

CITY OF SURPRISE
Regular City Council Work Session
16000 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, January 17, 2023 @ 4:00PM

- A. Call To Order

Mayor Hall called the Regular Council Work Session of Tuesday, January 17, 2023 to order at 4:00 p.m. at the Surprise City Council Chambers located at 16000 N. Civic Center Plaza, Surprise, AZ. 85374.

- B. Roll Call

In attendance with Mayor Hall were Vice-Mayor Aly Cline, Councilmembers Jack Hastings, Ken Remley, Patrick Duffy, Nick Haney and Chris Judd.

- C. Pledge of Allegiance

Mayor Hall led the Pledge of Allegiance.

- D. Proclamation and Community Acknowledgements - N/A
- E. City Manager Report - N/A
- F. City Clerk Report - N/A
- G. Call To The Public

No call to the public received.

1. Presentation and discussion pertaining to proposed revisions to the City Council Policies and Procedures Manual and the Boards and Commissions Handbook.

City Attorney Wingo gave a detailed powerpoint presentation on this item.

Mr. Wingo thanked the Rules Committee Members and explained that he met with the Rules Committee in length and from the meetings, we came up with the following recommended changes. He commented this was a productive process.

Key points reviewed included: Social Media Accounts & Supreme Court cases; implementation and enforcement, Advocacy, speaking off the record, policy role of members/chain of command, conflict of interest and gift clause to name a few.

Councilmember Remley gave a hypothetical scenario about conflict of interest. Attorney Wingo replied with that scenario would have to recuse themselves. Each situation will need to be reviewed.

Attorney Wingo continued with the presentation to highlight Rule 10 - Accepting gifts, favors or benefits. Title 38 outlines what is permissible. He further commented that Council should refrain from accepting gifts, but if you do, you need to account for it by filing with the City Clerk.

Vice-Mayor Cline thanked Attorney Wingo for simplifying the procedures so that it is clear, less restrictive and easier to follow.

Attorney Wingo continued on to the topic Motion to reconsider - Motion 12 To Reconsider. He explained what this means as far as what is stated in Robert's Rules of Order, but realizes there needs to be some flexibility. We will propose to extend to the next regular meeting to reconsider.

Councilmember Remley gave an example of a Rental Ordinance that was adopted a few years ago and what if over time Council didn't like the ordinance, could it be repealed? Attorney Wingo commented that this is the current process for repealing, bringing items back as to repeal.

Attorney Wingo continued the presentation to cover the Boards and Commissions Handbook. Topics highlighted were attendance policy, residency requirements, conduct at meetings, conflict of interest, gift clause and board member terms were topics covered. These changes will mirror City Council policies to clarify and easier to follow.

Attorney Wingo also reviewed Executive Session rules and the difference from a board and commission and the City Council. This section will be amended to include the two reasons that may occur for a few of the boards so that this is consistent. Potential city code revisions may include Board/Commission Term Limits and Uniformity of members.

Councilmember Judd commented that pertaining to the motion to reconsider may be an issue for a few of the Boards that only meet as needed or every 3 months. How will this be handled? Attorney Wingo commented that one solution will be to call a Special Meeting if needed, or specify a time certain. This is a valid concern. Do you have a recommendation? Councilmember Judd commented that he recommends to follow how we set up for Council with a two week time period was suggested.

Attorney Wingo commented that he welcomes any suggestions from Council and to please send them to him for review. He will bring forward a recommendation to the Council for consideration.

2. Presentation and discussion pertaining to the Fiscal Year 2024 Budget kickoff.

Finance Director, Andrea Davis and Assistant Finance Director, Eric Boyles gave a detailed powerpoint presentation on this item. Topics of discussion included the State Budget Calendar, tentative budget adoption calendar, property tax levy timeline and public notice requirements. Ms. Davis commented this is the kick-off meeting to explain the timeline and what is expected over the next few months.

Vice-Mayor Cline commented that during the budget process last year, staff assisted with explanations and literature explaining the property tax and budget process in detail, and when was the last time the rate was increased. This was very helpful in ensuring that property taxes were not being increased by the City, but that the value of their home was increasing. This was a proactive process that made all the difference in the world.

Ms. Davis continued the presentation on presenting a balanced budget.

Mayor Hall commented on constructions sales tax, is it considered a one time? Ms. Davis commented that is correct.

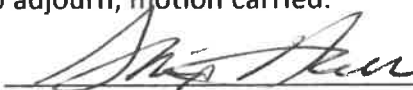
Councilmember Remley commented about Capital money we receive for plans and permits, when things are going good it's easy to say we have to spend it, when things are going bad, we are glad we have it.

Councilmember Remley asked about the Bond for capital improvements, good rate at the time, current rating is even better. He commented that he would like for us to be able to retire some of the debt earlier.

Ms. Davis and Mr. Boyles ended the discussion with a review of the budget timeline.

- L. Adjournment

Mayor Hall asked for a motion to adjourn. Vice-Mayor Cline made the motion to adjourn the Regular Council Work Session of January 17, 2023 @ 5:14 p.m. Seconded by Councilmember Hastings. 7 yes votes to adjourn, motion carried.

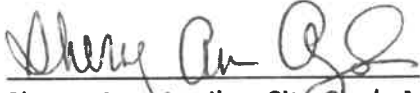

Skip Hall, Mayor

ATTEST:


Sherry Ann Aguilar, City Clerk, MMC

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Work Session of Tuesday, January 17, 2023.


A handwritten signature in dark ink, appearing to read "Sherry Ann Aguilar", is written over a horizontal line.

Sherry Ann Aguilar, City Clerk, MMC