

CITY OF SURPRISE

HEALTH BENEFITS TRUST FUND BOARD 16000 North Civic Center Plaza Surprise, AZ 85374

December 1, 2021

MEETING MINUTES

CALL TO ORDER

Vice Chair Renee Pastor called the Health Benefits Trust Fund Meeting to order at 4:01 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, December 1, 2021.

ROLL CALL

In attendance were Chair Renee Pastor, Vice Chair William Coniam, Board Member Candice Rachal, and Board Member Andrea Davis.

STAFF PRESENT:

Donna Meuse, Human Resources Director; Paige Gearhart, Human Resources Manager; Lindsey Steinhoff, Human Resources Analyst - Senior; Digger Oster, Risk Manager - Senior; Michelle Casciato, Risk/Safety Analyst; Thomas Partin, Workers' Comp Senior Claims Adjuster; Jennifer LaRoque, Public Safety Legal Attorney; Jennifer Medina, Financial Management Analyst – Senior; Julie Ralls, Accountant – Senior; Laura Roybal, Administrative Services Assistant.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

None

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action pertaining to the approval of the March 3, 2021 and August 25, 2021 Health Benefits Trust Fund Board Meeting Minutes.

- Board Member Coniam made a motion to approve the minutes. Board Member Rachal seconded the motion. Motion passed.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation and discussion pertaining to CBIZ Consulting FY2022 1st Quarter Report.

- Michael Barberio presented CBIZ Consulting's FY2022 1st Quarter Report.
- Melissa Barbakoff gave a summary of the COVID-19 statistics for the City – testing, confirmed cases, and total cost to the plan through FY2022 1st Quarter.
- Mike Zucarelli presented the city's pharmacy spend and rebate summary.

Item 3: Presentation and discussion pertaining to the City's unaudited Employee Healthcare and Worker's Compensation Self Insurance Funds Financial Report for FY2021 4th Quarter and FY2022 1st Quarter.

- Andrea Davis, Finance Director, presented the FY2021 4th Quarter and FY2022 1st Quarter Financial Reports.

Item 4: Consideration and action pertaining to the Health Benefit Trust Fund Board Annual Calendar for 2022.

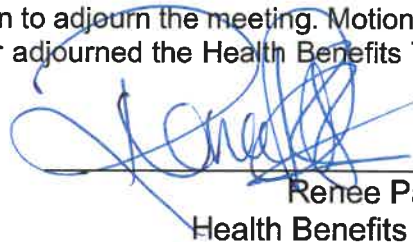
- Board Member Rachal made a motion to approve the recommended Health Benefits Trust Fund Annual Calendar for 2022. Board Member Davis seconded the motion. Motion passed.

OTHER BUSINESS

Chairperson Pastor requested that a regular item be added to the agenda to discuss legislative activity.

ADJOURNMENT

Board Member Rachal made a motion to adjourn the meeting. Motion passed. Hearing no further business, Chairperson Renee Pastor adjourned the Health Benefits Trust Fund meeting at 4:35 p.m.



Renee Pastor, Chair
Health Benefits Trust Fund Board