

CITY OF SURPRISE

HEALTH BENEFITS TRUST FUND BOARD 16000 North Civic Center Plaza Surprise, AZ 85374

December 2, 2020

MEETING MINUTES

CALL TO ORDER

Vice Chair Aaron Bacon called the Health Benefits Trust Fund Meeting to order at 4:04 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, December 2, 2020.

ROLL CALL

In attendance were Vice Chair Aaron Bacon, Board Member William Coniam, Board Member Candice Rachal, Board Member Renee Pastor (electronic), and Board Member Andrea Davis,

STAFF PRESENT:

Paige Gearheart, Human Resources Manager; Lisa Angelini, Human Resources Director; Julie Ralls, Accountant – Senior; Laura Roybal, Administrative Services Assistant.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

None

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action to approve the February 26, 2020 Health Benefits Trust Fund Board Meeting Minutes.

- Board Member Coniam made a motion to approve the minutes. Board Member Davis seconded the motion. Motion passed.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation and discussion pertaining to CBIZ Consulting FY2020 3rd Quarter, FY2020 4th Quarter, and FY2021 1st Quarter Reports.

- Michael Barberio presented CBIZ Consulting's 3rd and 4th Quarter Report for FY2020, as well as the FY2021 1st Quarter Report.

Item 3: Presentation and discussion pertaining to the City's unaudited Employee Healthcare and Worker's Compensation Self Insurance Funds Financial Report for end of FY2020, and FY2021 1st Quarter

- Andrea Davis, Finance Director, presented the End of FY2020 Financial Report, as well as the FY2021 1st Quarter Report.

Item 4: Consideration and action pertaining to the Health Benefit Trust Fund Annual Calendar for 2021.

- A request was made to amend the calendar to change the February 24th meeting to March 3, 2021.
- Board Member Davis made a motion to approve the Health Benefits Trust Fund Annual Calendar for 2021, as amended. Board Member Coniam seconded the motion. Motion passed.

Item 5: Consideration and action to elect a Chairperson and Vice-Chairperson for the Health Benefits Trust Fund Board

- Board Member Coniam nominated Aaron Bacon as Chair of the Health Benefits trust Fund Board. Board Member Davis seconded the nomination.
- Board Member Pastor nominated herself as Vice Chair. Board Member Davis seconded the nomination.

Item 6: Consideration and action pertaining to placing items on future agenda.

- Board Member Pastor requested a discussion and overview of the Workers' Comp Actuarial Report. This discussion will be arranged for the May 26th meeting.
- Board Member Pastor requested a discussion regarding electronic attendance for future board meetings.

OTHER BUSINESS

None

ADJOURNMENT

Vice Chair Pastor made a motion to adjourn the meeting. Board Member Rachal seconded the motion. Hearing no further business, Chair Aaron Bacon adjourned the Health Benefits Trust Fund meeting at 5:35 p.m.



Aaron Bacon, Chair
Health Benefits Trust Fund Board