

## **Subcommittee on Community Outreach, Partnerships & Grants**

### **Meeting Minutes**

**January 28, 2021 @ 4:00 p.m.**

Surprise City Hall  
Council Chambers  
16000 N Civic Center Plaza  
Surprise, AZ 85374

Councilman and Chair Chris Judd called the meeting to order at 4 pm.

Chair Chris Judd, Councilmembers Ken Remley and Jack Hastings were present.

Staff present included Seth Dyson, Deb Perry, Jodi Tas, Danielle Osborne, and Karina Caraveo.

The Subcommittee reviewed the meeting minutes from September 10, 2020. Councilmember Remley made a motion to approve. Chairman Judd seconded the motion. The motion passed 3-0.

Human Service and Community Vitality Director Seth Dyson gave an update on status of awards from the FY21 Surprise Community Outreach program.

Mr. Dyson presented on a possible Arts and Cultural Advisory Commission grant program. The Commission will be utilizing funding from their respective budget. The Commission will be meeting to discuss further details on Monday, February 1.

The Subcommittee discussed the Neighborhood Grant Program and what, if any, should happen with the program for FY21. Due to the COVID pandemic, the program had been put on hold. Councilmember Remley moved to suspend the Neighborhood Grant Program for FY21. Councilmember Hastings seconded the motion. The motion passed 3-0.

Mr. Dyson presented on and recommended changes to the Surprise Community Outreach Program (SCOP) application and timeline for FY22. The following timeline changes were recommended:

**January 28** Application to be reviewed for administrative changes

**March 29** Funding opportunity is publicly released

**April 6** Virtual Pre-Application meeting held

**April 30** Applications due (5-week application period)

**May** (TBD) City Council Sub-Committee will review program applications and make a recommendation for FY20 funding.

**June 1\*** City Council will approve a budget that identifies the amount of program funding allocated to the Community Outreach Program

Date Subject to Change

**June 15** City Council will vote on recommendations for funding

**June 16 - 18** Letters to awarded applicants will be issued\*

Upon full Council approval

**June/July** Initiate and finalize contracts with awardees

Subcommittee members would like in-person presentations in May, and asked staff to develop a backup plan if this cannot be safely done, preferably via video conferencing.

Councilmember Hastings moved to approve the FY 22 SCOP updated timeline, rubric and application with the updated recommendations. Councilmember Remley seconded the motion. Motion passed 3-0.

Chair Chris Judd motioned to adjourn. Councilmember Remley seconded the motion. The motion passed 3-0. The meeting adjourned at 4:52 p.m.

Approved by:

Minutes transcribed by:

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Chris Judd, Chair

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Jodi Tas