



CITY OF SURPRISE
Special City Council Meeting
16000 North Civic Center Plaza
Surprise, AZ 85374

Friday, April 16, 2021 @ 9:00AM

Call To Order

Roll Call

Mayor Hall called the Special Council Meeting of Friday, April 16, 2021 at 9:00 a.m. at the Surprise City Hall Council Chambers, located at 16000 N. Civic Center Plaza, Surprise, Arizona 85374. Also in attendance with Mayor Hall were Vice-Mayor Duffy and Councilmembers, Hastings, Remley, Judd, Winters and Cline.

Staff Present: City Manager, Michael Frazier; City Attorney, Robert Wingo and City Clerk, Sherry Aguilar.

Pledge of Allegiance

Call To The Public

No public comments were received.

Special City Council Meeting Agenda:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

1. Presentation and discussion pertaining to the FY2022 Budget - NO ACTION

[City Manager Frazier opened the presentation for the FY 2022 Recommended Budget and outlined the expectations for the day. Mr. Frazier reminded Council that over the past 12 months due to COVID we expected a downturn, but overall we have positive reports today, this is a recommended budget being presented to you today. He further complimented Finance staff for their efforts on putting together this budget process.](#)

[Finance Director, Andrea Davis and Assistant Finance Director, Holly Osborn continued on with the powerpoint presentation. Ms. Davis highlighted the topics to be covered and where we are at financially at the current time.](#)

[Holly Osborn covered the City's Budget Book and highlighted the Finance Team and the various responsibilities. Ms. Osborn also covered the Director and staff timelines from the beginning stages of the budget process.](#)

Budget retreat Agenda:

1. Financial Status Update - FY21 July - January
2. Balancing the Budget
3. FY22 City Manager's Recommended Budget: (a) Sources (b) Uses (c) FY 22 Budget additions by department
4. Policy Changes
5. Next Steps

Budget Book Highlights:

CIP Summary

Fund Balance Summary

State Forms

Personnel Summary and Detail

Financial Policies

Prior Year Comparisons

General Fund Source Expenses and Categories

Councilmember Cline questioned income tax category of State Shared Revenues. Staff provided an explanation during this section of the presentation.

General Fund Sources and Uses Summary Page

Capital Project Summary

Public Safety/City Court and Police Department were reviewed.

Mayor Hall recessed for lunch at 11:45 a.m.

Reconvened from lunch at 12:16 P.M.

Continuation of Public Safety:

Fire Department

Councilmember Remley and Councilmember Winters asked about the age of the ladder truck and if a 2nd one is needed with our population. Chief Abbott responded that the ladder truck is over 20 years old, and with population growth this will be assessed for future needs.

Councilmember Hastings asked if we have a yellow fire truck similar to the one in Goodyear. Chief responded, no we do not.

Community Service/Human Services Department

Councilmember Hastings inquired about funding for the Arts.

Councilmember Cline commented on the variety of services being provided.

Mayor Hall asked HSCV Director, Seth Dyson about the MAG Homeless Report asking cities to step up financially. Do we have funds budgeted for this? Mr. Dyson responded and explained the funding mechanisms.

Parks and Recreation:

Councilmember Winters questioned Asante Park

Mayor Hall asked what are we doing at the Dick McComb Park, improvements, security measures, etc? Donna Miller clarified improvements around the lake area scheduled to take place.

Vice-Mayor Duffy questioned a section of the budget for Parks and Recreation relating to funded vs. unfunded under the New Capital Projects section.

Sports & Tourism:

Council questions included the types of upcoming events, utilizing the ballparks more, bringing more resourceful tourism to our City.

Community Development - Developmental Services
Building Safety/Planning & Zoning

Councilmember Cline asked about meeting time with planning staff, will the new staff assist with improvements? Community Development Director, Chris Boyd gave an overview of the planning process and how many departments each project touches. He further justified the request for new staff and what their responsibilities will be.

Mayor Hall asked if this process has been compared to other cities and towns?

Councilmember Remley asked if you have had much difficulty with contract employees?

Community Development Director, Chris Boyd commented that working with a company that has provided us with good quality contractors. Every City is asking for contract employees, so the demand is high.

Councilmember Remley asked how it works out from a cost point to hire contract over full-time employees?

Mr. Boyd commented that it is more expensive to hire contract employees but they provide their own vehicles, etc., and are paid hourly.

Councilmember Judd asked about White Tanks Corridor Study. Feasibility and alignment on the White Tanks roadway.

City Attorney:

Councilmember Cline asked about worker's comp claims and programs.

City Attorney Wingo gave an explanation and advised of upcoming programs are being looked at to reduce costs.

Mayor Hall asked about the presumptive cancer bill.

City Clerk:

Mayor Hall asked about passport services and when they will resume? City Clerk Aguilar commented that we will open up passport service on Monday, April 19th by appointment only and that the first few weeks are already booked.

Councilmember Hastings asked for clarification if election expenses are for EPCOR and will we be reimbursed for the expenses? Finance Director, Andrea Davis confirmed that was correct and it is part of an agreement signed by EPCOR.

City Manager

Finance Department

Human Resources

Information Technology

Mayor and Council

General Operations - Public Works

Water Resources Management

Policy Changes

Council Member Judd asked questions regarding property taxes and estimated revenues.

Council Member Remley asked where he would find the revenues form cash management, interest revenue?

Executive Session

Adjournment

Councilmember Cline made the motion to adjourn the Special Council Meeting Budget Retreat of April 16, 2021 at 2:04 p.m. Seconded by Councilmember Judd. 7 yes votes to adjourn.

Skip Hall, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk, MMC

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Special City Council Meeting of **Friday, April 16, 2021**.

Sherry Ann Aguilar, City Clerk, MMC