

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

MEETING MINUTES-DRAFT

January 13, 2020 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

A. CALL TO ORDER.

Chair Karissa Perry called the Veterans, Disability, and Human Services Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on January 13, 2021.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

In attendance were Chair Karissa Perry, Vice-Chair Andrew Witzel and Commissioners HarryLouis Rodriguez, Jason Cooper, Shawna Daigle, Steffen Hanzel, Bruce Hertzog (virtual), Julie Kent-Partridge, and George Van de Langeryt.

Absent: Commissioner Dan Moore (excused).

STAFF PRESENT:

Human Service & Community Vitality Director Seth Dyson, Human Service & Community Vitality Administrator Danielle Osborne, Assistant City Attorney Hobie Wingard, Administrative Specialist Karina Caraveo, Human Services Supervisor Jennifer Griffin, Community Engagement Partner Lord Garcillano, Neighborhood Services Supervisor Adam Lane and Financial Analyst-Sr. Deb Perry were present.

COUNCIL MEMBERS PRESENT:

None

C. CURRENT EVENTS REPORT

Vice Chair Perry announced the swearing in of Commissioner HarryLouis Rodriguez.

- City Clerk Sherry Aguilar administered the Oath of Office to Commissioner Rodriguez.

Chair Perry reported on the following upcoming events:

- MLK Virtual Celebration
- MLK Day of Service
- Income Tax Assistance
- Canvas Decorating Party
- February Day of Service

Chair Perry announced Commissioner Larry Brown's resignation.

D. STAFF REPORT

Human Service & Community Vitality Administrator Danielle Osborne discussed the following items in her report:

- Gave a follow up on the Everyone Needs Campaign ad on the Surprise Progress Winter addition.
- Shared the Surprise newspaper circulation details.
- Reminded the Commission about a transit working group, asked for volunteers.

CALL TO THE PUBLIC:

Chair Perry opened the call to the public to discuss any items not on the agenda.

Hearing none, Chair Perry closed the call to the public.

CONSENT AGENDA:

None

REGULAR AGENDA ITEMS PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the Program Year 2019 Annual Action Plan Amendment.

Neighborhood Services Supervisor Adam Lane made the presentation to the Commission.

Commissioner Hanzel made a motion to approve the Program Year 2019 Annual Action Plan Amendment. Vice-Chair Witzel seconded the motion. The motion carried with 9 yes votes.

REGULAR AGENDA ITEMS NON-PUBLIC HEARING:

Item 2 – Internal – Consideration and action pertaining to approval of the December 09, 2020 Veterans, Disability and Human Services Commission meeting minutes.

Commissioner Daigle made a motion to approve the December 09, 2020 Veterans, Disability, and Human Services Commission Meeting minutes. Commissioner Witzel seconded the motion. The motion carried with 9 yes votes.

Item 3 – Internal – Presentation and discussion by the Northwest Regional Library pertaining to services for Veterans.

Northwest Regional Library Adult Services Supervisor Laura Francabandera made the presentation to the Commission.

Item 4 – Internal – Update and discussion by the establishment of Resource Satellite Hubs.

Director Dyson opened up the discussion pertaining to the establishment of a Resource Satellite Hub piece.

Commissioner Cooper shared with the Commission on a possible training program. Director Dyson agreed on starting with a training program and then discuss on any potential off-site services.

Item 5 – Internal – Update and discussion by the MSW/LCSW Volunteer Coordinator working group.

Commissioner Cooper provided feedback on the need of a MSW/LCSW position in the city.

Chair Perry agreed with the need to have them in the City of Surprise. Chair Perry announced this will be presented to City Manager.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Chair Perry – Residential handouts.

ADJOURNMENT:

Commissioner Hanzel made a motion to adjourned the meeting of the Veterans, Disability & Human Services Commission of January 13, 2021 at 7:03 p.m. Vice-Chair Witzel seconded the motion. The motion carried with 9 yes votes.



Danielle Osborne
HSCV Administrator



Karissa Perry
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:



Karina Caraveo, Commission Liaison

DATE:



2/11/21