



CITY OF SURPRISE
Arts and Cultural Advisory Commission
16000 N. Civic Center Plaza
Surprise, AZ 85374
Monday, April 3, 2023 @ 6:00 PM
Community Room

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Staff Reports
- E. Arts and Cultural Advisory Commission Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|--------------------------------------|
| 1. | Citywide | Consideration and action pertaining to the minutes of the March 6, 2023 Arts & Cultural Advisory Commission meeting. | Human Svcs and Comm Vitality |
| 2. | Citywide | Presentation and discussion pertaining to WHAM Poets' participation in the Statewide Poetry Slam Contest. | None
Human Svcs and Comm Vitality |
| 3. | Citywide | Presentation and discussion pertaining to an art installation at the new Multigenerational Community Resource Center. | Human Svcs and Comm Vitality |
| 4. | Citywide | Discussion pertaining to security at the Top Knot sculpture. | None
Human Svcs and Comm Vitality |
| 5. | Citywide | Discussion and action pertaining to the "Poetry Slam at WHAM" event. | Human Svcs and Comm Vitality |

REGULAR AGENDA ITEM - PUBLIC HEARING:

- F. Other Business and Future Agenda Items
- G. Current Events and Reports
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Friday, March 31, 2023 @ 10:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Arts and Cultural Advisory Commission

Council Meeting Date: April 3, 2023

Contact Person:

Submitting Department: Human Svcs and Comm
Vitality

District: Citywide

Staff Recommendations:

Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the minutes of the March 6, 2023 Arts & Cultural Advisory Commission meeting.

Motion:

I move to approve the minutes of the March 6, 2023 Arts & Cultural Advisory Commission meeting.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. March 6, 2023 Meeting Minutes DRAFT
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CITY OF SURPRISE
ARTS AND CULTURAL ADVISORY COMMISSION

Meeting Minutes – Draft

March 6, 2023 / 6:00 PM

Community Room
16000 NORTH CIVIC CENTER PLAZA
SURPRISE, ARIZONA 85374

CALL TO ORDER:

A. Roll Call

Chair Rhiannon Miett, Vice-Chair Kathie Morgan, Commission members, Susan deJong, Margaret Lieu, Jo Grant, Christopher Whitwell, and Jay Lickus.

Staff: Danielle Osborne – HSCV Administrator, Heather Donaldson – Arts, Culture & Library Management Analyst, Sr., and Kelsey Lamphier – Arts, Culture & Library Director

B. Pledge of Allegiance

C. Current Events Reports

Commissioner Miett moved this section to the end of the agenda for efficiency.

D. Staff Reports

Ms. Osborne reported on the following items:

- “Bloom Where You’re Planted” dedication ceremony was on 2/17, there was a great turnout, thank you to those who were able to make it.
- March 1st AZ Speaks event was cancelled due to the speaker being snowed in; it has been tentatively rescheduled to Monday, September 11th at 11 a.m.
- Reminder that the Dysart Festival of the Arts is coming up on Saturday, March 25th at Valley Vista High School. Event details will be sent closer to the event date.
- Attendance numbers in February:
 - 2/9 Public Art Bus Tour – cancelled due to lack of bus availability (12 signed up at time of cancellation)
 - 2/17 Poetry Slam at WHAM – 36
 - 2/18 Drum AZ Drum Circle at Arts HQ – 30
 - 2/23 Lunchtime Theater at Arts HQ – 82
- Ms. Lamphier introduced the new Arts, Culture & Library department Management Analyst, Sr. Heather Donaldson and updated that the Arts & Culture Manager, Julie Ackerly, has accepted the position and will meet the commission at the next meeting.

CALL TO THE PUBLIC:

None.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – Consideration and action pertaining to the minutes of the February 6, 2023 Arts & Cultural Advisory Commission meeting.

Commissioner Grant moved to approve the February 6, 2023 Arts & Cultural Advisory Commission meeting minutes with amendments. Commissioner deJong 2nd. 7 Yes votes. Motion carried.

Item 2 – Presentation and discussion pertaining to Ground Floor Artists.

Executive Director Jessica Pierce and board members Wayne Frodol, Julie Freehling, and Cynthia Dunn-Selph made the presentation and provided an overview of their classes and services to the commission.

Commissioner Grant asked about their promotional efforts, to which Ms. Pierce explained that through direct Google management, press releases, discussions with local leaders, and presentation efforts, they conduct outreach. They are also looking to build their engagement efforts as part of their strategic plan.

Item 3 – Discussion and action pertaining to the FY2024 Arts & Culture Grant Program.

Ms. Osborne explained the revisions that she made to the application and rubric based on last month's review and conversation. Vice-Chair Morgan asked if the COVID-19 public gathering requirements listed on the application could be removed. Chair Mielt pointed out that one point of contact needed to be updated. Commissioner Lickus asked to add language about presentations to the May 1 date on the timeline. Vice-Chair Morgan discussed requiring measurable quantitative data as part of the awardees' reports to the commission. Ms. Osborne agreed to make all of the aforementioned revisions.

Chair Mielt asked about including an example of the quantitative results in the report template that is distributed to the awardees. She also asked about awardees distributing surveys to event or program participants, to which Commissioner Lieu recommended not pursuing.

Commissioner Lieu moved to approve the application with the amendments. Commissioner Grant 2nd. 7 Yes votes. Motion carried.

Item 4 – Discussion and action pertaining to a Charter School Exhibit reception.

Commissioner deJong requested to hold the reception prior to the April 3rd meeting at 5pm with the same format as the Dysart Unified School District reception. Chair Mielt inquired about doing awards and participation certificates again, with the same categories as before. Ms. Osborne advised the commission to begin planning for this type of contest earlier in the year, and to set criteria and guidelines for the contest to make it a more level playing field, and to allow the teachers involved to plan accordingly earlier on in the year. Commissioner Lieu suggested setting an item on the August agenda to set dates for shows, receptions, and establish awards criteria. Chair Mielt asked if the Youth Council could judge again, to which Ms. Osborne said she would coordinate.

Commissioner deJong moved to approve the Charter School Reception to be held on April 3rd at 5:00 p.m. at a cost not to exceed \$300.00. Commissioner Lieu 2nd. 7 Yes votes. Motion carried.

Item 5 – Discussion and action pertaining to participation in the 2023 Mayor’s State of the City event.

Ms. Osborne shared that the event will be held on March 30th this year at 6:00 p.m. in the City Hall building and courtyard. No sign-up sheet will be distributed, and the event will be on the quorum list. Ms. Osborne will provide all of the commission’s flyers, public art maps, the remaining keychains from the “Bloom Where You’re Planted” dedication ceremony, and coloring bookmarks to hand out at the event. Nearly all of the commissioners agreed to attend the event. Ms. Lamphier added that the theme for this year’s event is “Storybook,” so the commission’s bookmarks would be a great giveaway to hand out.

Item 6 – Discussion pertaining to Arts Week 2023.

Vice-Chair Morgan asked the group if they should we wait until the new Manager is onboard before they begin planning this event. Ms. Lamphier indicated that it would depend on the level of involvement desired by the commission.

Commissioner Lieu interjected that she would like to share the outcome of the working group meeting prior to making any decisions. A working group came together and discussed hosting an art month rather than just an art week, to alleviate any pressure on organizations to create a new event specific to art week. She referred to the list of all local arts partners that was previously compiled by staff. She said that the Manager can reach out to those partners, meet with them, and create a plan to execute moving forward. The city can be the center spoke of the wheel, with all of the partners involved. She discussed how the city could potentially help with marketing, and the organizations would be responsible to cross-promote the event as well.

Commissioner Lieu continued that Art Month would be planned for March 2024 instead of sometime this year. Commissioner Lickus discussed possibly unveiling the new Stadium Art as part of the festivities. Ms. Osborne said it would depend on the timing. Commissioner Lieu suggested Art Month culminating in the Dysart Festival of the Arts. The commission agreed that it was a good outline and would wait for the new Manager to come onboard before continuing with any plans.

Other Business and Future Agenda Items:

Top Knot/Art maintenance inspections
Budget list

Current Events and Reports

Commissioner Lickus was at the art dedication ceremony and judged the bookmark contest at the library. He also shared that he joined the Black Philanthropy initiative.

Commissioner Lieu attended the art dedication ceremony. She shared that she has been attending the General Plan Advisory Group meetings, and that the next meeting will include a

focus on arts & culture as one component of the meeting. She welcomed input from all commissioners to relay to the General Plan Advisory Group.

Commissioner deJong was part of the bookmark contest judging, attended the art dedication ceremony, an AZ Winds concert, a West Valley symphony performance through Lunchtime Theater, and the most recent art shows.

Vice-Chair Morgan elaborated on Ms. Osborne's report that the March 1st AZ Speaks event was cancelled, and that she is hoping to reschedule it to September 11th. She asked for the commission's help with promoting the event since the rack card will no longer be accurate.

Commissioner Grant attended the art dedication ceremony, participated in the bookmark contest judging, and saw a production of "Newsies."

Commissioner Whitwell attended the art dedication ceremony, and the bell dedication ceremony for Partnership Day with OUAZ. He shared that OUAZ will be doing a few productions in April and invited the commission to attend.

ADJOURNMENT – Motion to adjourn 7:03 p.m. – Commissioner Lieu. Commissioner Grant 2nd. 7 Yes votes. Motion carried.

	Rhannon Miett, Chair
ATTEST:	Danielle Osborne, HSCV Administrator

CERTIFICATION:

I, Danielle Osborne, HSCV Administrator for the City of Surprise Human Service & Community Vitality Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Arts and Cultural Advisory Commission meeting held on March 6, 2023.

	Danielle Osborne, HSCV Administrator
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CITY OF SURPRISE
Arts and Cultural Advisory Commission

Council Meeting Date: April 3, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to WHAM Poets' participation in the Statewide Poetry Slam Contest.

Motion:

None, discussion only.

Background:

Two Poetry Slam artists were selected to compete in the Statewide Poetry Slam Contest in Maricopa on March 11th. Out of the top 10, WHAM Poets took 3rd and 7th place, putting Surprise on the map for Literary Arts in the West Valley and the greater Phoenix area. WHAM Literary Arts Manager Jonathon Rios will speak to the commission about WHAM's participation.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

There is no Financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE
Arts and Cultural Advisory Commission

Council Meeting Date: April 3, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to an art installation at the new Multigenerational Community Resource Center.

Motion:

None, discussion only.

Background:

At the December 5, 2022 meeting, the commission discussed an opportunity to utilize funds accrued from the Municipal Arts Fund for an art piece or pieces which would accompany the new Multigenerational Community Resource Center. This item has been placed on the agenda to allow the project manager to share a closer look at the center, and identify opportune locations for public art.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None at this time, however future action may lead to financial impact.

Budget Impact:

None at this time, however future action may lead to budget impact.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE
Arts and Cultural Advisory Commission

Council Meeting Date: April 3, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to security at the Top Knot sculpture.

Motion:

None, discussion only.

Background:

On October 5, 2016, the art piece Top Knot was placed on exhibit at City Hall. Over the past few years, the pedestal of the art piece has received significant damage due to skateboarding activity on the premises of City Hall. This item was requested to be placed on the agenda for the Commission to discuss and determine options for protecting the art piece from further vandalism.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None at this time, however future action may lead to financial impact.

Budget Impact:

None at this time, however future action may lead to budget impact.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE
Arts and Cultural Advisory Commission

Council Meeting Date: April 3, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to the "Poetry Slam at WHAM" event.

Motion:

I move to recommend renewal of the "Poetry Slam at WHAM" service agreement.

Background:

For the past few years, the Arts & Cultural Advisory Commission has partnered with WHAM Art Association to host Poetry Slam events each year. The event is free of charge, and visitors of all ages are welcome to enjoy or participate in the open-mic format. In Fiscal Year 2022, the city entered into a service agreement with WHAM to begin providing financial compensation for the program. The agreement term is up for renewal on July 1st. This item has been placed on the agenda for review, discussion, and action towards the agreement renewal.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and assist the city to create and implement a plac for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

If approved, costs associated with this action will not exceed \$1,200 in Fiscal Year 2024.

Budget Impact:

The commission has submitted a budget recommendation to the City Council which includes a \$1,200 allocation for the continuation of the Poetry Slam event in Fiscal Year 2024.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:
