

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

February 7, 2019 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Matthew Keating called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on February 7, 2019.

A. ROLL CALL

In attendance were Chair Matthew Keating, Vice Chair Dennis Bash, Commissioners Mitchell Rosenbaum, Ken Chapman, Gisele Norberg and Scott Krous. Commissioner Dennis Smith was absent.

STAFF PRESENT:

Community Development Director Eric Fitzer, Assistant Director Lloyd Abrams, Chief Deputy City Attorney Ellen Van Riper, Current Planning Supervisor Robert Kuhfuss, and Human Services and Community Vitality Director Seth Dyson, Neighborhood Services Coordinator Alicia Rubio and Zoning Commission Secretary Lorraine Nevarez.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

None.

D. STAFF REPORT

None.

CALL TO THE PUBLIC:

Chair Keating opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Keating closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action approving the January 24, 2019 Planning and Zoning Commission Minutes.

Commissioner Chapman made a motion to approve the January 24, 2019 Planning and Zoning Commission Minutes as presented. Vice Chair Rosenbaum seconded the motion. Motion passes with 6 votes in favor.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

Chair Keating noted that item 4 will be moved before item 2 because it is a much shorter presentation and the other presentations will be longer.

Item 4 – Internal – Presentation and discussion regarding transportation access at Sierra Montana Crossings Driveway on Greenway Road.

Martin Lucero, Transportation Planning Manager, presented item 4 to the commission.

The Commission discussed the following:

- Next Transportation Staff meeting
- Accident Reports
- Timeframe of signage if it is decided a sign is needed

Item 2 – Citywide – Presentation and discussion pertaining to the Public Service Activities for the Community Development Block Grant Program, Fifth Year Annual Action Plan for Year 2019-2020.

Commissioner Norberg will recuse herself from this item because she currently is on the Wham board.

Alicia Rubio, Neighborhood Services Coordinator, presented item 2 to the Commission.

Public Service Application presentations were given by the following:

- St. Vincent De Paul
- Ability 360
- A New Leaf
- Friends of Southwest
- What's Happenin' Arts Movement (Wham)
- Bloom 365
- Benevilla
- Central Arizona Shelter Services (CASS)
- Community Legal Services
- Northwest Valley Connect
- Lutheran Social Services
- City of Surprise – Crisis Assistance
- Not My Kid

Pam Thompson shared that Benevilla has helped her mom who is 93 years attend Lucy Anne's Place. She has truly benefited from the program.

Item 3 – Internal – Open Meeting Law and Conflicts of Interest Presentation

Chief Deputy City Attorney Ellen Van Riper presented item 3 to the Commission.

The Commission had no comments for this item.

OTHER BUSINESS:

Item 5 – INTERNAL - Discussion pertaining to future agenda items.

Eric Fitzer, director, noted that Dysart Community Center and Friends of Southwest were unable to attend this evening to present during item 2 because of issues with the time of tonight's meeting.

Commissioner Norberg noted she will not be at the next Planning and Zoning meeting because she will be out of town on business.

ADJOURNMENT:

Hearing no further business, Chair Keating asked for a motion to adjourn the Planning and Zoning Commission meeting.

Commissioner Rosenbaum made a motion to adjourn the meeting. Vice Chair Bash seconded the motion. Motion passes 6 in favor.

Meeting adjourned at 7:28 p.m.

Eric Fitzer
Community Development Director

Matthew Keating
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:

Lorraine Nevarez, Commission Secretary

DATE:
