

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

June 4, 2020 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Matthew Keating called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on June 4, 2020.

A. ROLL CALL

In attendance was Chair Matthew Keating, Vice-Chair Dennis Bash, Commissioner Scott Krous, Commissioner Ken Chapman, Commissioner Dennis Smith, and Commissioner Gisele Norberg. Commissioner Mitchell Rosenbaum had an excused absence.

STAFF PRESENT:

Ellen VanRiper, Chief Deputy City Attorney; Chris Boyd, Community Development Director; Lloyd Abrams, Assistant Community Development Director; Hobart Wingard, Current Planner; Sergio Angulo, Current Planner and Ashley Labhart, Planning and Zoning Secretary.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

Mr. Boyd shared there were no items on the agenda for the July 2, 2020 Planning and Zoning meeting, as a result, the meeting has been canceled. Mr. Boyd also conveyed agenda items to vote on the Planning and Zoning Chair and Vice-Chair positions have been added to the July 16, 2020 Planning and Zoning meeting agenda.

D. STAFF REPORT

None.

CALL TO THE PUBLIC:

Chair Keating opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Keating closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action to review and approve or disapprove the April 27, 2020, Planning and Zoning Commission Minutes.

Commissioner Smith made a motion to approve the April 27, 2020, Planning and Zoning Commission Minutes as presented.
Commissioner Chapman seconded the motion. Commissioner Norberg abstained. Motion passes with 5 votes in favor.

Item 2 – Internal – Consideration and action to review and approve or disapprove the May 7, 2020, Planning and Zoning Commission Minutes.

Commissioner Smith made a motion to approve the May 7, 2020, Planning and Zoning Commission Minutes as presented.
Commissioner Norberg seconded the motion. Motion passes with 6 votes in favor.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

ITEM: 3 – District 1 - Consideration and action pertaining to the approval or disapproval of a Comprehensive Sign Program (CSP) entitled “Abrazo Surprise Hospital Sign Plan,” generally located on the southwest corner of Bell Road and State Route 303. FS20-104.

Hobart Wingard, Current Planner, presented item 3 to the Commission.

Chair Keating opened the public hearing.

Hearing no comments, Chair Keating closed the public hearing

Vice-Chair Bash made a motion to recommend approval to the Mayor and City Council a Comprehensive Sign Program entitled “Abrazo Surprise Hospital Sign Plan,” generally located on the southwest corner of Bell Road and State Route 303, subject to stipulations ‘A’ and ‘B’ as outlined in the staff report.

Commissioner Krous seconded the motion. Motion passes with 6 votes in favor.

The Commission discussed the following:

- Setbacks

ITEM: 4 – District 1- Consideration and action pertaining to the re-hearing of a Zone Change from Mesquite Mountain Ranch Planned Area Development (“PAD”) Low Density Residential (RL-5-PAD) to Mesquite Mountain Ranch III Planned Unit Development (“PUD”) Low Density Residential (RL-5-PUD), Medium Density Residential (RM-6-PUD), and Open Space (OS-PUD); and a Zone Change from Mesquite Mountain Ranch II PAD Low Density Residential (RL-5-PAD) to Mesquite Mountain Ranch III PUD Low Density Residential (RL-5-PUD) and Medium Density Residential (RM-6-PUD). FS18-617 Mesquite Mountain Ranch III Rezone with PUD Overlay.

Hobart Wingard, Current Planner, presented item 4 to the Commission.

Chair Keating opened the public hearing.

Hearing no comments, Chair Keating closed the public hearing.

Chair Keating made a motion to recommend approval of the Mesquite Mountain Ranch III Rezone with PUD Overlay to the City Council, subject to stipulations “A” through “B” as outlined in the staff report.

Commissioner Krous seconded the motion. Motion passes with 6 votes in favor.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

ITEM: 5 – District 1 - Consideration and action on the Preliminary Plat for Heritage Asante Parcel 6 generally located west of 163rd Avenue and north of Grand Avenue. FS19-854 -- Heritage Asante Parcel 6.

Commissioner Krouse recused himself and did not participate in or vote upon this agenda item.

Sergio Angulo, Current Planner, presented item 5 to the Commission

Commissioner Smith made a motion to recommend approval to the Mayor and City Council on the Preliminary Plat for Heritage Asante Parcel 6 generally located west of 163rd Avenue and north of Grand Avenue, subject to stipulations 'A' through 'C' as outlined in the staff report.

Vice-Chair Bash seconded the motion. Motion passes with 5 votes in favor.

ITEM: 6 – District 3 - Consideration and action pertaining to approval/disapproval of the Preliminary Plat entitled "Preliminary Plat for Sycamore Farms Subdivision," received May 1, 2020, a property generally located on the southeast corner of Cactus Road and Cotton Lane. FS19-787 -- Sycamore Farms Preliminary Plat.

Commissioner Krouse recused himself and did not participate in or vote upon this agenda item.

Hobart Wingard, Current Planner, presented item 6 to the Commission.

Commissioner Norberg made a motion to add stipulation 'D' to require that a shade structure be installed over the playground area. Chair Keating seconded the motion to add stipulation 'D.' Motion passed with 5 votes in favor.

Commissioner Norberg made a motion to recommend approval of the Preliminary Plat to the City Council for a plat entitled, "Preliminary Plat for Sycamore Farms Subdivision," received May 1, 2020, a property generally located on the southeast corner of Cactus Road and Cotton Lane, subject to stipulations 'A' thru 'D' as outlined in the staff report.

Commissioner Chapman seconded the motion. Motion passed with 5 votes in favor.

The Commission discussed the following:

- Amenities
- Playground Shade Cover
- Multi-use Path
- Planning Packet

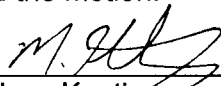
Other

Item G – Other Business and Future Agenda Items.

Vice-Chair Bash will be absent from the June 18, 2020 Planning and Zoning Commission Meeting.

Hearing no further business, Chair Keating made a motion to adjourn the Planning and Zoning Commission meeting. Commissioner Krouse seconded the motion.

Meeting adjourned at 6:22 P.M.



Matthew Keating
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:



Ashley Labhart, Commission Secretary

DATE:

