CITY OF SURPRISE
ARTS AND CULTURAL ADVISORY COMMISSION

Meeting Minutes – Approved

June 7, 2021 / 6:00 PM

Community Room
16000 NORTH CIVIC CENTER PLAZA
SURPRISE, ARIZONA 85374

CALL TO ORDER:

A. **Roll Call**

Chair Margaret Lieu, Vice-Chair Deborah Welch, Commission members, Susan deJong, Rhiannon Miett, Kathie Morgan, Jay Lickus, Jo Grant.

Staff: Danielle Osborne, HSCV Administrator, Karina Caraveo, Administrative Specialist – HSCV, Seth Dyson, HSCV Director, Digger Oster, Risk Manager-Senior, Hobie Wingard, Asst. City Attorney.

B. **Pledge of Allegiance**

C. **Current Events Reports**

Chair Lieu said she visited Tombstone Arizona, where she said she found some interesting murals. She invited the Commission to the Poetry Slam event at WHAM on June 18th.

Commissioner deJong shared that she visited the Ground Floor Artists and Arts HQ exhibits. She also visited all Surprise Libraries and delivered some art maps. She mentioned that the Art Gallery in City Hall will be opening on June 19th

Commissioner Morgan said that she met with Commissioner Miett, Ms. Osborne and Sports & Tourism Director Kendra Pettis to discuss art at the stadium, but would discuss in greater detail during the agenda item.

Commissioner Lickus shared that he attended the opening of the Gallery 37 program and visited the Orchard Point at Surprise, where he enjoyed a painting night.

D. **Staff Reports**

Ms. Osborne reported on the following items:

- Fire Station 308 agreement executed.
- Arts & Culture grant recommendations to City Council on June 15th.
- Roadway (bond) art RFQ released on May 13th
- Joe Tyler working on pedestal for the Five C's
- Asante Library has started their Summer Reading Program

CALL TO THE PUBLIC:

None.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – <u>Consideration and action pertaining to approval of the May 3, 2021 Arts and Cultural Advisory Commission meeting.</u>

Commissioner Grant moved to approve the minutes of the May 3, 2021 Arts & Cultural Advisory Commission meeting. Ms. Miett 2^{nd}. 7 Yes votes. Motion carried.

Item 2 – <u>Discussion pertaining to ongoing maintenance of the “Top Knot” sculpture.</u>

Ms. Osborne explained the different situations that have occurred to the “Top Knot” art piece located at the City Hall Courtyard, noting one of the main concerns as kids riding their skateboards on or around the piece causing some damage. She invited Risk Manager, Digger Oster to share with the Commission some possible options to try to prevent future damage to this art piece.

Mr. Oster expressed interest to help alleviate future damage to this art piece, and advised options such as patrol, signage, landscape, or a possible pedestal, but wanted the Commission’s recommendation so that the artistic intention is not lost. Chair Lieu commented that the pedestal may be an expensive route to take, but stressed the need of a change to prevent long-term maintenance. Commissioner deJong added that the design that the artist had originally presented included gravel around this piece. Commissioner Miett advised that despite any changes, this will not prevent kids from riding their skateboards on the art piece or other public interaction. Mr. Oster suggested metal skate stops to deter skateboards. He also suggested a planter surrounding the art piece, preventing direct access. Commissioner Grant suggested moving the art piece back from its existing location, and placing some gravel and borders to eliminate accessibility to the piece. Commissioner deJong advised the sprinkler system surrounding the piece needs to considered, as it may damage the piece.

Public Comment – Andy Cepon: solution should be to place a cactus, a fence, and violation signage to hold the public responsible for any damages made.

Vice Chair Welch felt that since the artist had suggested gravel around the piece with the original proposal, it should be considered as a preliminary solution. Ms. Osborne said that she would follow up with the Public Works department on a possible option of gravel surrounding the art piece, and will bring the option back to the Commission on future agenda.

Item 3 – <u>Discussion pertaining to the 1.3% for the Arts Ordinance.</u>

Ms. Osborne made the presentation to the Commission.

Chair Lieu shared with the Commission that this was brought to Council to amend because the current ordinance has created some limitations with regard to art placement. Commissioner Miett showed concerned about possible art not being placed where they could turn out to be a great setting. Vice Chair Welch asked if a park would be considered as a facility, advised the language written on the amendment may affect future possible art placement. Ms. Osborne advised a publicly accessible facility could be interpreted to include a park. Commissioner Miett reiterated that this ordinance has placed art in locations the Commission would have not normally considered. Commissioner Morgan stated a financial analysis of the effects of this amendment would have been helpful. Chair Lieu advised this item has been placed on the agenda to discuss the Commission's thoughts and bring in front of Council if needed. Ms. Osborne added this will be taken back to Legal for further review.

Item 4 – Discussion pertaining to the Arts & Culture Grant Program review process.

Ms. Osborne overviewed to the Commission that this item had been placed on the agenda to debrief the process undertaken during the FY22 Arts & Culture Grant program.

Commissioner Grant stated that the ranking system will need to be changed. She stressed the importance of applicants having approval from the facility/department responsible for the proposed program or event location. Chair Lieu agreed.

Chair Lieu was concerned about funds that were recommended to organizations for the sole purpose of outreach.

Commissioner Miett asked about the possibility of checking financial status for each applicant, and making the applicants aware that their program will be vetted against the criteria used to grade them.

Vice-Chair Welch asked to receive applications ahead of time, to allow the Commission time to review.

Commissioner deJong agreed and added that a special meeting should be considered for next year.

Chair Lieu advised the commission that any other comments or suggestions that come in mind should be sent to Ms. Osborne.

Item 5 – Presentation and discussion pertaining to promotional items for special events.

Ms. Osborne shared the different options for bookmarks as designed by the Marketing & Communications department that may be distributed at special events.

Commissioner Miett advised that a large quantity should be purchased.

Chair Lieu felt that the bookmarks should be in color on both sides.

Commissioner Miett suggested minor modifications to the colored areas.

Commissioner Grant recommended to have these placed at city libraries.

Commissioner Miett moved to approve the purchase of promotional items not to exceed $300.00 Commissioner Grant 2nd. 7 Yes votes. Motion carried.

Item 6 – Discussion pertaining to the siting of public art within Surprise Stadium.

Commissioner Morgan shared with the Commission that she met with Ms. Osborne, Director Pettis and Commissioner Miett to discuss the possibility of placing art at the Surprise Stadium. She was happy to report that they received full support from the Sports & Tourism department. The next step is a tour of the stadium to talk about possible permanent and temporary pieces that can be added. She added this topic would be brought to Council once a recommendation is made by the Commission. Commissioner Miett felt overall, it was a successful meeting.

Chair Lieu asked if the workgroup would be part of the meeting with Council, to which Commissioner Morgan responded that they would present to Council once there is a proposed piece and full support from the Commission.

Item 7 – Discussion pertaining to an Arts & Cultural Advisory Commission retreat.

Ms. Osborne provided an overview of the tentative July 30th retreat, sharing that the Commissioners would have an opportunity to ask questions, review Robert Rules of Order, the Boards & Commission Handbook, and the Public Art Master Plan.

Chair Lieu stated the proposed date for this retreat is not a good day for her, she apologized for her mistake.

Commissioner Grant stated that an 8 hour meeting might not be an option for her.

Ms. Osborne told the commission that a new date would be determined.

Item 8 – Discussion and action pertaining to approval of the Fiscal Year 2022 Arts & Cultural Advisory Commission meeting calendar.

Ms. Osborne advised the Commission, the draft attached calendar would be approved for the entire year rather than month by month.

Commissioner Miett moved to approve the Fiscal Year 2022 Arts & Cultural Advisory Commission meeting calendar. Commissioner Grant 2nd. 6 Yes votes. 1 No vote (deJong). Motion carried.

Other Business and Future Agenda Items:

FS 308 Landscape
Frame Contest- Susan deJong
Calendar of Events
BacPac
Five C's- Joe Tyler

ADJOURNMENT – Motion to adjourn 7:39 p.m. – Vice-Chair Welch. Commissioner Grant 2nd. 7 Yes votes. Motion carried.

Margaret Lieu

Margaret Lieu, Chair

ATTEST:

K. Caraveo

Karina Caraveo, Administrative Specialist

CERTIFICATION:

I, Danielle Osborne, HSCV Administrator for the City of Surprise City Manager's Office, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Arts and Cultural Advisory Commission meeting held on June 7, 2021.

D Osborne

Danielle Osborne, HSCV Administrator