



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – FIRE**
Minutes, Wednesday, May 12, 2021
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the Public Safety Retirement Commission – Fire Board Meeting held at 9:15 a.m. Wednesday, May 12, 2021. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Hall called meeting to order at 9:15 a.m.

B. Roll Call: Skip Hall, Chairperson – Present
Chandler Brown, Citizen Board Member – Present
James Conner, Citizen Board Member – Present
Christopher Preest, Fire Member – Present
Ricardo Valdez, Fire Member – Present

In attendance: Cynthia Kelley, Board Attorney
Ariana Reyna, PSPRS Board Secretary

C. Pledge of Allegiance –Completed

D. Current Events Reports - None

E. Staff Reports

F. Call to the Public – None

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the April 21, 2021 Public Safety Retirement Commission - Fire Board meeting minutes – APPROVED**

Motion to Approve: Chandler Brown
Second: Christopher Preest
Opposed: None

Regular Agenda:

- 2. Review and discussion of FY 2020 – 2021 legal counsel fees – INFORMATION ONLY**

Ariana Reyna stated that the fees from the April meeting will be included in the

following meeting (June) as these were received after this statement was printed. The Board acknowledged that they are well under budget for legal counsel fees.

3. Discussion and possible action regarding the management of a member's Pre-Membership Physical as delineated in the Fire Board's bylaws specifically section D.3 & D.4 - TABLED

Ariana Reyna stated that this item was previously discussed during the April 21st meeting. A current deficiency in the processing of pre-membership physicals was identified. After doing thorough research, she learned that the 3-page summary that the Fire Board currently receives is the entire packet that the member, Fire Administration, and the City's Human Resources Department is privy to. Phoenix Fire Health did confirm that the physical is composed of a 20-25 page document and that going forward they would work through a process to start issuing a copy to the member for reference.

Christopher Preest addressed the Board and stated that the 3-page summary document should suffice for the Board's purpose but that each member should be able to receive the entire 20+ page physical. He stated that his concern is that members were not given the 3 page summary prior to the meeting. For members with a pre-existing condition, they should be given 30 days to respond to the Board on their status before being voted in to PSPRS. Chandler Brown stated that if needed, the Board should have access to the 20+ page document in case a particular matter needed further revision.

Christopher Preest requested to go into Executive Session to discuss the most recent member who got accepted into PSPRS as he was not issued his 3-page summary prior to the Board's meeting. Cynthia Kelley stated that the Board could go into Executive Session to speak about general matters or about the procedure but any specific matters about an individual need to be on the agenda in order to discuss.

G. Other Business and Future Agenda Items –

Christopher Preest requested talk about the Fire member accepted into PSPRS during the April 21, 2021 meeting and obtain legal counsel in regards to the management of a member's pre-membership physical process as delineated in bylaws.

Fire Board Member Rick Valdez would like to review and update current Call to the Public/Comment Form since it was last revised on November, 2008.



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H. Executive Session – None

I. Adjournment

Motion to adjourn at 9:24 a.m. – **APPROVED**

Motion: Chandler Brown

Second: Christopher Preest

Opposed: None

Meeting Minutes Approval:

A handwritten signature in blue ink, appearing to read "Skip Hall", is written over a horizontal line.

Skip Hall, Chair

Public Safety Retirement Commission – Fire

CERTIFICATION:

I, Ariana Reyna, Board Secretary and HR Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct minutes of the Public Safety Retirement Commission – Fire Meeting of **Wednesday, May 12, 2021**.

A handwritten signature in blue ink, appearing to read "A. Reyna", is written over a horizontal line.

Ariana Reyna, Board Secretary

Public Safety Retirement Commission – Fire