

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

July 16, 2020 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Matthew Keating called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on July 16, 2020.

A. ROLL CALL

In attendance was Chair Matthew Keating, Vice-Chair Dennis Bash, Commissioner Scott Krous, Commissioner Ken Chapman, Commissioner Dennis Smith, and Commissioner Mitchell Rosenbaum. In remote attendance was Commissioner Gisele Norberg.

STAFF PRESENT:

Robert Wingo, City Attorney; Chris Boyd, Community Development Director; Lloyd Abrams, Assistant Community Development Director; Shirley Phan, Current Planner and Ashley Labhart, Planning and Zoning Secretary.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

Mr. Boyd presented a report to provide the FY20 Community Development update Commissioner Smith requested at the close of the June 18, 2020 Planning and Zoning Commission meeting.

The Commission discussed the following:

- New construction valuation
- Revenues to the City
- Zoning

D. STAFF REPORT

None.

CALL TO THE PUBLIC:

Chair Keating opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Keating closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action to review and approve or disapprove the June 18, 2020, Planning and Zoning Commission Minutes.

Chair Keating made a motion to approve the June 18, 2020, Planning and Zoning Commission Minutes as presented.

Commissioner Smith seconded the motion. Commissioner Krous and Vice Chair Bash abstained. Motion passes with 5 votes in favor.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

ITEM: 2 – District 4 - Consideration and action regarding a rezone from Regional Commercial (CR) to Public Facility (PF) with a Planned Unit Development (PUD) Overlay to allow for a new Public Facility on Lot 7G of the Resubdivision of Sun City West Commerce Park Final Plat generally located north of Westgate Drive and west of 134th Drive -- FS19- 844- Public Safety Evidence and Readiness Center- Rezone

Shirley Phan, Current Planner, presented item 2 to the Commission.

Chair Keating opened the public hearing.

Hearing no comments, Chair Keating closed the public hearing

Commissioner Chapman made a motion to recommend approval of the proposed Rezone from Regional Commercial (CR) to Public Facility (PF) with a Planned Unit Development (PUD) Overlay, subject to stipulation “A” as outlined in the staff report.

Commissioner Krous seconded the motion. Motion passes with 7 votes in favor.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

ITEM: 3 – District 4- Consideration and action regarding a proposed Site Plan to allow for a new Public Facility on Lot 7G of the Resubdivision of Sun City West Commerce Park Final Plat generally located north of Westgate Drive and west of 134th Drive -- FS19-844- Public Safety Evidence and Readiness Center- Site Plan

Shirley Phan, Current Planner, presented item 3 to the Commission.

The Commission discussed the following:

- Current use of existing building

Commissioner Rosenbaum made a motion to approve the Site Plan to allow for a new Public Facility on Lot 7G of the Resubdivision of Sun City West Commerce Park Final Plat generally located north of Westgate Drive and west of 134th Drive, subject to stipulations “A” through “E” as outlined in the staff report.

Commissioner Smith seconded the motion. Motion passes with 7 votes in favor.

ITEM: 4 – Internal - Nomination and selection of the Planning and Zoning Commission Chair.

Chair Keating nominated Dennis Bash for the position of Chair for the Planning and Zoning Commission.

Chair Keating made a motion to nominate Dennis Bash for the position of Chair for the Planning and Zoning Commission. Commissioner Chapman seconded the motion. Motion passes with 7 votes in favor.

ITEM: 5 – Internal - Nomination and selection of the Planning and Zoning Commission Vice Chair.

Commissioner Smith nominated Matthew Keating for the position of Vice Chair for the Planning and Zoning Commission.

Commissioner Smith made a motion to nominate Matthew Keating for the position of Vice Chair for the Planning and Zoning Commission. Commissioner Rosenbaum seconded the motion. Motion passes with 7 votes in favor.

OTHER BUSINESS:

Item G – Other Business and Future Agenda Items.

None.

ADJOURNMENT:

Hearing no further business, Chair Keating made a motion to adjourn the Planning and Zoning Commission meeting. Commissioner Rosenbaum seconded the motion.

Meeting adjourned at 6:32 P.M.

Matthew Keating
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Ashley Labhart, Commission Secretary

DATE: _____