



**CITY OF SURPRISE**  
**Boards and Commissions Nominations Committee**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**

Tuesday, November 9, 2021 @ 4:00 PM  
COUNCIL OVERFLOW ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Boards and Commissions Nominations Committee

**CALL TO THE PUBLIC:**

**INSTRUCTIONS:** In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

**Note:** A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

**CONSENT AGENDA:**

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- |    |          |                                                                                                                                                                                                                                                                     |                                          |
|----|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| 1. | Internal | Consideration and action to approve the August 26, 2021 Boards and Commissions Nominations Committee Meeting Minutes.                                                                                                                                               | None<br><br>Sherry Aguilar<br>City Clerk |
| 2. | Internal | The Boards and Commissions Nominations Committee will interview applicants for the following vacancies:<br>Board of Trustees – 1 vacancy - Term Exp. 06/30/2024;<br>JSAC – 1 vacancy - Term Exp. 06/30/2025; Parks & Recreation - 1 vacancy - Term Exp. 06/30/2023. | None<br><br>Sherry Aguilar<br>City Clerk |
- G. Other Business and Future Agenda Items
  - H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

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SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Friday, November 5, 2021 @ 1:45 P.M.

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**



**CITY OF SURPRISE**  
**Boards and Commissions Nominations Committee**

Council Meeting Date: November 9, 2021  
Submitting Department: City Clerk  
Staff Recommendations: None

Contact Person: Sherry Aguilar, City Clerk  
District: Internal

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Consent: No      Regular: No      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

Consideration and action to approve the August 26, 2021 Boards and Commissions Nominations Committee Meeting Minutes.

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**Motion:**

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

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**FTE Impact:**

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**ATTACHMENTS:**

1. BCNC Minutes 08262021
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**CITY OF SURPRISE  
Board and Commission Nomination  
Committee Meeting  
16000 North Civic Center Plaza  
Surprise, AZ 85374**

**Thursday, August 26, 2021 – 4:00 p.m.**

**Call to Order @ 4:06 p.m.**

**Roll Call – Committee members Ken Remley and Alyson Cline were present.**

Committee Member, Ken Remley called the **Board and Commission Nomination Committee** to order at 4:06 p.m. at Surprise City Hall, Council Overflow Room 16000 North Civic Center Plaza Surprise, Arizona 85374, on Thursday, August 26, 2021. Also in attendance with Ken Remley was Committee Member, Alyson Cline. Chair Roland Winters, Jr. was absent.

Staff Present: City Clerk, Sherry Ann Aguilar and City Auditor, Carol Holley and CD Director, Chris Boyd.

Other Attendees: Connie Bowers, City Audit Committee Chair and Planning & Zoning Vice-Chair, Kevin Sartor.

**CALL TO THE PUBLIC:** None received.

**REGULAR AGENDA ITEMS:**

1. Consideration and action to approve the Nominations Committee Meeting minutes from May 25, 2021 – **APPROVED.**

Committee Member Cline made the motion to approve the Nominations Committee Meeting minutes from May 25, 2021. Committee Member Remley seconded the motion. Motion carried.

2. The Nominations Committee will conduct interviews for the following Board and Commission Vacancies:

Audit Committee – 2 vacancies  
Board of Trustees – 1 vacancy  
Planning & Zoning - 1 vacancy

General consensus of the Committee Members were to recommend the following applicants to fill the vacancies and recommend to the City Council for consideration on September 7, 2021. .

- **City Audit Committee - Alan Meyer - Term to June 30, 2022.**
- **City Audit Committee - Brenda Kiner - Term to June 30, 2022**
- **Planning & Zoning Commission – Jared Holland – June 30, 2024**
- **Loss Trust Fund Board - No applications received - Term to June 30, 2024**

**Adjournment:**

Committee Member Cline made the motion to adjourn the **Boards and Commissions Nomination Committee** of August 26, 2021 at 5:57 p.m. Seconded by Committee Member Remley. Motion carried.

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Chair, Roland F. Winters, Jr.

**ATTEST:**

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City Clerk/Deputy Clerk



**CITY OF SURPRISE**  
**Boards and Commissions Nominations Committee**

Council Meeting Date: November 9, 2021  
Submitting Department: City Clerk  
Staff Recommendations: None

Contact Person: Sherry Aguilar, City Clerk  
District: Internal

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Consent: No      Regular: No      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

The Boards and Commissions Nominations Committee will interview applicants for the following vacancies: Board of Trustees – 1 vacancy - Term Exp. 06/30/2024; JSAC – 1 vacancy - Term Exp. 06/30/2025; Parks & Recreation - 1 vacancy - Term Exp. 06/30/2023.

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**Motion:**

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

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**FTE Impact:**

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**ATTACHMENTS:**

1. INTERVIEW SCHEDULE 11092021
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**NOMINATIONS COMMITTEE  
BOARDS & COMMISSIONS  
INTERVIEW SCHEDULE**

**TUESDAY, NOVEMBER 9, 2021 - STARTING AT 4:00 P.M.**

Board of Trustees – 1 vacancy - Term Exp. 06/30/2024

Parks & Recreation - 1 vacancy - Term Exp. 06/30/2023

**BOARD/COMMISSION:**

**NAME:**

**TIME:**

|                               |                        |                  |
|-------------------------------|------------------------|------------------|
| <b>BOARD OF TRUSTEES</b>      | <b>BARBARA MINICK</b>  | <b>4:00 P.M.</b> |
| <b>BOARD OF TRUSTEES</b>      | <b>MARTY MCHENRY</b>   | <b>4:10 P.M.</b> |
| <b>PARKS &amp; RECREATION</b> | <b>MICHAEL COLLINS</b> | <b>4:20 P.M.</b> |
| <b>PARKS &amp; RECREATION</b> | <b>BRENT BAILEY</b>    | <b>4:30 P.M.</b> |
| <b>PARKS &amp; RECREATION</b> | <b>KEVIN SARTOR</b>    | <b>4:40 P.M.</b> |
| <b>PARKS &amp; RECREATION</b> | <b>ANDREW CURGINO</b>  | <b>4:50 P.M.</b> |
| <b>PARKS &amp; RECREATION</b> | <b>RICHARD RIVERA</b>  | <b>5:00 P.M.</b> |