



CITY OF SURPRISE
Veterans, Disabilities and Human Services Commission
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, August 10, 2022 @ 6:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Veterans, Disability and Human Services Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|--------------------------------------|
| 1. | Citywide | Consideration and action pertaining to the selection of the Veteran, Disability and Human Services Commission Chair. | Human Svcs and Comm Vitality |
| 2. | Citywide | Consideration and action pertaining to the selection of the Veterans, Disability and Human Services Commission Vice-Chair. | Human Svcs and Comm Vitality |
| 3. | Citywide | Consideration and action to the June 8, 2022 Veterans, Disability & Human Services Commission meeting minutes. | Human Svcs and Comm Vitality |
| 4. | Citywide | Presentation and discussion pertaining to an overview of VDHS Commission activities in FY2022. | None
Human Svcs and Comm Vitality |

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information

except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Friday, August 5, 2022 @ 9:25 p.m.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Veterans, Disabilities and Human Services
Commission

Council Meeting Date: August 10, 2022 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the selection of the Veteran, Disability and Human Services Commission Chair.

Motion:

I move to select (insert name here) for the position of Chair of the Veterans, Disability and Human Services Commission.

Background:

A chair for the Commission must be elected pursuant to the Surprise Municipal Code, Sec. 2-295(11).

Nominations will take place and a paper ballot will be available in the event numerous commissioners are nominated. A motion, second, and a roll call vote will follow the paper ballots.

Objective Analysis:

This action allows for the nomination and election of a Chair for the Commission.

Policy Compliant:

This action is compliant with City and Council policies.

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disabilities and Human Services
Commission

Council Meeting Date: August 10, 2022 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the selection of the Veterans, Disability and Human Services Commission Vice-Chair.

Motion:

I move to select (insert name here) for the position of Vice-Chair of the Veterans, Disability and Human Services Commission.

Background:

A Vice-Chair for the Commission must be elected pursuant to the Surprise Municipal Code, Sec. 2-295(11).

Nominations will take place and a paper ballot will be available in the event numerous commissioners are nominated. A motion, second, and a roll call vote will follow the paper ballots.

Objective Analysis:

This action allows for the nomination and election of a Vice-Chair for the Commission.

Policy Compliant:

This action is compliant with City and Council policies.

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disabilities and Human Services
Commission

Council Meeting Date: August 10, 2022 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action to the June 8, 2022 Veterans, Disability & Human Services Commission meeting minutes.

Motion:

I move to approve the June 8, 2022 Veterans, Disability and Human Services Commission meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. 6.8.22 VDHS Commission Minutes Draft
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**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

REGULAR MEETING MINUTES – DRAFT

June 8, 2022 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Kent-Partridge called the Veterans, Disability, and Human Services Commission meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on June 8, 2022.

ROLL CALL

In attendance were Chair Julie Kent-Partridge, Vice Chair Steffen Hanzel, Commissioners Phillip Lair, Jennifer Quintero, Harrylouis Rodriguez, Gwen Mendez, and Allison Wisniewski. (1 Vacancy)

Absent: Commissioners John Billcheck, Shawna Daigle and Nickolas Kupper (all excused).

PLEDGE OF ALLEGIANCE

STAFF PRESENT:

Human Service & Community Vitality Administrator Danielle Osborne, Director Seth Dyson, Human Services Supervisor Jennifer Griffin, Planning Manager Jason Moquin, and Financial Analyst, Sr. Deb Perry were present.

CURRENT EVENTS REPORT

Chair Kent-Partridge reported on the following upcoming events:

- Days of Service at St. Mary's Food Bank
 - Wednesday, June 15th from 7:30 a.m. – 1:30 p.m.
 - Wednesday, July 20th from 7:30 a.m. – 1:30 p.m.
- Adaptive Imperfectly Inspires Paint Party at the Sierra Montana Recreation Center
 - Saturday, June 18th from 7:00 p.m. – 9:30 p.m.
- Movie at the Surprise Aquatic Center
 - Saturday, June 18th from 7:30 – 9:30 p.m.
- Independence Day Celebrations
 - Saturday, July 2nd beginning 5:00 p.m. at the Surprise Stadium
 - Saturday, July 2nd from 6:00 p.m. – 9:00 p.m. at the Aquatic Center and Mark Coronado Park
- City offices will be closed in observance of Juneteenth and Independence Day
 - Monday, June 20th
 - Monday, July 4th

- Commissioner Everett has submitted her resignation
- Attended the Veteran's Roundtable on May 25

Commissioner Wisniewski reported:

- Volunteers are needed for the National Veterans Wheelchair Games. The event will be held in Tempe from July 7 – July 12th. Go to www.wheelchairgames.org to volunteer.
- The new Healthy Home Front website launched with many resources to offer veterans, veteran families and those transitioning out of the military to assist with health and wellness, resources and good news stories. www.healthyhomefront.com.

STAFF REPORT

Administrator Danielle Osborne reported the following:

- Spoke with Officer Tovar regarding the Commission's desire to support or complement the GAIN Night event. Staff will meet and coordinate on what that support looks like and future updates will be brought forward to the Commission.
- Resource Satellite Hub furniture is on order but due to supply chain issues there have been some delays. We have received a few pieces and as we receive more items an update will be brought forward. Thank you to the Commission for supporting the effort.
- The Veteran's Roundtable was held on May 25th, Chair Kent-Partridge and Commissioner Lair attended the event. We had 20 overall in attendance along with 4 Councilmembers. We had some great discussion: Vista Center for the Arts would like to host a performance catered to veterans. We also learned there is a high need for services for those that are on base. The discussion centered around this need and creating a network of resources that we could share. We encourage you to attend if you are able.

CALL TO THE PUBLIC:

None

CONSENT AGENDA

None

REGULAR AGENDA ITEMS - PUBLIC HEARING:

None

REGULAR AGENDA ITEMS - NON-PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the May 11, 2022 Veterans, Disability & Human Services Commission meeting minutes.

Commissioner Lair made a motion to approve the May 11, 2022 Veterans, Disability & Human Services Commission meeting minutes. Commissioner Mendez seconded the motion. Motion carried with 7 yes votes, 3 absent (Billcheck, Daigle, Kupper) and 1 vacancy.

Item 2 – Citywide – Presentation and discussion pertaining to the services offered by Circle the City.

Circle the City Director of Community Outreach, Stephanie Martinez, made the presentation to the commission.

Item 3 – Citywide – Consideration and action pertaining to the City of Surprise General Plan Advisory Group.

Planning Manager Jason Moquin made the presentation to the commission.

Vice Chair Hanzel made a motion to appoint Commissioner Rodriguez to the City of Surprise General Plan Advisory Group. Commissioner Mendez seconded the motion. Motion carried with 7 yes votes, 3 absent (Billcheck, Daigle, Kupper) and 1 vacancy.

Commissioner Rodriguez made a motion to appoint Commissioner Mendez as an alternate to the City of Surprise General Plan Advisory Group. Vice Chair Hanzel seconded the motion. Motion carried with 7 yes votes, 3 absent (Billcheck, Daigle, Kupper) and 1 vacancy.

Item 4 – Citywide – Update and discussion pertaining to the Servants of Surprise (SOS) program.

HSCV Administrator Danielle Osborne provided an update on the Servants of Surprise (SOS) program.

Item 5 – Citywide – Discussion and action pertaining to approval of the Fiscal Year 2023 Veterans, Disability and Humans Services Commission meeting calendar.

Commissioner Rodriguez made a motion to approve the Fiscal Year 2023 Veterans, Disability and Human Services Commission meeting calendar. Vice Chair Hanzel seconded the motion. Motion carried with 7 yes votes, 3 absent (Billcheck, Daigle, Kupper) and 1 vacancy.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Update on work groups
- Revisit meeting calendar – specifically October
- Adelanate WIC update

ADJOURNMENT:

Vice Chair Hanzel made a motion to adjourn the meeting of the Veterans, Disability & Human Services Commission of June 8, 2022 at 7:44 p.m. Commissioner Mendez seconded the motion. The motion carried with 7 yes votes, 3 absent (Billcheck, Daigle, Kupper) and 1 vacancy.

Danielle Osborne
HSCV Administrator

Julie Kent-Partridge
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Deb Perry, Commission Liaison

DATE: _____



CITY OF SURPRISE
Veterans, Disabilities and Human Services
Commission

Council Meeting Date: August 10, 2022 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to an overview of VDHS Commission activities in FY2022.

Motion:

None, discussion only.

Background:

Staff will provide an overview of VDHS activities in FY2022.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. VDHS Year in Review
-



VDHS Commission: Year in Review

August 10, 2022

Strategic Plan – Top Priorities

1. Transit
2. Resource Satellite Hubs
3. Master of Social Work Volunteer Coordinator Project
4. Job Readiness Employment & Training
5. Communications – Promotion (Education & Awareness of Resources)



Action Items

- West Valley Housing Assistance Center (Mustard Seed) Support
 - Servants of Surprise (S.O.S.) Program
 - 2021 Care & Share Expo
 - Participation in Veterans Day Parade
 - Northwest Regional Library resource satellite hub
 - Discussion kick-off for Surprise-area behavioral health summit
 - Program Year 2022 Annual Action Plan
 - 2022 G.A.I.N. Night participation
 - FY23 Operating Budget
 - General Plan Advisory Group representative selection
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Presentations

- Work for Warriors Arizona
- VetLink Foundation
- Public Works Department: RideChoice program
- Neighborhood Services: CAPER
- Northwest Valley Connect
- MIKID
- Division of Developmental Disabilities
- Airman and Family Readiness Center at Luke AFB
- Valley View Community Food Bank
- Project Connect
- Neighborhood Services: Community Development Week
- Community Development: Zoning 101
- Arizona Children's Association
- Circle the City



Active Working Groups

- MSW/LCSW – Kent-Partridge, 2 available spots
- Transportation – Daigle, Kent-Partridge, 1 available spot
- Care & Share – Daigle, Rodriguez, 1 available spot
- S.O.S. Program – Hanzel, Daigle, Rodriguez
- Recognition Program – Billcheck, Daigle, Hanzel, Kent-Partridge, 1 available spot



Additional Involvement

- Mustard Seed tours
- I-HELP Tours
- Veterans Roundtable
- Resource Center Quarterly Partner Meetings
- VetLink Foundation – Step Up in Surprise
- Dr. Martin Luther King, Jr. Day of Celebration & Service
- CDBG Training
- Servants of Surprise (S.O.S.) training
- Project Connect
- State of the City booth



SURPRISE
ARIZONA

**QUESTIONS OR
COMMENTS?**

Thank You