



**CITY OF SURPRISE**  
**Public Safety Personnel Retirement System Meeting - Police**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**  
 Wednesday, February 15, 2023 @ 10:30 AM  
**COUNCIL CHAMBERS**

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Police Agenda

**CALL TO THE PUBLIC:**

**INSTRUCTIONS:** In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

**CONSENT AGENDA:**

- 1. Internal Considerations and action pertaining to the review and approval of the January 18, 2023 Public Safety Retirement Commission – Police Meeting Minutes Human Resources

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- 2. Internal Discussion and possible action to enter Executive Session and review medical records exempt from public inspection regarding the accidental disability retirement application for Police Officer Glenn D. Cannon Human Resources

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission (“Commission”), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission’s attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

- I. Adjournment

POSTED: Tuesday, February 7th, 2023 @ 2:30 p.m.

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**



**CITY OF SURPRISE**  
**Public Safety Personnel Retirement System**  
**Meeting - Police**

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Council Meeting Date: February 15, 2023  
Submitting Department: Human Resources  
Staff Recommendations:

Contact Person:  
District: Internal

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Consent: Yes      Regular: No      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

Considerations and action pertaining to the review and approval of the January 18, 2023 Public Safety Retirement Commission – Police Meeting Minutes

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**Motion:**

I motion to approve the January 18, 2023 Public Safety Retirement Commission – Police Meeting Minutes

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

1. PSPRS DRAFT Minutes 1.18.2023
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**PUBLIC SAFETY RETIREMENT SYSTEM  
CITY OF SURPRISE LOCAL BOARD – POLICE**  
Minutes, Wednesday, January 18, 2023  
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the City of Surprise Public Safety Retirement Commission – Police meeting held at 9:00 a.m. Wednesday, January 18, 2023. The meeting was held in City Hall, Council Chambers.

**A. Call To Order**

Chair Hall called the meeting to order at 9:00 a.m.

**B. Roll Call:** Skip Hall, Chair – Present  
James Conner, Appointed Member – Present  
Kim Drayden, Appointed Member – Present  
Severin Hall, Police Department – Present  
Christopher Thomas, Police Department – Present

**In attendance:** Cynthia “Cindy” Kelley, Legal Counsel  
Ariana Reyna, PSPRS Board Secretary

**C. Pledge of Allegiance – Completed**

**D. Current Events Reports - None**

**E. Staff Reports – Review of FY 23 legal counsel fees.** Ariana Reyna informed the Board about the upcoming annual PSPRS Employer-Local Board conference that will take place on Wednesday, March 1. The event will take place in person. Ariana Reyna stated that she would be sending invites to the Board Members at the conclusion of the meeting. As a reminder, the conference offers important updates, legislative changes and breakout sessions to ask questions directly to PSPRS staff about procedures and Board duties. Chair Hall stated that this conference was worthwhile as the local Board always had their questions answered and received valuable information. Severin Hall asked if the meeting would be recorded to which the Board Secretary confirmed that these sessions would be recorded and PSPRS would later upload it online and made available to stream later.

**F. Call to the Public – None**

**Consent Agenda:**

- 1. Considerations and action pertaining to the review and approval of the December 7, 2022 Public Safety Retirement Commission – Police Executive Session Meeting Minutes – APPROVED**



**Motion to Approve:** Kim Drayden  
**Second:** James Conner  
**Opposed:** None

**2. Considerations and action pertaining to the review and approval of the December 7, 2022 Public Safety Retirement Commission – Police Meeting Minutes – APPROVED**

**Motion to Approve:** James Conner  
**Second:** Severin Hall  
**Opposed:** None

**Regular Agenda:**

**3. Consideration and possible action pertaining to the review of the medical examination and the acceptance of Lateral Police Officers Aldo S. Ortega and Justin T. Lemon as well as Police Officer Recruits Alexandra N. Gallo, James R. McPheeters, Nicholas J. Wylie, Ronnie L. Jaques, and Luke A. Richards into the PSPRS system pursuant to A.R.S. § 38-859 - APPROVED.**

Ariana Reyna stated that Lateral Police Officers Ortega and Lemon as well as Police Officer Recruit Gallo were hired on 10/17/2022. Police Officer Recruits McPheeters and Wylie were hired on 8/22/2022. In addition, Police Officer Recruit Jaques was hired on 10/31/2022 and lastly, Police Officer Recruit Richards was hired on 9/6/2022 with the Surprise Police Dept. The employees were officially notified of the Board's review of their medical records today. Motion was made to approve the Police employee into the PSPRS system as follows:

- Aldo S. Ortega with preexisting conditions
- Justin T. Lemon with preexisting conditions
- Alexandra N. Gallo with preexisting conditions
- James R. McPheeters with preexisting conditions
- Nicholas J. Wylie with preexisting conditions
- Ronnie L. Jaques with preexisting conditions
- Luke A. Richards with preexisting conditions



**Motion to Approve:** James Conner  
**Second:** Severin Hall  
**Opposed:** None

**4. Consideration and possible action pertaining to the review and approval of PSPRS retiree James S. Rothschild alternate contribution rate (ACR) to the system pursuant to A.R.S. § 38-843.05 – APPROVED**

Ariana Reyna stated that James S. Rothschild was hired as a Police Sergeant with the Surprise Police Department effective January 9, 2023 and that he retired from the Phoenix Police Department. A motion was made to approve the ACR payment from the City of Surprise to PSPRS for James S. Rothschild as his position of Police Sergeant is a Public Safety eligible position, effective his hire date with the Police Department of January 9, 2023.

**Motion to Approve:** Kim Drayden  
**Second:** James Conner  
**Opposed:** None

**5. Discussion and possible action to enter Executive Session and review the Independent Medical Exam (IME) findings and other medical records exempt from public inspection regarding the accidental disability retirement application for Police Officer Anna M. Weaver – APPROVED**

James Conner asked if other Board Members needed to go into Executive Session to discuss and the consensus was no. A motion was made to approve the accidental disability retirement application for Police Officer Anna M. Weaver and requested for the Board Secretary to submit retirement paperwork to PSPRS for processing.

**Motion to Approve:** James Conner  
**Second:** Severin Hall  
**Opposed:** None

**G. Other Business and Future Agenda Items- DROP extension and Nationwide representative to address the Joint Board.**

**H. Executive Session – None**



**I. Adjournment**

Motion to adjourn at 9:08. – **APPROVED**

**Motion:** Christopher Thomas

**Second:** Severin Hall

**Opposed:** None

**Meeting Minutes Approval:**

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Skip Hall, Chair  
Public Safety Retirement Commission - Police

**CERTIFICATION:**

I, Ariana Reyna, Board Secretary and HR Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct meeting minutes of the Public Safety Retirement Commission – Police Meeting of **Wednesday, January 18, 2023.**

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Ariana Reyna, Board Secretary  
Public Safety Retirement Commission - Police



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: February 15, 2023
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and possible action to enter Executive Session and review medical records exempt from public inspection regarding the accidental disability retirement application for Police Officer Glenn D. Cannon

Motion:

IF THERE IS SUFFICIENT MEDICAL EVIDENCE TO SUPPORT APPLICATION:

I make a motion to move forward with ordering an Independent Medical Exam for Glenn D. Cannon as THERE IS sufficient medical evidence presented to the Local Board.

IF THERE IS NOT SUFFICIENT MEDICAL EVIDENCE TO SUPPORT APPLICATION:

I make a motion to deny application because

IF THE BOARD DETERMINES THAT OFFICER DOESN'T MEET REQUIREMENTS:

I make a motion to deny the application for accidental disability retirement as the circumstances do not meet the requirements for the disability benefit for which Glenn D. Cannon applied for.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

**ATTACHMENTS:**

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