

Subcommittee on Community Outreach, Partnerships & Grants

Meeting Minutes July 15, 2020 @ 3:30 p.m.

Surprise City Hall
Council Chambers
16000 N Civic Center Plaza
Surprise, AZ 85374

The meeting was called to order by Chair Chris Judd at 3:30 p.m.

Chair Chris Judd, Councilmembers Nancy Hayden, and David Sanders were present. Staff present included Seth Dyson, Deb Perry, Jodi Tas and Breanne Lorefice.

The Subcommittee reviewed the meeting minutes from October 8, 2019. Chairman Judd made a motion to approve. Councilmember Hayden seconded the motion. The motion passed 2-0-1, Councilmember Sanders abstained.

Human Service and Community Vitality Director discussed the Surprise Community Outreach Program (SCOP). The Subcommittee would like to have this information presented at a future Council Meeting or Council Work Session.

Mr. Dyson presented on the FY 20 Neighborhood Grant Program. Due to COVID-19, some events that were funded did not occur. The Subcommittee recommends staff follow-up with the grant recipients and inquire if and when they are able to hold the events that they received funding for.

Mr. Dyson discussed the Community Needs Assessment, which was developed with input from both recipients and providers of services in the City of Surprise, to identify human services needs for the community. Mr. Dyson highlighted the seven priority areas identified by the needs assessment, and asked Committee members if they would like to include these priority areas as a part of the application process. Discussion was had pertaining to the Subcommittee amending the application for the Surprise Community Outreach Program (SCOP) to include the seven priority areas highlighted in the needs assessment in order to apply a priority to applications. The Committee members discussed different options, and decided that they would like to add some preference on community events, and also include the seven priority areas to the application.

Mr. Dyson presented on and recommended changes to the Surprise Community Outreach Program (SCOP) application and timeline for FY 21. The following timeline changes were recommended:

July 15: Application to be reviewed for administrative changes

July 27: Funding opportunity is publicly released

August 6: Pre-Application meeting held

August 31: Applications due

September 10: City Council Sub-Committee will review program applications and make recommendation for FY21 funding

October 6: City Council Will vote on recommendations for funding

October 7-9: Letters and contracts to awarded applicants will be issued

Subcommittee members discussed that they would like to be able to interview applicants, and asked staff to develop a way to do that safely via video conferencing.

Mr. Dyson stated that the other change that the subcommittee would be voting on for this item, would be the previously discussed changes to the grant application, adding the seven priority areas, and the preference on community events.

Councilmember David Sanders moved to approve the FY 21 SCOP updated timeline and application with the updated recommendations. Councilmember Hayden seconded the motion. Motion passed 3-0.

Councilmember Sanders motioned to adjourn. Councilmember Hayden seconded the motion. The motion passed 3-0. The meeting adjourned at 4:23 p.m.

Approved by:

Minutes transcribed by:

Chris Judd, Chair

Breanne Lorefice