



CITY OF SURPRISE
Public Safety Personnel Retirement System Meeting - Police
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, April 13, 2022 @ 9:30 AM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Police Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- | | | | |
|----|----------|---|-----------------|
| 1. | Internal | Considerations and action pertaining to the review and approval of the February 23, 2022 Public Safety Retirement Commission – Police Meeting Minutes | Human Resources |
|----|----------|---|-----------------|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|-----------------|
| 2. | Internal | Consideration and possible action pertaining to the review of medical examination and the acceptance of Police Officer recruits Edwin Herrera and Josiah Matteson into the PSPRS system pursuant to A.R.S. § 38-859. | Human Resources |
| 3. | Internal | Considerations and possible action following the PSPRS Police Disability Review Subcommittee's recommendation regarding the reexamination of disability recipients for the Surprise Police Department pursuant to A.R.S. § 38-844 (E) | Human Resources |

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information

except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: March 31, 2022 at 9:20 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: April 13, 2022
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the February 23, 2022 Public Safety Retirement Commission – Police Meeting Minutes

Motion:

I motion to approve the February 23, 2022 Public Safety Retirement Commission – Police Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Police (DRAFT) Minutes 2.23.22
-



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, February 23, 2022
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the City of Surprise Public Safety Retirement Commission – Police meeting held at 10:30 a.m. Wednesday, February 23, 2022. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Hall called the meeting to order at 10:30 a.m.

B. Roll Call: Skip Hall, Chair – Present
Chandler Brown, Citizen Board Member – Present
James Conner, Citizen Board Member – Present
Severin Hall, Police Department – Present
Ian Murton, Police Department – Present

In attendance: Cynthia Kelley, Board Attorney
Ariana Reyna, PSPRS Board Secretary

C. Pledge of Allegiance – Completed

D. Current Events Reports - None

E. Staff Reports – None

F. Call to the Public – None

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the December 15, 2021 Public Safety Retirement Commission – Police Meeting Minutes – APPROVED**

Motion to Approve: Chandler Brown
Second: Ian Murton
Opposed: None

- 2. Considerations and action pertaining to the review and approval of the December 15, 2021 Public Safety Retirement Commission – Police Executive Session Meeting Minutes– APPROVED**

Motion to Approve: James Conner
Second: Chandler Brown



Opposed: None

Regular Agenda:

3. Review and discussion on Police Department's Actuarial Valuation report effective June 30, 2021 – June 30, 2023 – INFORMATION ONLY

Ariana Reyna stated that the Police Department's actuarial report projects the financial liabilities faced by the pension system including employer funding levels and contribution rates. The Board Secretary stated that the actuarial evaluation is put together by Foster & Foster who is an independent national actuarial retirement consulting firm and they are contracted out by PSPRS. Discussion ensued between Board Members indicating that the Police Department is in good standing and in the right direction as the funding ratio continues to increase demonstrating available assets in the trust to pay for future member benefits.

4. Discussion and possible action to review and make changes to current Police Board Bylaws in relation to the newly adopted Model Uniform Rules as recommended by Legal Counsel - TABLED

Based on the discussion that took place earlier during the Joints Board meeting, the Board did not take action as Legal Counsel will present a merged version of both Fire and Police bylaws during the next meeting.

G. Other Business and Future Agenda Items- None

H. Executive Session – None

I. Adjournment

Motion to adjourn at 10:37 a.m. – **APPROVED**

Motion: Chandler Brown

Second: Severin Hall

Opposed: None



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, February 23, 2022
16000 N. Civic Center Plaza, Surprise, Arizona 85374

Meeting Minutes Approval:

Skip Hall, Chair
Public Safety Retirement Commission - Police

CERTIFICATION:

I, Ariana Reyna, Board Secretary and HR Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct meeting minutes of the Public Safety Retirement Commission – Police Meeting of **Wednesday, February 23, 2022.**

Ariana Reyna, Board Secretary
Public Safety Retirement Commission - Police



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: April 13, 2022
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the review of medical examination and the acceptance of Police Officer recruits Edwin Herrera and Josiah Matteson into the PSPRS system pursuant to A.R.S. § 38-859.

Motion:

I motion to approve Tier 3 Police Officer recruits into the PSPRS system as follows:

Edwin Herrera WITH ____ OR WITHOUT ____ preexisting condition(s)
Josiah J. Matteson WITH ____ OR WITHOUT ____ preexisting condition(s)

Background:

Police Officer recruits Herrera & Matteson were hired by the Surprise Police Dept. on 3/7/2022. Both recruits were officially notified of the Board's review of their medical records today.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: April 13, 2022
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Considerations and possible action following the PSPRS Police Disability Review Subcommittee's recommendation regarding the reexamination of disability recipients for the Surprise Police Department pursuant to A.R.S. § 38-844 (E)

Motion:

Background:

Per the adopted Local Police Board Reevaluation Process, the Local Board has the discretion to conduct periodic reevaluation of the continuation of disability benefits. The subcommittee met and reviewed members accordingly and will now provide the Board with a summary of the meeting and a recommendation.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Disability Reevaluation Process - Approved 10.14.2020
-

Surprise Local Police Board Reevaluation Process

The Surprise Local Boards may require a retired member receiving an accidental or ordinary disability pension to undergo periodic reevaluation of the continuation of disability benefits. Authority to conduct periodic reevaluations is prescribed at A.R.S. § 38-844(E). The process and criteria described below are guidelines and not binding on the Boards.

Process

1. The Local Board Secretary shall maintain a running spreadsheet of the disability pensions awarded – including the Date of Membership, Date of Retirement, Last Exam, Type, Date when 20 years of service is met, whether there is a possibility of recovery based on independent medical evaluation (“IME”) report (Yes or No).
2. The Local Board shall receive an update from the Local Board Secretary regarding the information maintained above once per year.
3. The Local Board shall consider the input of the Human Resources Department, which includes conference with Police Department management, when making a determination of whether to refer a member for an IME.
4. If a member is referred to an IME for reevaluation, the Local Board will receive the IME and determine whether any further action is necessary in a public meeting with appropriate notice to the member.

Criteria for Review

1. The Local Board may consider whether members receiving accidental disability pension should be referred for an IME up to one time every two years to determine whether member remains eligible for disability pension.
2. The Local Board may consider whether members receiving accidental disability pension should be referred for an IME upon receipt of information by the Board that the member may have sufficiently recovered. The Local Board shall provide the information to the member so that the member has an opportunity to respond to the information prior to the Local Board taking action on a recommendation for an IME.
3. Members will not be required to undergo IME within one (1) year of initial approval for accidental disability pension.
4. Members who will reach normal retirement within five (5) years of being awarded accidental disability pension shall not be considered for reevaluation.

The Local Board shall apply these criteria when deciding who to recommend for an IME to determine whether the member has sufficiently recovered. The Local Board shall clearly and in detail explain this process and the decision regarding recommendation for IME during a public meeting.

This process shall be uniformly and consistently applied to all members in similar circumstances. Local Board members will recuse themselves from any matter in which they have a conflict of interest, as defined under Arizona law, or if an appearance of impropriety may exist.