

CITY OF SURPRISE
Audit Committee Meeting
16000 North Civic Center Plaza
Surprise, AZ 85374

Wednesday, February 16, 2022 – 3:30 p.m.

CALL TO ORDER

Chair Connie Bowers called the **Audit Committee Meeting** to order at 3:30 p.m. at Surprise City Hall, Overflow Room, 16000 North Civic Center Plaza Surprise, Arizona 85374, on Wednesday, February 16, 2022.

ROLL CALL

Connie Bowers, Chair, Alan Meyer, Committee Member, Brenda Kiner, Committee Member, Councilmember Chris Judd, Seth Dyson HSCV Director, Andrea Davis, Director of Finance, Councilmember Ken Remley (Absent-Excused), Vice Mayor Aly Cline.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS AND REPORTS

None.

STAFF REPORTS

None.

STAFF PRESENT

Carol Holley, Internal Auditor-Sr., Jackie Moucheron, Staff Liaison, Genevieve Martin Del Campo, Staff Liaison.

CALL TO THE PUBLIC

None.

REGULAR AGENDA ITEM

1. Action item: Consideration and action to approve or disapprove the November 10, 2021 City Audit Committee meeting Minutes:

Committee Member Meyer moved to approve the November 10, 2021, Audit Committee Meeting minutes, and Committee Member Kiner seconded the motion. Motion carried 4-0.

2. Discussion & Possible Action item: pertaining to Quarterly Summary and Audit Recommendations Status Report:

Committee Member Meyer asked why exhibit A date moved from December 31, 2021, to July 1, 2022. Carol Holley answered that departments could start working on the audit recommendation, and something could occur that would cause the date to be moved back.

Chair Bowers asked when the Property Evidence and Readiness center is going to be ready, and Carol Holley answered she was unsure but will find out and get back to her. Committee Member Davis added that it is in the final stages and almost complete

Committee Member Kiner asked if a budget restraint was delaying the LIS upgrade. Carol Holley answered that the delay is not budget-related. She added that the overseeing department could be invited to attend the next meeting to explain the delay further.

Committee Member Meyer moved to approve the audit recommendations status report, and Committee Member Kiner seconded the motion. Motion carried 4-0.

3. Presentation & Discussion item: Presentation and status discussion of current audit projects:

Carol Holley explained the status of current audit projects.

4. Discussion item: Discussion pertaining to the Association of Local Government Auditors (ALGA) 2022 Peer Review.

Carol Holley updated the Audit Committee concerning preparations related to the March 2022 ALGA peer review.

Chair Bowers asked if Carol was willing to discuss what area of the audit could be in question. Several continuous monitoring projects were treated as non-audit services that might be viewed as an audit. An audit requires more documentations.

Chair Bowers asked if it would take a lot of work to correct the non-audit services. Carol replied that she had already started working to correct the non-audit services documentation.

Committee Member Meyer asked what the consequences are if they find any diffencies. Carol stated that we could no longer say that we are completing our projects according to its standards.

Carol Holley discussed what the (ALGA) peer review audit team might talk about with committee members and to know the by-laws.

OTHER BUSINESS AND FUTURE AGENDA ITEMS

The next Audit Committee Meeting will be held on March 31, 2022, at 3:30 p.m.

EXECUTIVE SESSION

None.

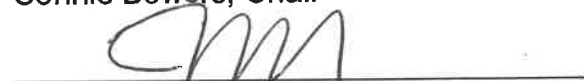
ADJOURNMENT

Vice Mayor Cline moved to adjourn, and Committee Member Kiner seconded the motion. Vice Mayor did not vote on the motion to adjourn. Motion carried 4-0. The meeting was adjourned at 3:55 p.m.

ATTEST:



Connie Bowers, Chair



Jackie Moucheron, Staff Liaison

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Audit Committee Meeting of **Wednesday, February 16, 2022.**

Sherry Ann Aguilar, City Clerk, MMC