

**CITY OF SURPRISE  
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

**MEETING MINUTES-APPROVED**

**June 9, 2021 / 6:00 PM**

**COUNCIL CHAMBERS  
16000 North Civic Center Plaza  
Surprise, AZ 85374**

**A. CALL TO ORDER.**

Chair Karissa Perry called the Veterans, Disability, and Human Services Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on June 9, 2021.

**A. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL**

In attendance were Chair Karissa Perry, Vice-Chair Witzel and Commissioners John Billcheck, Shawna Daigle, Steffen Hanzel, Julie Kent-Partridge, Harrylouis Rodriguez.

Absent: Gwen Mendez (excused), Jason Cooper (excused), 2 vacancies.

**STAFF PRESENT:**

Human Service & Community Vitality Administrator Danielle Osborne, Assistant City Attorney Hobie Wingard, and Administrative Specialist Karina Caraveo were present.

**COUNCIL MEMBERS PRESENT:**

**C. CURRENT EVENTS REPORT**

Chair Perry reported on the following upcoming events:

- Day of Service
  - June 23<sup>rd</sup> & July 21<sup>st</sup> at St. Mary's Food Bank
- Heat Relief Network in Maricopa County
- 4<sup>th</sup> of July Pool Party
  - 7/04/2021 at 6-8:30pm
- City offices will be closed on Monday, July 5<sup>th</sup> in observance of 4<sup>th</sup> of July

Commissioner Rodriguez reported on the following events:

- Coffee for Vets
  - 5/29/2021-Resources provided, June event coming
- Veteran & Disability Bike Ride

- 3<sup>rd</sup> week of July

Commissioner Kent-Partridge reported on the following event:

- National Guard award banquet

Vice-Chair Witzel reported on the following event:

- Decision not to renew commission term
- Thanked the Commission for all support and services
- Vet Links Coffee for Vets event

#### D. STAFF REPORT

Administrator Danielle Osborne reported the following:

- Thanked Vice-Chair Witzel, Commissioner Hertzog, and Commissioner Van deLangeryt for their service and support to the Commission
- Three new Commissioners nominated
- Chair & Vice Chair voting in August
- Maricopa Association of Governments presentation on homeless outreach efforts – Council Work Session, June 1<sup>st</sup>
- Regional Homelessness Capstone Meeting- 6/10/21 RSVP Required
- Care & Share Expo- November 11<sup>th</sup>

#### CALL TO THE PUBLIC:

None.

#### CONSENT AGENDA:

None

#### REGULAR AGENDA ITEMS PUBLIC HEARING:

None

#### REGULAR AGENDA ITEMS NON-PUBLIC HEARING:

**Item 1 – Citywide – Consideration and action pertaining to the approval of the May 12, 2021 Veterans, Disability and Human Services Commission meeting minutes.**

Commissioner Hanzel made a motion to approve the May 12, 2021 Veterans, Disability, and Human Services Commission Meeting minutes. Commissioner Billcheck seconded the motion. The motion carried with 7 yes votes, 2 Absent (Cooper & Mendez), and 2 vacancies.

## **Item 2 – Citywide – Discussion and update pertaining to the 2021 Care & Share Expo.**

Ms. Osborne shared that planning for the event has started, and the date has been set to November 11<sup>th</sup> 2021. Promotional items have been ordered and received.

Chair Perry shared with the Commission the possibility of presenting an award during this event.

## **Item 3 – Citywide – Discussion pertaining to the establishment of a recognition program sponsored by the VDHS Commission.**

Chair Perry advised the Commission of offering a annual ceremony, recognizing those joining the military services.

Danielle Osborne recommended the Commission to form a work group to build criteria and look at key areas.

Commissioner Hanzel shared with the Commission that he conducted some research online and did not find many options. He volunteered for the workgroup.

Commissioner Daigle recommended working with the City of Surprise School Districts and the Nadaburg School District. She also volunteered for the workgroup.

Commissioner Kent-Partridge agreed with the idea of award recognition during the Care & Share Expo.

Commissioner Rodriguez mentioned a city banquet for recognition.

Chair Perry and Commissioners Rodriguez and Billcheck also volunteered for the work group.

Commissioner Rodriguez asked the Commission about how many awards would be presented, and who would present the recognition. Commissioner Hanzel suggested one main award be presented. Chair Perry agreed and advised all suggestions to be worked out amongst the work group

## **Item 4 – Citywide – Discussion and action pertaining to approval of the Fiscal Year 2022 Veterans, Disability and Human Services Commission meeting calendar.**

Commissioner Rodriguez recommended a reschedule of the November meeting to November 3<sup>rd</sup>, rather than outright cancelling the November meeting.

Commissioner Daigle made a motion to approve the Fiscal Year 2022 Veterans, Disability and Human Services Commission meeting calendar with the proposed amendment. Commissioner Hanzel seconded the motion. The motion carried with 7 yes votes, 2 Absent (Cooper & Mendez), and 2 vacancies

## **OTHER BUSINESS AND FUTURE AGENDA ITEMS:**

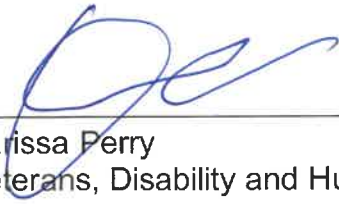
- Commissioner Kent-Partridge – Division of Developmental Disabilities

## ADJOURNMENT:

Commissioner Rodriguez made a motion to adjourn the meeting of the Veterans, Disability & Human Services Commission of June 9, 2021 at 6:34 p.m. Commissioner Billcheck seconded the motion. The motion carried with 7 yes votes, 2 Absent (Cooper & Mendez), and 2 vacancies



Danielle Osborne  
HSCV Administrator



Karissa Perry  
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:



Karina Caraveo, Commission Liaison

DATE:

