clearance of City-owned property to improve the community recreation center.
Matrix Code 03E - Rehabilitation of a facility principally designed to serve a neighborhood for multiple purposes.
24 CFR 570.201(c)

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC040514	\$163,749.69	\$126,105.19	\$163,749.69
		2022	B22MC040514	\$36,944.85	\$36,944.85	\$36,944.85
	PI			\$18,933.00	\$18,933.00	\$18,933.00
Total	Total			\$219,627.54	\$181,983.04	\$219,627.54

Proposed Accomplishments

Public Facilities : 1
Total Population in Service Area: 2,440
Census Tract Percent Low / Mod: 69.26

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	Site clearance and demolition of city-owned property for the improvement of a public facility serving a low- and moderate income area. The project began in Program Year 2021 with the completion of a Phase II ESA. The demolition project will be completed in Program Year 2022, and accomplishments reported then. The activity meets a National Objective by benefiting low-and moderate income persons in the defined low- and moderate income area (LMA). The activity is allowable under Matrix code 03E: Neighborhood Facilities 24 CFR 570.201(c).	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 8

Years	Accomplishment Narrative	# Benefitting
2022	The City utilized CDBG funding to make improvements to the Recreation Center which included site clearance and demolition of existing structures to create additional overflow parking and community recreation space. The activity meets a National Objective by benefiting low-and moderate income persons in the defined low- and moderate income area (LMA). The activity is allowable under Matrix code 03E: Neighborhood Facilities 24 CFR 570.201(c). The City utilized CDBG funding to demolish structures that were unsafe and outlived their usefulness. The end use of a portion of the site may be utilized for a future community center not funded by CDBG. 2,440 low-and moderate income persons benefited from improved access to the recreation center. The future community center would meet the same National Objective as the completed project. 24 CFR 570.201(c) or 42 USC 5305(a)(2) - Acquisition, construction, or rehabilitation of facilities that are principally designed to serve a neighborhood and that will be used for social services or for multiple purposes (including recreation). Such facilities may include libraries and community centers.	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 9

PGM Year: 2022
Project: 0005 - Planning & Administration
IDIS Activity: 120 - PY2022 Administration
Status: Completed 6/30/2023 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/26/2022

Description:

Eligible expenses incurred for the administration of CDBG funded program.
General Program Administration: 24 CFR 570.206 or 24 CFR 570.489(a)(3)

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC040514	\$124,291.00	\$124,291.00	\$124,291.00
	PI			\$7,646.51	\$7,646.51	\$7,646.51
Total	Total			\$131,937.51	\$131,937.51	\$131,937.51

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 10

Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 11

PGM Year: 2022
Project: 0002 - Housing Services
IDIS Activity: 121 - Housing Support of TBRA

Status: Completed 6/30/2023 12:00:00 AM

Location: 14818 N 129th Ave El Mirage, AZ 85335-3429

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 (14J)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 12/21/2022

Description:

City of Surprise provided CDBG funding to Subrecipient to support HOME program activities. The Subrecipient utilized CDBG funding to administer it's Tenant-Based Rental Assistance (TBRA) Program. The activity meets a National Objective by providing assistance to low- and moderate-income households. The activity is allowable under matrix code 14J Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 24 CFR 570.201(k) or 42 USC 5305(a)(20).

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC040514	\$44,484.08	\$44,484.08	\$44,484.08
	PI			\$30,515.57	\$30,515.57	\$30,515.57
Total	Total			\$74,999.65	\$74,999.65	\$74,999.65

Proposed Accomplishments

Housing Units : 26

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	23	11	23	11	0	0
Black/African American:	0	0	9	1	9	1	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 12

Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	32	12	32	12	0	0
Female-headed Households:	0		28		28			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	20	20	0
Low Mod	0	9	9	0
Moderate	0	3	3	0
Non Low Moderate	0	0	0	0
Total	0	32	32	0
Percent Low/Mod		100.0%	100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	City of Surprise provided CDBG funding to Subrecipient to support HOME program activities. The Subrecipient utilized CDBG funding to administer it's Tenant-Based Rental Assistance (TBRA) Program. Five new households (5) were provided assistance with rent during PY2022. A total of Thirty-two (32) households were assisted with the activity. The activity met a National Objective by providing assistance to low- and moderate-income households. The activity is allowable under matrix code 14J Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 24 CFR 570.201(k) or 42 USC 5305(a)(20).	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 13

PGM Year:	2022		
Project:	0004 - Public Services		
IDIS Activity:	122 - Lutheran Social Services IHELP		
Status:	Completed 6/30/2023 12:00:00 AM	Objective:	Create suitable living environments
Location:	2502 E University Dr Phoenix, AZ 85034-6930	Outcome:	Availability/accessibility
		Matrix Code:	Operating Costs of Homeless/AIDS Patients Programs (03T)
		National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/19/2022

Description:

I-HELP is a low barrier shelter for adults without children.
I-HELP connects participants to resources and helps them build the skills necessary to obtain employment, permanent housing, and move beyond homelessness.
LSS-SW provides comprehensive case management to I-HELP participants that address barriers to overcoming homelessness and gaining self-sufficiency.
Case management services are participant centered and housing-focus, emphasizing the need for safe, permanent housing to move individuals from crisis to stability.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC040514	\$18,599.44	\$18,599.44	\$18,599.44
Total	Total			\$18,599.44	\$18,599.44	\$18,599.44

Proposed Accomplishments

People (General) : 75

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	52	18
Black/African American:	0	0	0	0	0	0	26	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	1
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	1
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 14

Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	82	20
Female-headed Households:	0		0		0			
<i>Income Category:</i>								
	Owner	Renter	Total	Person				
Extremely Low	0	0	0	82				
Low Mod	0	0	0	0				
Moderate	0	0	0	0				
Non Low Moderate	0	0	0	0				
Total	0	0	0	82				
Percent Low/Mod	100.0%							

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	Lutheran Social Services utilized CDBG funding to operate their Interfaith Homeless Emergency Lodging Program (I-HELP) program. The program works with faith-based organizations to provide overnight shelter to persons experiencing homelessness. The program includes case management and bed nights for Surprise residents. In PY2022, the I-HELP program provided eighty-two (82) homeless persons with emergency overnight shelter. The activity met a National Objective by providing services for low-income persons. The activity is allowable under matrix code 03T - Homeless/AIDS Patients Programs: 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 15

PGM Year:	2022		
Project:	0004 - Public Services		
IDIS Activity:	123 - Summer Youth Employment Program		
Status:	Completed 6/22/2023 12:00:00 AM	Objective:	Create economic opportunities
Location:	16000 N Civic Center Plz Surprise, AZ 85374-7463	Outcome:	Availability/accessibility
		Matrix Code:	Youth Services (05D)
		National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/19/2022

Description:

The City of Surprise will use CDBG funding for the Summer Youth Employment Program.
This program provides paid internships with City Departments for youth aged 15-19 from low- and moderate-income households.
Matrix Code 05D - Youth Services: 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC040514	\$7,207.87	\$7,207.87	\$7,207.87
Total	Total			\$7,207.87	\$7,207.87	\$7,207.87

Proposed Accomplishments

People (General) : 10

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1	0
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	3	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 16

Total:	0	0	0	0	0	0	10	0
Female-headed Households:	0		0		0			
Income Category:								
	Owner	Renter	Total	Person				
Extremely Low	0	0	0	0				
Low Mod	0	0	0	0				
Moderate	0	0	0	10				
Non Low Moderate	0	0	0	0				
Total	0	0	0	10				
Percent Low/Mod				100.0%				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	The City of Surprise utilized CDBG funding for the Summer Youth Employment Program. This program provides paid internships with City Departments for youth aged 15-19 from low- and moderate-income households. During PY2022 ten (10) low-and moderate-income youth participated in the internship program. Youth Services: 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 17

PGM Year: 2022
Project: 0004 - Public Services
IDIS Activity: 124 - Housing Assistance Center Operations
Status: Completed 6/30/2023 12:00:00 AM
Location: 12779 W Grand Ave Surprise, AZ 85374-7042

Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Operating Costs of Homeless/AIDS Patients Programs (03T)
National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 02/22/2023

Description:

The West Valley Housing Assistance Center will provide non-congregate shelter to woman and families.
The non-congregate shelter is in response to COVID-19 and the impacts the pandemic had on Surprise residents.
The Center is also a Coordinated Entry site, providing an access point for persons experiencing homelessness to receive services.
The operations funding is a public service for persons who are homeless or at risk of becoming homeless.
The persons served will be low or moderate income which meets a National Objective.
The activity is allowable under matrix code 03T and is a high priority goal in the Strategic Plan.
Citation: 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2).

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW040514	\$117,288.44	\$117,288.44	\$117,288.44
		2022	B22MC040514	\$52,000.00	\$52,000.00	\$52,000.00
Total	Total			\$169,288.44	\$169,288.44	\$169,288.44

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 18

Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2022	The West Valley Housing Assistance Center will provide non-congregate shelter to woman and families. The non-congregate shelter is in response to COVID-19 and the impacts the pandemic had on Surprise residents. The Center is also a Coordinated Entry site, providing an access point for persons experiencing homelessness to receive services as well as case management. The operations funding is a public service for persons who are homeless or at risk of becoming homeless. The persons served are low or moderate income which meets a National Objective. The activity is allowable under matrix code 03T and is a high priority goal in the Strategic Plan. Citation: 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2). In PY2022, one thousand three hundred forty (1,340) persons experiencing homelessness were provided services at the Housing Assistance Center. To avoid duplication of beneficiaries, the accomplishments are reported in Activity 117.	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2022
SURPRISE

Date: 26-Jul-2023
Time: 12:46
Page: 19

Total Funded Amount:	\$1,372,480.89
Total Drawn Thru Program Year:	\$1,372,480.89
Total Drawn In Program Year:	\$1,232,494.60

REPORT FOR

PROGRAM : CDBG, CDBG-CV
PGM YR : 2022
PROJECT : ALL
ACTIVITY : ALL

Program Year/ Project			IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	Voucher Status	LOCCS Send Date	Grant Year	Grant Number	Fund Type	Drawn Amount
2022	2	Housing Services	121	Housing Support of TBRA		6715548	1	Completed	12/22/2022	2022	B22MC040514	PI	\$17,037.40
						6723604	1	Completed	1/24/2023	2022	B22MC040514	EN	\$9,504.20
						6736375	1	Completed	2/27/2023	2022	B22MC040514	PI	\$13,478.17
						6746628	1	Completed	3/28/2023	2022	B22MC040514	EN	\$13,518.27
						6758694	1	Completed	4/27/2023	2022	B22MC040514	EN	\$6,760.90
						6780257	1	Completed	6/15/2023	2022	B22MC040514	EN	\$14,700.71
											Activity Total		\$74,999.65
											Project Total		\$74,999.65
2022	4	Public Services	122	Lutheran Social Services IHELP		6693645	3	Completed	11/8/2022	2022	B22MC040514	EN	\$4,094.02
						6715548	5	Completed	12/22/2022	2022	B22MC040514	EN	\$4,121.29
						6723604	4	Completed	1/24/2023	2022	B22MC040514	EN	\$1,047.97
						6736375	5	Completed	2/27/2023	2022	B22MC040514	EN	\$2,074.16
						6746628	5	Completed	3/28/2023	2022	B22MC040514	EN	\$2,074.16
						6780257	5	Completed	6/15/2023	2022	B22MC040514	EN	\$1,034.86
					Y	6794334	3	Completed	7/24/2023	2022	B22MC040514	EN	\$4,152.98
											Activity Total		\$18,599.44
2022	4	Public Services	123	Summer Youth Employment Program		6693645	4	Completed	11/8/2022	2022	B22MC040514	EN	\$7,207.87
											Activity Total		\$7,207.87
2022	4	Public Services	124	Housing Assistance Center Operations	Y	6794334	6	Completed	7/24/2023	2022	B22MC040514	EN	\$52,000.00
2022	4	Public Services	124	Housing Assistance Center Operations		6736410	1	Completed	2/27/2023	2020	B20MW040514	EN	\$21,307.87

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
Drawdown Report by Project and Activity
SURPRISE , AZ

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
Drawdown Report by Project and Activity
SURPRISE , AZ

Program Year/ Project			IDIS		Prior	Voucher	Line	Voucher	LOCCS	Grant		Fund	Drawn
			Act ID	Activity Name	Year	Number	Item	Status	Send Date	Year	Grant Number	Type	Amount
2022	5	Planning & Administration	120	PY2022 Administration		6744243	2	Completed	3/28/2023	2020	B20MW040514	EN	\$15,989.82
						6757829	1	Completed	4/27/2023	2020	B20MW040514	EN	\$7,848.51
						6769437	1	Completed	5/30/2023	2020	B20MW040514	EN	\$9,064.49
					Y	6794875	2	Completed	7/24/2023	2020	B20MW040514	EN	\$63,077.75
						Activity Total							\$169,288.44
						Project Total							\$195,095.75
						6684876	2	Completed	10/4/2022	2022	B22MC040514	EN	\$17,768.04
						6693623	2	Completed	11/8/2022	2022	B22MC040514	EN	\$10,431.97
						6693645	2	Completed	11/8/2022	2022	B22MC040514	EN	\$14,769.12
						6715548	4	Completed	12/22/2022	2022	B22MC040514	EN	\$17,452.90
						6723604	3	Completed	1/24/2023	2022	B22MC040514	EN	\$10,425.32
						6736375	4	Completed	2/27/2023	2022	B22MC040514	PI	\$7,646.51
						6746628	4	Completed	3/28/2023	2022	B22MC040514	EN	\$13,166.61
						6758694	4	Completed	4/27/2023	2022	B22MC040514	EN	\$13,289.59
						6769453	1	Completed	5/30/2023	2022	B22MC040514	EN	\$11,250.96
						6780257	4	Completed	6/15/2023	2022	B22MC040514	EN	\$7,200.03
					Y	6794334	2	Completed	7/24/2023	2022	B22MC040514	EN	\$8,536.46
						Activity Total							\$131,937.51
						Project Total							\$131,937.51
						Program Year 2022 Total							\$402,032.91

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
Drawdown Report by Project and Activity
SURPRISE , AZ



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2022
SURPRISE , AZ

DATE: 07-26-23
TIME: 13:09
PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	178,041.55
02 ENTITLEMENT GRANT	621,455.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	64,443.17
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	863,939.72

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	577,015.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	577,015.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	131,937.51
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	708,952.51
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	154,987.21

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	577,015.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	577,015.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2022 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	77,807.31
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	77,807.31
32 ENTITLEMENT GRANT	621,455.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	621,455.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	12.52%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	131,937.51
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	131,937.51
42 ENTITLEMENT GRANT	621,455.00
43 CURRENT YEAR PROGRAM INCOME	64,443.17
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	685,898.17
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.24%



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2022
SURPRISE , AZ

DATE: 07-26-23
TIME: 13:09
PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	4	122	6693645	No	Lutheran Social Services IHELP	B22MC040514	EN	03T	LMC	\$4,094.02
2022	4	122	6715548	No	Lutheran Social Services IHELP	B22MC040514	EN	03T	LMC	\$4,121.29
2022	4	122	6723604	No	Lutheran Social Services IHELP	B22MC040514	EN	03T	LMC	\$1,047.97
2022	4	122	6736375	No	Lutheran Social Services IHELP	B22MC040514	EN	03T	LMC	\$2,074.16
2022	4	122	6746628	No	Lutheran Social Services IHELP	B22MC040514	EN	03T	LMC	\$2,074.16
2022	4	122	6780257	No	Lutheran Social Services IHELP	B22MC040514	EN	03T	LMC	\$1,034.86
2022	4	122	6794334	No	Lutheran Social Services IHELP	B22MC040514	EN	03T	LMC	\$4,152.98
2022	4	124	6794334	Yes	Housing Assistance Center Operations	B22MC040514	EN	03T	LMC	\$52,000.00
2022	4	123	6693645	No	Summer Youth Employment Program	B22MC040514	EN	03T	Matrix Code	\$70,599.44
								05D	LMC	\$7,207.87
								05D	Matrix Code	\$7,207.87
										\$25,807.31
			Yes	Activity to prevent, prepare for, and respond to Coronavirus					\$52,000.00	
Total										\$77,807.31

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	5	120	6684876	PY2022 Administration	21A		\$17,768.04
2022	5	120	6693623	PY2022 Administration	21A		\$10,431.97
2022	5	120	6693645	PY2022 Administration	21A		\$14,769.12
2022	5	120	6715548	PY2022 Administration	21A		\$17,452.90
2022	5	120	6723604	PY2022 Administration	21A		\$10,425.32
2022	5	120	6736375	PY2022 Administration	21A		\$7,646.51
2022	5	120	6746628	PY2022 Administration	21A		\$13,166.61
2022	5	120	6758694	PY2022 Administration	21A		\$13,289.59
2022	5	120	6769453	PY2022 Administration	21A		\$11,250.96
2022	5	120	6780257	PY2022 Administration	21A		\$7,200.03
2022	5	120	6794334	PY2022 Administration	21A		\$8,536.46
						Matrix Code	\$131,937.51
Total							\$131,937.51



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG-CV Financial Summary Report
SURPRISE , AZ

DATE: 07-26-23
TIME: 13:19
PAGE: 1

PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	969,655.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	969,655.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	790,378.17
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	53,189.91
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	843,568.08
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	126,086.92

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	790,378.17
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	790,378.17
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	790,378.17
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	383,601.78
17 CDBG-CV GRANT	969,655.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	39.56%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	53,189.91
20 CDBG-CV GRANT	969,655.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	5.49%



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG-CV Financial Summary Report
SURPRISE , AZ

DATE: 07-26-23
TIME: 13:19
PAGE: 2

LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	6	102	6415375	CV-Surprise CARES Housing Assistance	05Q	LMC	\$18,756.52
			6423413	CV-Surprise CARES Housing Assistance	05Q	LMC	\$19,758.73
			6433554	CV-Surprise CARES Housing Assistance	05Q	LMC	\$31,750.24
			6440749	CV-Surprise CARES Housing Assistance	05Q	LMC	\$21,511.24
			6454428	CV-Surprise CARES Housing Assistance	05Q	LMC	\$23,899.36
			6464537	CV-Surprise CARES Housing Assistance	05Q	LMC	\$30,779.10
			6471541	CV-Surprise CARES Housing Assistance	05Q	LMC	\$19,672.03
			6483109	CV-Surprise CARES Housing Assistance	05Q	LMC	\$11,345.58
			6496008	CV-Surprise CARES Housing Assistance	05Q	LMC	\$7,043.45
			6509489	CV-Surprise CARES Housing Assistance	05Q	LMC	\$8,556.58
		112	6463905	PY20 CV- Home Delivered Meals Program	05A	LMC	\$11,774.30
			6471541	PY20 CV- Home Delivered Meals Program	05A	LMC	\$10,816.81
			6483109	PY20 CV- Home Delivered Meals Program	05A	LMC	\$13,193.92
			6496008	PY20 CV- Home Delivered Meals Program	05A	LMC	\$12,337.12
			6509489	PY20 CV- Home Delivered Meals Program	05A	LMC	\$7,756.03
2021	3	117	6556893	Housing Assistance Center	03C	LMC	\$7,170.00
			6566461	Housing Assistance Center	03C	LMC	\$2,150.00
			6577830	Housing Assistance Center	03C	LMC	\$742.28
			6586815	Housing Assistance Center	03C	LMC	\$486.63
			6597034	Housing Assistance Center	03C	LMC	\$77.48
			6715549	Housing Assistance Center	03C	LMC	\$153,073.55
			6723597	Housing Assistance Center	03C	LMC	\$13,245.30
			6744243	Housing Assistance Center	03C	LMC	\$209,831.15
			6794875	Housing Assistance Center	03C	LMC	\$20,000.00
	4	118	6623017	Housing Assistance Center Operations	03T	LMC	\$1,855.96
			6636456	Housing Assistance Center Operations	03T	LMC	\$1,503.14
			6659159	Housing Assistance Center Operations	03T	LMC	\$14,003.23
2022	4	124	6736410	Housing Assistance Center Operations	03T	LMC	\$21,307.87
			6744243	Housing Assistance Center Operations	03T	LMC	\$15,989.82
			6757829	Housing Assistance Center Operations	03T	LMC	\$7,848.51
			6769437	Housing Assistance Center Operations	03T	LMC	\$9,064.49
			6794875	Housing Assistance Center Operations	03T	LMC	\$63,077.75
Total							\$790,378.17

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG-CV Financial Summary Report
SURPRISE , AZ

DATE: 07-26-23
TIME: 13:19
PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	6	102	6415375	CV-Surprise CARES Housing Assistance	05Q	LMC	\$18,756.52
			6423413	CV-Surprise CARES Housing Assistance	05Q	LMC	\$19,758.73
			6433554	CV-Surprise CARES Housing Assistance	05Q	LMC	\$31,750.24
			6440749	CV-Surprise CARES Housing Assistance	05Q	LMC	\$21,511.24
			6454428	CV-Surprise CARES Housing Assistance	05Q	LMC	\$23,899.36
			6464537	CV-Surprise CARES Housing Assistance	05Q	LMC	\$30,779.10
			6471541	CV-Surprise CARES Housing Assistance	05Q	LMC	\$19,672.03
			6483109	CV-Surprise CARES Housing Assistance	05Q	LMC	\$11,345.58
			6496008	CV-Surprise CARES Housing Assistance	05Q	LMC	\$7,043.45
			6509489	CV-Surprise CARES Housing Assistance	05Q	LMC	\$8,556.58
		112	6463905	PY20 CV- Home Delivered Meals Program	05A	LMC	\$11,774.30
			6471541	PY20 CV- Home Delivered Meals Program	05A	LMC	\$10,816.81
			6483109	PY20 CV- Home Delivered Meals Program	05A	LMC	\$13,193.92
			6496008	PY20 CV- Home Delivered Meals Program	05A	LMC	\$12,337.12
			6509489	PY20 CV- Home Delivered Meals Program	05A	LMC	\$7,756.03
2021	4	118	6623017	Housing Assistance Center Operations	03T	LMC	\$1,855.96
			6636456	Housing Assistance Center Operations	03T	LMC	\$1,503.14
			6659159	Housing Assistance Center Operations	03T	LMC	\$14,003.23
2022	4	124	6736410	Housing Assistance Center Operations	03T	LMC	\$21,307.87
			6744243	Housing Assistance Center Operations	03T	LMC	\$15,989.82
			6757829	Housing Assistance Center Operations	03T	LMC	\$7,848.51
			6769437	Housing Assistance Center Operations	03T	LMC	\$9,064.49
			6794875	Housing Assistance Center Operations	03T	LMC	\$63,077.75
Total							\$383,601.78

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	7	111	6415375	PY20 CV-Program Administration	21A		\$6,221.20
			6423413	PY20 CV-Program Administration	21A		\$1,489.36
			6433554	PY20 CV-Program Administration	21A		\$2,191.83
			6440749	PY20 CV-Program Administration	21A		\$1,985.80
			6454428	PY20 CV-Program Administration	21A		\$1,893.62
			6463905	PY20 CV-Program Administration	21A		\$5,700.27
			6471541	PY20 CV-Program Administration	21A		\$3,067.38
			6483109	PY20 CV-Program Administration	21A		\$2,998.02
			6496008	PY20 CV-Program Administration	21A		\$2,822.86
			6509489	PY20 CV-Program Administration	21A		\$2,582.85
			6520008	PY20 CV-Program Administration	21A		\$3,470.00
			6540189	PY20 CV-Program Administration	21A		\$987.82
			6545292	PY20 CV-Program Administration	21A		\$583.78
			6556893	PY20 CV-Program Administration	21A		\$624.46
			6566461	PY20 CV-Program Administration	21A		\$987.63
			6577830	PY20 CV-Program Administration	21A		\$569.65
			6586492	PY20 CV-Program Administration	21A		\$1,619.94
			6597034	PY20 CV-Program Administration	21A		\$1,230.97
			6610839	PY20 CV-Program Administration	21A		\$924.64
			6622605	PY20 CV-Program Administration	21A		\$1,134.18
			6684194	PY20 CV-Program Administration	21A		\$2,762.07
			6692526	PY20 CV-Program Administration	21A		\$1,822.23
			6692933	PY20 CV-Program Administration	21A		\$719.95
			6715549	PY20 CV-Program Administration	21A		\$719.95
			6723597	PY20 CV-Program Administration	21A		\$453.27
			6780488	PY20 CV-Program Administration	21A		\$3,626.18
Total							\$53,189.91

Local Target area Name ORIGINAL TOWNSITE - Type: Comprehensive	Total
Number of new businesses assisted	0
Number of existing businesses assisted	0
Number of jobs created or retained in area	0
Amount of funds leveraged	1,144,777
Number of LMI persons assisted	
By direct benefit activities	1,340
By area benefit activities	1,690
Number of LMI households assisted	0
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	2,440
Number of business facades/buildings rehabilitated	0
Slum/blight demolition	0
Optional indicators	
% Crime rates reduced	0
% Property values increased	0
% Housing code violations reduced	0
% Business occupancy rates increased	0
% Employment rates increased	0
% Homeownership rates increased	0
Local Target area Name City Wide - Type: Other	Total
Number of new businesses assisted	0
Number of existing businesses assisted	0
Number of jobs created or retained in area	0
Amount of funds leveraged	262,170
Number of LMI persons assisted	
By direct benefit activities	92
By area benefit activities	0
Number of LMI households assisted	32
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	0
Number of business facades/buildings rehabilitated	0
Slum/blight demolition	0
Optional indicators	
% Crime rates reduced	0
% Property values increased	0
% Housing code violations reduced	0
% Business occupancy rates increased	0
% Employment rates increased	0
% Homeownership rates increased	0

Totals for all Local Target areas

Number of new businesses assisted	0
Number of existing businesses assisted	0
Number of jobs created or retained in area	0
Amount of funds leveraged	1,406,947
Number of LMI persons assisted	
By direct benefit activities	1,432
By area benefit activities	1,690
Number of LMI households assisted	32
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	2,440
Number of business facades/buildings rehabilitated	0
Slum/blight demolition	0

Totals for all Areas

Number of new businesses assisted	0
Number of existing businesses assisted	0
Number of jobs created or retained in area	0
Amount of funds leveraged	1,406,947
Number of LMI persons assisted	
By direct benefit activities	1,432
By area benefit activities	1,690
Number of LMI households assisted	32
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	2,440
Number of business facades/buildings rehabilitated	0
Slum/blight demolition	0



Community Development Block Grant

Consolidated Annual Performance and Evaluation Report (CAPER)

Program Year 2022

Human Service & Community Vitality | September 13, 2023



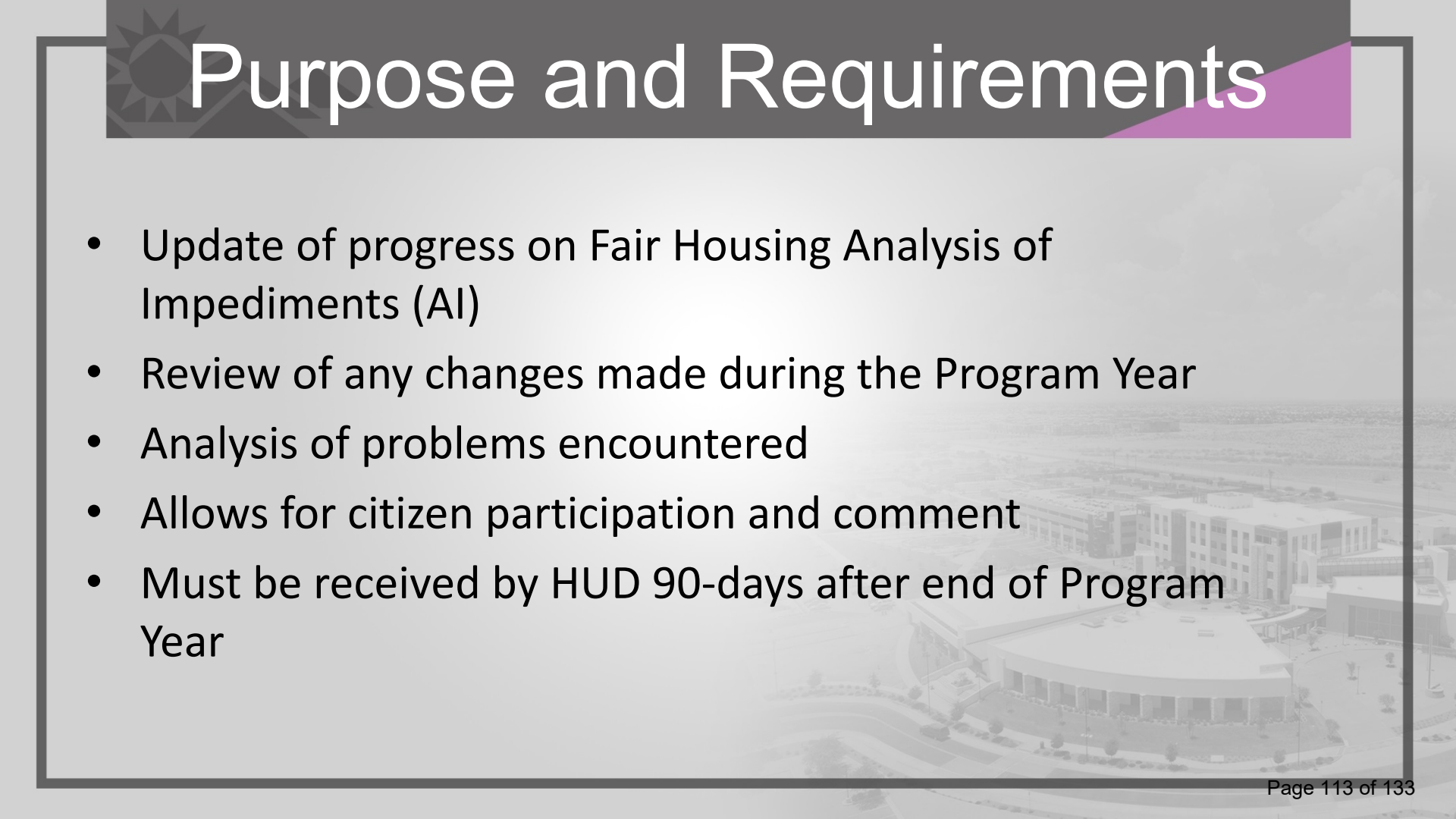
Today's Objectives

- Review CDBG CAPER requirements
 - Review Program Year 2022 Accomplishments
 - Review Program Outcomes
- 

Purpose and Requirements

Program Year 2022 = July 1, 2022 – June 30, 2023

- Report on progress made during the PY on the Priority Needs identified in the 5-Year Consolidated Plan
- Summary of financial and data reports
 - Total resources available
 - Funds expended
 - Spending cap check
 - LMI benefit



Purpose and Requirements

- Update of progress on Fair Housing Analysis of Impediments (AI)
- Review of any changes made during the Program Year
- Analysis of problems encountered
- Allows for citizen participation and comment
- Must be received by HUD 90-days after end of Program Year



Financial Summary

CDBG

PY2022 Allocation: \$621,455

CDBG-CV: \$649,629

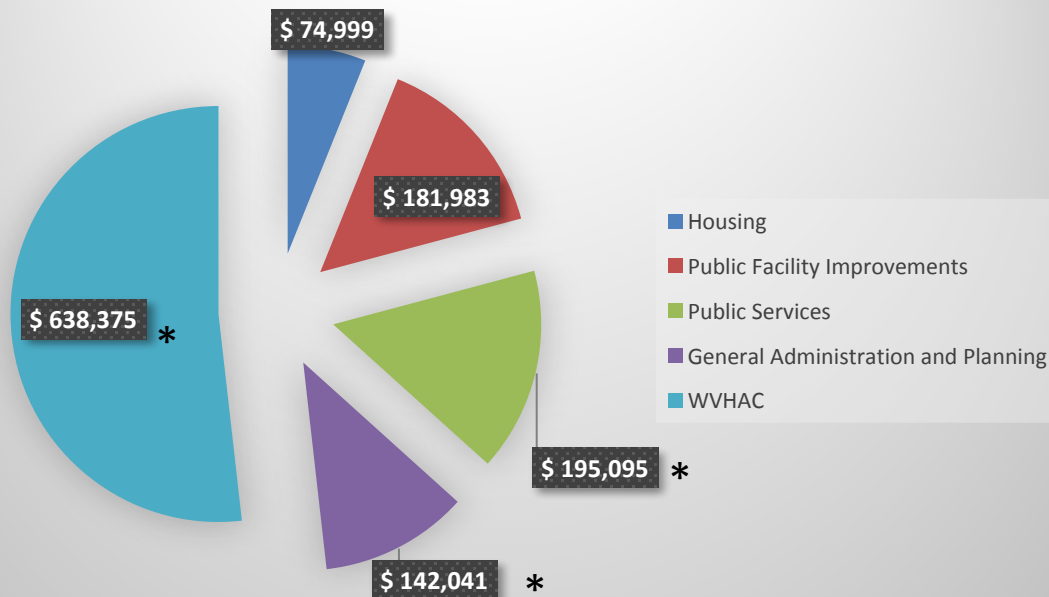
Total Funds Expended: \$1,232,494

Planning & Admin: \$131,937 (19.24%)

Funds benefiting LMI persons: 100%

Financial Summary

Total Activities Disbursed



*Includes CDBG-CV

Projects

Public Facility Improvement – Create suitable living environments

West Valley Housing Assistance Center



Temporary Housing



Interior of Units

Projects



Site Demo and Clearance

- Environmental Assessment
- Remediated environmental conditions
- Demolished old buildings
- Cleared site
- Prepared for new community center





Projects

Housing Services – Access to Affordable Housing

Tenant Based Rental Assistance (TBRA)

- Operated by A New Leaf
- Rental subsidies for up to 24 months
- Targeted to homeless or at risk of becoming homeless
- Case management
- Self-sufficiency education

CDBG Expended: \$74,499

HOME Expended: \$490,701

40 Households Assisted (3 Yrs.)



Projects

Success Stories

Tenant Based Rental Assistance Program (TBRA)

Client 'A' is a single parent of two special needs children. The TBRA program allowed her the time to find stable housing and attend to the special medical needs of her children. At the end of the TBRA program, A New Leaf staff was able to assist her in obtaining a permanent housing voucher from HAMC.

Client 'D' is a single parent of four children, one of whom needed a kidney transplant. The TBRA program allowed the household to get the medical treatment with a successful outcome. The client was then able to obtain new employment and just recently enrolled in College.

Projects

Public Services – New or continued access to services

1,432 LMI persons benefited

- 2,274 Bed Nights
- Case Management Services
- 12 persons moved to permanent housing
- Coordinated Entry (CE)
- Youth Internships

Subrecipients



**I-Help
Program**



**WVHAC
Operations**

Total Expended: \$195,095 (Includes CDBG-CV)

Public Service Cap = 12.52%



Projects

Success Story

Public Services: Interfaith Homeless Emergency Lodging Program (I-Help)

A couple living in their vehicle seeking shelter wanted to remain together and found the I-Help program as their only option for their situation. After their enrollment in I-HELP, they were able to get needed rest, proper nutrition, bathe, and most of all, remain together. They met with a case manager and reviewed housing cost, types of employment, and connected with an employment agency. The couple quickly gained employment earning decent wages to be able to afford a one-bedroom apartment. They worked hard to save their money and decided that perhaps a trailer would be more affordable. During this time, the couple was able to locate a mobile home unit and obtain affordable housing on their own.



Other Actions

Phoenix Rescue Mission

Street Outreach & Engagement

- Outreach and navigation of unsheltered persons
- 404 Engagements
- 24 individuals placed in shelter/housing
- 13 persons provided hotel stays
- 396 bed nights
- 4 persons moved to housing



Other Actions

Surprise Resource Center – FY23 Accomplishments

- 11,881 people served, representing a 46% increase year over year (all services)
- 1,743 unduplicated families served through the Community Action Program (rent & utility assistance)
 - \$5.1m invested in those 1,743 families
- CAP service area expanded in 22-23 to Surprise, El Mirage, Waddell, Wittmann, Sun City West & Sun City
- 1,163 served with workforce development services in partnership with Arizona@Work Maricopa County, a 68% increase year over year
- 20 workshops/classes/career fairs were held, 400% increase year over year
- 922 tax returns were filed through the Volunteer Income Tax Assistance (VITA) program facilitated by A New Leaf, resulting in \$935,611 in federal and state returns.
- 648 St. Mary's Emergency Food Boxes were distributed, a 26% increase year over year
- 121 Veterans were served by the Veteran Resource Navigator at the West Valley Veterans Success Center, a partnership between the Arizona Coalition of Military Families, the Maricopa Community Colleges Foundation and NAU AmeriCorps program



Other Actions

Surprise Community Outreach Program – FY23

Provide funding assistance to organizations that serve Surprise residents through programs, events and activities that enhance the overall lifestyle of the community

- **35** local non-profit and neighborhood groups were supported
- **15,000*** people served throughout the Surprise Community
- Your Sure Foundation - housing & credit counseling
- Valley View Community Food Assistance – **20,000*** clients served
- Surprise Youth Foundation – After school program, summer enrichment program
- Stepping up for Seniors – financial assistance and counseling
- SVdP – Rent assistance for low-income families
- NW Valley Family YMCA – after school and day camp care for low-income
- Fresh Start Women's Foundation – Family stability, self-sufficiency
- Benevilla – Volunteer Home Services – seniors and persons with disabilities



CAPER Timeline

**August 23, 2023 -
Sept. 13, 2023**
21-Day Comment
Period

September 13, 2023
VDHS Review and
Comment

September 28, 2023
Submission of
CAPER to HUD



SURPRISE
ARIZONA

QUESTIONS OR COMMENTS?

Adam Lane
Human Service & Community Vitality
Housing & Community Services Supervisor



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 13, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the 2023 Veteran's Day Parade Grand Marshal.

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Nomination Packet - 2023
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2023 Grand Marshall Nomination



Nominee Information

Name: John L. Blehm, Sr.

Address: 23203 W Durango St, Buckeye, AZ 85326-3847

Phone: 623-628-6330

Email: BLEHMSR@GMAIL.COM

Briefly describe the reasons for nomination (attach supporting documents as needed):
Please provide sufficient information to give the Selection Committee an understanding of the contributions made by the nominee. (1,000 word limit) **NOMINATIONS DUE 9/5/2023 BY 5:00PM** to Seth Dyson - Seth.Dyson@surpriseaz.gov

Although John is not a resident of Surprise, he is and has been continuously and extremely involved with Veterans and Veteran families in the Surprise and the Sun Cities communities as a member of the Michael E Mahoney (formerly the Sun Cities) Chapter 691, Military Order of the Purple Heart.

John has volunteered and served as our Chapter, and Department (State), Chaplain for many years for different Chapter Commanders. In addition to the duties "normally" associated with being a volunteer Chaplain, John traveled thousands of miles around our county and State to help Veterans in need of moral support.

John is also incredibly involved with his Buckeye Veterans of Foreign Wars Post as a teacher and coordinator to train Veterans and Veteran families and survivors on the Veterans Administration's Dependency and Indemnity Compensation program. This program has grown to include Veterans, families, and survivors throughout the entire West Valley.

John received the Bronze Star for Heroism, the Air Medal, and multiple Purple Heart Medals for wounds suffered in Vietnam. He also suffers from Post Traumatic Stress, but he does not let that slow him down. With the help of his wife, Karen, they wrote "Angel of Death" about his experiences and his battle with the "Cancer of the Soul." He was invited to Croatia to help that government deal with their Veterans experiencing PTS resulting from their conflicts. John was awarded and personally presented with a Presidential Award from the President of Croatia. His book has been translated into multiple languages and has helped hundreds of soldiers in multiple countries.

John Blehm epitomizes the strength of character and the highest personal and professional values that we have come to recognize should be present in a Veterans Day Grand Marshall.

I highly recommend John for the honor and privilege of being the Surprise 2023 Veterans Day Parade Grand Marshall.

Declaration (to be read and signed by the nominator):

I certify that the statements made by me are true and complete to the best of my knowledge. I understand that any misrepresentation made by me in connection with this application will be sufficient cause for rejection of this application.

Nominator's Signature:

Name (printed):

Larry Leighton

Phone:

623-776-5443

 Date: September 5, 2023

Email: commander691mop@gmail.com



Nominee Information

Name: Michael Wilton

Address: 18104 N. Gila Springs Dr., Surprise, AZ 85374

Phone: 208-850-9088

Email: dwilton1948@gmail.com

Briefly describe the reasons for nomination (attach supporting documents as needed):
Please provide sufficient information to give the Selection Committee an understanding of the contributions made by the nominee. (1,000 word limit) **NOMINATIONS DUE 9/5/2023 BY 5:00PM** to Seth Dyson – Seth.Dyson@surpriseaz.gov

Lieutenant Colonel Michael Wilton enlisted in the U. S. Army on February 25, 1963. After basic training, he served in the Special Forces and the 82nd Airborne Division as a paratrooper for two years. He applied for Officer Candidate School (OCS) at Ft. Benning, Georgia and graduated on June 22, 1965 as a 2nd Lieutenant, Infantry. After OCS, Colonel Wilton applied for Helicopter Flight School, and graduated on September 13, 1966. Then he went to Vietnam as a helicopter pilot from October 10, 1966 to October, 1967. He set the U.S. Army record of flying 1503 combat hours in his first tour. After instructing new pilots to fly for 2 years at Ft. Wolters in Texas, he was sent back to Vietnam for a 2nd tour in 1970 as a Captain. He returned to the U.S. in January, 1971, and was assigned to Ranger School in Ft. Benning, Georgia, and graduated April 22, 1971. After Ranger school, he attended Infantry Officers Advance Course. Michael graduated March 8, 1972, and was selected for the Bootstrap College Degree program at the University of Nebraska; graduating in December, 1972. He served 11 years active service and 19 years in the Army Reserves. During his 19 years in Reserves, he also became a civilian helicopter pilot fighting wildfires. He retired as a Lieutenant Colonel from the Army in 2002 with over 15,000 accident-free flying hours. After leaving the Army, he continued fighting wildfires as a helicopter pilot, until he retired in 2010.

I can think of no better candidate than Colonel Wilton to serve as the Grand Marshal of the Veteran's Day Parade for the City of Surprise. Having served as a Navy Chaplain, it is my honor to nominate Colonel Wilton for our next parade marshal.

Declaration (to be read and signed by the nominator):

I certify that the statements made by me are true and complete to the best of my knowledge. I understand that any misrepresentation made by me in connection with this application will be sufficient cause for rejection of this application.

Nominator's Signature:

Date: 9/5/23

Name (printed): Pastor Cliff Mansley

Phone: 207-396-6175

Email: pastorcliff@gcc-epc.com



Nominee Information

Name: Charles "Chick" Klein

Address: 18028 W Cheryl Dr, Waddell AZ 85355

Phone: 623-329-6830

Email: amicolini511@msn.com

Briefly describe the reasons for nomination (attach supporting documents as needed):

Please provide sufficient information to give the Selection Committee an understanding of the contributions made by the nominee. (1,000 word limit) **NOMINATIONS DUE 9/5/2023 BY**

Charles "Chick" Klein served in the Army National Guard from 1966 – 1968. He served as a hand grenade instructor for guys that were going off to Vietnam. "Chick" was married to his high school sweetheart Cindy Klein for 55 years before her passing in 2021. Chick has 3 children and 6 grandchildren. "Chick" worked for the Glendale unified school district in many capacities. While working as a maintenance man for the Northern Annex which was a last chance school for troubled teens Chick started something called Chicks Clothing Closet. This was a place that the kids from the school could go to get a decent set of clothing to go to job interviews. "Chick" felt that if the kids had nice clothes on, they stood a better chance of getting the job. This lasted for several years until "Chick" retired. After Retiring Chick and his family moved to Surprise in 2000 and started attending Parkway Christian Church. While attending Church their "Chick" wanted to restart his ministry of the clothing closet. This time he was going to make it bigger and better. He worked with the pastoral staff and started The Clothing Shop. People would donate clothes from newborn to any size you could think of. With the help of many people working from their garages and sorting and storing clothes. People could contact Chick and he would get the necessary clothes that the family needed. A few local Churches heard about what "Chick" was doing and wanted to get involved and help. With the help of these Churches "Chick" was able to purchase a building in El Mirage and have a central location where all the clothes could be housed. "Chick" had many people over the years that volunteered their time, talents and treasures that helped make the clothing shop the blessing it had become. Over the years the clothing shop was able to bless more than 800,000 people in the communities of Surprise and the surrounding cities. Chick resigned from the clothing shop in 2019 to take care of his ailing wife. As "Chicks" health has been deteriorating and he is unable to drive but he still takes a ride share to the Surprise Community Center where he has recently started volunteering.

5:00PM to Seth Dyson – Seth.Dyson@surpriseaz.gov **Declaration (to be read and signed by the nominator):**

I certify that the statements made by me are true and complete to the best of my knowledge. I understand that any misrepresentation made by me in connection with this application will be sufficient cause for rejection of this application.

Amy Nicolini

09/03/23

Nominator's Signature:

Name (printed):

Date:

Phone:

Email:

Nominee Information

Name:

Larry Leighton

Address:

22511 N. 50th St, Suite 100, Scottsdale, AZ 85255

Phone:

623-776-5413

Email:

empower11@yahoo.com

Briefly describe the reasons for nomination (attach supporting documents as needed):
Please provide sufficient information to give the Selection Committee an understanding of the contributions made by the nominee. (1,000 word limit) **NOMINATIONS DUE 9/5/2023 BY 5:00PM** to Seth Dyson - Seth.Dyson@surpriseaz.gov

Veteran of Vietnam & Desert Storm

Awarded Purple Heart.

Retired as Col. from U.S. Army.

Organized & was President of Corte Bella Vets member: Amer. Legion Post 94,

Ch. 691 MOPH, Corte Bella Vets.

Chapter Commander MOPH, Northwest Valley Veterans Assoc.

was past Grand Marshall of Phoenix Veterans Day Parade.

Lots more achievements than I am aware of.

Declaration (to be read and signed by the nominator):

I certify that the statements made by me are true and complete to the best of my knowledge. I understand that any misrepresentation made by me in connection with this application will be sufficient cause for rejection of this application.

Nominator's Signature:

Ralph Brown

Name (printed):

Ralph Brown

Date:

8/23/23

Phone:

Email:



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 13, 2023
Submitting Department: Human Svcs and Comm
Vitality
Staff Recommendations:

Contact Person: Seth Dyson, DIRECTOR - HSCV
District: Citywide

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Discussion pertaining to the Fiscal Year 2024 Veterans, Disability & Human Services Commission budget.

Motion:

Discussion only

Background:

This item was placed on the agenda to allow the commission to discuss allocating the budget to its various objectives, goals and events for Fiscal Year 2024.

Objective Analysis:

This item allows for the Commission to discuss how they would like to allocate the available funds for Fiscal Year 2024.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

The VDHS Commission allocated budget for FY24 is \$10,000.

FTE Impact:

None

ATTACHMENTS:



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Staff Recommendations:

Contact Person: Seth Dyson, DIRECTOR - HSCV
District: Citywide

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Discussion and possible action pertaining to the city's annual Getting Arizona Involved in Neighborhoods (G.A.I.N.) Night.

Motion:

I move to approve participation in [and/or] sponsorship of the 2023 G.A.I.N. Night.

Background:

The G.A.I.N. Night is a free community event that brings together family fun and safety education in one place

Objective Analysis:

To discuss options on the commission's collaboration with the city's annual G.A.I.N. Night event.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

If approved, costs associated with this action will not exceed \$10,000.00.

Budget Impact:

Currently, \$10,000.00 is budgeted towards Professional Outside Services in the FY24 budget.

FTE Impact:

None

ATTACHMENTS:
