



CITY OF SURPRISE
Veterans, Disability and Human Services Commission
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, June 8, 2022 @ 6:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Veterans, Disability and Human Services Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|--------------------------------------|
| 1. | Citywide | Consideration and action pertaining to the May 11, 2022 Veterans, Disability & Human Services Commission meeting minutes. | Human Svcs and Comm Vitality |
| 2. | Citywide | Presentation and discussion pertaining to the services offered by Circle the City. | None
Human Svcs and Comm Vitality |
| 3. | Citywide | Consideration and action pertaining to the City of Surprise General Plan Advisory Group. | Human Svcs and Comm Vitality |
| 4. | Citywide | Update and discussion pertaining to the "Servants of Surprise" (SOS) program. | None
Human Svcs and Comm Vitality |
| 5. | Citywide | Discussion and action pertaining to approval of the Fiscal Year 2023 Veterans, Disability and Human Services Commission meeting calendar. | Human Svcs and Comm Vitality |

G. Other Business and Future Agenda Items

H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Wednesday June 01, 2022 at 2:30 pm

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: June 8, 2022

Contact Person:

Submitting Department: Human Svcs and Comm
Vitality

District: Citywide

Staff Recommendations:

Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the May 11, 2022 Veterans, Disability & Human Services Commission meeting minutes.

Motion:

I move to approve the May 11, 2022 Veterans, Disability & Human Services Commission meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. 5.11.22 VDHS Commission Minutes Draft

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION**

REGULAR MEETING MINUTES – DRAFT

May 11, 2022 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

A. CALL TO ORDER.

Chair Kent-Partridge called the Veterans, Disability, and Human Services Commission meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on May 11, 2022.

- PLEDGE OF ALLEGIANCE

- ROLL CALL

In attendance were Chair Julie Kent-Partridge, Commissioners Phillip Lair, Shawna Daigle, Steffen Hanzel, Gwen Mendez, John Billcheck, Nickolas Kupper, and Allison Wisniewski.

Absent: Harrylouis Rodriguez (excused), Jennifer Quintero (excused), and Lisa Everett (unexcused).

STAFF PRESENT:

Human Service & Community Vitality Administrator Danielle Osborne, Human Service & Community Vitality Director Seth Dyson, Police Officer Chris Tovar, and Human Service & Community Vitality Administrative Specialist Karina Caraveo were present.

COUNCIL MEMBERS PRESENT:

None.

- CURRENT EVENTS REPORT

Chair Kent-Partridge reported on the following upcoming events:

- Days of Service at St. Mary's Food Bank
 - Wednesday, May 18th from 7:30 a.m. – 1:30 p.m.
 - Wednesday, June 15th from 7:30 a.m. – 1:30 p.m.
- Itty Bitty Beach Party at the Surprise Aquatic Center
 - Friday, May 27th from 10:00 a.m. – 12:00 p.m.
- Adaptive Family Swim Party at the Hollyhock Pool
 - Saturday, June 4th from 5:00 – 7:30 p.m.
- City offices will be closed in observance of Memorial Day

- Monday, May 30th

Commissioner Wisniewski

- Flyer from Be Connected
 - Nomination for resilience project.
- Healing of Memories Workshop for Veterans
 - May 13th – May 15th 5:00 p.m. Friday thru 1:00 p.m. Sunday at the Franciscan Renewal Center 5802 E. Lincoln Dr. Scottsdale, AZ 85253
- Vets Program Trail Work Event at Kaibab Plateau North
 - May 26 thru 29th
- Military Community Hiring Event-Virtual
 - Tuesday, May 24th between 11:00 a.m. – 3:00 p.m.
- Boots to Business Reboot at Veteran Resource Center 165 N. Centennial Way, Suite 110. Mesa, AZ 85210
 - Tuesday, May 24th between 8:00 a.m. – 4:00 p.m.
- Celebrate 75 years of VFW Post 9400
 - Saturday, June 11th 8:00 a.m. – 7:00 p.m. at 804 E. Purdue Ave. Phoenix, AZ 85020

- STAFF REPORT

Administrator Danielle Osborne reported the following:

- General Plan 2040
- Surprise Resource Center is now registered as a Heat Relief Station
 - Transportation Hotline 1-855-345-6432 from 8:00 a.m. to 5:00 p.m.
- Surprise City Council voted to recognize June 19th as annual City holiday
 - City offices will be closed on Monday, June 20th
- Surprise Fire-Medical Department child safety seat inspections at Fire Station 303, 15440 N. Cotton Ln.
 - 1st & 3rd Tuesday and 3rd Saturday of each month from 9:00 – 11:00 a.m.

CALL TO THE PUBLIC:

None.

CONSENT AGENDA:

None

REGULAR AGENDA ITEMS PUBLIC HEARING:

None

REGULAR AGENDA ITEMS NON-PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the nomination and selection of the Veterans, Disability and Human Services Commission Vice-Chair.

Ms. Osborne explained the nominations and voting procedures to the commission.

Chair Kent-Partridge opened the floor for nominations.

Commissioner Mendez nominated Steffen Hanzel.

Commissioner Billcheck nominated Shawna Daigle.

Commissioner Lair nominated Nickolas Kupper.

The Commissioners submitted their votes. Shawna Daigle received two votes (Billcheck, Daigle), Nickolas Kupper received two votes (Kupper, Lair), and Steffen Hanzel received four votes (Mendez, Hanzel, Kent-Partridge, Wisniewski). Steffen Hanzel was selected as the Veterans, Disability and Human Services Commission Vice-Chair. 3 Absent (Everett, Rodriguez, and Quintero).

Item 2 – Citywide – Consideration and action pertaining to the April 13, 2022 Veterans, Disability & Human Services Commission meeting minutes.

Commissioner Lair moved to approve the April 13, 2022 Veterans, Disability and Human Services Commission meeting minutes. Commissioner Billcheck seconded the motion. Motion carried with 8 Yes votes, 3 Absent (Everett, Rodriguez, and Quintero).

Item 3 – Citywide – Presentation and discussion pertaining to the services offered by Arizona' Children Association.

Chief Development Officer Barbara Krusko made the presentation to the commission.

Item 4 – Citywide – Discussion and possible action pertaining to the Care & Share Expo or collaborating with the Surprise Police Department for G.A.I.N. Night.

Ms. Osborne and Office Tovar made the presentation to the commission.

Commissioner Daigle moved to approve to collaborate with the Surprise Police Department on the G.A.I.N. Night event and hold a standalone Care & Share Expo event in the Spring. Commissioner Kupper 2nd. Motion carried with 6 Yes votes, 2 no votes (Lair and Mendez), 3 absent (Everett, Rodriguez, and Quintero).

Item 5 – Citywide – Presentation and discussion pertaining to the Fiscal Year 2023 Veterans, Disability & Human Services Commission operation budget.

Ms. Osborne provided an overview of the Fiscal Year 2023 operational budget: \$5,000.00 for Care & Share Expo, and \$5,000.00 to help advance strategic initiatives. She advised the funds could be re-appropriated throughout the year if necessary.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Adelante/WIC re: baby formula shortage
- G.A.I.N. Night sponsorship

ADJOURNMENT:

Commissioner Daigle made a motion to adjourn the meeting of the Veterans, Disability & Human Services Commission of May 11, 2022 at 7:34 p.m. Commissioner Mendez seconded the motion. The motion carried with 8 Yes votes, 3 absent (Everett, Rodriguez, and Quintero).

Danielle Osborne
HSCV Administrator

Julie Kent-Partridge
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:

Karina Caraveo, Commission Liaison

DATE:



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: June 8, 2022

Contact Person:

Submitting Department: Human Svcs and Comm
Vitality

District: Citywide

Staff Recommendations: None

Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to the services offered by Circle the City.

Motion:

None, discussion only.

Background:

Director of Community Outreach Stephanie Martinez will provide an overview of services offered by Circle the City.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: June 8, 2022 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the City of Surprise General Plan Advisory Group.

Motion:

I move to nominate Commissioner to join the City of Surprise General Plan Advisory Group.

Background:

The General Plan provides the vision and policies that determine how Surprise will grow and develop. It addresses City issues such as land use, open space, transportation, infrastructure and services. Arizona State Law requires every city and county in Arizona to prepare a General Plan to address growth and to update and/or readopt it every 10 years by a public vote. The previous Surprise General Plan was adopted by City Council and approved by Surprise voters in 2013.

This General Plan update will be an 18-24 month process with three stages: 1. Information Gathering, 2. Drafting of the General Plan, and 3. Recommendation and Approval. Community Development staff are assembling a General Plan Advisory Group, which will include selected members from city commissions.

Objective Analysis:

This item has been placed on the agenda to allow the Veterans, Disability & Human Services Commission an opportunity to select a representative amongst themselves.

Policy Compliant:

This action is compliant with the Surprise Municipal Code.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. FS22-0648 General Plan Update Communication Plan - NON P Z Presentation
-



General Plan 2040 Community Outreach & Participation Plan

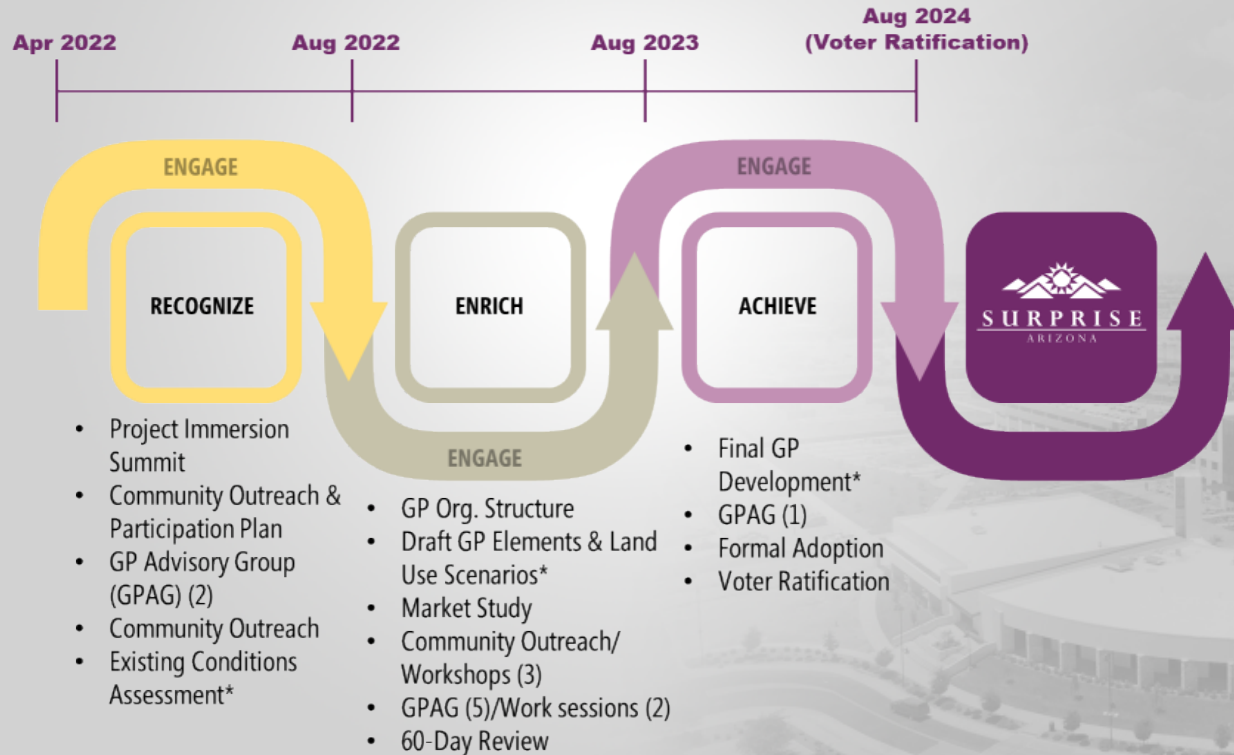
COMMUNITY MEMBERS

- Residents
- Community Service Organizations
- Neighborhood/Homeowner Associations
- Faith Communities
- School Districts & Education Networks
- Healthcare Groups
- Youth Organizations

STAKEHOLDERS

- City Council, Board, and Commission Members
- Surprise Regional Chamber of Commerce
- Major Employers and Business Leaders
- Landowners and Community Developers
- Luke Air Force Base (Auxiliary Airfield #1)
- Public Utilities
- Arizona State Land Department
- Federal and State Agencies

KEY EFFORTS



PARTICIPATION GOALS

- Inform
- Consult
- Involve
- Collaborate
- Empower

PARTICIPATION GOALS

- Phase 1: Recognize
 - Inform & Involve
- Phase 2: Enrich
 - Inform & Collaborate
- Phase 3: Achieve
 - Consult & Empower

ENGAGEMENT TECHNIQUES

- General Plan Advisory Group (GPAG)
- P&Z and City Council Workshops
- Awareness Campaign
- Community Workshops
- Target Workshops (Optional)
- Digital Engagement
- Media Releases

AWARENESS CAMPAIGN

- Visual Identity & Branding
- Project Website
- Print & Social Media

COMMUNITY WORKSHOPS

- Round 1: Public Kick-off & Visioning
- Round 2: Scenario Reviewing & Goal Setting
- Round 3: Administrative General Plan Draft Review



SURPRISE
ARIZONA

**QUESTIONS OR
COMMENTS?**

Thank You



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: June 8, 2022 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Update and discussion pertaining to the "Servants of Surprise" (SOS) program.

Motion:

None, discussion only.

Background:

Through the course of a two-day strategic planning session, the commission identified the need for a volunteer resource ambassador program, tentatively titled the "Servants of Surprise" or S.O.S. program, which would help to communicate the resources available to residents in need. HSCV staff were tasked with creating a framework for this program, and plan for eventual deployment to the public. This item has been placed on the agenda to allow an opportunity for staff to provide an update.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None.

Budget Impact:

None.

FTE Impact:

None.

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: June 8, 2022

Contact Person:

Submitting Department: Human Svcs and Comm
Vitality

District: Citywide

Staff Recommendations:

Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to approval of the Fiscal Year 2023 Veterans, Disability and Human Services Commission meeting calendar.

Motion:

I move to approve the FY2023 Veterans, Disability and Human Services Commission meeting calendar.

Background:

This item has been placed on the agenda to review and approve FY2023 meeting calendar.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the resident of Surprise.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None.

Budget Impact:

None.

FTE Impact:

None.

ATTACHMENTS:

1. VDHS FY23 Calendar (1)

Veterans, Disability and Human Services Commission Meetings – Fiscal Year 2023

All meetings take place at 6:00 p.m. in the City Council Chambers, unless otherwise noticed on the meeting agenda.

Meeting Dates:	Recommendation:
July Recess	Cancel due to July Recess
Wednesday, August 10, 2022	
Wednesday, September 14, 2022	
Wednesday, October 12, 2022	
Wednesday, November 9, 2022	
Wednesday, December 14, 2022	
Wednesday, January 11, 2023	
Wednesday, February 8, 2023	
Wednesday, March 8, 2023	
Wednesday, April 12, 2023	
Wednesday, May 10, 2023	
Wednesday, June 14, 2023	