

**CITY OF SURPRISE  
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

**MEETING MINUTES**

**February 12, 2020 / 6:00 PM**

**COUNCIL CHAMBERS  
16000 North Civic Center Plaza  
Surprise, AZ 85374**

**CALL TO ORDER.**

Vice-Chair Karissa Perry called the Veterans, Disability, and Human Services Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on February 12, 2020.

**A. ROLL CALL**

In attendance were Vice-Chair Karissa Perry and, Commissioners Larry Brown, Shawna Daigle, Steffen Hanzel, Bruce Hertzog, Tom Short, and Andrew Witzel. Chair George Van de Langeryt and Commissioners Kathryn Chandler, and Dan Moore were absent (all excused)

**STAFF PRESENT:**

Human Service & Community Vitality Director Seth Dyson, Community Partnerships Manager Paul Bernardo, Neighborhood Services Supervisor Adam Lane, Neighborhood Services Program Coordinator Adriane Clarke, Neighborhood Services Program Coordinator Terri Bowen and Commission Liaison Yvonne Lopez were present.

**COUNCIL MEMBERS PRESENT:**

None

**B. PLEDGE OF ALLEGIANCE**

**C. CURRENT EVENTS REPORT**

Vice Chair Perry announced the following upcoming events:

- Senior Center Sweetheart Dance
- Artisan Treasures Cool Daze Food Truck & Handmade Market
- Sunday in the Park Food Truck Festival
- Surprise Spring Training
- Lunchtime Theater West Valley Symphony Jam Session, Maestro Cal Stewart Kellogg's Jazz Quartet M
- WHAM Poetry Slam
- Community Forum Human Services Needs Assessment Results□

**D. STAFF REPORT**

Community Partnerships Manager Paul Bernardo gave a follow up on the Be Connected training. The needs assessment results forum will be held on February 28, at 10:30 at Dysart School District Governing Board Room. Vitalyst Health Foundation will present on what makes a healthy community. An RFP has been put out to lead the strategic plan for the Commission. The Commission has been asked to receive a special proclamation for Developmental Disabilities Awareness Month at the March 17 Council meeting. Special Disability inclusion awareness day at the ballpark Saturday, March 14, 2020, during a spring training game.□

#### **CALL TO THE PUBLIC:**

Vice Chair Perry opened the call to the public to discuss any items, not on the agenda.

Gisele Norberg, Community Outreach Liaison for Congresswoman Debbie Lesko's office spoke to the Commission regarding the resources her office provides for those with disabilities as well as Veterans. Congresswoman Debbie Lesko will be holding a Veteran Resource Rally Point on Saturday, March 14th, 2020 at 8 am- 12 pm at Rio Vista Recreation Center in Peoria, AZ.

Charles Collins, a resident, spoke to the Commission regarding A Night to Shine at Radiant Church, a prom night for those with Disabilities. Spencer's place is now open and One Step beyond has opened a new location in Scottsdale. Special Disability inclusion awareness day at the ballpark Saturday, March 14, 2020, during a spring training game.

Vice Chair Perry closed the call to the public.

#### **CONSENT AGENDA:**

None

#### **REGULAR AGENDA ITEMS PUBLIC HEARING:**

##### **Item 1 – Citywide – Presentation and discussion pertaining to the CDBG and HOME needs hearing for the 2020-2024 Five Year Consolidated Plan and Program Year 2020 Annual Action Plan.**

Community Partnerships Manager Paul Bernardo read a statement regarding conflict of interest. Members must be constantly on guard against conflicts of interest, whether real or perceived. Officials must not be involved in discussing or deciding any issue over which the board or commission may have jurisdiction and which may impact a financial or property interest of either the member or a family member. If a member believes that a conflict of interest (or even a possible conflict) exists, then the member must disclose the fact as soon as possible on the record.

Vice Chair Perry introduced Neighborhood Services Supervisor Adam Lane.

Adam Lane stated that the public hearing is to present and discuss the Community Development Block Grant program and HOME Needs for the year 2020-2024 Five year Consolidated Plan and program year 2020 Annual Action Plan.

This Needs public hearing is being held to provide an opportunity for organizations and citizens to comment and provide input on any housing and/or community development needs they have identified for providing decent housing, a suitable living environment, and expanded economic opportunities, principally for low- and moderate-income persons. □

Vice Chair Perry opened the public hearing.

Richard Jessen conference President from St. Vincent de Paul spoke to the Commission regarding CDBG Grants. They utilize CDBG funds for rental and utility assistance and will reapply for the grant.

Vice Chair Perry opened the discussion to commission member comments.

Hearing no comments, Vice Chair Perry closed the public hearing.

#### **REGULAR AGENDA ITEMS NON-PUBLIC HEARING:**

##### **Item 2 – Internal – Consideration and action pertaining to approval of the January 12, 2020 Veterans, Disability and Human Services Commission meeting minutes.**

Commissioner Brown made a motion to approve the January 12, 2020 Veterans, Disability, and Human Services Commission Meeting minutes. Commissioner Witzel seconded the motion. The motion passed with seven yes votes.

##### **Item 3 – Citywide – Presentation, and discussion pertaining to an overview of Cancer Support Community Arizona.**

Debbie DiCarlo, Director, from the Cancer Support Community Arizona, presented item 3 to the Commission.

The Commission discussed the following:

- Healthy Lifestyle
- Support
- Education
- Social
- Resources & Referrals

##### **Item 4 – Citywide – Presentation and discussion pertaining to hiring and working with the blind and visually impaired.**

David Steinmetz, Community, and Public Relations Manager with Arizona Industries for the Blind, and Terell Welch, Employment Liaison, from Arizona @ Work, presented item 4 to the Commission.

The Commission discussed the following:

- Employment Engagement
- Rehabilitation Services
- Apprenticeship Program
- Workforce Innovation and Opportunity Act
- AbilityOne Program

**Item 5 – Citywide – Discussion and action pertaining to purchasing an event promotion table cover for the Veterans, Disability and Human Services Commission.**

Community Partnerships Manager Paul Bernardo stated this is a budget request for purchasing a table cover for future events. Commissioner Brown made a motion to approve the purchase of a promotional table cover for use at events by the Veterans, Disability and Human Services Commission, not to exceed \$150.00. Commissioner Witzel seconded the motion. The motion passed with seven yes votes.

**OTHER BUSINESS AND FUTURE AGENDA ITEMS:**

The Commission had an open discussion regarding items they would like added to future agendas. Items included:

- Other resources for adaptive recreation
- Special Olympics
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**ADJOURNMENT:**

Hearing no further business, Vice Chair Perry adjourned the Veterans, Disability, and Human Services Commission meeting at 7:48 p.m.

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Paul Bernardo  
Community Partnerships Manager

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Karissa Perry  
Veterans, Disability and Human Services Commission Vice Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: \_\_\_\_\_  
Yvonne Lopez, Commission Liaison

DATE: \_\_\_\_\_