



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374
Monday, December 6, 2021 @ 6:00 PM
COMMUNITY ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Arts and Cultural Advisory Commission Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|--|
| 1. | Citywide | Consideration and action pertaining to the November 1, 2021 Arts & Cultural Advisory Commission meeting minutes. | Human Svcs and
Comm Vitality |
| 2. | Citywide | Discussion and update pertaining to the Arts & Culture Grant program. | None |
| 3. | Citywide | Discussion pertaining to potential expansion of the Aquatic Center mural. | Human Svcs and
Comm Vitality
None |
| 4. | Citywide | Discussion and action pertaining to enhancements to the Poetry Slam. | Human Svcs and
Comm Vitality
Human Svcs and
Comm Vitality |
| 5. | Citywide | Discussion and action pertaining to the City Hall Art Gallery. | Human Svcs and
Comm Vitality |

6. Citywide Discussion pertaining to the Charter School gallery reception.

Human Svcs and
Comm Vitality

REGULAR AGENDA ITEM - PUBLIC HEARING:

- G. Other Business and Future Agenda Items

- H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

- I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: December 1, 2021 at 10:30 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: December 6, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Consideration and action pertaining to the November 1, 2021 Arts & Cultural Advisory Commission meeting minutes.

Motion:

I move to approve the minutes of the November 1, 2021 Arts & Cultural Advisory Commission meeting.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. November 1, 2021 SACAC Minutes - DRAFT
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CITY OF SURPRISE
ARTS AND CULTURAL ADVISORY COMMISSION

Meeting Minutes – DRAFT

November 1, 2021 / 6:00 PM

Council Overflow Room
16000 NORTH CIVIC CENTER PLAZA
SURPRISE, ARIZONA 85374

CALL TO ORDER:

A. Roll Call

Chair Deborah Welch, Vice-Chair Rhiannon Miett, Commission members, Susan deJong, Margaret Lieu, Jay Lickus, Jo Grant, Kathie Morgan.

Staff: Danielle Osborne, HSCV Administrator, Robert Wingo, City Attorney.

Pledge of Allegiance

B. Current Events Reports

Commissioner Lieu shared she enjoyed some downtown architectural pieces in the state of Illinois.

Chair Welch shared the “Bloom Where You’re Planted” art was approved by Council, adding that they were all thrilled to learn about this piece.

Vice-Chair Miett stated she and Commissioner Morgan met with the Sports & Tourism department to review more on the baseball park art. She added she learned about clothesline art, stated she found it very cool.

Commissioner deJong attended a MLK planning meeting, the Council meeting, and Poetry Slam. She also stated she met with an artist who will be involved in several future mural projects.

Commissioner Grant shared she visited Fire Station 308, added that once the landscape is complete it will bring this area together. She also stopped by the Aquatic Center, which she found that it turned out great.

Commissioner Morgan shared she visited the Aquatic Center too and found it surprising that the ceiling was not done; she asked to have this placed on a future agenda item to discuss further. She also shared with the Commission the Thunderbird Art Card, where a number of events including Surprise is mentioned.

C. Staff Reports

Ms. Osborne reported on the following items:

- Roadway Art

- Fire Station 308 art
- Xeriscape Garden and Gallery 37 program
- Aquatic Center mural
- Public Safety Evidence and Readiness Center art
- SciTech Festival art

CALL TO THE PUBLIC:

None.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – Consideration and action pertaining to approval of the October 4, 2021 Arts and Cultural Advisory Commission meeting minutes.

Commissioner Grant moved to approve the minutes of the October 4, 2021 Arts & Cultural Advisory Commission meeting. Vice-Chair Miett 2nd. 7 Yes votes. Motion carried.

Item 2 – Discussion pertaining to the 1.3% for the Arts ordinance update.

Ms. Osborne provided an overview of the meeting that had been held between Mayor Hall, Councilmember Judd, Chair Welch, and Vice-Chair Miett. She summarized by saying that the proposed amendments were going to move forward based on the conversations. Chair Welch and Vice-Chair Miett provided additional context as to the council's reasoning for wanting to modify the ordinance, explaining that Council was supportive.

Commissioner deJong inquired about some of the specific language within the proposed language. City Attorney Wingo explained the legal justification for how the new language was crafted. Ms. Osborne informed the commission that the item would be placed for review and approval at the November 16th regular City Council meeting.

Item 3 – Discussion and action pertaining to Mobile Museum interactive activities for the Surprise Party.

Ms. Osborne updated the commission on their previous request to make a “coloring wall” available at the Surprise Party. Due to a heavy workload, the Marketing & Communications Department would not be able to deliver a design in time for the event. However, they will begin working towards creating one. Ms. Osborne provided an alternative option to the commission, a tabletop coloring poster.

Vice-Chair agreed on using the coloring posters, she suggested having make a letter to Santa station. Commissioner Grant stated that the bookmarks along with crayons are a better idea to have the line moving along. Commissioner Morgan agreed since the bookmarks can be set as easy access to grab and go.

Vice-Chair Miett asked if the motion can be made to purchase more of the bookmarks. Commissioner Lieu recommended to have these redesigned with less color, Commissioner deJong agreed.

The commission concluded that they would utilize existing interactive materials for their display at the Surprise Party. No action was taken.

Item 4 – Discussion and action pertaining to the Fiscal Year 2023 recommended budget.

Ms. Osborne provided an overview of the Fiscal Year 2022 budget, as well as her recommendations for Fiscal Year 2023. Due to the success and continued operation of the Municipal Arts Fund, she recommended that the overall budget focus on operational costs.

Commissioner Lieu suggested requesting more money for the budget. Vice-Chair Miett responded that they would need to justify it by having a need for more money, which they have not done in recent years. Ms. Osborne inquired as to the commission's desire to expand the art grant fund. The commission agreed, however Commissioner Morgan felt that the process would need to be refined. Commissioner Lieu suggested a working panel to revisit the art grant process and bring back to the Commission at a future agenda item.

Chair Welch asked what line item the sponsorship funds were drawn from. Ms. Osborne responded those funds came from the community relations line. Commissioner deJong and Vice-Chair Miett suggested leaving funds there for future sponsorships.

Vice-Chair Miett asked about the number of attendees that will be participating during the next Public Art Tour; Ms. Osborne said there were 15 registered attendees. Commissioner Lieu suggested setting funds aside to purchase ads. Commissioner deJong suggested newspaper advertisements. Commissioner Grant suggested the Grand Lifestyle Magazine.

Ms. Osborne reviewed the line items affirming the proposed FY23 budget as follows: \$5,000.00 for community relations, \$600.00 for special event hosting, \$4,700.00 for professional outside services, \$30,000.00 to support the art grants, \$2,400.00 towards art maintenance, \$3,000.00 for public art bus tours, and \$5,000.00 towards marketing. She advised the funds could be re-appropriated throughout the year if necessary.

Commissioner Lieu moved to approve the recommended 2023 fiscal year budget in the amount of \$50,700.00 with the amended line items. Commissioner Grant 2nd. 7 Yes votes. Motion carried.

Item 5 – Update and discussion pertaining to the placement of art at the Surprise Stadium.

Commissioner Morgan asked the Commission to table this item to allow her and Vice-Chair Miett to meet with the Parks & Rec department on November 15, 2021. Mr. Wingo advised this item be placed back on a future agenda without having to table it at this time.

Item 6 – Update and discussion pertaining to the AZ Humanities Speaker Series.

Commissioner Morgan reviewed the scheduled speakers for the upcoming program year, and asked the commission's assistance in sharing this information. Commissioner Grant pointed out there is no relevant information to pass out, Ms. Osborne advised that rack cards are currently under design. Chair Welch thanked Commissioner Morgan for her work on this program.

Item 7 – Discussion and action pertaining to a reception for the Charter School art exhibition in City Hall.

Commissioner deJong asked the Commission to approve funds towards cookies and water for a reception for the Charter School students exhibiting their art in City Hall, with the reception taking place on February 7, 2022 from 5:00 – 6:00 pm.

Commissioner Vice-Chair Mielt moved to approve the reception for the Charter School art exhibition at a cost not to exceed \$200.00. Commissioner deJong 2nd. 7 Yes votes. Motion carried.

Other Business and Future Agenda Items:

Awards at Charter School art exhibition
Art Gallery
Poetry Slam
Art grant process
Aquatic Center Ceiling

ADJOURNMENT – Motion to adjourn 7:01 p.m. – Commissioner Grant. Vice-Chair Mielt 2nd. 7 Yes votes. Motion carried.

Deborah Welch, Chair

ATTEST:

Karina Caraveo, Administrative Specialist

CERTIFICATION:

I, Danielle Osborne, HSCV Administrator for the City of Surprise Human Service & Community Vitality Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Arts and Cultural Advisory Commission meeting held on November 1, 2021.

Danielle Osborne, HSCV Administrator



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: December 6, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and update pertaining to the Arts & Culture Grant program.

Motion:

None, this item is for discussion only.

Background:

The Arts & Cultural Advisory Commission has allocated \$10,000 of their FY2022 budget for the award of grants to non-profit organizations hosting arts & cultural events or programs for the city. The commission awarded \$10,000 of financial assistance through this city general fund program.

This item has been placed on the agenda to update the Commission on FY2022 recipients, and to begin discussing the upcoming FY2023 grant cycle.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None at this time, however future action may lead to financial impact.

Budget Impact:

None at this time, however future action may lead to budget impact.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. Art Grant Update 11.30.21

2. Heartsy Art Grant Report
 3. WHAM Art Grant Report
 4. W Chorale Art Grant Report
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Organization	HeARTsy	WHAM Art Association	West Valley Chorale	Total
Program Awarded:	Virtual Adaptive Art Classes	ART: A Path to Healing for Veterans with PTSD	"What a Wonderful World" Musical Showcase	
Program Date(s):	Aug. 16, Sept. 7, Sept. 14, Oct. 5, Oct. 19, Nov. 2, Nov. 16, Dec. 7, Dec. 14	3rd Thursday each month, 10:00 a.m. - 12:00 p.m.	November 18	
Amount Awarded:	\$7,000.00	\$2,000.00	\$1,000.00	\$10,000.00
Amount Disbursed:	\$5,375.00	\$0.00	\$0.00	\$5,375.00
Amount Remaining:	\$1,625.00	\$2,000.00	\$1,000.00	\$4,625.00

Narrative

Completed by tina@beheartsy.com on 10/18/2021 11:42 PM

Case Id: 32127

Name: Heartsy - 2022

Report Id: 387: 7/1/2021-9/30/2021

Narrative

Please provide the following information.

Please describe how your organization has implemented the program/project/activities that the Surprise Art and Culture Grant Program funded.

We have provided the following classes:

August 16-meet & Greet

September 7 & 14 Classes

October 5 & 19 Classes

We have delivered all material kits for November and one December class

Please describe how your organization intends to continue implementing the program.

We have the following future classes scheduled:

November 2&16

December 7 & 14

We have prep and art material delivery for December ornament class yet to do.

Do you anticipate any issues in completing the project and/or expending the funds? If yes, please explain.

No.

Setup, receipts, invoices, documentation and communication for this grant with the City of Surprise has taken a very large chunk of unexpected time and preparation which is not standard with my other programs. This extra time is labeled as "donated" in my invoices. A larger amount for admin will unfortunately have to be added in our next grant application to cover this large amount of unexpected time.

Classes are going great and we are filled for tomorrow's class! Students and staff at the Adaptive Program are amazing to work with!

Thank you again!

Narrative

No data saved

Case Id: 32125

Name: WHAM Art Association - 2022

Report Id: 381: 7/1/2021-9/30/2021

Narrative

Please provide the following information.

Please describe how your organization has implemented the program/project/activities that the Surprise Art and Culture Grant Program funded.

WHAM is in it's 7th year providing ART: A Path To Healing for Veterans with PTSD. We teach FREE art classes to approx. 12 -15 at each class twice a month and provide a lunch. These classes are scheduled from 10 a.m. to 2 p.m. where the veterans learn many art skills to help them with their stresses. They are taught painting, woodworking, clay, drum making, metal art, and many more mediums.

Please describe how your organization intends to continue implementing the program.

With the support of the City of Surprise as well as other corporations we are fully funded and plan to continue this program for many years.

Do you anticipate any issues in completing the project and/or expending the funds? If yes, please explain.

Now that the Covid Pandemic is not as sever we don't see any problems.

The City of Surprise is interested in your input. Please let us know if you have any suggestions for improving the City of Surprise's Arts and Cultural Grant Program.

WHAM would like the City of Surprise to help advertise our program in their Progress Mag as well as on the City Website

Narrative

Completed by karina.caraveo@surpriseaz.gov on 10/15/2021 5:51 PM

Case Id: 32126

Name: The West Valley Chorale - 2022

Report Id: 384: 7/1/2021-9/30/2021

Narrative

Please provide the following information.

Please describe how your organization has implemented the program/project/activities that the Surprise Art and Culture Grant Program funded.

The West Valley Chorale has scheduled a free public concert for November 18, 2021 at 1 pm. This concert will be held at Rio Salado College (Rise) located at 12535 W Smokey Drive, Surprise, AZ.

The Chorale's West Valley Singers ensemble will present a Musical Showcase entitled "What a Wonderful World." In this concert, the Singers will perform a range of holiday selections, from classical choral works to favorite seasonal songs of Thanksgiving, Hanukkah, and Christmas.

Please describe how your organization intends to continue implementing the program.

Promotion has begun with an inclusion in the event schedule of the Surprise Progress Magazine-Fall Edition, RISE announcements in their promotional material and submission of a Public Service Announcement to the Surprise Independent. Flyers area being distributed in the Surprise community.

Do you anticipate any issues in completing the project and/or expending the funds? If yes, please explain.

none



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Council Meeting Date: December 6, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to potential expansion of the Aquatic Center mural.

Motion:

None, this item is for discussion only.

Background:

At the November 1, 2021 meeting, Commissioner Morgan asked to place this on agenda to allow the Commission to allow to discuss the possibility of further expanding the mural at the Surprise Aquatic Center.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None at this time, however future action may lead to financial impact.

Budget Impact:

None at this time, however future action may lead to budget impact.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: December 6, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to enhancements to the Poetry Slam.

Motion:

I move to approve the proposed Poetry Slam backdrop at a cost not to exceed \$450.00.

Background:

For the past few years, the Arts & Cultural Advisory Commission has partnered with WHAM Art Association to host Poetry Slam events each year. This item has been placed on the agenda to allow discussion regarding aesthetic enhancements to the event, specifically a portable backdrop.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

If approved, expenditures toward this item will not exceed \$450.00.

Budget Impact:

Currently, \$13,200 is budgeted towards Community Relations Supplies.

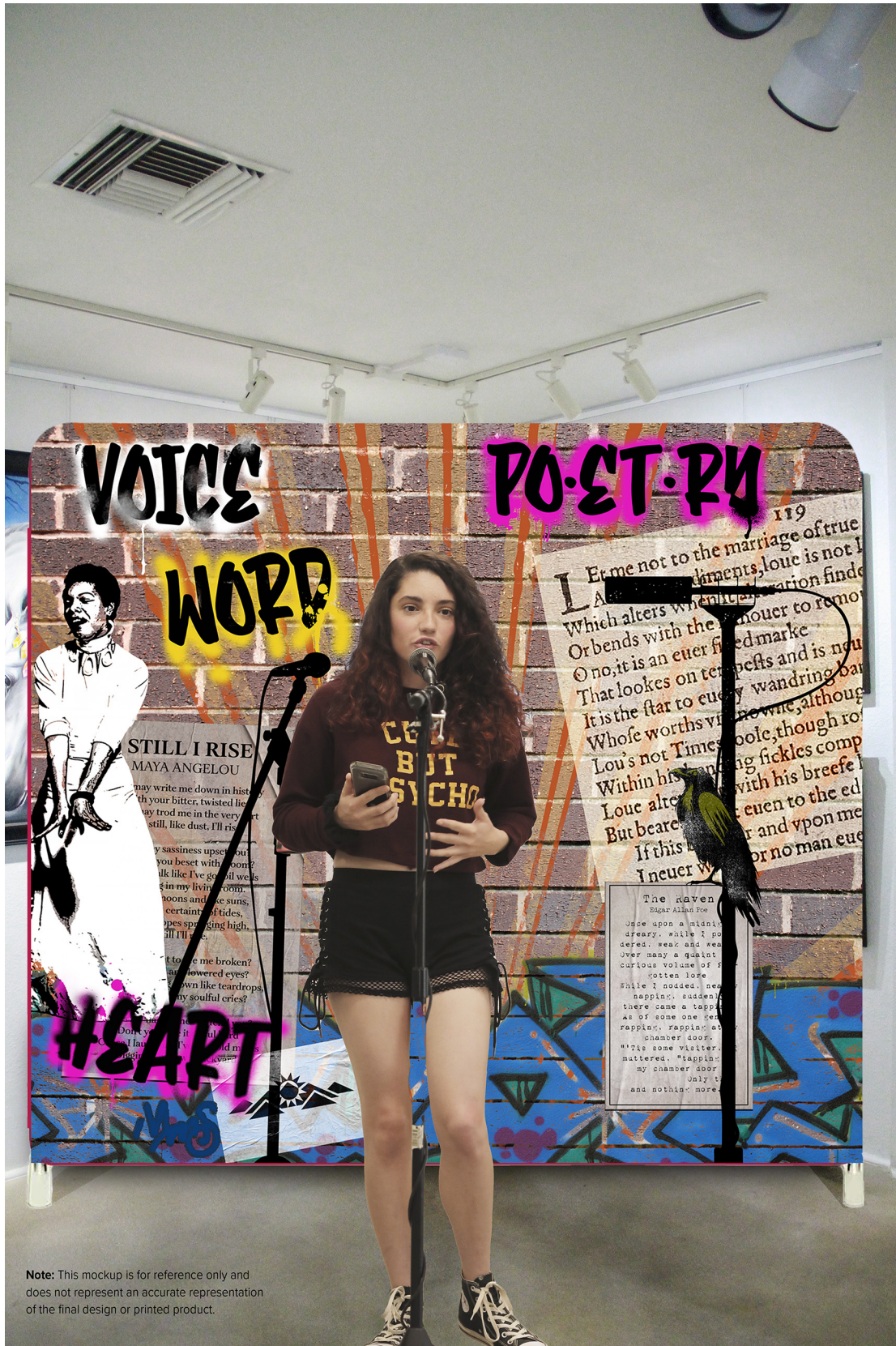
FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. Poetry Slam-backdrop display_proof
 2. Poetry Slam-mockup back display_V3
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Note: This mockup is for reference only and does not represent an accurate representation of the final design or printed product.



CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: December 6, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Discussion and action pertaining to the City Hall Art Gallery.

Motion:

None.

Background:

This item has been placed on the agenda to provide an opportunity for the commission to discuss future plans related to the curation of the City Hall Art Gallery.

The gallery schedule is as follows:

"Out of the West" by Sun Bauer and other artists: October 4, 2021 - January 7, 2022
Art by Surprise Charter School Students: January 10, - March 4, 2022
The Art of Barbara Dahlstedt and the Colored Pencil Society: March 7 - June 10, 2022
The Photography of AO and Connie Tucker: June 13 - September 16, 2022

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

This item is City and Council policy compliant.

Financial Impact:

None at this time, however future action may lead to financial impact.

Budget Impact:

None at this time, however future action may lead to budget impact.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: December 6, 2021 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the Charter School gallery reception.

Motion:

None.

Background:

The City Hall art gallery regularly features rotating artwork submitted by local artists. In recent years, the Surprise Arts & Cultural Advisory Commission has elected to host a reception for the Fall gallery featuring works from Charter School students in Surprise. At the November 1, 2021 meeting, the commission approved expenditures towards food and refreshments at the February 7, 2022 reception. This item has been placed on the agenda to discuss the possibility of adding an awards component to the annual reception.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Policy Compliant:

Sec. 2-299 (d)(6) of the Surprise Municipal Code directs the Commission to serve as arts advocates through art awareness activities. Hosting this event will allow the Commission to promote current and future arts and cultural efforts throughout the city.

Financial Impact:

None at this time, however future action may lead to financial impact.

Budget Impact:

None at this time, however future action may lead to budget impact.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:
