



**CITY OF SURPRISE**  
**Parks and Recreation Advisory Commission**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**  
Monday, October 25, 2021 @ 6:00 PM  
**COMMUNITY ROOM**

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Parks and Recreation Advisory Commission

**CALL TO THE PUBLIC:**

**INSTRUCTIONS:** In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

**Note:** A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

**CONSENT AGENDA:**

**REGULAR AGENDA ITEM - PUBLIC HEARING:**

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- |    |                                        |                                                                                                                              |                                      |
|----|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| 1. | Citywide                               | Consideration and action to approve minutes from August 23, 2021.                                                            | None                                 |
|    |                                        |                                                                                                                              | Parks and Recreation                 |
| 2. | Citywide                               | Presentation on Capital Improvement Projects in relation to the 2015 Master Plan Discussion.                                 | None                                 |
|    |                                        |                                                                                                                              | Holly Osborn<br>Parks and Recreation |
| 3. | Internal                               | Additional consideration and action pertaining to approval of nominees for the 2022 Surprise Recreation Campus Hall of Fame. | Holly Osborn<br>Parks and Recreation |
| G. | Other Business and Future Agenda Items |                                                                                                                              |                                      |
| H. | Executive Session                      |                                                                                                                              |                                      |

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

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SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: October 20, 2021 at 2:45 PM

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**



**CITY OF SURPRISE**  
**Parks and Recreation Advisory Commission**

Council Meeting Date: October 25, 2021  
Submitting Department: Parks and Recreation  
Staff Recommendations: None

Contact Person:  
District: Citywide

Consent: No      Regular: Yes      Public Hearing: No      Report/Discussion: No

**Agenda Wording:**

Consideration and action to approve minutes from August 23, 2021.

**Motion:**

I move to approve minutes from August 23, 2021 Parks and Recreation Advisory Commission meeting.

**Background:**

**Objective Analysis:**

**Policy Compliant:**

**Financial Impact:**

**Budget Impact:**

**FTE Impact:**

**ATTACHMENTS:**

1. 6-28-2021 Meeting Agenda\_Minutes

**CITY OF SURPRISE  
PARKS AND RECREATION ADVISORY COMMISSION**

**Meeting Minutes**

Monday, June 28, 2021 @ 6:00 PM

City Hall Community Room  
16000 N Bullard, SURPRISE, ARIZONA 85374

**CALL TO ORDER**

**A. Roll Call**

- Members: Chair Wayne Turner, Vice Chair Ron Jensen, Raymond Grim, Charlie Woodland, and Patricia Blaisdell.

Absent: Mark Brown (Excused), Bill Pupo (Excused)

- City Staff: Interim Director Paul Frie & Administrative Specialist Frank D'Andrea.

**B. Pledge of Allegiance**

**C. Current Events Reports**

**D. Staff Reports**

- **Interim Director Paul Frie** reports the following items:
  - **Design for Countryside Park**
  - **Surprise Aquatic Center Update**
    1. The Surprise Aquatic Center has faced maintenance issues between Thursday, June 24<sup>th</sup> and Monday, June 28<sup>th</sup>. The Department will be replacing both pumps with anticipation of returning to full operational capabilities by Tuesday, June 29<sup>th</sup>. The Department is looking to rebuild one of the motors to keep on-hand to avoid future similar issues.
  - **4<sup>th</sup> of July**
    1. Gathering will be held at Mark Coronado Park in the evening on July 4<sup>th</sup> with the fireworks show taking place in the field to the east of Bullard Avenue at around 8:40 p.m.
  - The Department has named a new Director for Parks & Recreation, **Holly Osborn** whose anticipated start date is Tuesday, July 6<sup>th</sup>.

**CALL TO THE PUBLIC**

- **Community member, Vicki DeLuzio**, who is a local blogger who highlights fun for families. She discussed Teen incidents she and others have experienced at Dick McComb City Park. This included, as she states ranges from drug-use, assault, and theft. She has stated she had issues at the Park years prior and has not returned since. She says that Teens have been known to rip holes in the shade at the park, a windshield was broken, and Teens using drugs in the park. Her friends and her do not feel comfortable going to the park and informs others to not attend the park either. Ms. DeLuzio had tagged a few members of the City council and encourages the Department to collaborate with the City Council, Police Department and Parks Department to solve the issue.
  - *Staff Note (Administrative Specialist Frank D'Andrea): Ms. DeLuzio had tagged **councilmember Jack Hastings** in a Facebook group regarding some of these issues along with many others sharing her concerns. **Councilmember Hastings** then tagged our Department Facebook Page, which resulted in **Administrative Specialist Frank D'Andrea** reaching out to Ms. DeLuzio and inviting her to use the Parks & Recreation Board Meeting on June 28<sup>th</sup>, 2021 as a platform to address her issues with the Department and Board. **Interim Director Paul Frie** had also reached out to Ms. DeLuzio previously as well.*
- **Community member, Andy Cepon**, who was a community member that shared his concerns about the Dog Park during the April 2021 meeting reports on what he has noticed since these last few months. His comments included the following:
  - Opposition to the ¼" Minus possibility in-place of the rocks outside the Dog Park noting the sharpness of the material.
  - The Dog Park conditions have improved since our last meeting noting the greener grass.
  - Criticism of the "management oversight" stating that the Parks management should take a more hands-on approach a couple times a week to oversee the actual areas being worked on.
  - Trash Cans being left out for multiple days (as **Commissioner Raymond Grim** points out) with the potential issue of a Park Guest being hit by a vehicle.
  - Opposition to fertilizer schedule due to the lack of guests as the temperatures rise throughout the day.
  - Notes that smaller dog cells do not affect the conditions as much as the larger dog cells.
  - Curbing issue regarding the rocks near the entrance of the Dog Park.
  - There are some trees that need to be cut down and replaced, but outside the actual Dog Park cells.
  - The possible two-entrance system to the Dog Park is unnecessary based on Mr. Cepon's experience.
    - *Staff Note: The two-entrance system that Mr. Cepon is referring to is a possible installment of some sort of divider to avoid dogs interacting with each other upon entering and exiting the Dog Park.*
  - Opposition to all three cells being open, agreeing that the 1/3 system is good for conditions.

## CONSENT AGENDA (N/A)

### E. Approval of items on the Consent Agenda

No items were identified as consent agenda items.

## REGULAR AGENDA ITEMS – NON PUBLIC HEARING

### Item 1 – Citywide – Consideration and action to approve minutes from April 26, 2021.

- **Commissioner Charlie Woodland** makes a motion to approve the minutes from April 26, 2021. **Commissioner Patricia Blaisdell** seconds. 5-votes. Motion passed.

### Item 2 – Citywide – Update on Dog Parks.

- **Interim Director Paul Frie** reports on updates since the April 26<sup>th</sup>, 2021 Parks & Recreation Board meeting in which multiple members of the community stated their concerns and issues with some of the maintenance and features at the City of Surprise Dog Parks. Some of the highlights and initiatives taken by the Parks Department that Paul Frie reports on included the following:
  - Giving 1/3 of the areas substantial rest between uses.
  - Irrigation Audit to catalog sprinkler heads and other infrastructure so the Department can track where/when a component, sprinkler, etc. may not be operating correctly.
  - Planning for and continuing Fertility Applications.
  - Bolster equipment inventory which includes equipment purchases in both an Aerifier and Tractor (these items have been ordered and will be put to use one arrived).
  - Some visual images included the difference between a year of little use to more use as more openings occurred due to the Pandemic (April 2020-April 2021). Other images included the difference between 3-weeks (April 2021-May 2021).
  - **Interim Director Paul Frie** recalled a few conversations he had with community members who would want to see all three (3) sections of the Dog Park open at the same time. However, the Parks Department will continue to give rest to one (1) of the three (3) sections.
  - **Interim Director Paul Frie** also brought up the curbing, which was also a concern by community member at the April 2021 meeting and agreed that the rocks in-place are not the right option. The Parks Department is exploring options, which include 1/4" Minus, Synthetic Turf, and Natural Turf.
- **Commissioner Raymond Grim** shared a few questions that he came up with and had received from the public via Surprise Farms members. **Commissioner Grim's** questions and inquiries regarded the following:
  - Schedule regarding the trashcans at the Park in which they are brought to the street and have been left out for multiple days.
  - Some Dog Park attendee's notice that others do not cleanup Dog waste. However, Commissioner Grim noted the signage stating to please clean up your Dog's waste.
  - Regarding the locking of the Dog Park gates.
    - **Interim Director Paul Frie** noted that the gates are only locked during maintenance days/hours.
  - Inconsistent Signage regarding opening/closing times.
    - Commissioner Grim reviewed the signage at the Park and did not see any inconsistencies.
  - Over-crowding in the cells.
    - Commissioner Grim confirmed that he had noticed it was crowded as well.

- More trees/Shade Structure; is it feasible to add these additional items?
  - **Interim Director Paul Frie** states that it is feasible, but the issue is with the trees growing, the grass around/below it could die out due to lack of sun.
  - **Commissioner Jensen** raises a potential issue where a shade structure could take up some space that would otherwise be allotted for guests.
    - **Interim Director Paul Frie** states that there are options regarding shade structures that could avoid that issue.
- Guests coming from Surprise Community Park to the Dick McComb City Park due to Surprise Community Park Dog Park being closed due to maintenance on Wednesdays.
  - **Commissioner Grim** asks if it is possible to change the schedule so that Surprise Community Dog Park is open in the morning, and then cleaned up starting at around 10 a.m. (similar to Dick McComb's Dog Park schedule)
    - **Interim Director Paul Frie** responds that this could be looked at, but other factors include fertilizing, pre-emergent/post-emergent that require time.
- Wanting all three cells of the Dog Parks open.
  - **Commissioner Grim** noted his understanding of why the Department closes 1/3 cells at a time as pointed out by **Interim Director Paul Frie** earlier.
- **Commissioner Grim** noted that he received positive feedback regarding the Dog Parks and that they look a lot better and "greener" compared to the past.
- Concerns about the Surprise Community Dog Parks being retentions that can face issues if it rains that they would not be able to be used.
  - **Interim Director Paul Frie** notes that a dry well is planned to be installed there.
- Basket in which to place Dog Toys.
  - **Interim Director Paul Frie** notes how to his understanding that it is not recommended for users to bring toys due to a potential possessive nature of a Dog.
- Dog Waste Bags Station
  - **Interim Director Paul Frie** says he will follow up with **Commissioner Grim** with a cost for the station in which he describes.
- Regarding the equipment purchased (Aerator, Tractor) and how those bigger pieces equipment will be used and why the City does not use one or possibly have one already.
  - **Interim Director Paul Frie** notes that there are maintenance gates at the Parks for those types of equipment to be able to enter and exit. He also notes that though the City does have an Aerator on hand, the Department has not used it for this specific purpose agreeing that the Department using that type of equipment would be beneficial to the Department.
- **Commissioner Grim** also wanted to thank **Interim Director Paul Frie's** service to the Department and the Community in this transitional period since former **Director Donna Miller's** retirement in May of 2021.
- **Commissioner Charlie Woodland** asks about the Dog Park curbing and what the thought-process was regarding the use of rocks.
  - **Interim Director Paul Frie** was unsure of why that decision was made at that time.

### Item 3 – Citywide – Discussion pertaining to 2015 Parks and Recreation Master Plan.

- **Interim Director Paul Frie** notes that is **Commissioner Bill Pupo's** requested item. **Commissioner Pupo** was not in attendance for this meeting; however, **Interim Director Paul Frie** shared some of **Commissioner Pupo's** notes to begin the discussion for this item. These notes included the following:
  - Review of the 2015 Parks and Recreation Master Plan
  - Create Public Awareness regarding said Parks and Recreation Master Plan to educate the public on some of the information so when canvassing the public is aware of what is being asked or discussed.
  - The 2035 General Plan is also coming up on review. **Interim Director Paul Frie** notes that these two plans can be worked on together considering the Department has a chapter in the General Plan.
- **Community Member Vicki DeLuzio** offered her services to help inform the public of future meetings and discussions given her reach.

## OTHER BUSINESS

### Other Business and Future Agenda Items

- **Commissioner Raymond Grim** would like a future item on the updating of Vicki DeLuzio's concerns regarding the issues at Dick McComb Park. Noting a possible discussion with the Police Department and coming up with some solutions to resolve these issues.
  - **Interim Director Paul Frie notes a program in place in which Police can come in and give an update.**
- **Commissioner Grim** would like a follow-up on the Dog Park as they relate to issues such as the rocks, trees, and as it relates to future plans/the 2015 Parks and Recreation Master Plan.
- **Commissioner Mark Brown** was absent from the June 2021 meeting. This would be his third missed consecutive meeting (February and April). After a Parks Department staff discussions with the City Attorney's office, based on the City Code (Section 2-295(8) & Section 2-60(c)) which states it is the determination of the Board Chair to mark the individual as excused or unexcused. This was presented by Department staff to Chair Wayne Turner for him to make his determination. **Chair Wayne Turner** deemed **Commissioner Mark Brown's** absences as "excused" citing preventative COVID-19 sickness as reason enough to warrant an excused absence. **Commissioner Mark Brown** will not face any penalties concerning his absences.

## ADJOURNMENT

**Commissioner Charlie Woodland** made a motion to adjourn the meeting of June 28<sup>th</sup>, 2021; **Commissioner Patricia Blaisedell** seconded it, 5 yes votes. Motion carried.

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Wayne Turner Chair, Parks and Recreation Advisory Commission

ATTEST:

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Frank D'Andrea, Administrative Specialist  
Parks & Recreation Department

**CERTIFICATION:**

I, Frank D'Andrea, Administrative Specialist for City of Surprise Parks and Recreation Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Parks & Recreation Advisory Commission meeting held on June 28<sup>th</sup>, 2021.

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Frank D'Andrea, Administrative Specialist  
Parks & Recreation Department



**CITY OF SURPRISE**  
**Parks and Recreation Advisory Commission**

Council Meeting Date: October 25, 2021

Contact Person: Holly Osborn, DIRECTOR-  
PARKS & REC

Submitting Department: Parks and Recreation

District: Citywide

Staff Recommendations: None

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Consent: No

Regular: No

Public Hearing: No

Report/Discussion: No

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**Agenda Wording:**

Presentation on Capital Improvement Projects in relation to the 2015 Master Plan Discussion.

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**Motion:**

This is a discussion item only.

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**Background:**

Commissioner Bill Pupo motioned for a future agenda item to discuss the 2015 Parks and Recreation Master Plan at the 4-26-2021 Parks and Recreation Advisory Commission meeting. This is a continuation of that agenda item with Director Holly Osborn providing an update in the Capital Improvement Projects as they relate to the 2015 Master Plan.

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

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**FTE Impact:**

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**ATTACHMENTS:**

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**CITY OF SURPRISE**  
**Parks and Recreation Advisory Commission**

Council Meeting Date: October 25, 2021

Contact Person: Holly Osborn, DIRECTOR-  
PARKS & REC

Submitting Department: Parks and Recreation

District: Internal

Staff Recommendations:

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Consent: No

Regular: No

Public Hearing: No

Report/Discussion: No

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**Agenda Wording:**

Additional consideration and action pertaining to approval of nominees for the 2022 Surprise Recreation Campus Hall of Fame.

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**Motion:**

I move to approve the additional nominee for the 2022 Surprise Recreation Campus Hall of Fame.

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**Background:**

Discussion pertaining to the Surprise Recreation Campus Hall of Fame with consideration of possible candidates to be added to the Surprise Stadium Hall of Fame. October meeting was designated as the month in which to have these discussions.

The purpose of the Sports Hall of Fame is to honor those who have contributed significantly to the City of Surprise Stadium.

I. ELIGIBILITY. The criteria for being considered for selection to the Sports Hall of Fame are a person or entity that brings or receives national recognition to the Surprise Recreation Campus.

A. Affiliation.

1. Kansas City Royals Organization
2. Texas Rangers Organization
3. Major League Baseball Alumni
4. City of Surprise
5. Other

Examples of accomplishments for nominees that excelled at playing, managing, or serving the sport of baseball may include, but are not limited to:

1. Awards and recognition

- 1) Cy Young

1. American League or National League Championship
  2. MVP
  3. Rookie of the Year
  4. Manager of the Year
  5. MLB Hall of Fame

- B. City of Surprise Civic Leaders, Administrators, Staff, and Volunteers.

Civic leaders, administrators, staff, and volunteers who have contributed and or displayed exceptional service or leadership for the City of Surprise Stadium shall be eligible for consideration. All criteria and qualifications are based upon the candidate's participation while serving the City of Surprise. However, accomplishments prior to or after leaving the City of Surprise may be an important part of consideration.

Leaders who have contributed significant service or leadership to the City of Surprise Recreation Campus shall be eligible for consideration based on the following:

1. Influential in the planning, approving, funding, or opening of a project that significantly enhanced the reputation, fiscal impact, or business processes at the Surprise Recreation Campus.
2. Volunteer service that significantly contributed to the Surprise Recreation Campus.

## II. SELECTION

Selection of new inductees into the City of Surprise Sports Hall of Fame shall be the responsibility of the Parks and Recreation Advisory Commission.

## III. Induction Ceremony

Newly-selected Sports Hall of Fame inductees shall be officially inducted at a Spring Training game at Surprise Stadium or other formal ceremony honoring the service of the inductees.

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### **Objective Analysis:**

This program is a opportunity to honor those who have significantly contributed to the Surprise Stadium.

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### **Policy Compliant:**

This action is consistent with City and Council Policy. Annually, the Parks and Recreation Advisory Commission approves inductees into the Surprise Recreation Campus Hall of Fame per Hall of Fame Guidelines.

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### **Financial Impact:**

Operational costs include cost of plaque that will be placed within the Surprise Stadium concourse.

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### **Budget Impact:**

A total amount of \$2,500 for Hall of Fame plaques was approved in the FY2022 Parks and Recreation

Department operational budget for awards and recognition.

**FTE Impact:**

No full time equivalent impact with this item.

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**ATTACHMENTS:**

1. Hall of Fame Oct 2021
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# Hall of Fame Selection

Parks and Recreation Department  
10/25/2021

Parks and Recreation Advisory Commission

# HALL OF FAME POLICY

- The purpose of the Sports Hall of Fame is to honor those who have contributed significantly to the City of Surprise Stadium

# ELIGIBILITY

The criteria for being selected for the Sports Hall of Fame are a **person or entity that brings or receives national recognition to the Surprise Recreation Campus.**

## A. Affiliation

1. Kansas City Royals
2. Texas Rangers
3. Major League Baseball Alumni
4. City of Surprise
5. Other

# ELIGIBILITY

The criteria for being selected for the Sports Hall of Fame are a **person or entity that brings or receives national recognition to the Surprise Recreation Campus.**

Examples: awards and recognition

Rookie of the Year | Cy Young | Divisional MVP |  
American or National League Champions |  
MLB Hall of Fame | Manager of the Year

*\*List is not an all inclusive; just a representation of the types of recognition*

# ELIGIBILITY

## **B. City of Surprise Civic Leaders, Administrators, Staff, and Volunteers.**

*Leaders who have contributed significant service or leadership to the City of Surprise Recreation Campus shall be eligible for consideration based on the following:*

- Influential in the planning, approving, funding, or opening of a project that significantly enhanced the reputation, fiscal impact, or business processes at the Surprise Recreation Campus.
- Volunteer service that significantly contributed to the Surprise Recreation Campus and/or its programs.

Parks and Recreation Advisory Commission

# HALL OF FAME NOMINATIONS

(Open to Discussion)