

CITY OF SURPRISE
Audit Committee Meeting
16000 North Civic Center Plaza
Surprise, AZ 85374

Wednesday, November 19, 2020 – 3:30 p.m.

CALL TO ORDER

Chair Connie Bowers called the **Audit Committee Meeting** to order at 3:30 p.m. at Surprise City Hall, Council Overflow Conference Room, 16000 North Civic Center Plaza Surprise, Arizona 85374, on Wednesday, November 19, 2020.

ROLL CALL

Connie Bowers, Chair, Aaron Bacon, Seth Dyson HSCV Director, Vice Mayor Chris Judd, Councilmember Patrick Duffy (on behalf of Councilmember Remley), Andrea Davis, Finance Director.

Please note, there is a current vacancy on the Audit Committee membership.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS AND REPORTS

None.

STAFF REPORTS

None.

STAFF PRESENT

Carol Holley, Internal Auditor-Sr., Charis Newberry, Internal Auditor, Michael Frazier, City Manager, Mark Schott, Assistant City Manager, Breanne Loreface, Staff Liaison.

CALL TO THE PUBLIC

None.

REGULAR AGENDA ITEM

- 1. Action item: Consideration and Action pertaining to the approval of the August 12, 2020 Audit Committee meeting minutes.**

Committee Member Bacon moved to approve August 12, 2020, Audit Committee Meeting minutes, Vice Mayor Judd seconded. Motion carried 3-0. Councilmember Duffy abstained.

2. Action item: Consideration and action to elect a Chairperson and Vice-Chairperson for the Audit Committee.

Vice Mayor Judd made a motion to nominate Connie Bowers as Chair and Aaron Bacon as Vice-chair. Committee Member Bacon seconded. Motion carried 4-0.

3. Action Item: Discussion and Action pertaining to FY 2019-2020 Annual Internal Audit Activity Report

Carol Holley presented the Annual Internal Audit Activity Report.

There was discussion on the timelines for completing Audit recommendations.

Committee Member Bacon moved to approve and distribute the FY2019-2020 Annual Internal Audit Activity Report. Councilmember Patrick Duffy seconded the motion. Motion carried 4-0.

4. Action item: Consideration and action pertaining to the FY2020-2021 Annual Audit Plan.

Carol Holley presented on the FY2020-2021 Annual Audit Plan.

There were no questions.

Committee Member Bacon moved to approve the FY2020-2021 Annual Audit Plan. Councilmember Patrick Duffy seconded the motion. Motion carried 4-0.

OTHER BUSINESS AND FUTURE AGENDA ITEMS

The next Audit Committee Meeting will be held on March 31, 2021 at 3:30 p.m. at Surprise City Hall, Council Overflow Conference Room, 16000 N. Civic Center Plaza, Surprise, AZ 85374.

ADJOURNMENT

Committee Member Bacon moved to adjourn. Vice Mayor Judd seconded the motion. Motion carried 4-0. The meeting was adjourned at 4:02 p.m.

ATTEST:

Connie Bowers, Chair

Breanne Lorefice, Staff Liaison

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Audit Committee Meeting of **Thursday, November 19, 2020.**

Sherry Ann Aguilar, City Clerk, MMC

DRAFT