

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

April 1, 2021 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Dennis Bash called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on April 1, 2021.

A. ROLL CALL

In attendance was Chair Dennis Bash, Vice Chair Matthew Keating, Commissioner Scott Krous, Commissioner Dennis Smith, Commissioner Mitchell Rosenbaum, and Commissioner Ken Chapman. Commissioner Kevin Sartor was absent.

STAFF PRESENT:

Ellen VanRiper, Chief Deputy City Attorney; Chris Boyd, Community Development Director; Lloyd Abrams, Assistant Director of Community Development; Robert Kuhfuss, Current Planning Supervisor; Shirley Phan, Current Planner; Tierney Farago, Administrative Specialist and Ashley Labhart, Planning and Zoning Secretary.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

Mr. Boyd provided information and detail as it pertained to the reopening of City Hall and in-person public meeting participation, and also announced CD related staffing changes.

D. STAFF REPORT

None.

CALL TO THE PUBLIC:

Chair Bash opened the call to the public to discuss any items not listed on the agenda.

Jane Peiffer – Surprise, AZ - Expressed concern and offered comments on annexations with regard to the Enclave projects

Hearing no further comments, Chair Bash closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action to approve or disapprove the March 18, 2021 Planning and Zoning Commission Minutes.

Commissioner Smith made a motion to approve the March 18, 2021, Planning and Zoning Commission Minutes as presented.

Commissioner Chapman seconded the motion. Commissioner Chapman abstained. Motion passes with 5 votes in favor.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

None.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

ITEM: 2 – District 1 - Consideration and action to approve or disapprove a Major Site Plan Amendment for St. Clare of Assisi Catholic Parish Expansion (Case FS20-630)

Shirley Phan, Current Planner, presented item 2 to Commission.

Vincent Di Bella, Principal Architect of Adaptive Architects, was available on the phone line to address any questions or comments posed by the Commissioners.

The Commission discussed the following:

- Parking
- Traffic
- Pedestrian traffic and safety

Commissioner Smith made a motion to the approve the Major Site Plan Amendment for St. Clare of Assisi Catholic Parish Expansion, subject to stipulations “a” through “e”.

Vice Chair Keating seconded the motion. Motion passes with 6 votes in favor.

OTHER BUSINESS:

Item G – Other Business and Future Agenda Items.

The Commissioners requested a project update with regard to development north of 163rd Ave, to include project and permit status, as well as transportation information as it relates to the area.

ADJOURNMENT:

Hearing no further business, Chair Bash requested a motion to adjourn. Commissioner Rosenbaum made a motion to adjourn, Vice Chair Keating seconded the motion.

Meeting adjourned at 6:27 P.M.

Dennis Bash
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Ashley Labhart, Commission Secretary

DATE: _____