

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

April 20, 2023 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Kevin Sartor called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on April 20, 2023.

A. ROLL CALL

In attendance were Chair Kevin Sartor, Vice Chair Jared Holland, Commissioner Mitchell Rosenbaum, Commissioner Matthew Keating, Commissioner Dennis Smith, and Commissioner Ken Chapman. Commissioner Dennis Bash has an excused absence.

STAFF PRESENT:

Ellen Van Riper, Chief Deputy City Attorney; Lloyd Abrams, Director of Community Development; Tiffany Copp, Assistant Director of Community Development; Jason Moquin, Planning Manager; Trevor Fleetham, Current Planner; and Alyssa Carpenter Planning and Zoning Secretary

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

- HSCV will be presenting the Housing Analysis study on June 15th.
- May is Building Safety Month, the Mayor will be recognizing Building Safety at the May 16th City Council meeting.

D. STAFF REPORT

None.

CALL TO THE PUBLIC:

Chair Sartor opened the call to the public to discuss any items not listed on the agenda.

Hearing no requests, Chair Sartor closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action to approve or disapprove the April 6, 2023 Planning and Zoning Commission Regular Meeting Minutes.

Vice Chair Holland made a motion to approve the April 6, 2023, Planning and Zoning Commission Regular Meeting Minutes as presented. Commissioner Keating seconded the motion. Motion passed with 6 votes in favor.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

None.

REGULAR AGENDA ITEM – NON-PUBLIC HEARING:

Item 2 – District 1 – Consideration and action pertaining to the approval of the Preliminary Plat entitled “Heritage Asante Parcels 11, 14, and Freedom Way”, dated March 7, 2023, a property generally located near Pat Tillman Boulevard and 177th Avenue. Case FS22-1425.

Trever Fleetham, Current Planner, presented item 2 to the Commission.

The Commission discussed the following:

- None.

Commissioner Keating made a motion to approve the Preliminary Plat entitled “Preliminary Plat Heritage Asante Parcels 11, 14, and Freedom Way”, subject to stipulations ‘a’ through ‘c’ as outlined in the staff report for Case FS22-1425. Vice Chair Holland seconded the motion. Motion passed with 6 votes in favor.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

None.

ADJOURNMENT:

Hearing no further business, Chair Sartor called for a motion to adjourn. Commissioner Smith made a motion to adjourn; Commissioner Chapman seconded the motion. All voted in favor.

Meeting adjourned at 6:07 p.m.



Kevin Sartor
Planning and Zoning Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: Alyssa Carpenter
Alyssa Carpenter, Commission Secretary

DATE: 5/4/2023