



**CITY OF SURPRISE**  
**Recruitment Sub-Committee**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**  
 Thursday, April 6, 2023 @ 8:30 AM  
**COUNCIL CHAMBERS**

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Recruitment Sub-Committee Agenda

**CALL TO THE PUBLIC:**

**INSTRUCTIONS:** In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

**CONSENT AGENDA:**

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- |                                           |          |                                                                                                                                                                               |                                |
|-------------------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 1.                                        | Internal | <i>Consideration and discussion pertaining to candidates for appointment to the position of City Clerk.</i>                                                                   | None                           |
|                                           |          |                                                                                                                                                                               | Donna Meuse<br>Human Resources |
| G. Other Business and Future Agenda Items |          |                                                                                                                                                                               |                                |
| H. Executive Session                      |          |                                                                                                                                                                               |                                |
| 1.                                        | Internal | Consideration and action to recess into executive session to discuss and consider candidates for appointment to the position of City Clerk pursuant to A.R.S. 38431.03(A)(1). | None                           |
|                                           |          |                                                                                                                                                                               | Donna Meuse<br>Human Resources |

For information purposes: Upon a public majority vote of a quorum (“Commission”), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

- I. Adjournment

POSTED: Tuesday, April 4, 2023 @ 3:30 PM; Amended on 04/05/2023 @ 8:00 a.m. - Added item under Regular Non-Public Hearing section.

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**



**CITY OF SURPRISE  
Recruitment Sub-Committee**

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Council Meeting Date: April 6, 2023

Contact Person: Donna Meuse, Human Resources  
Director

Submitting Department: Human Resources

District: Internal

Staff Recommendations: None

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Consent: No

Regular: No

Public Hearing: No

Report/Discussion: No

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**Agenda Wording:**

Consideration and action to recess into executive session to discuss and consider candidates for appointment to the position of City Clerk pursuant to A.R.S. 38431.03(A)(1).

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**Motion:**

I move to recess into executive session for the purpose noticed.

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

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