



CITY OF SURPRISE
Parks and Recreation Commission
15960 N Bullard Ave
Surprise, AZ 85374
 Monday, January 23, 2023 @ 6:00 PM
 RECREATION CONFERENCE ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Parks and Recreation Advisory Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|------------------------------|
| 1. | Citywide | Consideration and action to approve minutes from October 24, 2022. | Parks and Recreation |
| 2. | Internal | Consideration and action pertaining to approval of nominees for the Surprise Recreation Campus Hall of Fame. | Parks and Recreation |
| 3. | Citywide | Discussion pertaining to the Open Spaces/Wildlife Corridors regarding the proposed McMicken Dam Conservation Area identified in both the Parks and Recreation Master plan and in the City's General Plan. | Parks and Recreation |
| 4. | Internal | Discussion pertaining to scheduling a park tour. | None
Parks and Recreation |

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum (“Commission”), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information

except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Posted on Thursday, January 19th, 2023 @ 9:30 a.m.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.

**CITY OF SURPRISE
PARKS AND RECREATION ADVISORY COMMISSION**

Meeting Minutes

Monday, October 24, 2022 @ 6:00 PM

Surprise City Hall – Council Chambers
16000 N Bullard, SURPRISE, ARIZONA 85374

CALL TO ORDER

A. Roll Call

Members: Chair Wayne Turner, Vice Chair Ron Jensen, Mark Brown, Brent Bailey, Anthony Robinson, Dave Kinnoin

Absent: Patricia Blaisdell

City Staff: Director Holly Osborn, Assistant Director Paul Frie, Assistant Director Shannon Gaul, Christine Frederickson, City Manager Bob Wingenroth, Deputy City Manager Mike Gent

B. Pledge of Allegiance

C. Current Events Reports

Director Holly Osborn stated that Fiesta Grande was well attended with approximately 6,000-7,000 in attendance. Last weekend Parks and Recreation hosted Special Olympics with over 800 athletes in attendance.

Holly presented a list of upcoming events including Monster Bash, GAIN Night, Sundays in the Park, Veterans Day and Surprise Founder's Day Party. Surprise Founder's Day Party will consist of a carnival, car show, a lot of lights, decorated trees, and hubs with selfie areas. Holly stated that we are also hosting Santa's Workshop, Sensitive Santa and Cookies and Crafts with Santa.

Holly reported that the sports season had 303 teams registered with 14,000 participants registered in soccer alone. She also explained that the second season of soccer will be coming up in March at The Fields at Countryside. Holly explained that Countryside Park should be completed in time with a grand opening scheduled for Saturday, January 7th.

Holly reported that the Community park will be opening in phases and improvements will start on the south side.

D. Staff Reports

None

CALL TO THE PUBLIC / PARKS & RECREATION ADVISORY COMMISSION

None

CONSENT AGENDA (N/A)

- E. Approval of items on the Consent Agenda
No items were identified as consent agenda items.
- F. Parks and Recreation Advisory Commission

REGULAR AGENDA ITEMS – NON-PUBLIC HEARING

Item 1 – CITYWIDE – Consideration and action approving the Aug 22, 2022 Parks and Recreation Advisory Commission meeting minutes.

Motion to approve the minutes of the May 12, 2022 Parks and Recreation Advisory Commission meeting – motioned Mark Brown, 2nd Anthony Robinson. 6 yes votes. Motion carried.

Item 2 – INTERNAL – Presentation and discussion of Open Meeting Laws with Deputy City Attorney

Deputy City Attorney, Jeff Murray, gave a presentation on Open Meeting Laws as they relate to meetings for City Council and Boards and Commissions.

Item 3 – INTERNAL – Discussion, consideration and action on setting future Parks and Recreation Advisory Commission regular meeting dates for 2023.

Motion to set the 2023 Parks and Recreation Advisory Commission meetings for 6pm on **Jan 23, May 1, Aug 21, and Oct. 23** at the Parks and Recreation Office – Mark Brown. 2nd Vice Chair Ron Jensen. 6 yes votes. Motion carried.

Item 4 – CITYWIDE – Consideration and action to recommend updated Parks and Recreation Fees.

Business Manager Christine Frederickson gave a presentation on the annual fee study performed. The presentation included a summary of recommended fee changes for aquatics, day camps and tot time, adaptive recreation, youth and adult sports, racquet sports, Countryside Park field rentals and ramada rentals. In addition to updating the fees, Christine presented on updating the current facility rental category language. Director Holly Osborn stated that the sports fee increase is what they would like to implement now, however the rest of the fees would be implemented at a later date.

Motion to recommend the updated Parks and Recreation fees as presented - Brent Bailey. 2nd Vice Chair Ron Jensen. 6 yes votes. Motion carried

Item 5 – CITYWIDE – Discussion pertaining to a resident letter sent to the commission regarding creating a medium dog section at the Surprise Community Park dog park.

The Commission discussed the letter sent in from a resident requesting a medium dog section. Director Holly Osborn explained that we recently hosted a Bark at the Park event that allowed resident dog park users to take a survey and express their concerns and/or ideas about the park. The Commission agreed that they would take the letter under consideration for the future and requested

that the Parks and Recreation Department follow up with him letting him now that his letter was discussed at the meeting.

OTHER BUSINESS

The Commission requested items for the next meeting agenda:

- Schedule a park tour in January or February
- Discuss Open Spaces/Wildlife Corridors, specifically the proposed McMicken Dam Conservation Area identified in both the Parks and Rec Master Plan and in the City's General Plan.
- Hall of Fame selection

ADJOURNMENT

Motion to adjourn – Vice Chair Ron Jensen. 2nd Mark Brown. 6 yes votes. Motion carried.

Wayne Turner Chair, Parks and Recreation Advisory Commission

ATTEST:

Holly Osborn, Director
Parks & Recreation

CERTIFICATION:

I, Stacy Cieszynski, Management Analyst for the City of Surprise Parks and Recreation Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Parks and Recreation Advisory Commission meeting held on October 24, 2022.

Stacy Cieszynski, Management Analyst



SURPRISE
ARIZONA

Hall of Fame Selection

Parks and Recreation Department

Parks and Recreation Advisory Commission

HALL OF FAME POLICY

- The purpose of the Sports Hall of Fame is to honor those who have contributed significantly to the City of Surprise Stadium

ELIGIBILITY

The criteria for being selected for the Sports Hall of Fame are a **person or entity that brings or receives national recognition to the Surprise Recreation Campus.**

A. Affiliation

1. Kansas City Royals
2. Texas Rangers
3. Major League Baseball Alumni
4. City of Surprise
5. Other

ELIGIBILITY

The criteria for being selected for the Sports Hall of Fame are a **person or entity that brings or receives national recognition to the Surprise Recreation Campus.**

Examples: awards and recognition

Rookie of the Year | Cy Young | Divisional MVP |
American or National League Champions |
MLB Hall of Fame | Manager of the Year

**List is not an all inclusive; just a representation of the types of recognition*

ELIGIBILITY

B. City of Surprise Civic Leaders, Administrators, Staff, and Volunteers.

Leaders who have contributed significant service or leadership to the City of Surprise Recreation Campus shall be eligible for consideration based on the following:

- Influential in the planning, approving, funding, or opening of a project that significantly enhanced the reputation, fiscal impact, or business processes at the Surprise Recreation Campus.
- Volunteer service that significantly contributed to the Surprise Recreation Campus and/or its programs.

Parks and Recreation Advisory Commission

HALL OF FAME NOMINATIONS

(Open to Discussion)



**CITY OF SURPRISE
Parks and Recreation Commission**

Council Meeting Date: January 23, 2023 Contact Person:
Submitting Department: Parks and Recreation District: Citywide
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the Open Spaces/Wildlife Corridors regarding the proposed McMicken Dam Conservation Area identified in both the Parks and Recreation Master plan and in the City's General Plan.

Motion:

No motion, discussion only

Background:

Commissioner Anthony Robinson requested a discussion regarding Open Spaces/Wildlife Corridors on the agenda.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
