



CITY OF SURPRISE
Public Safety Personnel Retirement System Meeting - Fire
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, April 24, 2019 @ 9:00 AM
Council Overflow Conference Room

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Fire Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Internal Discussion and action pertaining to approval of PSPRS
Local Board-Fire March 13, 2019 meeting minutes. Human Resources

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Internal Discussion and action pertaining to PSPRS board
members' term of office. Human Resources

- G. Other Business and Future Agenda Items

- H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

- I. Adjournment

POSTED:Posted on Friday, April 19, 2019 @ 2:40 p.m.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Fire

Council Meeting Date: April 24, 2019
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to approval of PSPRS Local Board-Fire March 13, 2019 meeting minutes.

Motion:

I move to approve the PSPRS Local Board- Fire March 13, 2019 meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. Draft PSPRS MEETING MINUTES-Fire-2019.03.13
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**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – FIRE**
Draft Minutes, Wednesday, March 13, 2019
16000 North Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Local Board – Fire Meeting held at 9:00 a.m. Wednesday, March 13, 2019. The meeting was held in City Hall, Council Overflow Conference Room.

Call To Order:

Chair Gwaltney called the meeting to order at 9:04 a.m.

A. Roll Call: Scott Gwaltney, Chairperson & Citizen Board Member – Present
Don Jeffrey, Citizen Board Member – Present
Jim Conner, Citizen Board Member – Present
Rick Valdez, Vice-Chair & Employee Board Member – Present
Christopher Preest, Employee Board Member – Present

In attendance: Chanda Washington, Board Administrator

B. Pledge of Allegiance: None

C. Current Events and Reports: None

D. Staff Reports: Ms. Washington advised the board that we may need to meet either on April 10th or May 8th.

Call to the Public: None

Consent Agenda:

#1. Discussion and action pertaining to the approval of PSPRS Local Board – Fire February 13, 2019 Meeting Minutes. **-Approved**

Motion: Preest
Second: Valdez
Opposed: None

Scott Gwaltney- voted yes
Don Jeffrey- voted yes
Jim Conner- voted yes
Rick Valdez- voted yes
Christopher Preest- voted yes

Regular Agenda:

#2. Consideration and action pertaining to acceptance of the acceptance of Donny Martinez into the Deferred Retirement Option Plan (DROP) effective February 24, 2019- **Approved**



Motion: Preest
Second: Valdez
Opposed: None

Scott Gwaltney- voted yes
Don Jeffrey- voted yes
Jim Conner- voted yes
Rick Valdez- voted yes
Christopher Preest- voted yes

#3. Other Business and Future Agenda Items-

Ms. Washington explained a future agenda item for the board is the annual review disability retirement cases after she gets a listing from PSPRS of all of the disability retirement cases for Fire. Another agenda item for a future meeting is board member terms due to the terms are currently off schedule and will need to have a meeting to have the board attorneys discuss options on how to get the board member terms back on the correct board term schedule based upon PSPRS statute. The board discussed their availability for the next board meeting due to two board members would be absent for the April 10th meeting. The board determined the next Fire meeting would be changed to April 24th at 9am.

#4. Executive Session- the board did not go into executive session at this meeting

Adjournment:

Chair Gwaltney made a motion to adjourn the meeting at 9:17 a.m. – **Approved**

Motion: Gwaltney
Second: Preest
Opposed: None

Scott Gwaltney- voted yes
Don Jeffrey- voted yes
Jim Conner- voted yes
Rick Valdez- voted yes
Christopher Preest- voted yes

Scott Gwaltney, Chairperson, Board Member – Citizen

Donald Jeffery, Board Member – Citizen

Jim Conner, Board Member – Citizen



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Rick Valdez, Vice-Chairperson, Board Member – Fire Dept.

Christopher Preest, Board Member – Fire Dept.

Chanda Washington, Board Secretary

DRAFT



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Meeting - Fire

Council Meeting Date: April 24, 2019
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to PSPRS board members' term of office.

Motion:

I move to approve the PSPRS Board Attorney's recommendation under (Option #1 or Option #2) for the staggered scheduled as presented for three board members' term of office.

Background:

After a review of the PSPRS board member terms with staff and the city clerk's office, it was discovered that 3 board member's terms are not on the correct staggered schedule so that at least 2 years of experience will be given to two board members at any given time. The PSPRS board attorney is making two recommendations on the best approach to cause the least disruption in getting the 3 board member terms on the correct staggered schedule. The board will need to vote on which option they wish to proceed with in order to accomplish the staggered schedule.

Objective Analysis:

To establish a staggered schedule for the current board members' term of office.

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Fire

Council Meeting Date: April 24, 2019
Submitting Department: Agenda Creation
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Executive Disclaimer (PSPRS)

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS: