



CITY OF SURPRISE
Subcommittee on Community Outreach, Partnerships & Grants
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, May 30, 2023 @ 10:00 AM
Conference Room – CH 1F Community Room

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Council Subcommittee on Community Outreach, Partnerships & Grants Meeting Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|------------------------------|
| 1. | Citywide | Consideration and action pertaining to the minutes from the Subcommittee on Community Outreach, Partnerships and Grants meeting held on March 13, 2023. | Human Svcs and Comm Vitality |
| 2. | Citywide | Presentations of the Surprise Community Outreach Program grant applicants. | Human Svcs and Comm Vitality |
| 3. | Citywide | Consideration and action for funding recommendations for the FY24 Surprise Community Outreach Program Grant. | Human Svcs and Comm Vitality |

G. Other Business and Future Agenda Items

H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

POSTED: Thursday May 25, 2023 @ 1:30 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Subcommittee on Community Outreach,
Partnerships & Grants

Council Meeting Date: May 30, 2023

Contact Person:

Submitting Department: Human Svcs and Comm
Vitality

District: Citywide

Staff Recommendations:

Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the minutes from the Subcommittee on Community Outreach, Partnerships and Grants meeting held on March 13, 2023.

Motion:

I move to approve the minutes from the March 13, 2023 Subcommittee on Community Outreach, Partnerships and Grants meeting.

Background:

NA

Objective Analysis:

NA

Policy Compliant:

This item is compliant with City and Council Policies.

Financial Impact:

NA

Budget Impact:

NA

FTE Impact:

NA

ATTACHMENTS:

1. 2023.3.13 Subcommittee COPG Minutes

**Subcommittee on Community Outreach, Partnerships & Grants
Meeting Minutes**

March 13, 2023 @ 3:30 p.m

Surprise City Hall
Conference Room – CH 1F N1-150 Lobby
16000 N Civic Center Plaza
Surprise, AZ 85374

The meeting was called to order by Chair Chris Judd at 3:30 p.m.

Chair Chris Judd, Councilmembers Jack Hastings and Nick Haney were present. Staff present included Seth Dyson, Deb Perry and Jodi Tas.

1. Consideration and action pertaining to the October 5, 2022 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes.

Councilman Hastings motioned to approve the meeting minutes dated October 5, 2022. Councilman Haney seconded the motion. The motion passes 3-0.

2. Consideration and action pertaining to the timeline and application of the Surprise Community Outreach Program grant for FY24.

Human Services and Community Vitality Director Seth Dyson provided background on the Surprise Community Outreach Grant Program as well as history of the funding over the last few years. Last year, there were 44 applicants requesting more than \$400,000 in total funding. Council increased funding from \$100,000 to \$150,000 and an additional \$50,000 one-time funded was also added for a total of \$200,000. For FY24, funding will remain at \$150,000.

The timeline was discussed. The grant program will be open for five weeks and it will open on March 27, 2023.

The FY24 application was reviewed. After discussion, Subcommittee members agreed to one application per organization. The Subcommittee recommended that staff add Arts and Cultural grant funding in addition to the current CDBG language to the last question on page 5 of the application. Chair Judd, with consensus from Councilmembers Hastings and Haney, would like the current rubric to remain in place. The Subcommittee members also agreed to host the next meeting which includes the presentation of grants by the applicants on May 30, 2023 at 10 a.m.

Councilman Haney motioned to approve the timeline and application as amended with a second from Councilman Hastings. The motion passes 3-0.

3. Discussion and update pertaining the FY23 Surprise Community Outreach Program.

Subcommittee members reviewed the status of funding for the awardees of the Surprise Community Outreach grant program from FY23. Applicants are currently in the third quarter of FY23.

4. Discussion and update pertaining to the FY23 Neighborhood Grant awards.

Staff provided an update on the award status for the Neighborhood Grant awardees. All applicants are on target to spend their respective awards.

Councilman Hastings motioned to adjourn with a second from Councilman Haney. Motion carried 3-0. Meeting adjourned at 4:23 p.m.

Approved by:

Minutes transcribed by:

Chris Judd, Chair

Jodi A. Tas



CITY OF SURPRISE
Subcommittee on Community Outreach,
Partnerships & Grants

Council Meeting Date: May 30, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentations of the Surprise Community Outreach Program grant applicants.

Motion:

Discussion only

Background:

The Surprise Community Outreach Program grant has been in existence for the last eleven years. The Surprise City Council set aside funding for non-profit 501(c)3 organizations that offer programs that benefit Surprise residents.

Objective Analysis:

The Surprise Community Outreach Program grant offers assistance to non-profits that provide much needed benefits to Surprise residents.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

NA

Budget Impact:

NA

FTE Impact:

NA

ATTACHMENTS:



CITY OF SURPRISE
Subcommittee on Community Outreach,
Partnerships & Grants

Council Meeting Date: May 30, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action for funding recommendations for the FY24 Surprise Community Outreach Program Grant.

Motion:

I move to recommend approval to the Mayor and City Council the Surprise Community Program grant applications listed as follows:

Background:

The Surprise Community Outreach Grant program has been in existence for the last eleven years. The Surprise City Council sets-aside funding each fiscal year to fund non-profit organizations that offer programs that serve Surprise residents.

Objective Analysis:

The Surprise Community Outreach Grant program offers assistance to non-profits that provide much needed benefits to Surprise residents.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

The proposed budget for FY24 funding is 150,000. The Subcommittee will review applications and make funding recommendations to the full City Council for the FY24 program.

Budget Impact:

The budget authority is within the Human Service & Community Vitality Department and will be included in the FY24 budget adoption process.

FTE Impact:

None

ATTACHMENTS:
