



CITY OF SURPRISE
Regular City Council Work Session
16000 N. Civic Center Plaza
Surprise, AZ 85374
Tuesday, December 6, 2022 @ 4:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Proclamation and Community Acknowledgements
- E. City Manager Report
- F. City Clerk Report
- G. Call To The Public

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins. [Download the Call to the Public form](#) (PDF download requires Adobe Acrobat Reader) [Fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.
The Call to the Public form is also available at the front counter.

Note: A.R.S. 38-431.01(H)- During this time members of the public may address City Council only on issues within the jurisdiction of the City Council which are not an item on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

Please be aware that Council Members may not discuss or respond to matters raised during call to the public that are not specifically identified on the agenda. Council Members may however, in their discretion, discuss or respond to relevant matters raised during a noticed public hearing or agenda item.

H. Regular City Council Work Session Agenda

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|---|
| 1. | Internal | Presentation and discussion pertaining to the FY2023 Financial Status Report through September 2022. | None |
| | | | Andrea Davis
Finance |
| 2. | Citywide | Presentation and discussion pertaining to updated Parks and Recreation Fees. | None |
| | | | Holly Osborn
Parks and
Recreation |

3.	Citywide	Presentation and discussion pertaining to redistricting.	None
			Lloyd Abrams Community Development

I. Other Business and Future Agenda Items

J. City Council Reports

K. Executive Session

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));

L. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: December 01, 2022 at 3:15 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Regular City Council Work Session

Council Meeting Date: December 6, 2022

Contact Person: Andrea Davis, DIRECTOR -
FINANCE

Submitting Department: Finance

District: Internal

Staff Recommendations: None

Consent: No

Regular: No

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to the FY2023 Financial Status Report through September 2022.

Motion:

Discussion only.

Background:

This update will review the financial activity through the month of September 2022.

Objective Analysis:

The comparison of the actual financial activity to the plan laid out in the budget helps the city to determine the current financial position. This will allow for better short and long term financial planning as the current fiscal year is underway and the planning for the next budget begins.

Policy Compliant:

This item is compliant with the city's Comprehensive Financial Management Policies.

Financial Impact:

The attached presentation provides an update of the unaudited revenue and expenditures for the General Fund for Fiscal Year 2023, through September 2022.

Budget Impact:

This item does not amend the current fiscal year budget. There will be discussion of the city's financial performance to-date.

FTE Impact:

This item does not change the full-time equivalent position count.

ATTACHMENTS:



CITY OF SURPRISE Regular City Council Work Session

Council Meeting Date: December 6, 2022

Contact Person: Holly Osborn, DIRECTOR-
PARKS & REC

Submitting Department: Parks and Recreation

District: Citywide

Staff Recommendations: None

Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to updated Parks and Recreation Fees.

Motion:

Discussion only

Background:

The Parks and Recreation Department collects various fees for recreation programs, services and rentals. Increases to rental and admission based fees must follow municipal public notice requirements per Arizona Revised Statutes A.R.S. 9-499.15 (F). The Department has realized significant expense increases over the past few years in part-time staffing, supplies and services, therefore is recommending an increase in fees for various services as well as increasing the fee ranges to allow for future increases. The Department is also recommending new field rental rates for Countryside Park due to maintenance and staffing requirements.

Objective Analysis:

Fees are reviewed regularly to ensure fees align with similar programs and services in Valley cities as well as ensuring cost recovery goals are being met. The Department has completed the research and analysis of existing fees and are proposing various increases. The fees will be posted for 60 days and will come back to council for final approval.

Policy Compliant:

The policy is compliant with the City of Surprise Comprehensive Financial Management Policy and User Fees Standard Operating Procedure.

Financial Impact:

The estimated financial impact for the current proposed fee increases on the Citywide Fee Schedule is minimal. The Department is primarily requesting an adjustment to the fee ranges should future fee increases be warranted.

Budget Impact:

The proposed fees will not have a negative impact on the budget. Any revenue increases would be used to offset expense increases.

FTE Impact:

There is no FTE impact.

ATTACHMENTS:

1. Fee Schedule Updates- Council Presentation
-



Updates to Parks and Recreation Fees

Parks and Recreation Department

Parks & Recreation Charges for Services

Rental/Admission Fees

- Pool Admission, Field Rentals, Facility Rentals, Ramadas
 - Fees are included on the Comprehensive Citywide Fee Schedule
 - Changes require a Public Notice and City Council approval

Registration-Based Fees

- Example: Sports leagues, SIC classes, Swim Lessons
 - Not included on the Comprehensive Citywide Fee Schedule
 - Not subject to a Public Notice Process for changes
- Reviewed annually by staff and the Parks and Recreation Advisory Commission
- Fees are posted on the Parks & Recreation website

Parks & Recreation Charges for Services

Programs and services are categorized based on Community/Individual Benefit.

- High Community Benefit = High General Fund Subsidy
- High Individual Benefit = Low General Fund Subsidy
- Services vs. Programming

FY23 Parks and Recreation Budget

- Revenues \$2M Expenses \$16M

Summary of Recommended Fee Changes

Program	Proposed Changes
The Fields at Countryside Rentals	Establish New Field Rental Rates.
Aquatics	Pool Rentals & Birthday Party Rentals- Hourly Fee increases. Adjustment of Fee Ranges for open swim.
Racquet Sports	Adjustment of fee ranges. Fees for different time-blocks of play time.
Ramada Rentals	Fee increase by \$5 per rental.

The Fields Recommended Rental Fee

- Implement new fees for Countryside Park due to higher quality fields

	General Field Rentals	Countryside Park Proposed Fee	
Category I – No Charges Apply	\$0	\$0	
Category II (A)	\$0	\$0	Staff fees required; light fees if applicable
Category II (B) – Before 6pm	\$15	\$50	Includes required staff fee
Category II (B) – After 6pm	\$15	\$65	Includes required staff fee and lights
Category III- Before 6pm	\$15	\$75	Includes required staff fee
Category III- After 6pm	\$30	\$90	Includes required staff fee and lights

- No proposed fee increases for general field rentals at all other parks.

Aquatic Recommended Fee Changes

Facility Rental	Current Rate	Proposed Rate
Aquatic Center Birthday Party (2 hour): ≤15 residents	\$100	\$120
Aquatic Center Party (2 hours): 16-20 residents	\$120	\$140
Aquatic Center Private Rental (per hour): ≤100 residents	\$230	\$280
Hollyhock Birthday Party (2 hour): : ≤15 residents	\$30	\$40
Hollyhock Birthday Party (2 hour): : 16-20 residents	\$35	\$45
Hollyhock Private Rental (per hour): ≤100 residents	\$180	\$230

- increases will help support wage and chemical increases

Racquet Sports Fee Range

Add range for current Racquet Sports Court Fees to allow for future increases if needed. No fee increase planned for FY23

	Current Fee	Proposed Fee
Tennis Court Fees- Daytime- 90 min. (Resident)	\$2	\$2-\$4
Tennis Court Fees- Night- 90 min. (Resident)	\$3	\$3-\$5
Tennis Court Fees- Daytime- 90 min. (Non-Resident)	\$3	\$3-\$5
Tennis Court Fees- Night- 90 min. (Non-Resident)	\$4	\$4-\$6
Racquetball/Paddleball Court Fees	\$3	\$3-\$5

- Adding 120 minute play time rates to allow for more player flexibility.

Recommended Fee Changes

Ramada Rentals:

- Increase fees to due staffing and supply increases for maintenance of park.

	Current Rate	Proposed Rate
Small Ramada- 4 hour rental	\$15	\$20
Large Ramada- 4 hour rental	\$25	\$30
Heritage Park Pavilion – 4 hour rental	\$60	\$65

- Fee increase aligns with similar facilities in the Valley.

City Comparison	Small Ramada	Large Ramada
City of Peoria	\$20	\$30
City of Goodyear	\$35	\$50
City of Glendale	\$40	\$60

Fee Adoption Timeline

October 24, 2022: Fees reviewed with Parks and Recreation Advisory Commission

December 6, 2022: Presentation at City Council Workshop

December 6 – February 5: Post Notice of Intent for 60 Days

February 6, 2023: Approval of Fee Schedule at City Council Meeting



SURPRISE
ARIZONA

QUESTIONS OR COMMENTS?

Thank You



CITY OF SURPRISE Regular City Council Work Session

Council Meeting Date: December 6, 2022 Contact Person: Lloyd Abrams
Submitting Department: Community Development District: Citywide
Staff Recommendations: None

Consent: No Regular: No Public Hearing: No Report/Discussion: Yes

Agenda Wording:

Presentation and discussion pertaining to redistricting.

Motion:

Presentation and discussion only.

Background:

Redistricting occurs every 10 years, after the Census. Redistricting is the process of drawing electoral district boundaries and normally takes place following the completion of each decennial census to account for population shifts. It occurs for all levels of representative government, including the US House of Representatives, state legislatures, county and city governments, school districts, and more. All states must comply with the federal constitutional requirements related to population and anti-discrimination.

The purpose of the Work Session item is to provide an overview of the redistricting requirements, process and proposed timeline.

Specific discussion points will include:

- What Is Redistricting
- Why Is It Important
- Key Redistricting Principles
 - Population Equity (+ 10%)
 - Compactness
 - Contiguity
 - Minority Representation
 - Communities of Interest
 - Maintain Core of Prior Voting Districts
 - Diverse Constituency
- Blind Redistricting

- Use of Consultants / AD Hoc Committee
- Redistricting Process Option
- Redistricting Timeline

Objective Analysis:

The US Constitution, Voting Rights Act, and state law require redistricting due to district population shifts over time and redrawing district boundaries ensures that each person's vote is equally weighted, "one-person, one-vote".

Policy Compliant:

This item is policy compliant.

Financial Impact:

This item does not have a direct financial impact.

Budget Impact:

There is no direct budget impact associated with this item. Any costs associated with this item will be covered by the existing operating budget.

FTE Impact:

This item does not have an impact on current staff levels.

ATTACHMENTS:

1. Re-Districting CC Work Session 12-6-2022
-



Redistricting

City Council Work Session– December 6, 2022



PRESENTATION SUMMARY

Redistricting:

- What Is Redistricting
- Why Is It Important
- Key Redistricting Principles
- Blind Redistricting
- Use of Consultants / AD Hoc Committee
- Redistricting Process Option
- Redistricting Timeline and Process



What is Redistricting?

- Process of redrawing city council legislative districts based on population shifts reflected in the U.S. Census
- Sorts voters into groups and ensures equal representation
- Occurs every 10 years after the census
- Arizona State Statute
Each district shall contain a nearly equal number of inhabitants at the time of the **redistricting** and shall consist of contiguous territory in as compact form as possible.

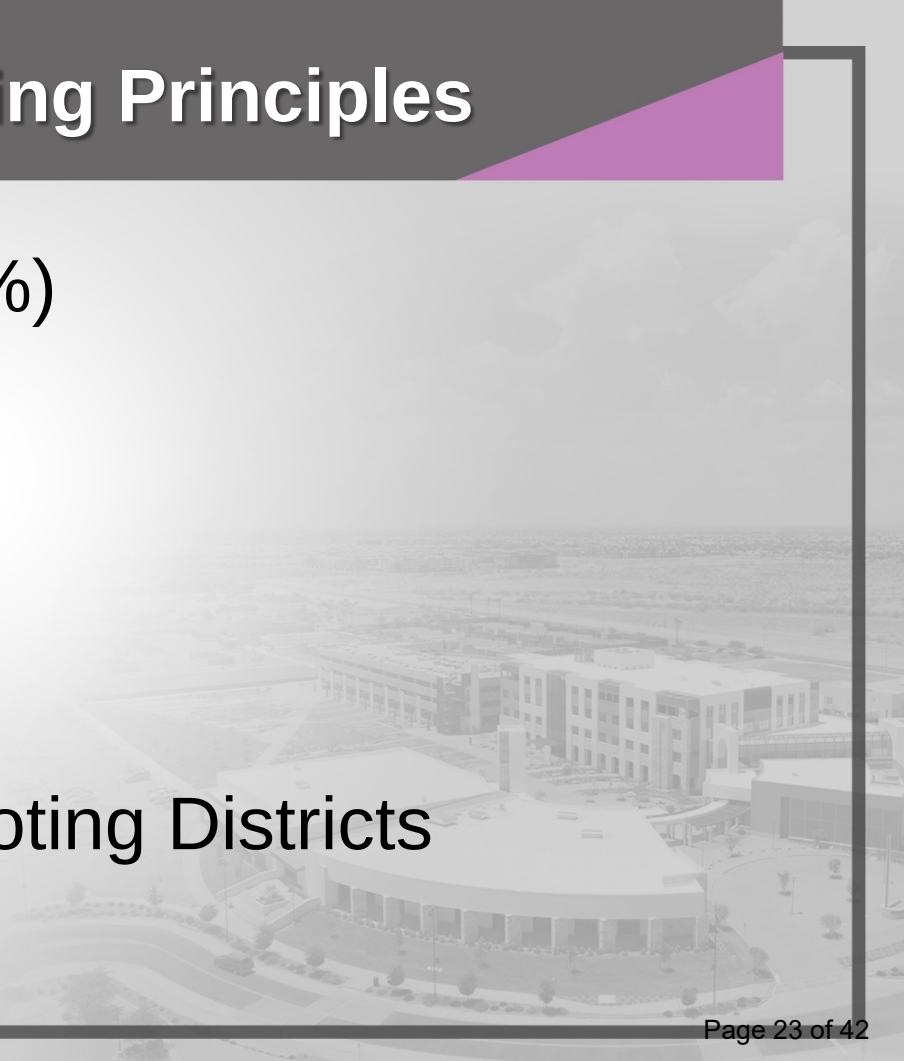


Why is Redistricting Important?

- Avoids separating neighborhoods that have similar interests and concerns
- Avoids an imbalance of rich, poor, big business, small business, and minority groups
- Balances population – “One person, One vote”



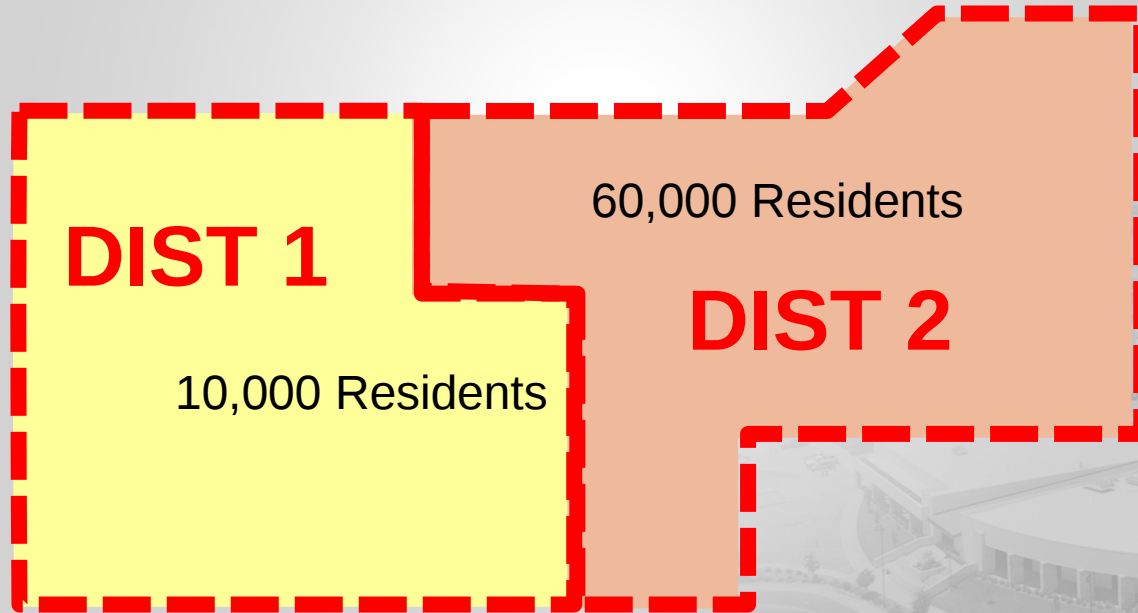
Key Redistricting Principles

- Population Equity ($\pm 10\%$)
 - Compactness
 - Contiguity
 - Minority Representation
 - Communities of Interest
 - Maintain Core of Prior Voting Districts
 - Diverse Constituency
- 



Population Equity

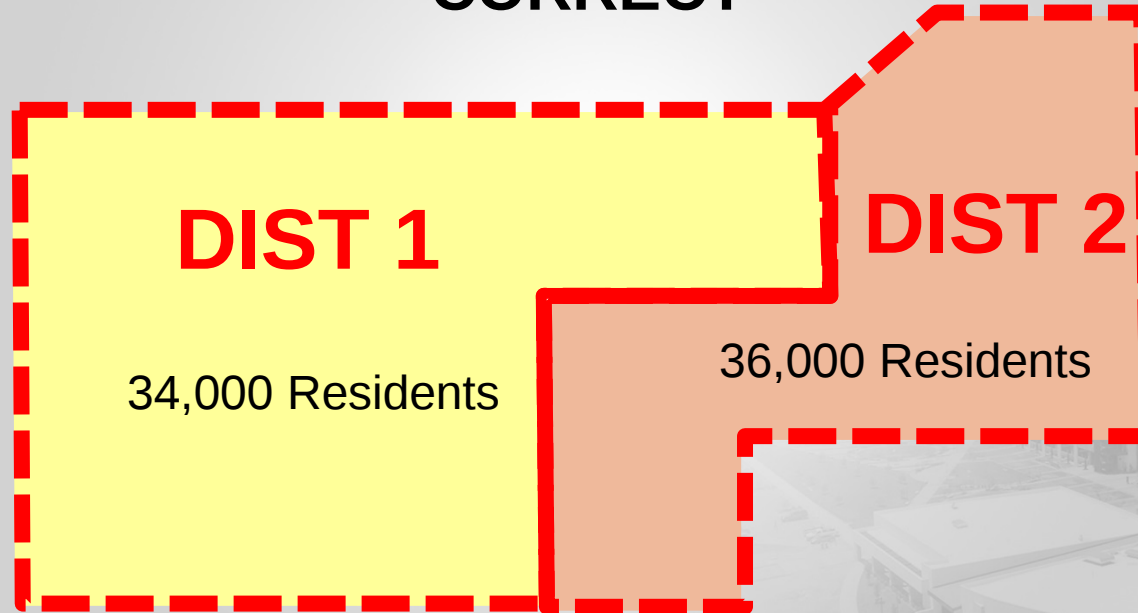
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Population Equity

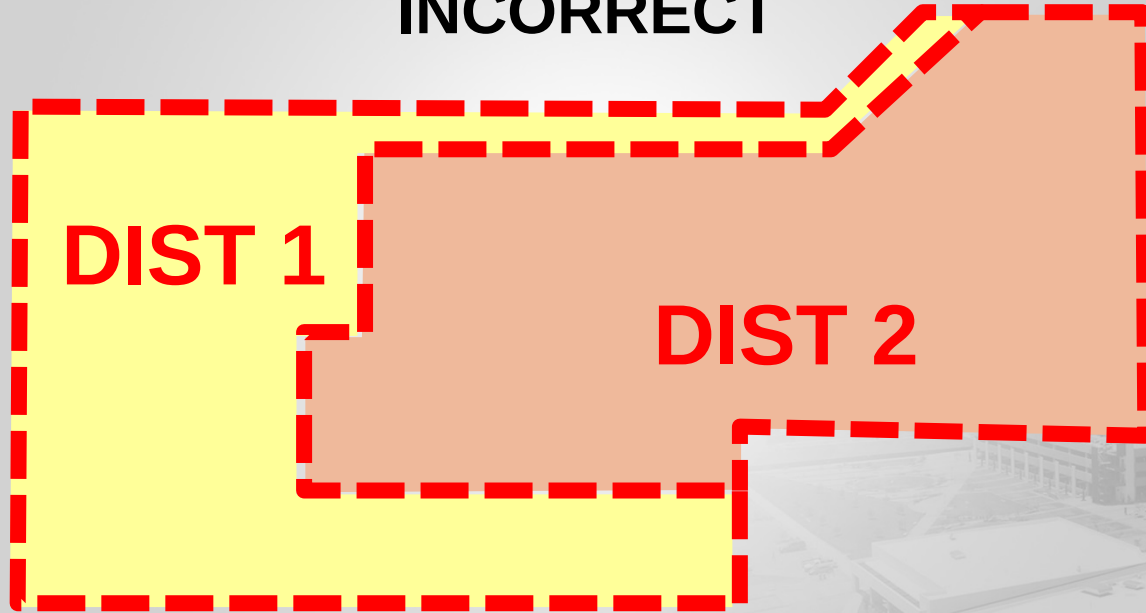
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10% Deviation OK

Compactness

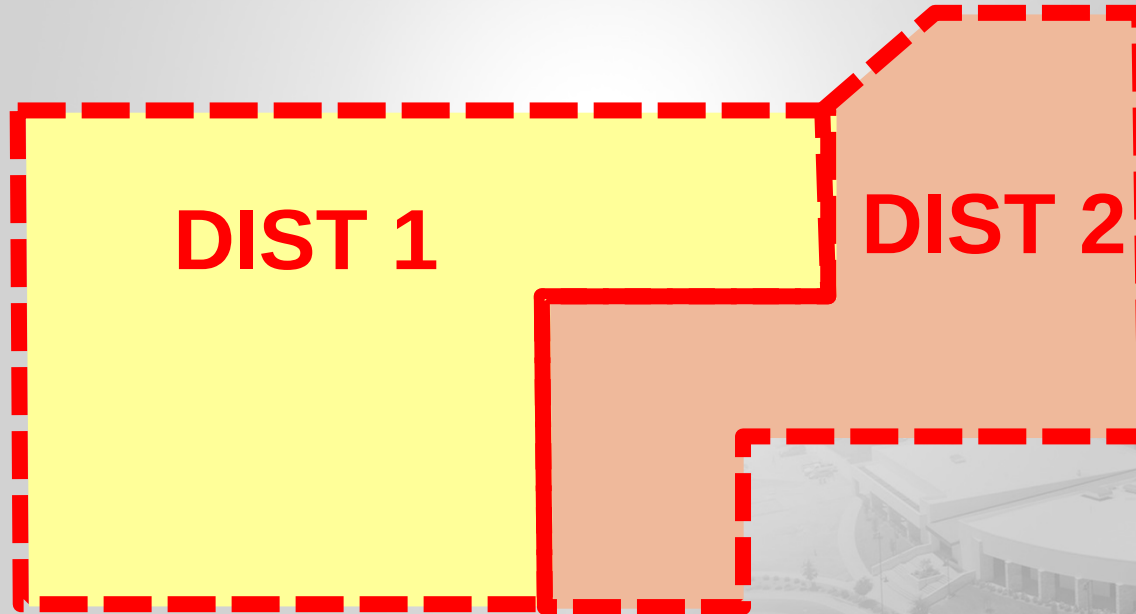
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Gerrymandering- Boundaries that are manipulated for an electoral advantage

Compactness

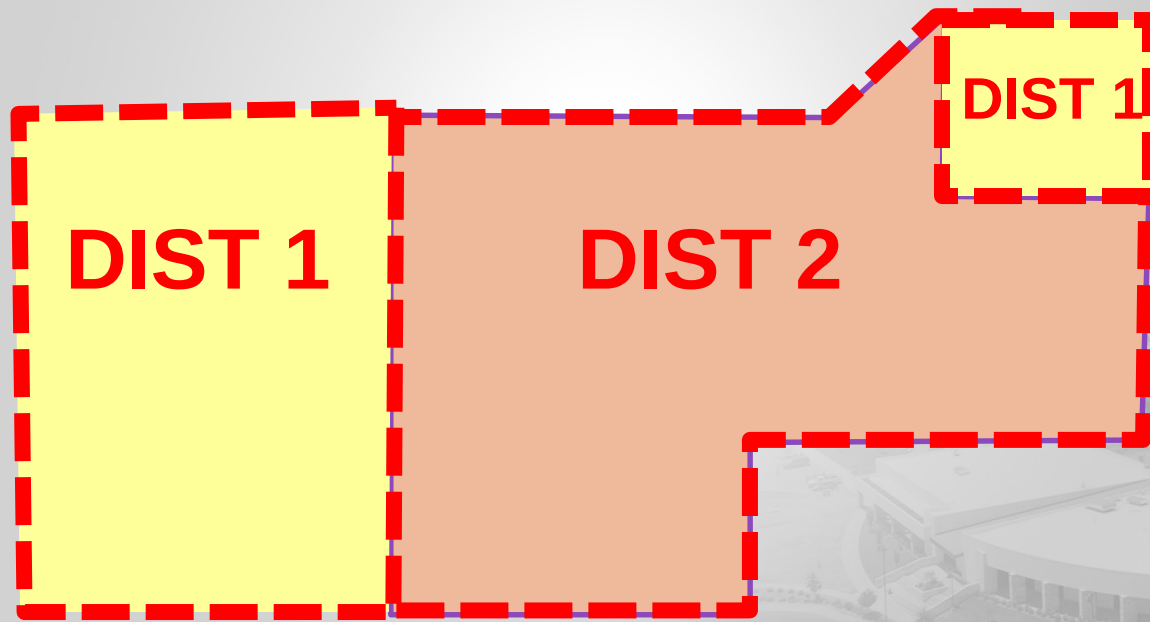
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Contiguity

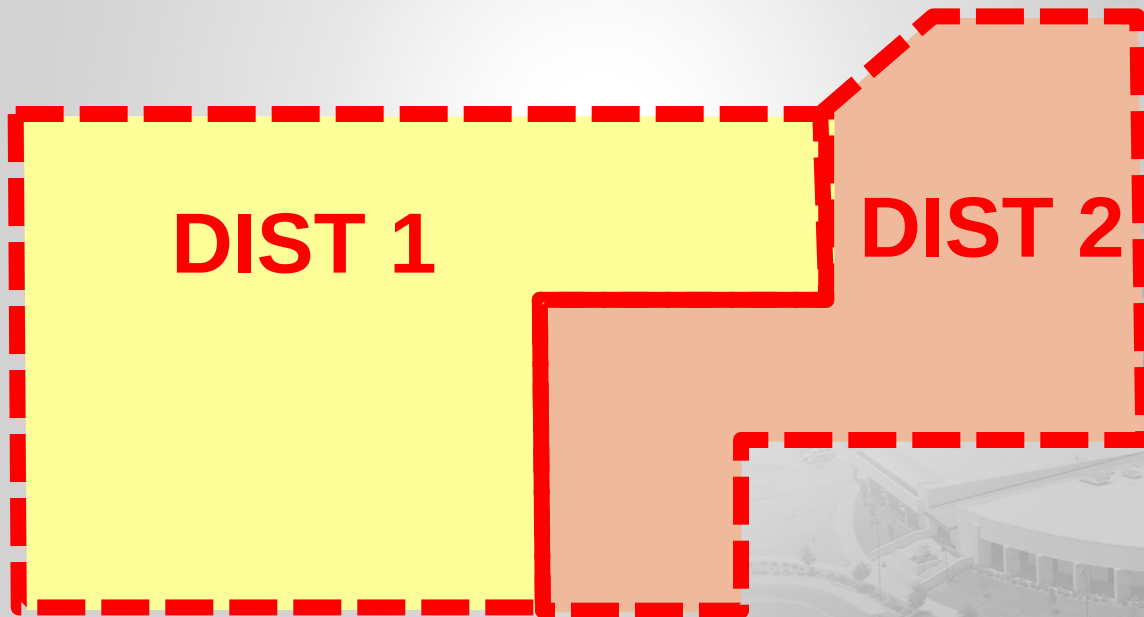
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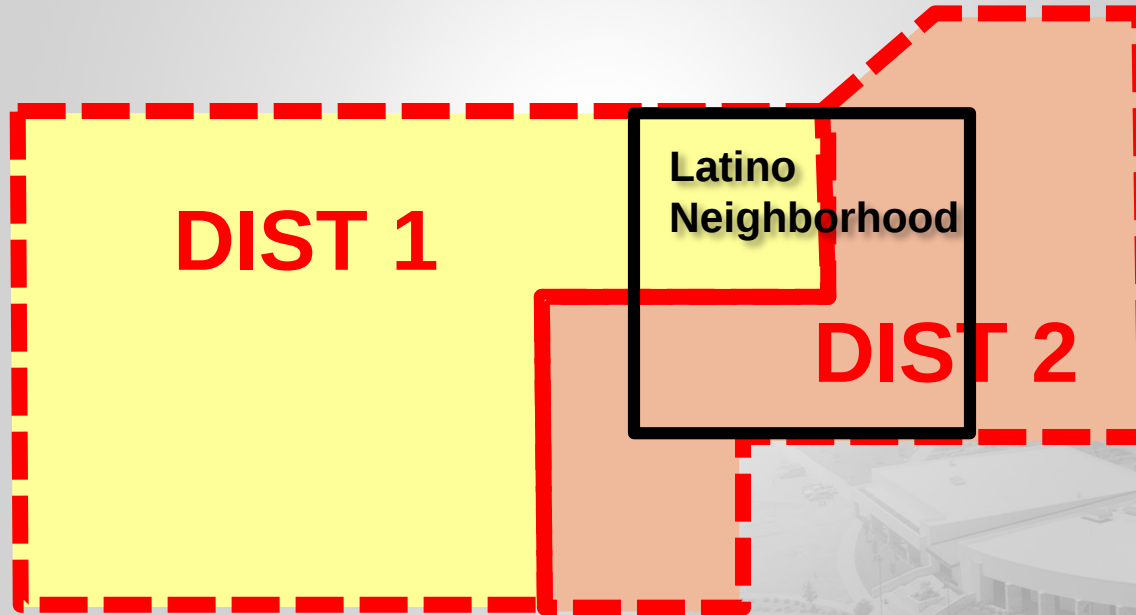
Contiguity

CORRECT



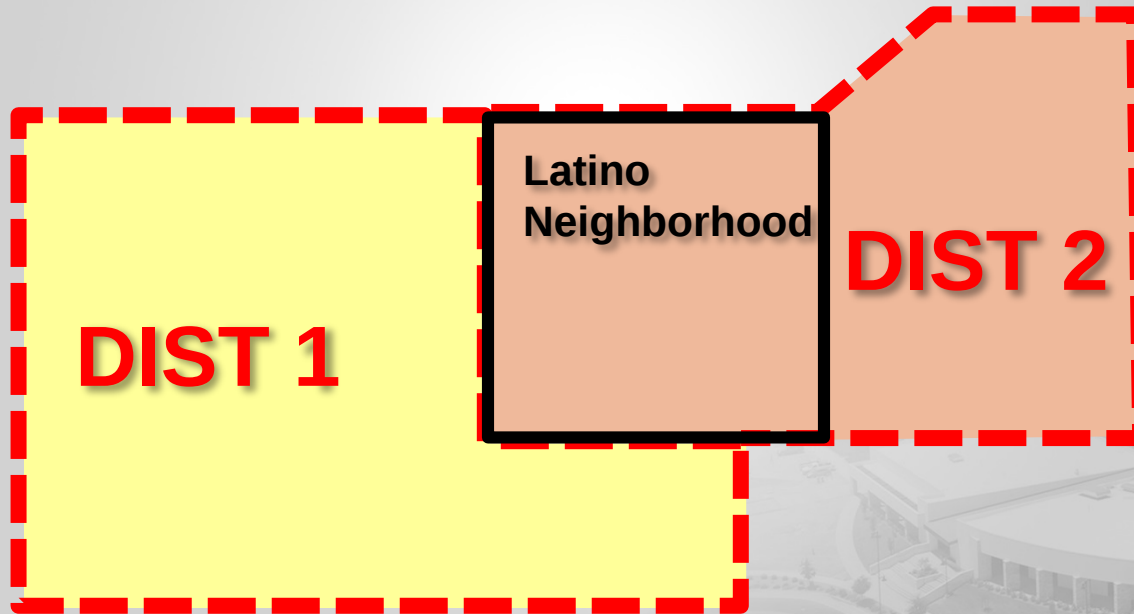
Minority Representation

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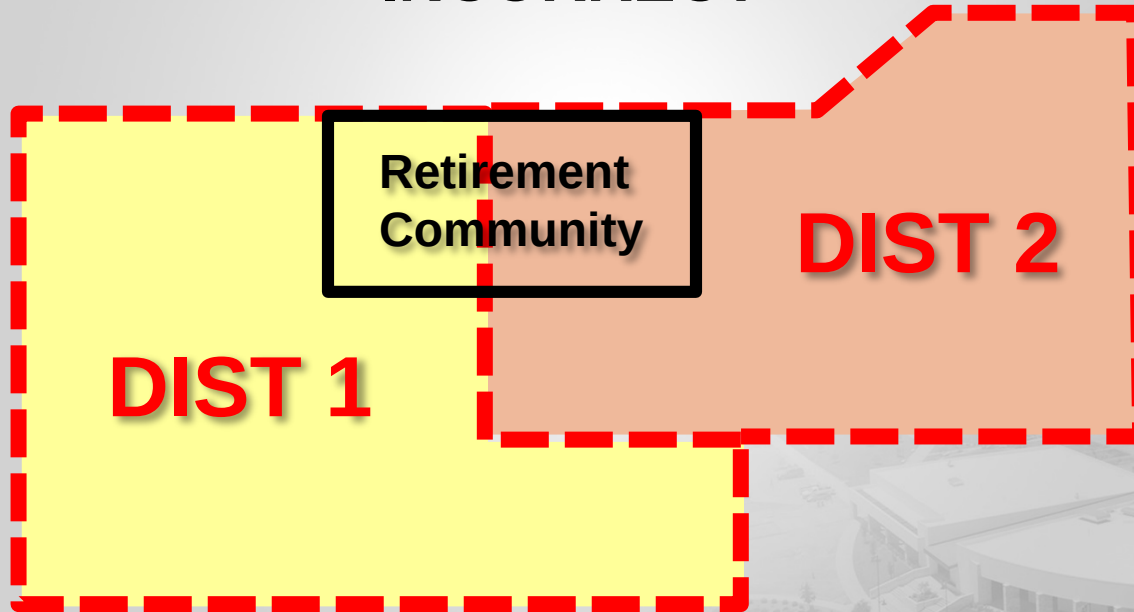
Minority Representation

Correct



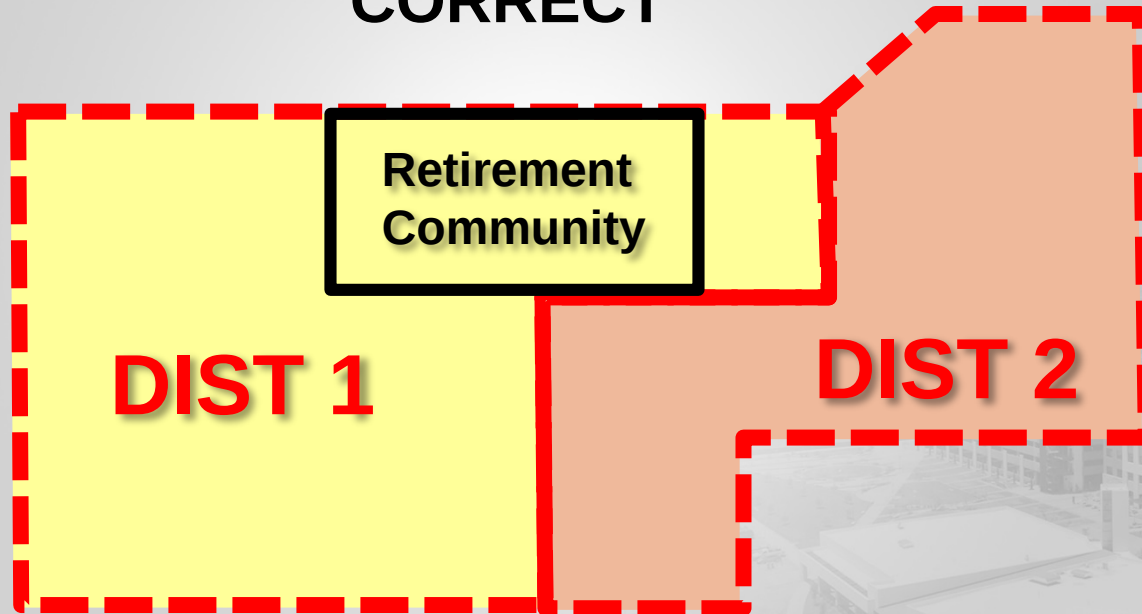
Communities of Interest

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Communities of Interest

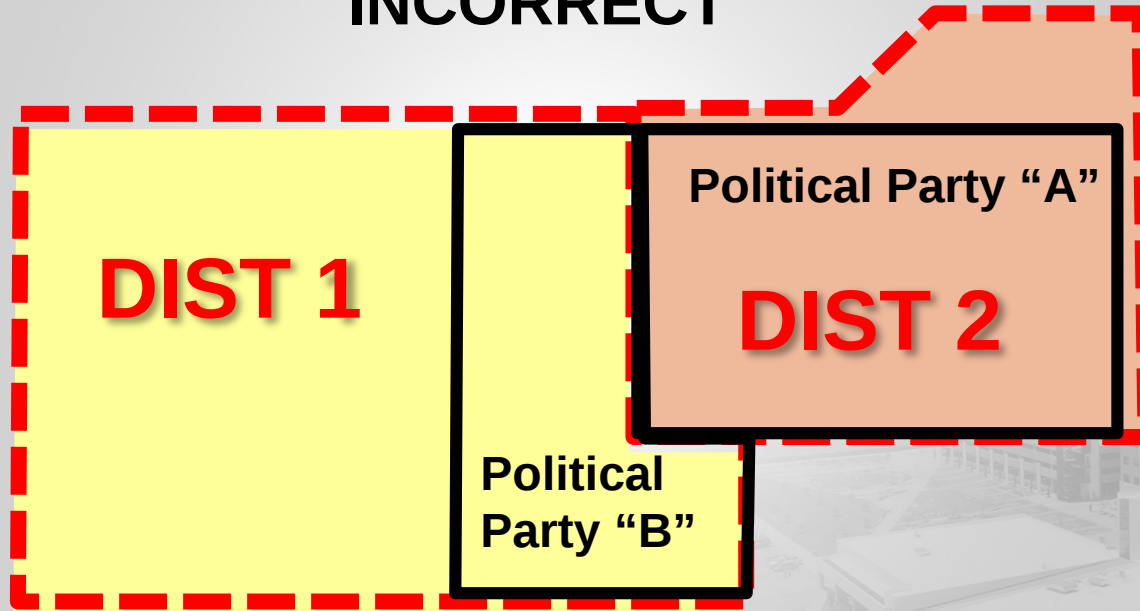
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Group people with like interests together.
Elected representative can articulate their views.

Diverse Constituency

INCORRECT

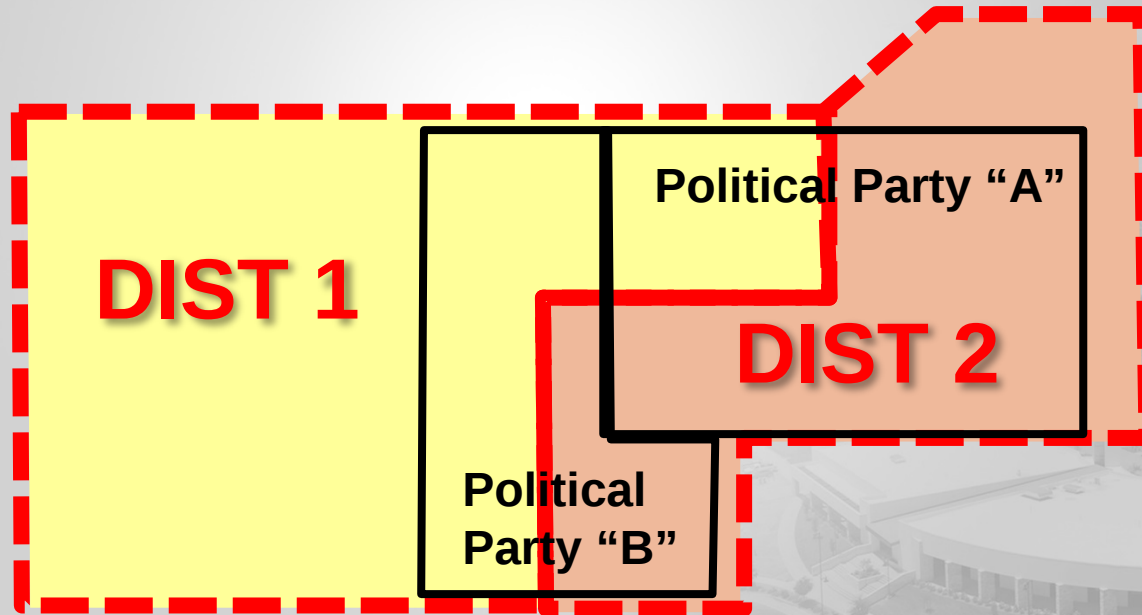


Definition:

A district made up of voters with a diverse set of characteristics, interests, and issues.

Diverse Constituency

CORRECT





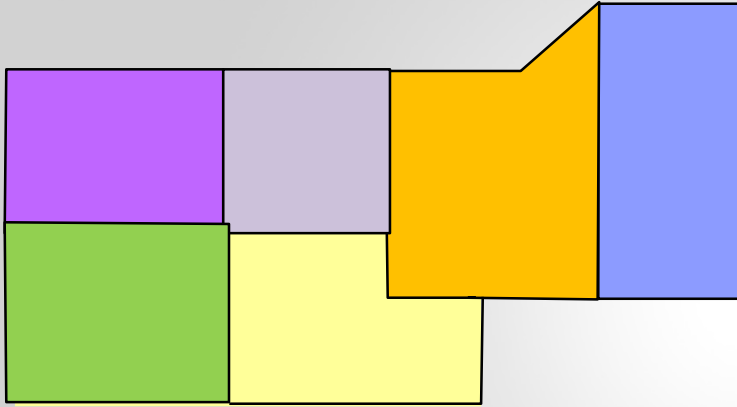
Key Redistricting Principles

- Population Equity
- Compactness
- Contiguousness
- Minority Representation
- Communities of Interest
- Preserve Core of Prior Voting Districts
- Diverse Constituency

How can you address all of these principles equally?

Very challenging becomes “more art than science.”

Blind Redistricting vs. Preserve Incumbents

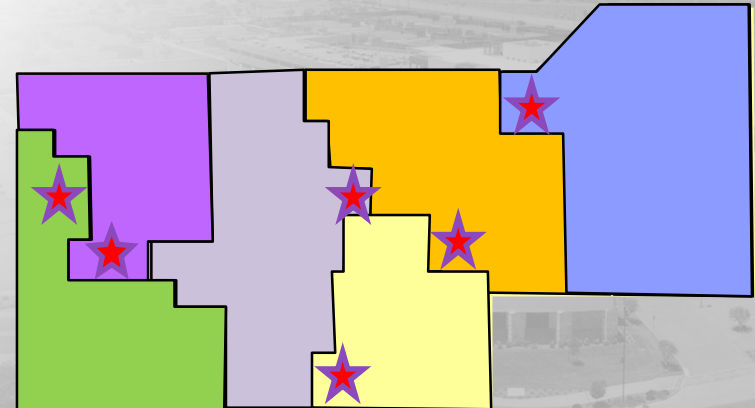


Blind Redistricting

- Follows Key Redistricting Principles
- Does not take into account locations of city officials

Preserve Incumbents

- Follows Key Redistricting Principles
- Does take into account locations of city officials





Discussion

Does the Mayor and Council prefer redistricting that protects existing council seats or a blind redistricting process?





Redistricting AD Hoc Committee

Committee Appointed by Council

Composition of the 9 member committee:

- Mayor to appoint 3 members that are not currently on a commission or committee
- Each Councilmember appoints 1 member from their district that are not currently on a commission or committee



Redistricting Process

Committee Appointed by Council to Identify 1-3 Preferred Maps

- a) No public mapping tools.
 - i. The Committee solicits input on the composition of districts.
 - ii. NDC prepares three maps for consideration based on committee and public inputs.
 - iii. The committee may request revisions to those maps.
 - iv. Committee identifies a preferred map for Council consideration.
- b) Online mapping tools. (Additional expense \$5,000)
 - i. The Committee solicits input on the composition of districts.
 - ii. The public submits maps using an online mapping tool. NDC professionally produces all publicly-submitted maps and prepares demographic data for those maps. NDC may prepare additional maps for consideration based on committee and public input.
 - iii. The committee may request revisions to those maps.
 - iv. Committee identifies 1-3 preferred maps for Council consideration.

Redistricting Timeline and Process

Date	Event
3 January 2023	Council meeting 1: • Report on population balance of existing districts • Council informational hearing • Council appoints and directs commission
8 February 2023	Advisory Commission meeting 1: • Focus on organization, timeline, public mapping tools and outreach
8-10 March 2023	Advisory Commission meetings 2, 3 and 4 (each in a different part of town): • Public education and opportunity for public to weigh in with any concerns about existing districts • (Likely hold 1 in Old Surprise, 1 north of Bell and 1 south of Bell)
29 March 2023	Advisory Commission meeting 5: • First discussion of draft maps (narrow options; request revisions to be drawn by NDC)
6 April 2023	Advisory Commission meeting 6: • Consider draft maps and adopt recommended map
	(Additional Commission meeting if needed to reach agreement)
2 May 2023	Council work session to review public input, draft maps and commission recommendation. Opportunity for Councilmembers to request any desired changes.
6 June 2023	Council meeting 2: vote on recommended or revised map



QUESTIONS / COMMENTS?

Thank You