

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

MEETING MINUTES

February 13, 2019 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Commissioner George Van de Langeryt called the Veterans, Disability and Human Services Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on February 13, 2019.

A. ROLL CALL

In attendance were Commissioners Kathryn Chandler, Shawna Daigle, Steffen Hanzel, Bruce Hertzog, Dan Moore, Karissa Perry, Tom Short, Jacob Thomas, George Van de Langeryt, Krista Watson, and Andrew Witzel.

STAFF PRESENT:

City Clerk Sherry Aguilar, Human Service & Community Vitality Director Seth Dyson, Community Partnerships Manager Paul Bernardo, Assistant City Attorney Hobie Wingard, Human Services Supervisor Edith Baltierrez, Internal Auditor Alison Matthees, and Commission Liaison Deb Perry.

COUNCIL MEMBERS PRESENT:

Councilwoman Hayden

PLANNING AND ZONING COMMISSIONER:

Gisele Norberg

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

None

D. STAFF REPORT

None

CALL TO THE PUBLIC:

Commissioner Van de Langeryt opened the call to the public to discuss any items not on the agenda. Hearing no comments, Commissioner Van de Langeryt closed the call to the public.

CONSENT AGENDA:

None

REGULAR AGENDA ITEMS NON-PUBLIC HEARING:

Item 1 – Internal – Presentation pertaining to the Oath of Office to Commissioners Kathryn Chandler, Bruce Hertzog, Dan Moore, Jacob Thomas, George Van de Langeryt and Krista Watson.

City Clerk Sherry Aguilar administered the Oath of Office.

Item 2 – Internal - Presentation and discussion pertaining to the Veterans, Disability and Human Services Commission roles and responsibilities.

Human Service & Community Vitality Director Seth Dyson presented item 2 to the Commission.

Item 3 – Internal - Presentation and discussion pertaining to a brief introduction from each Commissioner of the Veterans, Disability and Human Services Commission.

Each Commissioner took a few moments to introduce themselves.

Item 4 – Internal - Consideration and action pertaining to the nomination and election of the Veterans, Disability and Human Services Commission Chair.

Commission Liaison Deb Perry opened the floor to nominations. Commissioner Moore nominated Commissioner Van de Langeryt and Commissioner Thomas nominated Commissioner Thomas for position of Chair.

Commissioners voted on written ballots. Commissioner Van de Langeryt received 7 votes and Commissioner Thomas received 4 votes.

Item 5 – Internal - Consideration and action pertaining to the nomination and election of the Veterans, Disability and Human Services Commission Vice Chair.

Commission Liaison Deb Perry opened the floor to nominations. Commissioner Moore nominated Commissioner Chandler and Commissioner Hanzel nominated Commissioner Thomas.

Commissioners voted on written ballots. Commissioner Thomas received 7 votes and Commissioner Chandler received 4 votes.

Item 6 – Internal - Presentation and discussion pertaining to open meeting laws, conflicts of interest, and gifts.

Assistant City Attorney Wingard presented item 6 to the Commission.

Commissioner Watson had a question regarding her own personal social media page and if she was allowed to identify herself as a Commissioner and advertise and post activities that

may be related to the Commission. Assistant City Attorney Wingard will follow up with Commission after some research.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

The Commission had an open discussion regarding items they would like added to future agendas. Items included:

- Presentations from staff on existing Regional Community Resource Guide
- Holding a Resource Fair
- Presentation regarding Social Security Disability benefits
- Community needs assessment and what an assessment entails
- Presentation from the Veteran Success Center
- Approval of final Disability Advisory Commission meeting minutes from November 2018.

Commissioner Moore asked for clarification on the Commission's title. The agenda title included the word Advisory in the title; however, Assistant City Attorney Wingard stated the title should be as it is reflected in the Municipal Code; Veterans, Disability, and Human Services Commission.

ADJOURNMENT:

Hearing no further business, Chair Van de Langeryt adjourned the Veterans, Disability and Human Services Commission meeting at 7:10 p.m.

Paul Bernardo
Community Partnerships Manager

George Van de Langeryt
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:

Deb Perry, Commission Liaison

DATE:
