

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

May 16, 2019 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Matthew Keating called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on May 16, 2019.

A. ROLL CALL

In attendance were Chair Matthew Keating, Vice Chair Dennis Bash, Commissioners Mitchell Rosenbaum, Ken Chapman, Gisele Norberg, Dennis Smith and Scott Krous.

STAFF PRESENT:

Interim Community Development Director Chris Boyd, Chief Deputy City Attorney Ellen Van Riper, Asst. Community Development Director Lloyd Abrams, Planner Shirley Phan, Administrative Assistant Nichole Flores and Zoning Commission Secretary Lorraine Nevarez.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

None.

D. STAFF REPORT

Mr. Boyd reminded the Commission that on June 6, 2019 at 5:30 PM the Commission will meet as the Board of Construction Review so, staff can give a presentation that will explain the process to adopt 2018 International Codes for both building and fire.

Mr. Boyd noted that at a forthcoming meeting an ownership group affiliated with Surprise Center will give a presentation regarding the City Center Master Plan.

CALL TO THE PUBLIC:

Chair Keating opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Keating closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action approving the May 2, 2019 Planning and Zoning Commission Minutes.

Vice Chair Bash made a motion to approve the May 2, 2019 Planning and Zoning Minutes as presented. Commissioner Smith seconded the motion. Motion passes with 7 votes in favor.

Item 2 – Internal – Consideration and action approving the May 2, 2019 Planning and Zoning Executive Session Minutes.

Vice Chair Bash made a motion to approve the May 2, 2019 Planning and Zoning Executive Session Minutes as presented. Commissioner Chapman seconded the motion. Motion passes with 7 votes in favor.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

Item 3 – District 1 – Consideration and action on a Site Plan to allow for a new Vehicle Fuel Station on Lot 2 of the Greenway Crossing Plaza in the Northwest Ranch PAD generally located northeast of Greenway Road and east of the Loop 303.

Shirley Phan, Planner, presented item 3 to the Commission.

The Commission discussed the following:

- ADA accessibility
- Building timeframe
- Timeframe on construction of Greenway Road
- Traffic

Chair Keating made a motion to approve a Site Plan to allow for a new Vehicle Fuel Station on Lot 2 of the Greenway Crossing Plaza in the Northwest Ranch PAD generally located northeast of Greenway Road and east of Loop 303, subject to stipulations “A” through “F” as stated in the staff report. Commissioner Chapman seconded the motion. Motion passes with 6 votes in favor, 1 against (Commissioner Smith).

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

Item 4 – Internal – Surprise Planning Area Development Constraint Map Presentation.

Lloyd Abrams, Assistant Director, presented item 4 to the Commission.

The Commission discussed the following:

- Land Use
- Roadways
- Open Space
- Flood Plains
- Noise Contours
- Entitlements
- Special Planning Areas
- State Land Notifications

OTHER BUSINESS:

Item 5 – Internal - Discussion pertaining to future agenda items.

None.

ADJOURNMENT:

Hearing no further business, Commissioner Rosenbaum made a motion to adjourn the Planning and Zoning Commission meeting. Commissioner Smith seconded the motion. Motion passes 7 in favor.

Meeting adjourned at 6:39 p.m.

Chris Boyd
Interim Community Development Director

Matthew Keating
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Lorraine Nevarez, Commission Secretary

DATE: _____