



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, July 15, 2020
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Police Board Meeting held at 9:45 a.m. Wednesday, July 15, 2020. The meeting was held in City Hall, Council Chambers. Due to COVID-19, the public was able to stream meeting live.

A. Call To Order

Chair Hall called meeting to order at 9:45 a.m.

B. Roll Call: Skip Hall, Chairperson – Present
Chandler Brown, Citizen Board Member – Present
James Conner, Citizen Board Member - Present
Severin Hall, Police Department – Present
Ian Murton, Police Department – Present

In attendance: Connie Welsch, Human Resources Manager
Carrie O'Brien, Board Attorney (*conference bridge*)
Eric Boyles, Procurement Manager (*conference bridge*)
Ariana Reyna, Sr. Human Resources Analyst

C. Pledge of Allegiance – Completed

D. Current Events Reports - None

E. Staff Reports – PSPRS Board Secretary stated that James Conner went through the reappointment process as set forth by the City of Surprise City Clerk's office. He was presented by the Nominations Committee to City Council during the June 16, 2020 meeting and he was approved to be reappointed with the PSPRS Fire Board with a term of 07/01/2020 – 06/30/2024.

F. Call to the Public – None

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the June 10, 2020 PSPRS Local Police Board Executive Session Meeting Minutes - APPROVED**

Motion to Approve: Chandler Brown

Second: James Conner

Opposed: None

Regular Agenda:

- 2. Considerations and action pertaining to the review and approval of the June 10, 2020 PSPRS Local Police Board Meeting Minutes - APPROVED**

Motion to Approve: Ian Murton

Second: James Conner

Opposed: None

- 3. Consideration and possible action to approve the selection panel to review responses of RFQ for Independent Legal Counsel – APPROVED**

Chair Skip Hall addressed the Board mentioning that both Ian Murton and James Conner have agreed to be the selection panel to review responses for the RFQ.

Motion to Approve: Chandler Brown

Second: Severin Hall

Opposed: None

Chair Skip Hall asked Eric Boyles to provide an update on the RFQ process for the Board. Eric Boyles stated that he sent out the request for solicitations with a due date of July 6, 2020. Out of the six solicitations that were sent out, three were received for the panel to review. Two of the firms advised that they had a conflict of interest and one of the firms was based out of Tucson and didn't have an office in the Phoenix area.

Ian Murton asked Eric Boyles if he could share the names of the firms who responded to solicitations. Eric Boyles responded that Gust Rosenfeld P.L.C., Ryan Rapp Underwood & Pacheco PLC, and Goering, Roberts, Rubin, Brogna were the three that responded to solicitation requests and they are all out of the Phoenix area.

- 4. Consideration and possible action pertaining to the enrollment of Police Officer Jason M. Kulfan into the Deferred Retirement Option Plan (DROP) effective 8/28/2020 – APPROVED**

Motion to Approve: James Conner

Second: Chandler Brown

Opposed: None

The PSPRS Board Secretary provided the following as background information: Police Officer Jason M. Kulfan filled out a DROP application and submitted all documentation as required by PSPRS. As of 08/28/2020, Officer Kulfan is eligible to enter the DROP with an accumulated 20.003 years of service, all with the City of Surprise. Officer Kulfan has designated a 60-month period to participate in DROP, which establishes his



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separation date from employment on or before 08/31/2025.

5. Consideration and possible action pertaining to the approval of the application for normal retirement for Police Sergeant John C. Vance effective 8/23/2020. – APPROVED

Motion to Approve: Ian Murton

Second: Chandler Brown

Opposed: None

The PSPRS Board Secretary provided the following as background information: Police Sergeant John C. Vance filled out an application for normal retirement and submitted all documentation as required by PSPRS. As of 08/23/2020, Sgt. Vance will retire with an accumulated 20.027 years of service, all with the City of Surprise.

G. Other Business and Future Agenda Items – None.

H. Executive Session

Consideration and possible action to enter Executive Session to review records exempt from public disclosure and/or legal advice related to the Accidental Disability application for Glenn Cannon - TABLED.

Carrie O'Brien and the PSPRS Board Secretary provided background information as follows: The PSPRS Local Police Board met on May 13, 2020 to receive a status update from Glenn Cannon in relation to his pending disability application. The Board requested medical records from Glenn Cannon pertaining to his recovery of injury and a timeline of his return to work to be presented during the July meeting. Glenn Cannon provided the Board Secretary with updated medical notes following his appointments with his treating physician on May 21, 2020 and July 7, 2020. PSPRS Legal Counsel received applicant's request for continuance on 7/8/2020, due to applicant's legal counsel being unable to attend, and requesting the Police Board to reconvene on the matter after August 10, 2020.

Ian Murton made a motion to exit Regular Session and enter Executive Session at 9:56 a.m.

Motion: Ian Murton

Second: Chandler Brown

Opposed: None

DISCUSSION ENSUED DURING EXECUTIVE SESSION



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Ian Murton made a motion to exit Executive Session and resume Regular Session at 10:07 a.m.

Motion to Approve: Ian Murton
Second: Chandler Brown
Opposed: None

Following discussion during Executive Session, the Board decided to table review of Glenn Cannon's accidental disability application until the August meeting.

Motion: James Conner
Second: Ian Murton
Opposed: None

Consideration and possible action to enter Executive Session to receive legal advice regarding the adoption of a reevaluation process and criteria pertaining to accidental disability recipients pursuant to A.R.S. § 38-844 (E).

The PSPRS Board Secretary provided the following as background information: The PSPRS Police Disability Review Subcommittee met on May 27, 2020 and June 24, 2020 to discuss, review and present a tentative adoption of a reevaluation process and criteria pertaining to accidental disability recipients pursuant to A.R.S. § 38-844 (E). The process and criteria is now being presented for consideration of the PSPRS Local Police Board.

Severin Hall made a motion to exit Regular Session and enter Executive Session at 10:10 a.m.

Motion: Severin Hall
Second: Ian Murton
Opposed: None

DISCUSSION ENSUED DURING EXECUTIVE SESSION

Severin Hall made a motion to exit Executive Session and resume Regular Session at 10:36 a.m.

Motion to Approve: Severin Hall
Second: Chandler Brown
Opposed: None



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I. Adjournment

Motion to adjourn at 10:37 a.m. – APPROVED -

Motion: Chandler Brown

Second: Ian Murton

Opposed: None

Meeting Minutes Approval:

A handwritten signature in black ink, appearing to read "Skip Hall", written over a horizontal line.

Skip Hall, Chair

CERTIFICATION:

I, Ariana Reyna, Sr. Human Resources Analyst – ADA & Leaves for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct minutes of the PSPRS Local Police Board Meeting of **Wednesday, July 15, 2020**.

A handwritten signature in blue ink, appearing to read "A. Reyna", written over a horizontal line.
Ariana Reyna, Human Resources

