



CITY OF SURPRISE
Council Subcommittee on Community Outreach, Partnerships and
Grants

16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, March 23, 2022 @ 3:00 PM
COUNCIL OVERFLOW ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Council Subcommittee on Community Outreach, Partnerships & Grants Meeting Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|------------------------------|
| 1. | Citywide | Consideration and action pertaining to the December 20, 2021 Council Subcommittee on Community Outreach, Partnership and Grants meeting minutes. | Human Svcs and Comm Vitality |
| 2. | Citywide | Consideration and action pertaining to the timeline of the Surprise Community Outreach Program (SCOP) grant program FY23. | Human Svcs and Comm Vitality |

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

- I. Adjournment

POSTED: March 22, 2022 at 12:25 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Council Subcommittee on Community Outreach,
Partnerships and Grants

Council Meeting Date: March 23, 2022 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the December 20, 2021 Council Subcommittee on Community Outreach, Partnership and Grants meeting minutes.

Motion:

I motion to approve the minutes from the December 20, 2021 Council Subcommittee on Community Outreach, Partnership and Grants meeting.

Background:

The Subcommittee on Community Outreach, Partnership and Grants met on December 20, 2021 to discuss application, further funding, and timeline.

Objective Analysis:

The Subcommittee took action to recommend funding to the full City Council on funding for the Surprise Neighborhood Grant Program.

Policy Compliant:

Yes

Financial Impact:

No

Budget Impact:

\$10,000 in HSCV budget.

FTE Impact:

N/A

ATTACHMENTS:

1. 2021-12-20 Subcommittee COPG Minutes (002)

Subcommittee on Community Outreach, Partnerships & Grants

Meeting Minutes

December 20, 2021 @ 3:15 p.m.

Surprise City Hall
Council Overflow Room
16000 N Civic Center Plaza
Surprise, AZ 85374

Chair Chris Judd called the meeting to order at 3:15 p.m.

Chair Chris Judd, Councilmembers Jack Hastings and Ken Remley were present. Staff present included Seth Dyson, Jodi Tas and Deb Perry. Lindsey Harrison was also present.

The Subcommittee reviewed the meeting minutes from October 4, 2021. Councilmember Hastings made a motion to approve. Chair Judd seconded the motion. The motion passed 2-0.

HSCV Director Seth Dyson provided an update on the Surprise Community Outreach Grant awards for FY22. Most programs funded through the grant are on-track. There had been concerns regarding an initiative, Transformation Treehouse, as the initiative failed to progress. The non-profit has not been reimbursed yet.

Subcommittee members and staff discussed funding for the Surprise Community Outreach Grant program (SCOP) over the last few years. While the funding has remained the same, the need has increased. Neighboring cities have increased funding for similar grants. Director Dyson discussed increasing funding for the grant, especially considering COVID impacts, by \$100,000; \$50,000 utilizing one-time funds and an additional \$50,000. Maximum award per applicant would remain \$10,000. Councilman Hastings moved to approve increasing funding for the Surprise Community Grant Program by an additional \$100,000 for a total of \$200,000.

The funding for the Neighborhood Grant Program would remain the same at \$10,000 for FY23.

Subcommittee members reviewed the Surprise Community Outreach Grant timeline and application for FY23. After much discussion, changes were recommended to the criteria, to include whether or not the non-profit applicant(s) received funding from ARPA; the addition of no appeal to funding decision made by the Subcommittee or City Council and wording to include "contingent upon approval of funding." Councilman Remley made a motion to approve the SCOP application with the aforementioned changed. Councilman Hastings seconded the motion. The motion passed 3-0.

Councilmember Remley motioned to adjourn. Councilman Hastings seconded the motion. The motion passed 3-0. The meeting adjourned at 4:10 pm.

Approved by:

Minutes transcribed by:

Chris Judd, Chair

Jodi Tas



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Council Meeting Date: March 23, 2022 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Consideration and action pertaining to the timeline of the Surprise Community Outreach Program (SCOP) grant program FY23.

Motion:

I move to approve the timeline of the Surprise Community Outreach Program for FY23.

Background:

In an effort to support and grow the quality of life in Surprise, City Council offers the Surprise Community Outreach Program (SCOP) grant program. This program provides financial assistance to qualified non-profits that provide a direct service to Surprise residents.

Objective Analysis:

Approval of this item will allow staff to open the grant application process without any further action from the subcommittee.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

The Surprise Community Outreach Program may result in up to \$100,000 in general fund expenditures annually dependent on the approved budget. Should ARPA non-profit assistance be included in this round of applications, an additional \$50,000 in expenditures would be expected.

Budget Impact:

This item is set to be included in the Fiscal Year 2023 budget approval.

FTE Impact:

N/A

ATTACHMENTS:

1. SCOP FY23 Timeline - DRAFT
-



Date: March 23, 2022

To: Community Partnerships and Grants Sub-Committee

From: Seth Dyson, Director

Re: Surprise Community Outreach Program FY2022-2023

In the past, the City Council has approved program funding to support local non-profits. The following is a brief timeline of the process that will be followed to ensure that the program is consistently implemented.

December 20	Application to be reviewed for administrative changes
March 28	Funding opportunity is publicly released
April 5	Virtual Pre-Application meeting held
April 29	Applications due (5-week application period)
May 9	City Council Sub-Committee will review program applications and make a recommendation for FY23 funding.
June 7*	City Council will approve a budget that identifies the amount of program funding allocated to the Community Outreach Program
June 21	City Council will vote on recommendations for funding
June 22 - 23	Letters to awarded applicants will be issued*
	<i>*Upon full Council approval</i>
June/July	Initiate and finalize contracts with awardees

**Date subject to change*

October 14, 2022	Quarterly Report due from program recipients, including requests for reimbursements
January 16, 2023	Quarterly Report due from program recipients, including requests for reimbursements
April 17, 2023	Quarterly Report due from program recipients, including requests for reimbursements
June 16, 2023	End of program report due, including final requests for reimbursements. Final presentation to Sub-Committee