



CITY OF SURPRISE
Public Safety Personnel Retirement System Meeting - Police
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, May 11, 2022 @ 10:00 AM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
Review FY 22 legal counsel fees
- F. Public Safety Retirement Commission- Police Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Internal Considerations and action pertaining to the review and approval of the April 13, 2022 Public Safety Retirement Commission – Police Meeting Minutes Human Resources

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Internal Consideration and possible action pertaining to the review of medical examination and the acceptance of Police Officer Garrett M. Sawtelle and Police Officer recruits Glenn R. Allen and Jessica A. McCloskey into the PSPRS system pursuant to A.R.S. § 38-859. Human Resources
- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Wednesday, May 4, 2022 @ 10:27 a.m.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: May 11, 2022
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Review FY 22 legal counsel fees

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

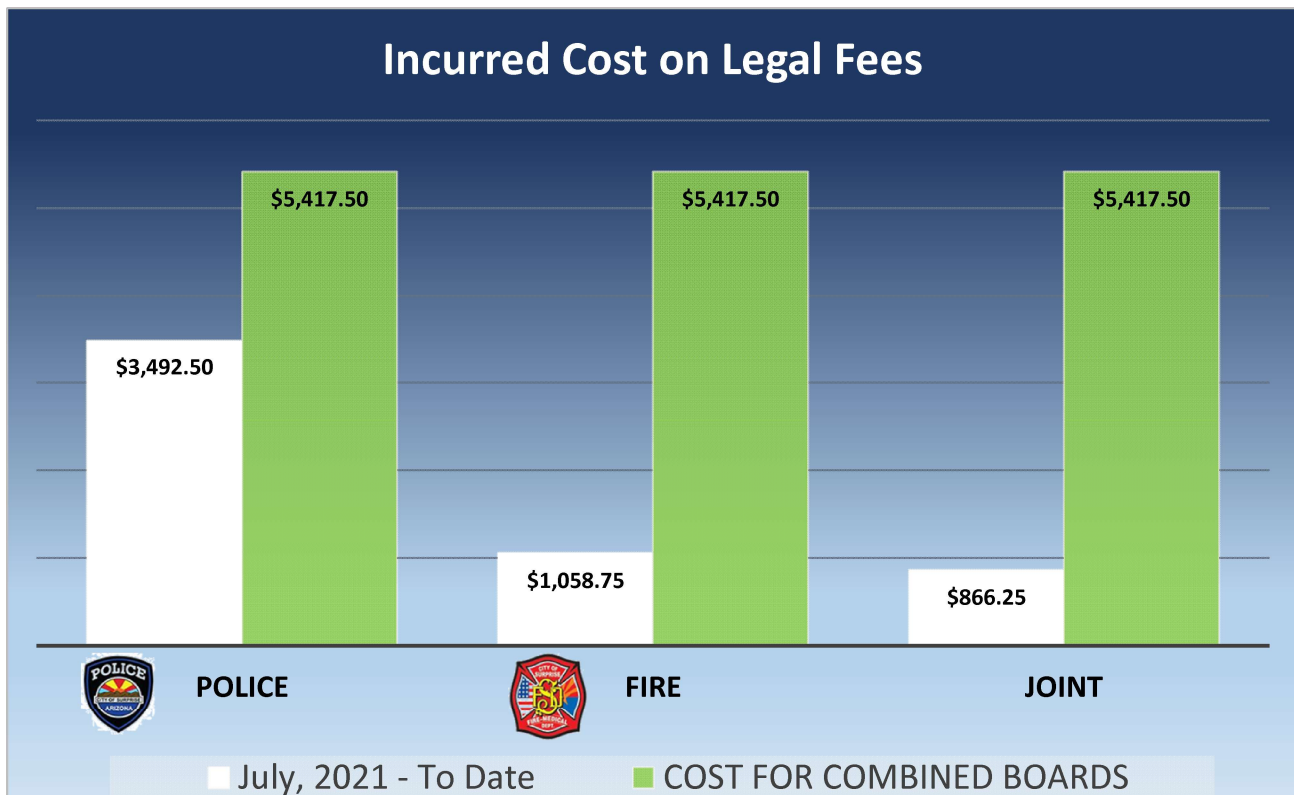
1. Legal Counsel Fees
-

Public Safety Retirement Commission

BUDGET - Legal Counsel Fees

FY 2021 - 2022

BUDGETED AMOUNT	\$25,000.00
PAID INVOICES	
FIRE	\$1,058.75
POLICE	\$3,492.50
JOINT	\$866.25
COMBINED COST	\$5,417.50



*****OTHER COSTS INCURRED**

POLICE: \$10,775

FIRE: N/A



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: May 11, 2022
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the April 13, 2022 Public Safety Retirement Commission – Police Meeting Minutes

Motion:

I motion to approve the April 13, 2022 Public Safety Retirement Commission – Police Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Police DRAFT Minutes 4.13.22
-



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, April 13, 2022
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the City of Surprise Public Safety Retirement Commission – Police meeting held at 9:30 a.m. Wednesday, April 13, 2022. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Hall called the meeting to order at 9:30 a.m.

B. Roll Call: Skip Hall, Chair – Present
Chandler Brown, Citizen Board Member – Present *(telephonically)*
James Conner, Citizen Board Member – Present
Severin Hall, Police Department – Present
Ian Murton, Police Department – Absent *(excused)*

In attendance: Cynthia “Cindy” Kelley, Board Attorney
Ariana Reyna, PSPRS Board Secretary

C. Pledge of Allegiance – Completed

D. Current Events Reports - None

E. Staff Reports – None

F. Call to the Public – None

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the February 23, 2022 Public Safety Retirement Commission – Police Meeting Minutes – APPROVED**

Motion to Approve: James Conner
Second: Severin Hall
Opposed: None



Regular Agenda:

- 2. Consideration and possible action pertaining to the review of medical examination and the acceptance of Police Officer recruits Edwin Herrera and Josiah Matteson into the PSPRS system pursuant to A.R.S. § 38-859. – APPROVED**

Ariana Reyna stated that Police Officer recruits Herrera & Matteson were hired by the Surprise Police Department on 3/7/2022. Both recruits were officially notified of the Board's review of their medical records.

Motion was made to approve Tier 3 Police Officer recruits into the PSPRS system as follows:

Edwin Herrera WITHOUT preexisting conditions

Josiah J. Matteson WITHOUT preexisting conditions

Motion to Approve: James Conner

Second: Severin Hall

Opposed: None

- 3. Considerations and possible action following the PSPRS Police Disability Review Subcommittee's recommendation regarding the reexamination of disability recipients for the Surprise Police Department pursuant to A.R.S. § 38-844 (E) – NO ACTION**

Ariana Reyna stated that per the adopted Local Police Board Reevaluation Process, the Local Board has the discretion to conduct a periodic reevaluation of the continuation of disability benefits. She asked Severin Hall to provide a summary report to the Board as it was her understanding that the subcommittee met and reviewed members accordingly. Severin Hall shared that the subcommittee met and felt that based on the review conducted last year, there was no new information that led them to believe that any of the recipients receiving disability benefits were eligible for a reexamination at the present time.

G. Other Business and Future Agenda Items- None

H. Executive Session – None



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, April 13, 2022
16000 N. Civic Center Plaza, Surprise, Arizona 85374

I. Adjournment

Motion to adjourn at 9:35 a.m. – **APPROVED**

Motion: Chandler Brown

Second: James Conner

Opposed: None

Meeting Minutes Approval:

Skip Hall, Chair
Public Safety Retirement Commission - Police

CERTIFICATION:

I, Ariana Reyna, Board Secretary and HR Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct meeting minutes of the Public Safety Retirement Commission – Police Meeting of **Wednesday, April 13, 2022.**

Ariana Reyna, Board Secretary
Public Safety Retirement Commission - Police



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: May 11, 2022
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the review of medical examination and the acceptance of Police Officer Garrett M. Sawtelle and Police Officer recruits Glenn R. Allen and Jessica A. McCloskey into the PSPRS system pursuant to A.R.S. § 38-859.

Motion:

I motion to approve Tier 3 Police Officer and recruits into the PSPRS system as follows:

Garrett M. Sawtelle WITH ____ OR WITHOUT ____ preexisting condition(s)
Glenn R. Allen WITH ____ OR WITHOUT ____ preexisting condition(s)
Jessica A. McCloskey WITH ____ OR WITHOUT ____ preexisting condition(s)

Background:

Police Officer Garrett Sawtelle was hired on 02/22/2022 and the recruits Glenn Allen and Jessica McCloskey were both hired on 03/07/2022 by the Surprise Police Dept. The employees were officially notified of the Board's review of their medical records today.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
