



CITY OF SURPRISE
Council Subcommittee on Community Outreach, Partnerships & Grants Meeting

16000 N. Civic Center Plaza
Surprise, AZ 85374

Monday, March 13, 2023 @ 3:30 PM
Conference Room - CH 1F N1-150 Lobby

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Council Subcommittee on Community Outreach, Partnerships & Grants Meeting Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|------------------------------|
| 1. | Internal | Consideration and action pertaining to the October 5, 2022 Council Subcommittee on Community Outreach, Partnership and Grants meeting minutes. | Human Svcs and Comm Vitality |
| 2. | Citywide | Consideration and action pertaining to the timeline and application of the Surprise Community Outreach Program grant for FY24. | Human Svcs and Comm Vitality |
| 3. | Citywide | Discussion and update pertaining to the FY23 Surprise Community Outreach Program (SCOP). | Human Svcs and Comm Vitality |
| 4. | Citywide | Discussion and update pertaining to the FY23 Neighborhood Grant awards. | Human Svcs and Comm Vitality |
- G. Other Business and Future Agenda Items
 - H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Thursday March 9 2023 @ 3:00 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Council Subcommittee on Community Outreach,
Partnerships & Grants Meeting

Council Meeting Date: March 13, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Internal
Vitality
Staff Recommendations:

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Consideration and action pertaining to the October 5, 2022 Council Subcommittee on Community Outreach, Partnership and Grants meeting minutes.

Motion:

I move to approve the October 5, 2022 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes.

Background:

NA

Objective Analysis:

NA

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

NA

Budget Impact:

NA

FTE Impact:

NA

ATTACHMENTS:

1. Subcommittee on COPG DRAFT MINUTES 100522
-

CITY OF SURPRISE
Council Subcommittee on Community Outreach, Partnerships & Grants
16000 North Civic Center Plaza
Surprise, AZ 85374

Wednesday, October 5, 2022 @ 3 pm
Council Chambers Overflow Room

CALL TO ORDER

Councilman Chris Judd (Chair) called the **Subcommittee on Community Outreach, Partnerships and Grants** meeting to order at 3 pm.

ROLL CALL

In attendance with Chair Judd was Vice Mayor Aly Cline and Councilmember Jack Hastings.

STAFF PRESENT

Human Service and Community Vitality Director Seth Dyson, Human Service and Community Vitality Assistant Director Deb Perry and Government Relations Administrator Jodi Tas were also present.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS AND REPORTS

None.

STAFF REPORTS

None.

CALL TO THE PUBLIC

None.

REGULAR AGENDA ITEM – Non-Public Meeting

1. Consideration and action pertaining to the approval of the Subcommittee on Community Outreach, Partnerships and Grants meeting minutes from June 22, 2022.

Vice Mayor Cline made a motion to approve meeting minutes dated June 22, 2022 with a second from Councilman Hastings. Motion passed 3-0.

2. Presentation and action pertaining to funding recommendations for the FY23 Neighborhood Grant Program applications.

After a brief overview of the process by Jodi Tas, the following three applicants provided an oral presentation on their grant requests.

Litchfield Manor Homeowners Association
Homestead at Marley Park
Surprise Farms III

Subcommittee members discussed the applications and funding requests. Following the discussion, the Subcommittee unanimously agreed on the funding recommendation(s) to the full City Council.

Councilman Hastings motioned to approve funding for Litchfield Manor HOA in the amount of \$2,437; Homestead at Marley Park in the amount of \$3,500 and Surprise Farms III in the amount of \$4,063.

OTHER BUSINESS AND FUTURE AGENDA ITEMS

Vice Mayor Cline would like to discuss increasing funding for Neighborhood Grant Program at future meeting.

EXECUTIVE SESSION

None.

ADJOURNMENT

Vice Mayor Cline made the motion to adjourn the meeting. Councilmember Hastings seconded the motion. The motion carries 3-0. The meeting adjourned at 4:05 pm.

Councilman Chris Judd, Chair

ATTEST:

Jodi A. Tas, Staff Liaison

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Subcommittee on Community Outreach, Partnerships and Grants meeting held on **Wednesday, October 5, 2022**.

Sherry Ann Aguilar, City Clerk, MMC



CITY OF SURPRISE
Council Subcommittee on Community Outreach,
Partnerships & Grants Meeting

Council Meeting Date: March 13, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the timeline and application of the Surprise Community Outreach Program grant for FY24.

Motion:

I move to approve the timeline and application of the Surprise Community Outreach Program grant for FY24.

Background:

The Community Outreach Program is a council-driven initiative to provide funding assistance to non-profit organizations within the City of Surprise for programs, events, and activities that enhance the overall lifestyle of the community. To be considered for the program, applicants must meet eligibility requirements and submit a completed application.

Objective Analysis:

In an effort to support and grow the quality of life in Surprise, City Council offers the Surprise Community Outreach Program (SCOP) grant. This program provides financial assistance to qualified non-profits that provide a direct service to Surprise residents.

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

FY24 SCOP expenditures will not exceed \$150,000.

Budget Impact:

This item is set to be included in the Fiscal Year 2024 budget approval at \$150,000.

FTE Impact:

NA

ATTACHMENTS:

1. SCOP FY24 Timeline - DRAFT
 2. 2023-2024 SCOP Application - DRAFT
-



Date: March 13, 2023
To: Community Partnerships and Grants Sub-Committee
From: Seth Dyson, Director
Re: Surprise Community Outreach Program FY2023-2024

In the past, the City Council has approved program funding to support local non-profits. The following is a brief timeline of the process that will be followed to ensure that the program is consistently implemented.

March 13	Application to be reviewed for administrative changes
March 27	Funding opportunity is publicly released
April 4	Pre-Application meeting held
April 28	Applications due (5-week application period)
May 5	Applications distributed to City Council Sub-Committee
May (TBD)	City Council Sub-Committee will review program applications and make a recommendation for FY24 funding.
June 6*	City Council will approve a budget that identifies the amount of program funding allocated to the Community Outreach Program
June 20*	City Council will vote on recommendations for funding
June 21 - 23	Letters to awarded applicants will be issued*
	<i>*Upon full Council approval</i>
June/July	Initiate and finalize contracts with awardees

**Date subject to change*

October 15, 2023	Quarterly Report due from program recipients, including requests for reimbursements
January 15, 2024	Quarterly Report due from program recipients, including requests for reimbursements
April 15, 2024	Quarterly Report due from program recipients, including requests for reimbursements
June 15, 2024	End of program report due, including final requests for reimbursements. Final presentation to Sub-Committee



COMMUNITY OUTREACH PROGRAM

GUIDELINES AND APPLICATION

FY 2023-2024



Surprise Community Outreach Program FY2023-2024

The City of Surprise is pleased to announce the Community Outreach Program. The major purpose of the program is to provide funding assistance to organizations within the City of Surprise for programs, events, and activities that enhance the overall lifestyle of the community.

To be considered for the program, applicants must meet eligibility requirements and submit a completed application.

Applications for FY2023-2024 will be accepted until Friday, April 28, 2023.

Applications must be concise and filled out completely. Applicants who receive an award during one fiscal year must re-apply for consideration for any subsequent rounds of funding.

A non-mandatory virtual pre-application meeting will be available to all applicants. This meeting will include information about the community outreach program and application process. To attend, please send an e-mail to Jodi Tas with your RSVP to the meeting. You will then receive an invitation with Webex information. This meeting will be held on:

Tuesday, April 4, 2023
2:00pm
Webex Meeting

Official notification will be sent to all applicants following official action by the Surprise City Council. Successful applicants must sign and return the acceptance form before funds are awarded. **All funding decisions made by the City Council are final.**

Thank you for your interest. For questions about the application or the program, please contact Jodi Tas at (623) 222-1330 or jodi.tas@surpriseaz.gov.



Guidelines

1. All City of Surprise Community Outreach Program funding decisions made by the Surprise City Council are final.
2. Approved funds shall be used for the event, program, or activity as proposed by the respective applicant and may not be used or otherwise repurposed for any other event, program, or activity. Further, the approved funds shall be spent within one (1) year of the date of award. Any funds not spent will be forfeited.
3. Awarded applicants must seek reimbursement for spent, approved funds between July 1, 2023 and June 15, 2024.
4. Receipt of an award does not guarantee continued support in subsequent years.
5. Applicants must have enhancement of community lifestyle as their primary mission.
6. Applicant must provide an event, program, or activity that makes Surprise better.
7. The proposed project must take place in the City of Surprise and be open to the public.
8. New applications are required for every round of funding.
9. Applications must include any pertinent financial data, including a proposed budget.
10. Late or incomplete applications will not be accepted.
11. Final reports are due within thirty days of the completion of the program/event/activity. Late or incomplete final reports may hinder an applicant's future funding eligibility.
12. Quarterly updates and a final presentation to the committee may be required.
13. Award recipients will acknowledge the award in all programs, press releases, and other publicity with the following credit line: "_____ is supported by an award from the City of Surprise Community Outreach Program."
14. All applicants agree by accepting the award that all activities surrounding the function will be open to all members of the public and no person shall be denied access to, or participation in, the events on the basis of race, color, national origin, sex, religion, or disability.
15. Maximum award per applicant will be \$10,000.
16. Funds are provided on a reimbursement basis; no upfront monies will be distributed.
17. Applicants must provide 501(c)3 verification by providing a list of the organization's board of directors, a copy of the non-profit federal tax status 501(c)3, a copy the 501(c)3 Arizona Corporate Commission annual report, ACC Certificate of Good Standing, and W9 Form. Or the applicant must partner with a 501(c)3 organization.



18. Awarded applicants do not have authority or privileges associated with City sponsorship, donations and/or in-kind not identified within the grant award letter (example: Channel 11, Progress Magazine, rental equipment, etc.).
19. Applicants must present their proposal to the Council Sub-Committee on Community Outreach Partnerships & Grants during the May ??, 2023 meeting. The meeting is currently scheduled for 3:00PM at Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza. Additional meeting information will be sent upon receipt of application.



**COMMUNITY OUTREACH PROGRAM
2023-2024 FUNDING APPLICATION**

Section 1

Date: _____

Organization Name: _____

Organizations Website: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Contact Person/Title: _____

Alternate Authorized Signer Name/Title: _____

Alternate Authorized Signer email: _____

Name of the project/activity for which you are requesting funding: _____

Please indicate the amount of funding you are requesting: \$ _____

Did you receive Community Outreach Program funding last year? _____

Have you applied for other grant funding such as CDBG Public Service funding from the city:
Yes No

Authorized Agency Representative

Title

Date



Section 2

Eligibility Criteria

1. Applicants must provide direct services which improve the health and welfare of Surprise residents. The Community Partnerships & Grants Sub-Committee is interested in seeing proposals focus on the following areas/groups in Surprise:
 - a. Community building events
 - b. Programs and services which respond to the Surprise Community Needs Assessment high priority needs areas and populations :
 - i. Low to moderate income individuals and families/youth
 - ii. Homeless individuals and families/youth
 - iii. Individuals with disabilities/special needs
 - iv. Seniors (over 62 years of age)
 - v. Veterans
 - vi. Survivors of violence (domestic, sexual, and hate crimes)
 - vii. Individuals with mental health, behavioral health, substance abuse, and health care treatment needs
2. Applicants that received previous funding must be current in their reporting and have submitted timely and accurate reports.
3. Applicants must demonstrate the ability to generate revenue from other sources.



Application Directions

- a. Please provide comprehensive and clear responses to each of the sections below. Respond to all questions, if a question does not apply to your proposal; indicate this by responding "Not Applicable". Times New Roman or Arial 12 point font and black type must be used. It is preferred that completed applications be emailed to jodi.tas@surpriseaz.gov. If it is not possible to email the application, please call Jodi Tas at 623.222.1330.
- b. Please respond to the following questions with clear and specific information. The following questions will be ranked on a point system of up to **100 points**.
 1. Provide a brief description of your proposed program/event/activity. Include any previous history, evidence that the event will take place in the City of Surprise, any partnerships with other groups/organizations and how the SCOP funds will be used. (no more than one page) **25 points**
 2. Demonstrate the need for the proposed project/program. (no more than 1/2 page) **25 points**
 3. Specify the total number of persons expected to be served by this project during the funded year and the number of Surprise residents who will be served. (no more than 1/2 page) **15 points**
 4. Identify one goal and three measurable objectives which will be met by this project. (no more than one page) **15 points**
 5. Provide evidence of other leveraged resources. (No more than a paragraph) **10 points**
 6. What is the minimum amount you could accept in order for your program/event/activity to be successful? **10 points**

Commented [DP1]: Keep as a point requirement ?

The City of Surprise reserves the right to reject any and all applications and to waive any requirements in an application when it deems it necessary and in the best interest of the City.



Application Checklist

- ☐ Completion of Application sections B 1 through 6
- ☐ Application typed and signed
- ☐ Proposed budget
- ☐ 501(c)3 verification includes all items listed below or the applicant must partner with a 501(c)3 organization:
 - List of board of Director's
 - Copy of the non-profit federal tax status 501(c)3
 - Copy the 501(c)3 Arizona Corporate Commission annual report
 - ACC Letter of Good Standing
 - Completed W9 Form
- ☐ Any additional documentation supporting your proposed project

Turn in this checklist, the application, and all corresponding items no later than 5pm Friday, April 28, 2023.

Late or incomplete applications will not be accepted.

Section 3

Budget

SCOP Expense Report 2023-2024

PROGRAM: Surprise Community Outreach Program (SCOP) 2023-2024

Request \$

Start Date 07/01/2023

Other Funds \$

End Date 06/15/2024

Total Cost \$

Program Manager

Phone Number

APPLICANT INFORMATION:
Name:
Address:
Email:

	Description	Cost	SCOP Request	Other Funds	Total
1					-
2					-
3					-
4					-
5					-
6					-
7					-
8					-
9					-
10					-
TOTAL:					-

CEO Signature: _____
(Or authorized representative)
Provide a brief justification of all line items on a separate sheet.



CITY OF SURPRISE
Council Subcommittee on Community Outreach,
Partnerships & Grants Meeting

Council Meeting Date: March 13, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and update pertaining to the FY23 Surprise Community Outreach Program (SCOP).

Motion:

Discussion only

Background:

This item is to provide an update to the Council Subcommittee on the current year's SCOP status and expenditures.

Objective Analysis:

This item is to provide an update to the Council Subcommittee on the current year's SCOP status and expenditures.

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

NA

Budget Impact:

NA

FTE Impact:

NA

ATTACHMENTS:

1. FY23_SCOP REPORTS_Qtr2__

FY23 SCOP Award Grantee		Award Amount	Amount Expended	Please describe how your organization has implemented the program/project/activities that the Surprise Community Outreach Program funded.
1	A New Leaf - VITA	\$ 7,500.00	\$4,737.90	A New Leaf, VITA Program conducted multiple Information sessions, in-person and virtually, from August – November 2022 to recruit prospective new volunteers for the upcoming tax season. 2 Training sessions for Site Coordinators and Instructors were completed in mid-November. Tax Law training sessions for new volunteers started end of November.
2	America's Mighty Warriors	\$ 6,000.00	\$6,000.00	We were able to do several small random acts of kindness to support our active duty, Veterans and Gold Star families in Surprise. We also provided a large 5000.00 grant to a Veteran who is providing support for her Father who is also a Veteran struggling with Parkinson's. We were able to support her so she could be with her Father during surgery.
3	Angels on Patrol	\$ 2,500.00	\$0.00	Angels on Patrol has received five separate requests from Police Officers from the City of Surprise between July and December 2022. All 5 requests came in due to officers desiring to "do more" for those they encountered in crisis during their on-duty hours. Through those requests, 7 adults and 3 children were assisted. Three of the requests were to assist domestic violence victims and two were in regards to assisting the homeless.
4	Art: A Path to Healing	\$ 7,500.00	\$3,059.85	Qtr 2 report not submitted - Our Veterans program continues to prosper with our veteran's group continuing with the original participants, and new veterans added as drop-ins and then becoming a regular. The program Art: A Path To Healing meets twice a month, the second Monday and 4th Thursday, from 10 to 2 p.m. with a free homemade lunch. The veterans show their artwork in our Gallery in the month of July to celebrate our military communities, many vets sell their work. New requests come in for our Veterans to go to other organizations with tributes to the Veterans.
5	Benevilla	\$ 5,000.00	\$5,000.00	Surprise Community Outreach Program funds are supporting Benevilla's Volunteer Home Services (VHS) program in the City of Surprise. Benevilla's team of dedicated staff and volunteers serve older adults/adults with disabilities throughout the West Valley, providing critical services to enhance well-being and independence, often allowing a homebound older adult the opportunity to continue living in their own home longer than they otherwise would have been able to. Our VHS program is an ongoing program. The services provided include: • GROCERY SHOPPING: Volunteers shop alongside or on behalf of members, delivering the requested groceries directly to the member's home. • ASSISTED TRANSPORTATION: Volunteers provide door-to-door transportation, taking members to medical appointments, waiting with them, etc. • MINOR HOME REPAIRS: Handy volunteers undertake minor home/appliance repairs. • BUSINESS ASSISTANCE: Volunteers assist with navigating and/or coordinating bill payments, paperwork for benefits, etc. • FRIENDLY VISITORS/PHONE PAL VISITS: Volunteers provide friendly over-the-phone or in-person companionship to our members. Since the start of the grant period on July 1, 2022, Benevilla's VHS program has provided assistance to 35 unduplicated Surprise residents by providing a total of 332 individual acts of one of the services above (included are 174 transportation trips and 105 grocery shopping services). Many members are provided several acts of the same service throughout the month or different types of services. We continue to promote this free service throughout the community to increase the number we are serving and impacting on an annual basis. We also are continuing to actively recruit new volunteers to assist with this program and to help meet the need of those in the community. We are in the process of continuing to rebuild our volunteer force after a decline during the COVID-19 pandemic as many agencies experienced and unfortunately are seeing a slower return to service than we had hoped.

FY23 SCOP Award Grantee	Award Amount	Amount Expended	Please describe how your organization has implemented the program/project/activities that the Surprise Community Outreach Program funded.
6			The goal of the Best Buddies Inclusion Project is to create inclusive environments at Surprise schools by engaging 100 student volunteers with and without IDD (75 of whom are Surprise residents), delivering 40 inclusive group activities, and establishing 45 one-to-one friendships between students with intellectual and developmental disabilities (IDD) and their typical peers. With the requested funding in Quarter 2, Best Buddies chapters served 20 student volunteers with and without IDD (18 of whom are Surprise residents). They delivered five inclusive group activities and created nine one-to-one friendships between students with IDD and their typical peers. Best Buddies staff supported chapters at Shadow Ridge High School and Willow Canyon High School with recruiting members and holding inclusive group activities. The chapter at Shadow Ridge High School held a dance party with refreshments as its "Match Party," and chapter members met their new buddy for the year. This chapter also held a holiday party where members decorated gingerbread people together. In Q2, the Best Buddies chapter at Willow Canyon High School also held their match party and took a field trip to the Uptown Valley, where they ate pizza, bowled, and played laser tag. Before the winter school break, Best Buddies members at Willow Canyon High School watched a holiday movie, ate snacks, and decorated cookies together. The Valley Vista High School chapter has opted to begin its chapter activities in 2023. Representatives from this school have stayed in contact with Best Buddies staff this quarter and they look forward to recruiting members in the spring semester. Best Buddies supported all of these schools throughout the quarter by conducting site visits, having monthly check-ins, and continuing to supply each school with recruitment, marketing, and training materials.
7			Our fundraising Gala was held on November 3, 2022, with approximately 155 citizens and local business leaders in attendance. The event resulted in not only cash donations and pledges of in-kind services to advance our building project, but also expanded community awareness of our mission. Our SCOP award helped to make the evening a resounding success.
8			In partnership with the Surprise Fire-Medical Department, our goal was to educate 1,400 Surprise children with our early childhood burn prevention and fire safety education program: Milo & Moxie: Smart Safety Rangers™ . To-date, our agency has reached 2,500 students and 91 teachers throughout the city of Surprise, surpassing our project goals by 1,100 students! To reach this amazing milestone, in October our agency worked on a detailed marketing campaign with an informational postcard, detailing the program curriculum and expected outcomes. This marketing campaign was sent to the 44 state licensed preschools located throughout the City of Surprise. In November, our team conducted a follow-up phone campaign in order to gage school interest and answer program questions. Every Surprise preschool was called to ascertain the number of students enrolled and outline program delivery. This campaign led to the distribution of our physical program to 11 Surprise education centers. Participating teachers were mailed Milo & Moxie Curriculum Kits beginning in October. These kits were accompanied by an instructional letter outlining program-delivery, contact information for inquires, as well as information on how to order additional materials. Each Kit included permanent library materials for lesson reinforcement, including an: easy to use Teacher Guide for presenting the program directly in classrooms, a large Milo & Moxie: Smart Safety Rangers™ storybook to add to their classroom library, a Milo & Moxie: Smart Safety Rangers™ classroom poster for continuous reinforcement of learning; as well as a Program Survey Card and pre-and-post student-tests to track learning outcomes. Teachers then delivered the 30-minute lesson plan directly in their classrooms. We are now in the process of obtaining Program Survey Cards and pre-and-post student-tests to track learning outcomes.
9			Fresh Start has continued to implement our comprehensive Impact Program services for Surprise women as detailed in our original application and Q1 report. Through these services, we help women make progress toward achieving holistic self-sufficiency by focusing on 5 key areas of their lives: Family Stability, Health & Well-being, Financial Management, Education & Training, and Careers. In Q2, we served 31 new women from Surprise, making the year-to-date total 52. In Q2, 23 of those women received Career and Education services, 17 partnered directly with a Fresh Start Social Worker for individualized goal-setting, and 41 attended one or more of our workshops for personal or professional skills development.

FY23 SCOP Award Grantee	Award Amount	Amount Expended	Please describe how your organization has implemented the program/project/activities that the Surprise Community Outreach Program funded.
10			Qtr 2 report not submitted - Report Outcomes -Grant Goals and Objectives: B.9. Goal: Develop online educational and informational materials that can be delivered online and redeployed in the future when desired. Initiated grant activities in August 2022- 1)Meeting with Heritage Property Management Staff to review grant an on- site services plan for Heritage Housing Residents (2 hours) and discuss community wide effort to be implemented 2)Meeting with project assigned Resident Volunteers- review grant objective and initial activity plan (2 hours) – Number of Surprise Residents: 2 3)Completed Mental Health Material Research- Included review of existing educational videos – see information flyer- 4) Ordered / Received Mental Health Education Materials for distribution to Residents and Community- displayed at Housing Community Office and community room- 5) Identified Mental Health Videos for initial promotion and education activities- Videos are part of the scheduled services at Heritage Start the Day Cafe- See Information Flyer attached- 6) Distribution of Program Flyer to Heritage Residents – Total Surprise Households Informed – 100 B.9. Objective 1: Engage at least five (5) local mental health providers to assist with the development of mental health-related resources and materials. 1) Meeting with SW Behavioral Health staff to discuss project objectives and solicit ideas for service implementation- (2 hours) 2) Meeting with CPLC Behavioral Health Keogh Program – 9/13 event regarding community support and to provide health information and access to Behavioral Health support services – (4 hours) Number of Surprise Residents – 8 residents 3) Developed and Initiated activities to roll out sit- based service schedule – Start the Day, Mental Health Café- Services scheduled – 2 hours x 4 days – (8 hrs.) September 2022- Mondays Total Surprise Residents served: (5) B.10. Objective 2: Develop three (3) thirty-minute videos focusing on specific mental health-related criteria that deals with building supportive networks and identifying effective coping mechanisms. In progress- Plan to complete next quarter- Partners to be engaged Objective 3: Engage at least fifty (50) individuals during the Annual Mental Health Forum. Resource Center Director- provided project information (9/30/2022) – Discussed Mental Health Forum Plans- Secured support for Agency Partner Info sharing at next Surprise Agency Partner Meeting- (1hour)
	Gem Housing Solutions	\$ 7,000.00	\$0.00
11	HART Pantry	\$6,000.00	\$6,000.00
			Funding expended Qtr 1 - no new information HART PANTRY purchased groceries in the amount of \$ 6000.00+ for the weekly food program for our at-risk teens.
12	Known Church	\$ 6,570.00	\$5,579.00
			We have continued to implement community events for anyone in Surprise with 2 fall events that we had. In October we had Pumpkins in the Park where were able to give away free pumpkins to over 450 people. They were then able to decorate the pumpkins at painting stations and then take a free family photo at the mobile photobooth by Parc PHX. Then in November we showed Sonic 2 at our 2nd Movie in the Park event. This was amazing because we had another 250+ and had the chance to partner with the Marley Park stargazing club where they allowed kids to see moon and teach them about space.
13	Meals of Joy	\$ 10,000.00	\$5,393.14
			Meals of Joy has delivered 278 meals to 31 Surprise residents.
14	Medical Lending Center	\$ 5,000.00	\$2,642.17
			Qtr 2 report not submitted - We are continuing our ongoing lending practices of ensuring we offer durable equipment to our clients to aid in the recovery process. Our client base seems to be growing due to our advertising and word of mouth from our happy clients.
15	Northwest Valley Connect	\$6,000.00	\$3,000.00
			Volunteers during this time of the year have been challenging to maintain; the fuel cost is one of the reasons. However, NVC continues the volunteer recruitment process in the Surprise area to provide more rides. Our accessible vehicles and volunteers driving their vehicles have provided 543 trips this quarter for 86 clients during this second quarter of the grant.

	FY23 SCOP Award Grantee	Award Amount	Amount Expended	Please describe how your organization has implemented the program/project/activities that the Surprise Community Outreach Program funded.
16	OSBI Life Skills	\$ 5,000.00	\$3,566.65	Qtr 2 report not submitted - OSBI staff have purchased a majority of the equipment and supplies. The new programming will begin in January.
17	OUAZ Theater Club 2022-23	\$ 5,000.00	\$0.00	We are preparing to start our next semester of shows and then will start allocating the funds appropriately towards each production.
18	Radiant Church Night to Shine	\$ 10,000.00	\$10,000.00	We are currently in the preplanning and prep stage for Night to Shine which happens on Friday night, February 10, 2023.
19	Rotary Club of Surprise Community Foundation, Inc	\$ 7,500.00	\$0.00	The event has been canceled.
20	Seeds of Hope International Ministries	\$ 10,000.00	\$4,500.00	A.Discussions and activities are ongoing for the planning and preparations of the 6th Annual “Bean Bag” day event for the Valley View Community Food Bank on April 22, 2023. Also being implemented are preparations for the City of Surprise annual MLK Day of Service event on January 14th, 2023, as part of this grant project. B.Details are still forthcoming for the sponsorship of the “West Valley Family Shelter” project to cover partial costs associated with the furnishing of seven “shelter units” or other necessary budgeted items for A New Leaf’s West Valley Housing Assistance Center’s family shelter located in Surprise, AZ. C.\$2,000.00 of \$4,000.00 allocated, has been paid to Spencer’s Place towards their Century Link internet charges, along with additional funding to help support employee sponsorships / internships as part of “Project Connect”. D.All of the \$4,000.00 allocated towards the Art 4 All (AZ Phil / The Vista) project has been expended. 80 Youth tickets along with 80 Adult companion tickets were purchased for the December 3rd PAZ performance, featuring internationally acclaimed flamenco duo Chris & Lena Jácome along with musicians from the Arizona Philharmonic. Originally 114 tickets were planned for this project, however we leveraged a Youth/Adult option to provide a total of 160 tickets. We were able to work with the nonprofit organization Honor Dance, the Dysart Unified School District, other local charter schools, as well as home school groups to identify ticket recipients. E.All of the \$1,000.00 allocated towards the “Trauma Informed Care” project have been expended. Utilizing a bulk/nonprofit rate, twenty “EXPLORE - A Guided Journey to Being Loved” curriculum journals, were purchased and provided to the Hope Woman’s Center, with additional funding to help offset facilitator expenses.
21	Sounds of Autism, Inc.	\$8,000.00	\$8,000.00	Funding expended Qtr 1 - no new information Sounds of Autism and Channel 7’s Wally Cahill and Film Team have created Responder Training Videos to support First Responders during briefing - double squad days throughout the year leading up to the Super Bowl. These videos will be used to educate Surprise Officers and Administration about working with the Autism and At-Risk populations, Human Trafficking, Domestic Violence and other At-Risk populations throughout the city. We refer to these video training solutions as SPECTRUM Talks and Tips. They are complimentary to our First Responders due to this Grant Opportunity. We appreciate your support.
22	Spencer's Place Intern Program	\$ 10,000.00	\$8,289.93	We have continued the internship program at Spencer's Place by taking on 13 new interns. All thirteen interns passed their food handlers exam. We have placed one intern into a position at Spencer's Place. Another intern continues to seek employment and will come to Spencer's Place for guidance and questions. We continue to support all intern graduates with local employment.
23	St.Vincent de Paul St Clare of Assisi Conference	\$ 5,000.00	\$5,000.00	During July, August and September 2022, we used the money to help 10 families pay for rent and thereby avoid eviction.
24	Stage Left Productions	\$ 5,000.00	\$4,400.00	We have collected stories from children and selected the ones that will be adapted. Final script adaptations are due from this week. We started the camp on Saturday 1/14. We had 12 students signed up, and 9 attended. We were able to offer this class free to these students thanks to the grant from the City of Surprise.

FY23 SCOP Award Grantee		Award Amount	Amount Expended	Please describe how your organization has implemented the program/project/activities that the Surprise Community Outreach Program funded.
25	Stepping Up for Seniors	\$3,500.00	\$1,133.46	Qtr 2 report not submitted - Stepping Up For Seniors continues to experience increased visibility through the Community Center and with social service agencies and social workers within the Surprise community. The presence of an office within the Surprise Community Resource Center continues to impact that. SUFS continues to receive a substantial number of referrals and calls from Surprise Seniors for assistance.
26	Surprise Young Life	\$ 4,930.00	\$0.00	Our Surprise Youth summer camp scholarships are give to youth that may need assistance as well as offer scholarship incentives for serving Surprise Communities that we partner with.
27	Surprise Youth Foundation	\$7,000.00	\$7,000.00	Funding expended Qtr 1 - no new information- Our organization utilized the Community Outreach funding in it's entirety towards the Dysart Community Center Kids Club Programs. This program served 263 children in the West Valley. The funding was apportioned to the salaries for teaching staff for the Surprise Kids Club program. This funding of \$7,000 supplemented the payroll of three full time and one part time employees who worked with 76 underprivileged children in the historical Surprise district during a ten week summer education program. With this support, over 43 parents were able to return to full time work this past summer as their children were being cared for in a safe educational environment. Children were taught STEM, Reading Comprehension, Physical fitness and Personal Development and were able to overcome their loss of learning due to the COVID-19 pandemic.
28	The Vista Mobility Project	\$ 5,000.00	\$3,000.00	The Vista Nonprofit worked closely with four independent living facilities within the City of Surprise, to identify potential recipients of the 58 “Vista Mobility Project” tickets. This portion of the project was a success, enabling greater access for local seniors to enjoy the arts.
29	Valley of the Sun YMCA	\$ 2,500.00	\$0.00	With Surprise Community Outreach Program (SCOP) funding, we are able to financially assist 11 low/fixed income Surprise children, so that they may participate in the enriching afterschool care at the Northwest Valley Family YMCA. Program components in after school and day camp programs include; STEM, social emotional learning, nutrition, physical activity, art education, global learning, service learning and college & career readiness. Enrichment activities in these core areas complement the school day in a hands-on manner.
30	Valley View Community Food Assistance	\$ 10,000.00	\$0.00	Qtr 2 report not submitted - Valley View Community Food Bank had 15,488 client visits from Surprise residents from July 1- Sept. 31, 2022. This is about the number of visits we had anticipated for the whole year. We are paying for food supplies through our “Feeding Arizona” program and will be submitting our receipts shortly.
31	West Valley Arts IMPRINT	\$ 5,000.00	\$0.00	We are in the strategy and build out of this program and have not used the funds as of yet. The festival is not slotted until early 2023.
32	Women 4 Women Surprise	\$ 5,000.00	\$3,069.35	There were 10 packing parties with a approximately 118 volunteers participating. Two Church of Latter Day Saints Stakes held donation drives and held 3 packing parties. Continue to provide bags to St Mary's Food Bank, Valley View Food Bank, Eve's Place & Surprise Resource Center.
33	Your Sure Foundation, Inc.	\$ 2,500.00	\$2,500	Funding expended Qtr 1 - no new information. In partnership with the Surprise Resource Center, Community Partners and volunteers, Your Sure Foundation has had the opportunity to provide financial, housing and credit counseling to the residents of Surprise. While our budget only covered 13 families, we have been able to provide services to 53 families in the area since July of this year. We were honored to work with the City of Surprise on various projects, including the Surprise Summer Youth Employment Program, this summer, and the Dysart Community Center Summer Youth Program.
		\$ 200,000.00	\$120,318.31	

	FY23 SCOP Award Grantee	Award Amount	Amount Expended	Balance Remaining
1	A New Leaf - VITA	\$ 7,500.00	\$4,737.90	\$ 2,762.10
2	America's Mighty Warriors	\$ 6,000.00	\$6,000.00	\$0.00
3	Angels on Patrol	\$ 2,500.00	\$0.00	\$2,500.00
4	Art: A Path to Healing	\$ 7,500.00	\$3,059.85	\$4,440.15
5	Benevilla	\$ 5,000.00	\$5,000.00	\$0.00
6	Best Buddies Inclusion Project	\$ 7,500.00	\$5,946.86	\$1,553.14
7	Chance Shelter of Surprise	\$ 5,000.00	\$5,000.00	\$0.00
8	Early Childhood Burn Prevention & Fire Safety Ed Prgrm	\$ 3,500.00	\$3,500.00	\$0.00
9	Fresh Start Women's Foundation	\$ 4,000.00	\$4,000.00	\$0.00
10	Gem Housing Solutions	\$ 7,000.00	\$0.00	\$7,000.00
11	HART Pantry	\$6,000.00	\$6,000.00	\$0.00
12	Known Church	\$ 6,570.00	\$5,579.00	\$991.00
13	Meals of Joy	\$ 10,000.00	\$5,393.14	\$4,606.86
14	Medical Lending Center	\$ 5,000.00	\$2,642.17	\$2,357.83
15	Northwest Valley Connect	\$6,000.00	\$3,000.00	\$3,000.00
16	OSBI Life Skills	\$ 5,000.00	\$3,566.65	\$1,433.35
17	OUAZ Theatre Club 2022-23	\$ 5,000.00	\$0.00	\$5,000.00
18	Radiant Church Night to Shine	\$ 10,000.00	\$10,000.00	\$0.00
19	Rotary Club of Surprise Community Foundation, Inc	\$ 7,500.00	\$0.00	\$7,500.00
20	Seeds of Hope International Ministries	\$ 10,000.00	\$4,500.00	\$5,500.00
21	Sounds of Autism	\$8,000.00	\$8,000.00	\$0.00
22	Spencer's Place Intern Program	\$ 10,000.00	\$8,289.93	\$1,710.07
23	St. Vincent de Paul St Clare of Assisi Conference	\$ 5,000.00	\$5,000.00	\$0.00
24	Stage Left Productions	\$ 5,000.00	\$4,400.00	\$600.00
25	Stepping Up for Seniors	\$3,500.00	\$1,133.46	\$2,366.54
26	Surprise Young Life	\$ 4,930.00	\$0.00	\$4,930.00
27	Surprise Youth Foundation	\$7,000.00	\$7,000.00	\$0.00
28	The Vista Mobility Project	\$ 5,000.00	\$3,000.00	\$2,000.00
29	Valley of the Sun YMCA	\$ 2,500.00	\$0.00	\$2,500.00
30	Valley View Community Food Assistance	\$ 10,000.00	\$0.00	\$10,000.00
31	West Valley Arts IMPRINT	\$ 5,000.00	\$0.00	\$5,000.00
32	Women 4 Women Surprise	\$ 5,000.00	\$3,069.35	\$1,930.65
33	Your Sure Foundation, Inc.	\$ 2,500.00	\$2,500	\$0.00
	Totals	\$ 200,000.00	\$120,318.31	\$ 79,681.69



CITY OF SURPRISE
Council Subcommittee on Community Outreach,
Partnerships & Grants Meeting

Council Meeting Date: March 13, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and update pertaining to the FY23 Neighborhood Grant awards.

Motion:

Discussion Only

Background:

This item is to provide an update regarding the FY23 Neighborhood Grant awards.

Objective Analysis:

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

NA

Budget Impact:

NA

FTE Impact:

NA

ATTACHMENTS:

1. Update Neighborhood Grant FY23
-

Surprise Neighborhood Grant Update
Jun-22

Name	Project	Amount Awarded	Update
Tyhanna Harrison	Litchfield Manor	\$ 3,500	Our First Event will be February 19th. It will be a Valentine's Dessert Party for the families. We plan to get the Party truck or the Block Party truck for the event. We are also planning an event for March 26th Pictures with the Easter Bunny. At this time these are the two events that we have planned to used the Neighborhood grant money. We are hoping to do our Spring Event in April or May and that will be out bigger event and then another event at the surprise pool in the summer.
Adam Dawson	Homestead at Marley Park	\$ 4,063	We have had one event in December that was Mr and Mrs Clause and that was with the vice mayor. Our next event is this Saturday for bingo. We have purchased our projector for our movie night in May as well. For our december event we had 90 children and approximately 150 - 175 people attend in total.
Santos Jasso	Surprise Farms III	\$ 2,437	The table and bench has been ordered and will be delivered in May 2023.
	Totals	\$ 10,000	