



CITY OF SURPRISE
Veterans, Disabilities and Human Services Commission
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, February 8, 2023 @ 6:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Veterans, Disability and Human Services Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

- | | | | |
|----|----------|---|------------------------------|
| 1. | Citywide | Presentation and discussion pertaining to the CDBG and HOME Needs Hearing for the Program Year 2023 Annual Action Plan. | Human Svcs and Comm Vitality |
|----|----------|---|------------------------------|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|------------------------------|
| 2. | Citywide | Consideration and action pertaining to the January 11, 2023 Veterans, Disability & Human Services Commission meeting minutes. | Human Svcs and Comm Vitality |
| 3. | Citywide | Presentation and discussion pertaining to the services offered by Best Buddies. | Human Svcs and Comm Vitality |
| 4. | Citywide | Presentation and discussion by Surprise Transportation Department Director Eric Fitzer. | Human Svcs and Comm Vitality |
| 5. | Citywide | Update and discussion pertaining to the 2023 Care & Share Expo. | Human Svcs and Comm Vitality |

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information

except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: February 3rd, 2023 @ 3:00 p.m.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Veterans, Disabilities and Human Services
Commission

Council Meeting Date: February 8, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: No Public Hearing: Yes Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to the CDBG and HOME Needs Hearing for the Program Year 2023 Annual Action Plan.

Motion:

None, discussion only.

Background:

As a recipient of Community Development Block Grant (CDBG) and HOME Investment Partnership funds, the City of Surprise must complete an Annual Action Plan for anticipated funding to be received from the Department of Housing & Urban Development. As part of the Action Plan process, the City must conduct a minimum of two public hearings.

This hearing is being conducted in advance of the City's formation of its Program Year 2023 Annual Action Plan, for the program year that will begin July 1st, 2023. Although funding amounts have not been announced, based on past year allocations, the City anticipates to receive approximately \$621,000 in CDBG funding, and \$200,000 in HOME funding.

Objective Analysis:

This "Needs" Public Hearing is being held to provide an opportunity for organizations and citizens to comment and provide input on any housing and/or community development needs they have identified for providing decent housing, a suitable living environment, and expanded economic opportunities, principally for low- and moderate income persons.

Policy Compliant:

This action is compliant with federal requirements and City and Council policy.

Financial Impact:

There is no Financial Impact associated with this item.

Budget Impact:

There is no Budget Impact associated with this item.

FTE Impact:

There is no FTE Impact associated with this item.

ATTACHMENTS:

1. Needs Hearing VDHS Staff Report
 2. NEEDS HEARING VDHS Presentation
-



HUMAN SERVICE AND COMMUNITY VITALITY

Date: February 8, 2023
To: Veteran's, Disability & Human Services Commission Members
From: Adam Lane, Housing & Community Services Supervisor
Re: Program Year 2023 Action Plan – “Needs” Public Hearing

Introduction

As a recipient of Community Development Block Grant (CDBG) and HOME Investment Partnership funds, the City of Surprise must complete an Annual Action Plan for anticipated funding to be received from the Department of Housing & Urban Development. As part of the Action Plan process, the City must conduct a minimum of two public hearings.

In accordance with the City's Citizen Participation Plan, this “Needs” Public Hearing is being held to provide an opportunity for organizations and citizens to comment and provide input on any housing and/or community development needs they have identified for providing decent housing, a suitable living environment, and expanded economic opportunities, principally for low- and moderate income persons.

Background

This hearing is being conducted in advance of the City's formation of its Program Year 2023 Annual Action Plan, for the program year that will begin July 1st, 2023. Although funding amounts have not been announced, based on past year allocations, the City anticipates receiving approximately \$621,000 in CDBG funding, and \$200,000 in HOME funding.

The Action Plan must identify projects that will meet the High Priority Needs that are identified in the City's Consolidated Plan. The High Priority Needs that were identified in the 2020-2024 Consolidated Plan were:

1. **Affordable Housing** – The creation of affordable housing opportunities including preservation of existing housing, rental assistance, and creation of new affordable rental units.
2. **Public Facility Improvements** – Improvements to public facilities located in majority low- and moderate income areas.

3. **Public Services** – Services for low and moderate income persons who are disabled, homeless, at risk of becoming homeless, and youth.
4. **Planning & Administration** – Expenses related to administering the program, preparing planning documents, and Fair Housing activities.

For Program Year 2023, staff will recommend funding the following projects to meet the High Priority Needs identified in the plan:

1. Housing Rehabilitation
2. Tenant Based Rental Assistance (HOME)
3. Housing Services
4. Public Facility Improvements
5. Public Services
6. Administration & Planning

Any public comments received during the Public Hearing will be considered and included in the final version of the plan.

Recommendations

Staff recommends consideration of all public comments for inclusion in the Program Year 2023 Annual Action Plan.

Future Actions

Review and approve the draft Annual Action Plan following a 30-day public comment period, and final approval by City Council for submission to HUD.



SURPRISE
ARIZONA

CDBG and HOME

“Needs” Public Hearing

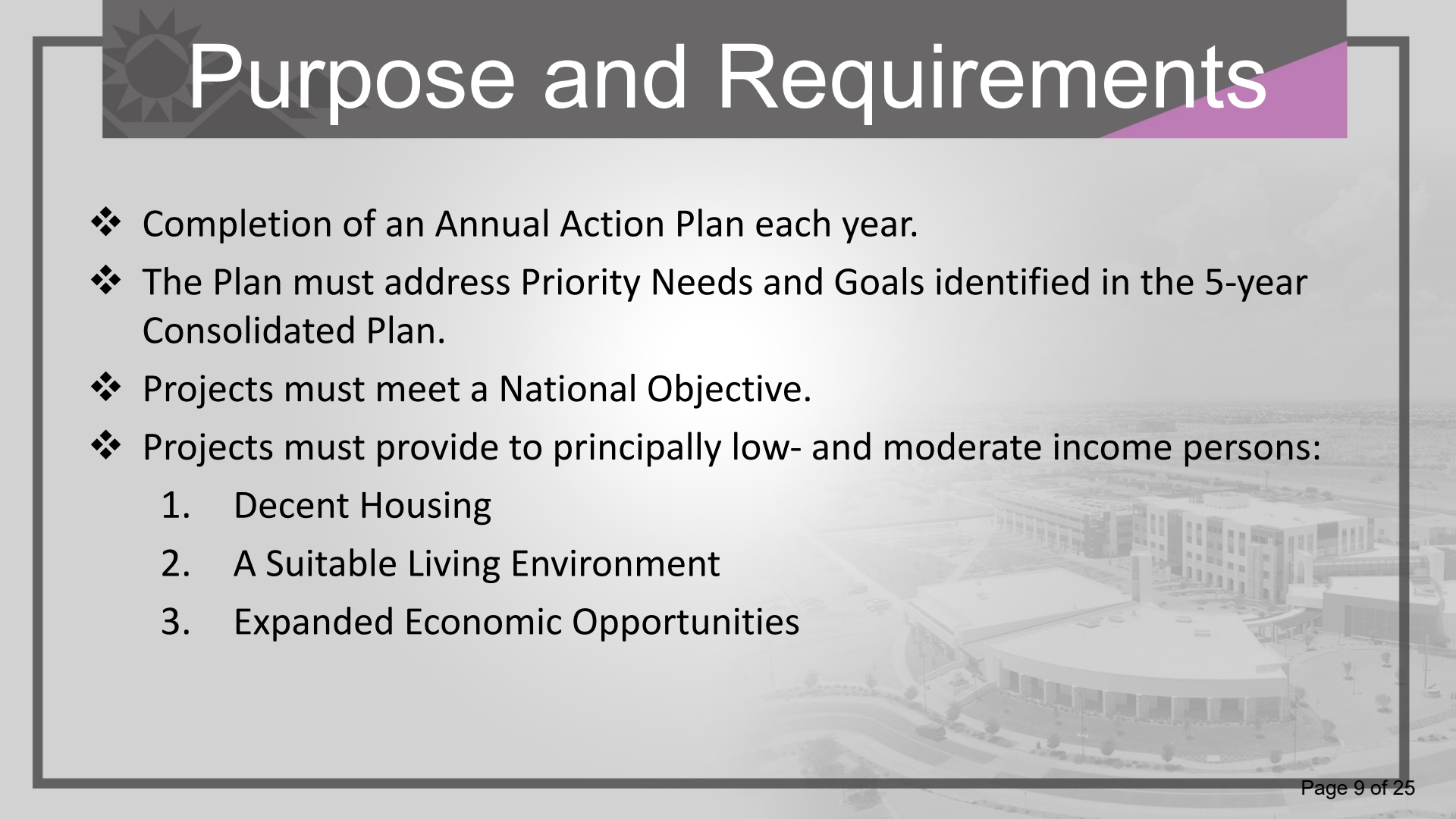
Public Hearing for the Program Year 2023 Annual Action Plan

Human Service & Community Vitality | February 8, 2023



Introduction

- The City of Surprise is an Entitlement City
 - Receives Community Development Block Grant (CDBG) and HOME Investment Partnership funds from the Department of Housing and Urban Development.
- 



Purpose and Requirements

- ❖ Completion of an Annual Action Plan each year.
- ❖ The Plan must address Priority Needs and Goals identified in the 5-year Consolidated Plan.
- ❖ Projects must meet a National Objective.
- ❖ Projects must provide to principally low- and moderate income persons:
 1. Decent Housing
 2. A Suitable Living Environment
 3. Expanded Economic Opportunities



Purpose and Requirements

- ❖ The City's Citizen Participation Plan includes a "Needs" Public Hearing for Citizen comment and input.

Citizen Participation helps:

1. Better inform the public.
2. Identify "hidden" community needs.
3. Citizens bring forward ideas.
4. Generate involvement and commitment to proposed solutions.



Anticipated Funding

Program Year 2023 (July 1, 2023 – June 30, 2024)

CDBG = \$621,000*

HOME = \$200,000*

*Pending allocation from HUD



Identified Needs

High Priority Needs identified in the Consolidated Plan:

1. Affordable Housing

Preservation of existing housing, rental assistance, creation of new affordable rental units.

2. Public Facility Improvements

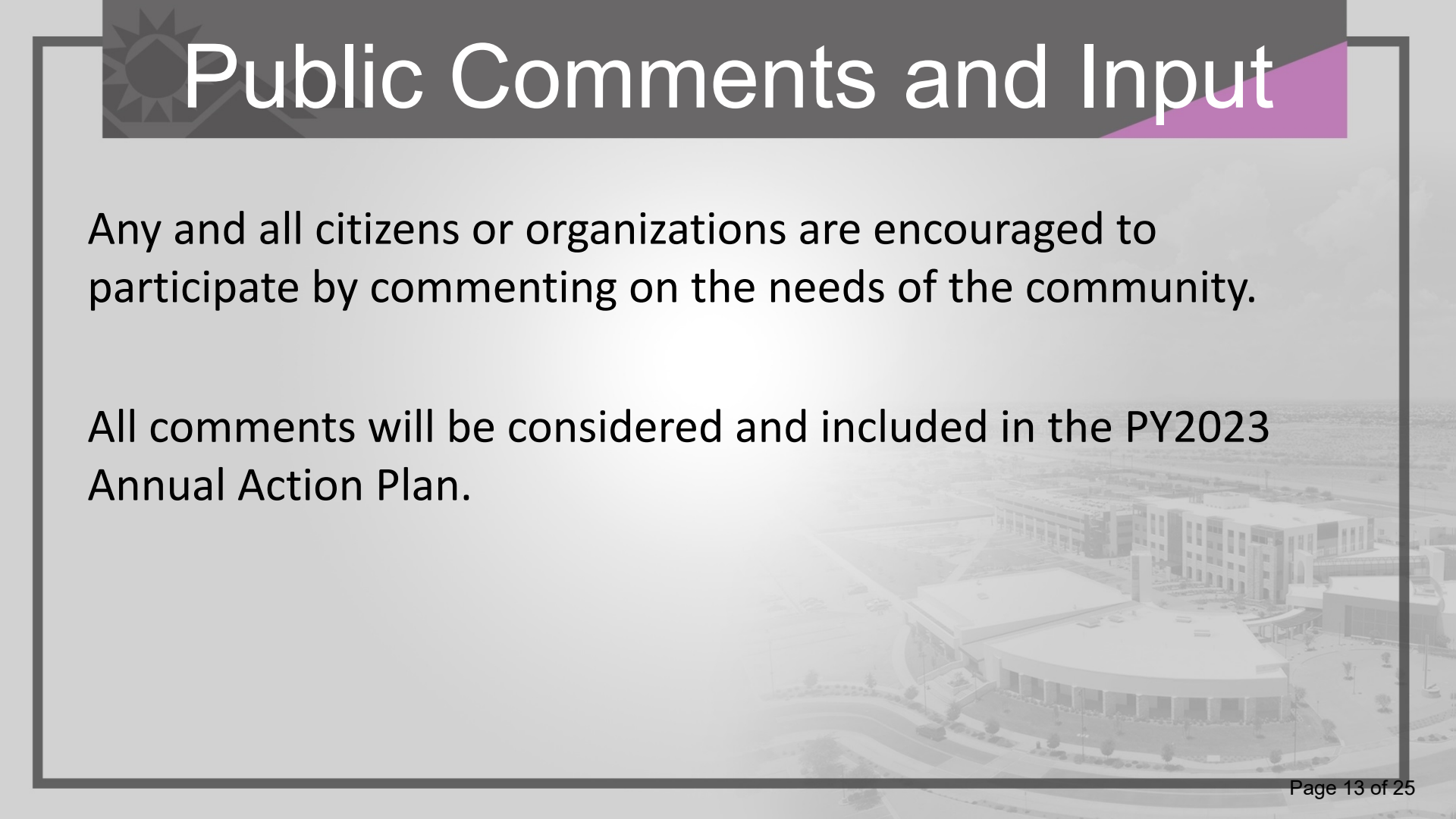
Improvements to public facilities located in low- and moderate income areas.

3. Public Services

Services for LMI persons who are disabled, homeless, at risk of becoming homeless, and youth.

4. Planning & Administration

Expenses related to preparing planning documents and administering the program.



Public Comments and Input

Any and all citizens or organizations are encouraged to participate by commenting on the needs of the community.

All comments will be considered and included in the PY2023 Annual Action Plan.



Staff Recommendations

Staff will recommend the following projects for Program Year 2023:

1. Housing Rehabilitation
2. Tenant Based Rental Assistance (HOME)
3. Housing Services (in support of the HOME program)
4. Public Facility Improvements
5. Public Services
6. Planning & Administration

What's Next?

March 8th – April 8th

30-Day Comment
Period

April 12th, 2023

Commission to
Review and Approve
the Draft Plan

April 18th, 2023

City Council
Approves Plan

May 15, 2023

Plan submitted to
HUD



SURPRISE
ARIZONA

QUESTIONS OR COMMENTS?

Adam Lane
Human Service & Community Vitality
Housing & Community Services Supervisor



CITY OF SURPRISE
Veterans, Disabilities and Human Services
Commission

Council Meeting Date: February 8, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the January 11, 2023 Veterans, Disability & Human Services Commission meeting minutes.

Motion:

I move to approve the January 11, 2023 Veterans, Disability & Human Services Commission meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. 1.11.23 VDHS Commission Minutes Draft
-

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

REGULAR MEETING MINUTES – DRAFT

January 11, 2022 / 6:00 PM

**City Council Chambers
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Kent-Partridge called the Veterans, Disability, and Human Services Commission meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on December 14, 2022.

ROLL CALL

In attendance were Chair Julie Kent-Partridge, Vice-Chair Steffen Hanzel, Commissioners Phillip Lair, John Billcheck, Shawna Daigle, and Allison Wisniewski. (2 Vacancies)

Absences: Gwen Mendez (excused), Nickolas Kupper (excused), and Jennifer Quintero (excused).

PLEDGE OF ALLEGIANCE

STAFF PRESENT:

Human Service & Community Vitality Administrator Danielle Osborne and Human Service & Community Vitality Director Seth Dyson.

CURRENT EVENTS REPORT

- Commissioner Lair attended the Building Healthy Communities planning session and found it to be well attended, well put-together, and full of great information that will create a great path moving forward.
- Chair Kent-Partridge also attended the Building Healthy Communities planning session and is looking forward to the final report. She also shared that there was a great event hosted in partnership between the Surprise Adaptive Recreation program and the Dysart School District on December 16th.

STAFF REPORT

Administrator Danielle Osborne reported the following:

- Four Christmas tree drop-off locations are available in the city until January 17th. Call 623-222-1900 for more information.
- Surprise Police Department Motorcycle Safety Class on Sunday, January 22nd from 7:30 a.m. – 1:30 p.m. in the Surprise Stadium Parking Lot. For more information, email DriveWiseSurprise@surpriseaz.gov or call 623-222-4500.

- 2023 Surprise City Academy meets from February 27th through April 17th. Participation is free, but space is limited. Call 623-222-1647 to sign up.
- General Plan 2040 Community Workshops are being hosted Tuesday, January 31st from 5 – 8 p.m., and Monday, February 13th from 6 – 8 p.m. For more information, please call 623-222-3045.
- Surprise Stadium is seeking experienced vocalists, musicians and color guards to perform the National Anthem at Spring Training games. For more information and other questions, please contact Daniel Coogan of the Surprise Sports & Tourism Department at Daniel.Coogan@surpriseaz.gov.
- We are still accepting volunteers for our service projects at the Dr. Martin Luther King, Jr. Day of Celebration and Service. Please contact 623-222-1522 to sign up.

CALL TO THE PUBLIC:

None

CONSENT AGENDA

None

REGULAR AGENDA ITEMS - PUBLIC HEARING:

None

REGULAR AGENDA ITEMS - NON-PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the December 14, 2022 Veterans, Disability & Human Services Commission meeting minutes.

Vice-Chair Hanzel moved to approve the December 14, 2022 Veterans, Disability & Human Services Commission meeting minutes. Commissioner Lair 2nd. 6 Yes votes (3 absences). 2 vacancies. Motion carried.

Item 2 – Citywide – Presentation and discussion pertaining to the services offered by Your Sure Foundation.

Founder Mark Savage and Marketing & Communications Director Allie Starr made the presentation to the commission.

Item 3 – Citywide – Discussion pertaining to the establishment of a recognition program sponsored by the VDHS Commission.

HSCV Administrator Danielle Osborne made the presentation to the commission.

Item 4 – Update and discussion pertaining to the 2023 Care & Share Expo event.

HSCV Administrator Danielle Osborne made the presentation to the commission.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Community roundtables for mental health, physical health awareness.
- HSCV Administrator Danielle Osborne reported that six S.O.S. applicants were interviewed last month, and all six were accepted and are currently undergoing background checks. A training date is being identified, and an invitation will be extended to the entire commission to attend as well.
- Ms. Osborne also reported that the Water Resource Management Department was the first exhibitor to table the Resource Satellite Hub in the Surprise Regional Library. The S.O.S. Ambassadors will help fill gaps as the schedule shapes up.

ADJOURNMENT:

Commissioner Daigle made a motion to adjourn the meeting of the Veterans, Disability & Human Services Commission on January 11, 2023 at 7:07 p.m. Vice-Chair Hanzel seconded the motion. The motion carried with 6 Yes votes (3 absences). 2 vacancies. Motion carried.

Danielle Osborne
HSCV Administrator

Julie Kent-Partridge
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Danielle Osborne, HSCV Administrator

DATE: _____



CITY OF SURPRISE
Veterans, Disabilities and Human Services
Commission

Council Meeting Date: February 8, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to the services offered by Best Buddies.

Motion:

None, discussion only.

Background:

State Director Lisa Cleary will provide an overview of services offered by Best Buddies.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disabilities and Human Services
Commission

Council Meeting Date: February 8, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion by Surprise Transportation Department Director Eric Fitzer.

Motion:

None, discussion only.

Background:

On December 6, 2022, the Surprise City Council approved the formation of a Transportation Department to focus on the city's strategic priority to address transportation needs. Eric Fitzer has been tapped to lead the Transportation Department.

Mr. Fitzer will provide an overview of the focus and strategic goals of the city's new Transportation Department.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

There is no Financial Impact associated with this item.

Budget Impact:

There is no Budget Impact associated with this item.

FTE Impact:

There is no FTE Impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disabilities and Human Services
Commission

Council Meeting Date: February 8, 2023 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Update and discussion pertaining to the 2023 Care & Share Expo.

Motion:

None, discussion only.

Background:

The Care & Share Expo is a free community event creating connections to human service organizations, as well as disability, veteran and health resources. It's a one-stop source for accessing programs and services that promote health, financial growth and self-empowerment.

This item has been placed on the agenda to allow staff to provide an update on planning efforts.

Objective Analysis:

To promote the quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None at this time, however future action may lead to financial impact.

Budget Impact:

None at this time, however future action may lead to budget impact.

FTE Impact:

There is no FTE Impact associated with this item.

ATTACHMENTS:
