CITY OF SURPRISE
Regular City Council Work Session
16000 N. Civic Center Plaza
Surprise, AZ 85374
Tuesday, March 5, 2019 @ 4:00 PM
COUNCIL CHAMBERS
Amended agenda 3/1/19 at 9:50 AM - replaced presentation for item #1

A. Call To Order

B. Roll Call

C. Pledge of Allegiance

D. Proclamation and Community Acknowledgements

E. City Manager Report

F. City Clerk Report

G. Call To The Public

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins.
Download the Call to the Public form (PDF download requires Adobe Acrobat Reader)
Fill out the Call to the Public form online If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.
The Call to the Public form is also available at the front counter.

Note: A.R.S. 38-431.01(H)- During this time members of the public may address City Council only on issues within the jurisdiction of the City Council which are not an item on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

H. Regular City Council Meeting Agenda

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

1.	Citywide	Presentation and discussion pertaining to Department Budget Overview: Presentations for this session to include Police, Fire, Court, Public Works, and Water Resource Management.	None Finance

I. Other Business and Future Agenda Items

J. City Council Reports

K. Executive Session

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));

L. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED:3/1/19 at 9:50 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.

CITY OF SURPRISE
Regular City Council Work Session

Council Meeting Date: March 5, 2019
Submitting Department: Finance
Staff Recommendations: None

Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:
Presentation and discussion pertaining to Department Budget Overview: Presentations for this session to include Police, Fire, Court, Public Works, and Water Resource Management.

Motion:
None, discussion only.

Background:
This is the third in a series of presentations regarding the development of the FY2020 Budget. This presentation will focus on the FY2019 budget and a discussion on the uses funds.

Objective Analysis:
The information presented will lead to future discussions around the FY2020 budget and will assist the Mayor and City Council with making informed decisions about future operations.

Policy Compliant:
This presentation is consistent with City and Council policy.

Financial Impact:
The information presented is intended to encourage discussion which may have an impact on future operations,

Budget Impact:
The information presented is intended to encourage discussion which may have an impact on the FY2020 budget.

FTE Impact:
The number of full time equivalents (FTE) is not impacted by this item.

ATTACHMENTS:
1. FY2020 Budget Presentations Police_Court_Fire_Public Works_Water

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BUDGET PRESENTATIONS

FINANCE

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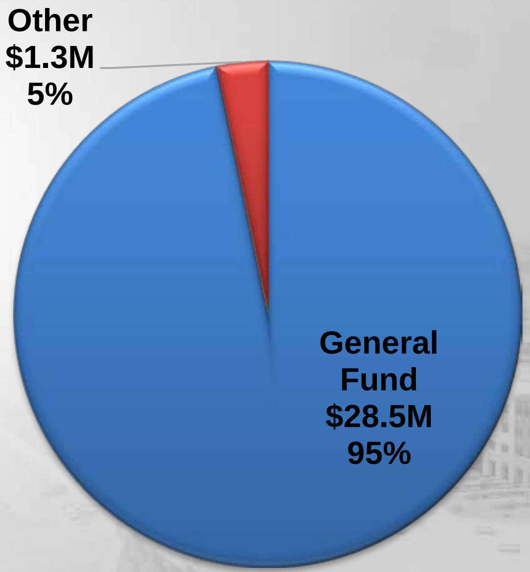
POLICE DEPARTMENT

FY2020 BUDGET PRESENTATION
FINANCE

DEPARTMENT OVERVIEW

- General Fund 95%
- Other 5%
  - Grants, RICO, Towing, etc.

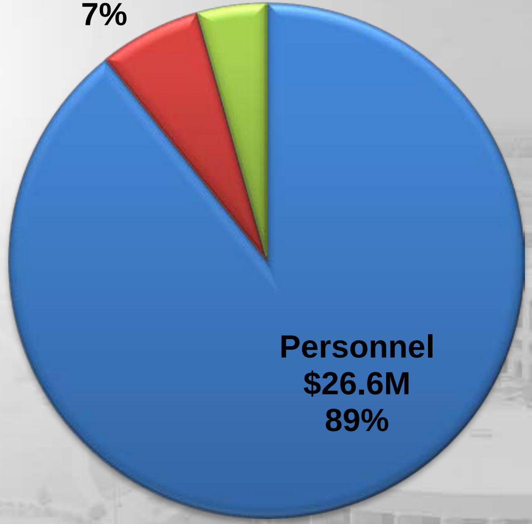
- Full-Time Employees 204
  - 149 Sworn Staff
  - 1.1 per 1,000 residents



FY19 BUDGET

All Operating Funds

- Expenditure $29.8M
- Revenue $1.2M
    - Grants, RICO
    - Animal Control, Towing



CAPITAL PROGRAM

Bond Projects

- Police Training Facility – $1.9M
- Public Safety Evidence & Readiness – $9.0M

General Fund Projects

- Police Mobile Command Van – $0.5M
- Vehicle Replacement – TBD
- Asset Replacement – TBD

FUTURE NEEDS

- Staffing Needs
  - Officers
    - Traffic
    - Supervision

- Software Cost Increase
- Other Supplies/Services Increase
- Ammunition/Taser Increase

INITIAL COSTS TO CONSIDER

- Total Personnel Costs including base salary, pension, healthcare, taxes for Step 1 Police Officer $100K
- Police Officer Outfitting $16K
- Police Vehicle with Upfitting $69K

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QUESTIONS OR COMMENTS?

Thank You

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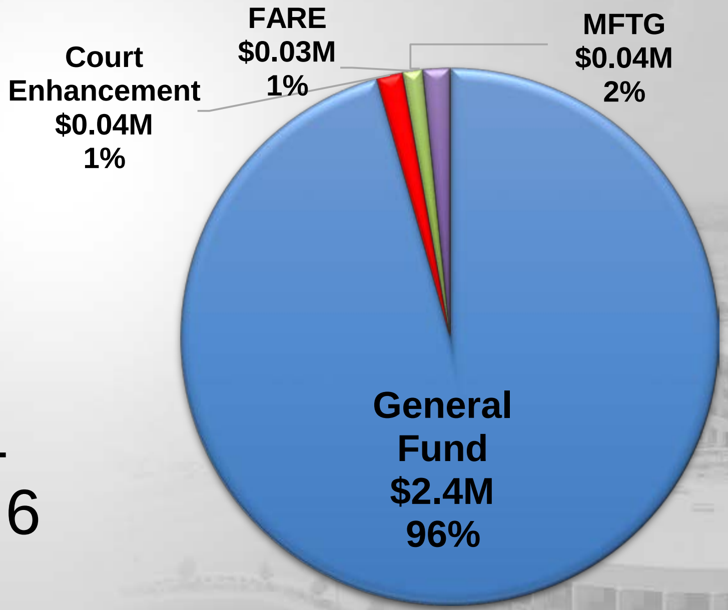
CITY COURT

FY2020 BUDGET PRESENTATION
FINANCE

DEPARTMENT OVERVIEW

- General Fund
- Court Enhancement
- FARE
- MFTG

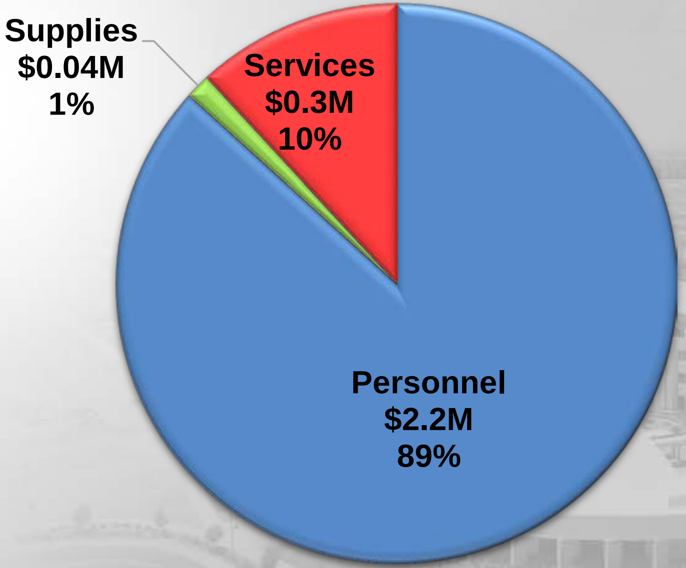
- Full-Time Employees 21
- Part-Time Employees 0.6



FY19 BUDGET

All Funds

- Expenditure $2.5M
- Revenue $1.3M
    - Fines and Forfeitures
    - Court Enhancement



FUTURE NEEDS

- Administrative Staffing

QUESTIONS OR COMMENTS?

Thank You

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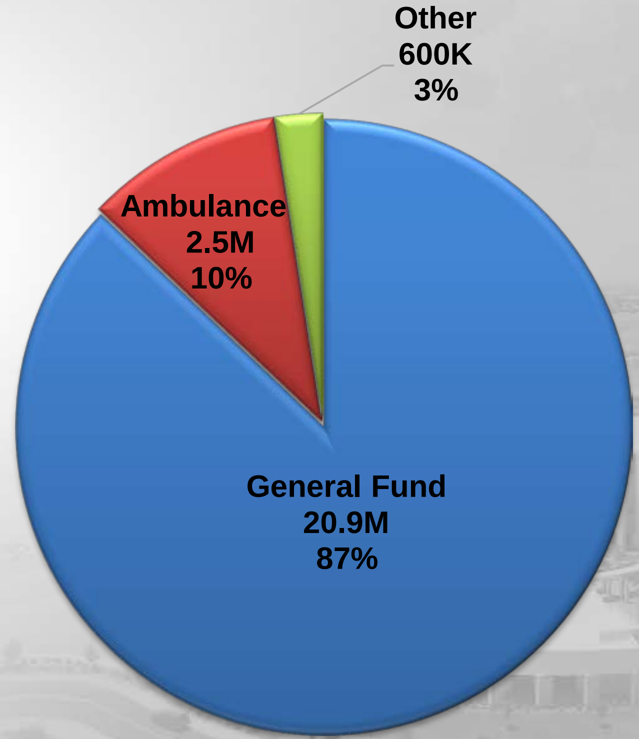
FIRE-MEDICAL DEPARTMENT

FY2020 BUDGET PRESENTATION
FINANCE

DEPARTMENT OVERVIEW

FY19 Operating Budget

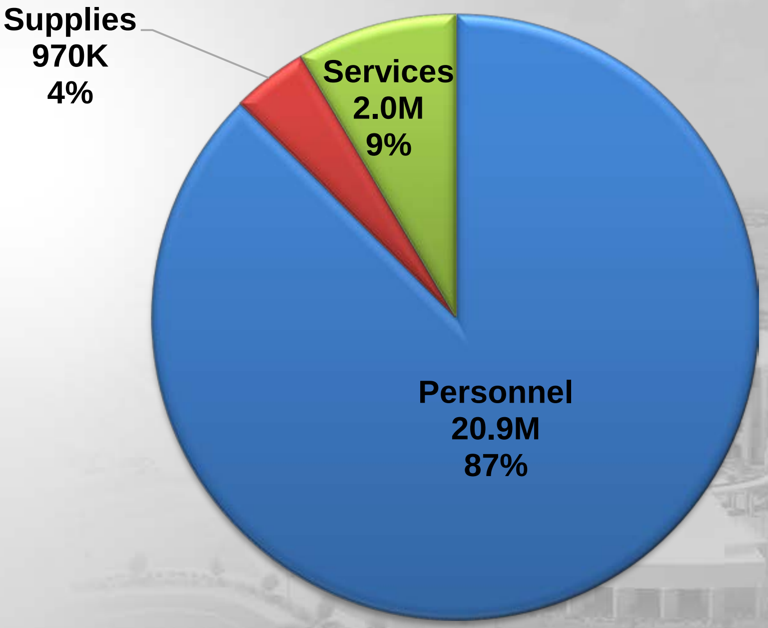
- Department Funds
  - General Fund
  - Ambulance Fund
  - Other Funds
  - Grants, Wildland Fire
- Full-Time Employees
  - 125 Sworn Staff
  - .9 per 1,000 residents



FY19 BUDGET

All Funds

- Expenditures - $23.9M
- Revenue - $4.4M
  - Ground Ambulance
  - Grants
  - Wildland Fire



CAPITAL PROGRAM

Bond Funding

- Fire Station 304 - $8.5M
- Fire Station 308 - $7M
- Public Safety Evidence & Readiness Center - $8.9M

General Capital Fund and Ambulance Fund

- GRPSTC Partner Maintenance & Repair - $308K
- Ambulance #4 / FS301 Remodel - $512K
- Asset Replacement - TBD
- Vehicle Replacement - TBD

FUTURE NEEDS

- Staffing Needs
    - Fire Station 308
    - New Ambulance

- Contract Increases
- MOU Compliance
- Accreditation

COSTS TO CONSIDER

- Personnel Costs for New Firefighter - $100K
  - One-time costs: Academy, physicals, PPE
- Cost of a fully equipped Ladder Truck - $1.25M
- Cost of a fully equipped Fire Truck - $775K
- Cost of a fully equipped Ambulance - $375K
- Fire Station Ambulance Renovation - $137K

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QUESTIONS OR COMMENTS?

Thank You

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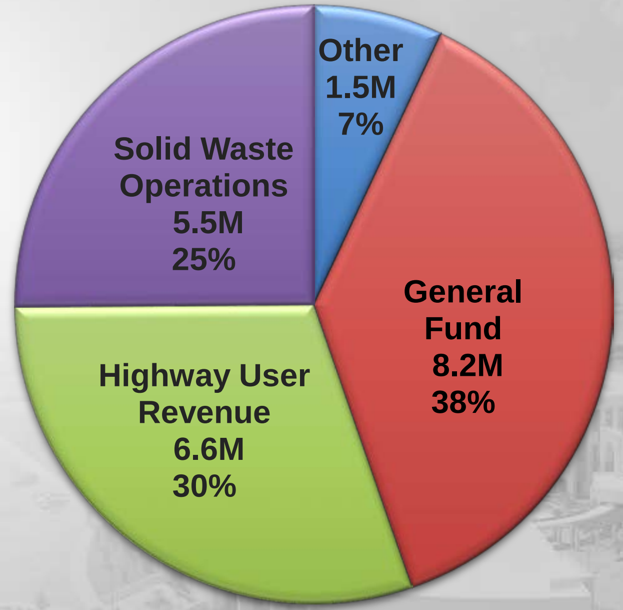
PUBLIC WORKS DEPARTMENT

FY2020 BUDGET PRESENTATION
FINANCE

DEPARTMENT OVERVIEW

- General Fund 38%
- Highway User Fund 30%
- Solid Waste Operations Fund 25%
- Other 7%
    - Stormwater Operations
    - Sewer Operations
    - Transportation Improvement Fund
    - Lottery (LTAF II / ALF)

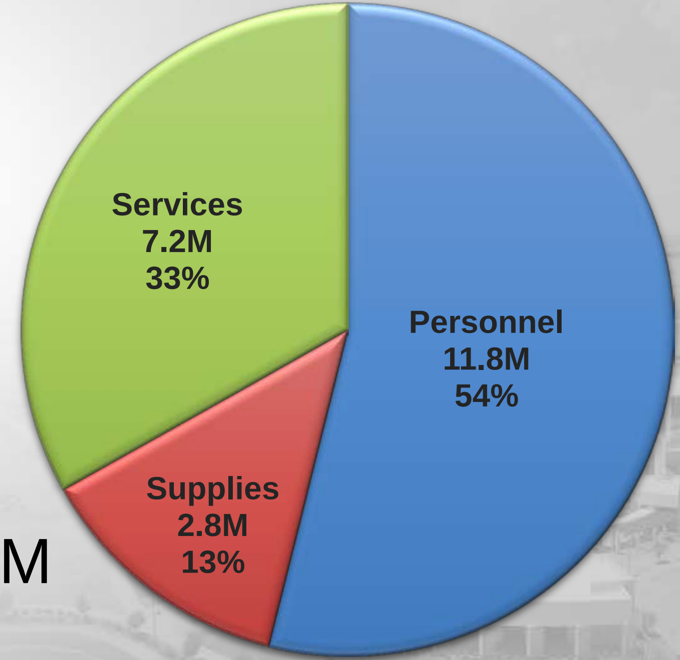
- Full-Time Employees 126



FY19 BUDGET

All Operating Funds

- Expenditure $21.8M
- Revenue $18.6M
  - Highway User Fund $8.3M
  - General Fund $2.0M
  - Lottery (LTAF II/ALF) $.4M
  - Solid Waste Operations $7.9M



CAPITAL PROGRAM

Bond Projects

- Waddell Rd (SR303-Reems Rd) $7.0M
- Litchfield Rd (Waddell Rd-Peoria) $3.4M
- Greenway Rd (Cotton Ln-Sarival) $5.1M
- Bond Pavement Preservation $10.0M
- Public Works Yard $11.8M

General Capital

- City Center Public Infrastructure $2.1M
- Central Utility Plant 3rd Chiller $0.3M
- Peoria & Litchfield Drainage Improvement $0.2

FUTURE NEEDS

- Public Works Yard Operational Funding
- Staffing Needs
  - Solid Waste Operations
  - Transportation
- Contractual Increases
- Supplies/Services Increases
- Vehicles
  - New Vehicles
  - Asset Replacement Vehicles

INITIAL COSTS TO CONSIDER

- Sanitation Truck $350K ea
- Electricity
  - City Streetlights $525K
  - Traffic Signals $135K
  - Facilities $530K

QUESTIONS OR COMMENTS?

Thank You

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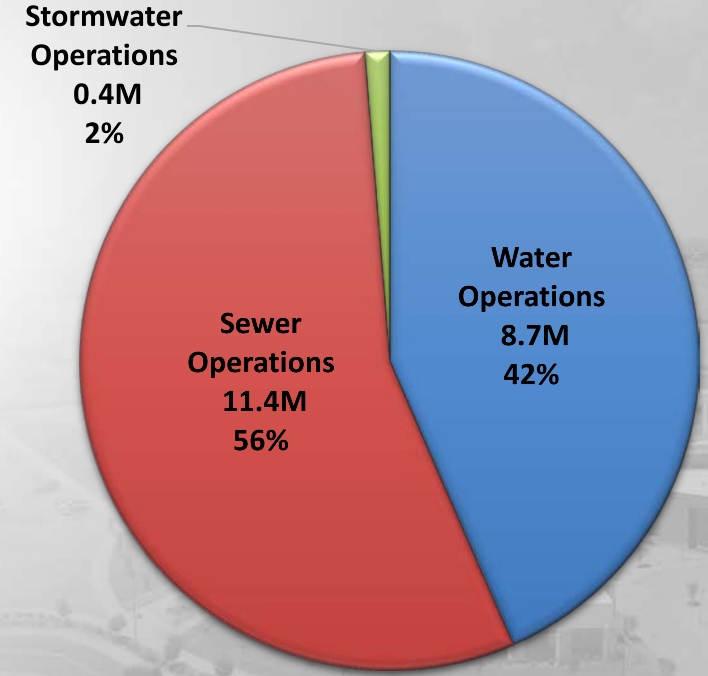
WATER RESOURCE MANAGEMENT DEPARTMENT

FY2020 BUDGET PRESENTATION
FINANCE

DEPARTMENT OVERVIEW

- Sewer Operations 56%
- Water Operations 42%
- Stormwater Operations 2%

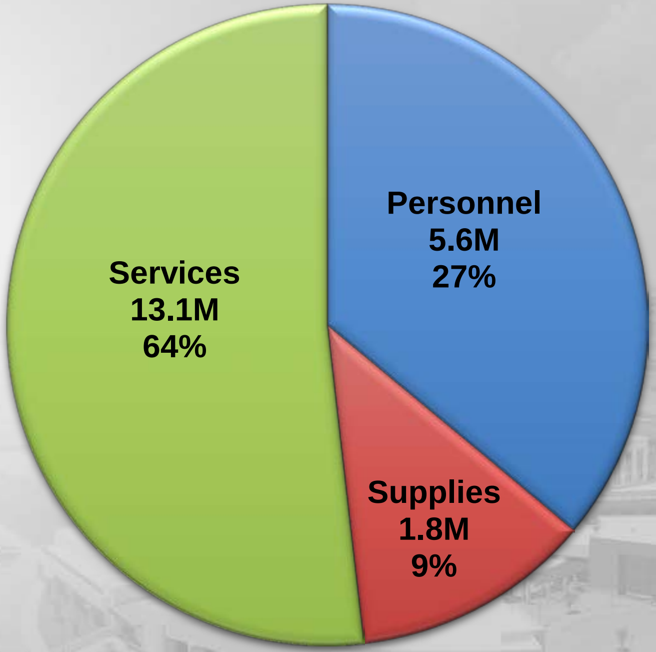
Full-Time Employees 56.0
Part-Time Employees 1.4



FY19 BUDGET

All Operating Funds

- Expenditure $20.5M
- Revenue $20.5M
  - Sewer Operations $11.4M
  - Water Operations $8.7M
  - Stormwater Operations $0.4M



CAPITAL PROGRAM

Sewer Projects

- Solar Biosolids Dryer $.3M
- SPA1 Recharge Expansion $2.3M
- SPA2 Recharge Expansion $.7M

Water Projects

- Desert Oasis WSF-PHS 2 $2.4M
- SPA1 Rancho Gabriela WSF-Arsenic $1.9M
- Water Acquisition $.8M

Storm Water Projects

- Peoria & Litchfield Drainage Improvement $.2M
- 107th and Union Hills Drainage $.7M

FUTURE NEEDS

- Supplies/Services Increases
- CAP Fee Increases
- Staffing Needs
  - Water Operations
  - Sewer Operations
- Operational Equipment
- Capital Projects
- Vehicles

INITIAL COSTS TO CONSIDER

- CAP Fees include (Raw Water): $2.2M
- Chemical Supplies: $798K
- Electricity: $2.1M
- Aeration Rotors: 40 rotors at $60K each (Total $2.4M)

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QUESTIONS OR COMMENTS?

Thank You