



CITY OF SURPRISE
Subcommittee on Community Outreach, Partnerships & Grants
Meeting

16000 N. Civic Center Plaza
Surprise, AZ 85374

Monday, October 4, 2021 @ 2:00 PM
COUNCIL OVERFLOW ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Council Subcommittee on Community Outreach, Partnerships & Grants Meeting Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | |
|----|--|--|
| 1. | Citywide Presentation and action pertaining to funding recommendations for the FY22 Neighborhood Grant Program applications. | None

Seth Dyson
City Manager
Office |
|----|--|--|

- G. Other Business and Future Agenda Items

- H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Thursday, September 30, 2021 @ 3:40 p.m.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Subcommittee on Community Outreach,
Partnerships & Grants Meeting

Council Meeting Date: October 4, 2021
Submitting Department: City Manager Office
Staff Recommendations: None

Contact Person: Seth Dyson, DIRECTOR - HSCV
District: Citywide

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and action pertaining to funding recommendations for the FY22 Neighborhood Grant Program applications.

Motion:

I move to recommend to City Council the funding for the FY22 Neighborhood Grant Program as follows:

Background:

The Neighborhood Grant Program was established in 2015 to foster the partnership between the city and its neighborhoods. Each year, City Council sets aside \$10,000 to fund the Neighborhood Grant Program. This program provides an opportunity for neighborhoods to apply for grants to build community engagement. The program encourages involvement of residents to support neighborhood-initiated planning and community building.

Objective Analysis:

To build neighborhood involvement through neighborhood events, programs, activities as well as cultural, social and recreational initiatives.

Policy Compliant:

Yes

Financial Impact:

N/A

Budget Impact:

Not to exceed \$10,000.00, budgeted for FY22.

FTE Impact:

N/A

ATTACHMENTS:

1. 2021 NGP Kingswood Park
 2. 2021 NGP Marley Park
-

PROJECT APPLICATION FORMS

Please provide the following information regarding your proposed project. **This three page application form is due to Jodi Tas on Monday, September 27th by 5:00PM.**

Name of Neighborhood:	Kingswood Parke
Name of Proposed Project:	Swing Addition
Contact Person: Other Contacts (If Applicable): Note: May include a community partner working on the project.	Name: <u>Linda Nettler</u> Address: <u>[REDACTED]</u> Telephone: <u>[REDACTED]</u> Email: <u>[REDACTED]</u> Name: _____ Address: _____ Telephone: _____ Email: _____
What is the goal of the project?	Addition of baby /child Swings
Please describe the need for the project.	There are not enough swings to accommodate children, and no baby swings at all
What support have you received? Who is involved?	Kingswood Parke HOA Board of Directors
Have you received HOA approval? (if applicable)	yes
Do you have the support of 5 neighbors?	yes
How will this bring your neighborhood together?	By accomodating more children and babies to be able to swing /play at the park.

PROJECT APPLICATION FORMS (Continued)

Please use the following worksheets to estimate your project expenses.

PROPOSED PROJECT EXPENSES

Note: These are only common categories and may not be all inclusive of the expenses for your project or program. Please add to this list on this sheet or another sheet of paper if needed and leave sections blank that do not apply to your project or program.

Type of Cost	Description of Expense	Projected
		\$ Amount
Salaries/Wages such as youth to clean up after an event, babysitters, etc.		\$ N/A
Contracted Services such as site planning, sidewalk installation, etc.	Estimate with detailed expenditures included	\$ 17,454.29
Material/Supplies such as refreshments, safety equipment, etc.		\$ N/A
Communication such as long distance phone calls, internet usage, etc.		\$ N/A
Printing/Reproduction such as fliers, invitations, applications, etc.		\$ N/A

In-Kind Donations from Partners

Person/Group & Activity Performed

\$ Amount

	\$	
	\$	
	\$	
	\$	
	\$	
Total In-Kind From Partners	c)	\$

Volunteer Hours (Valued at \$28.54 per hour)

of Hours
X \$28.54
per hour =

Person/Group & Activity Performed

	\$	
	\$	
	\$	
	\$	
	\$	
Total Volunteer Labor	d)	\$

Grand Total (b+c+d=e)

e) \$ 0

Project Overage or Shortage (a-e=f)

f) \$ 17,454.29

City Grant Request (Total cash request from the City of Surprise)

g) \$ 10,000

Minimum amount willing to accept to continue with the project

e) \$ 3-7000

Neighbors within your residential area supporting the idea and the project application. A minimum of five (5) is required.

Name: Linda Nettler
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]

Name: Don BLAIR
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]

Name: Neil DONAHUE
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]

Name: [REDACTED]
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]

Name: Kim Franco
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]



7931 E Pecos Rd #160
Mesa, AZ 85212
ph 480-347-8486 fax 480-783-2427
AZ ROC #294843 / NV Lic #0082749

Estimate

Date	Estimate #
2/27/2020	9067

Customer Information:	Ship To
Lonestar Property Management Russell Budz / 623-221-9453 PO Box #9151 Surprise, AZ. 85374	Kingswood Parke 17137 N Larkspur Ln Surprise, AZ 85374 SWING ADDITION

Contact	Terms		FOB	Lead Time
JM	50% down / Net 10		Surprise	10-12 weeks
Qty	U/M	Description	Unit Price	Total
1	ea	SWING ADDITION Burke #116-126231-1, Swing Bay Addition with (2) Tot Seats designed for ages 2-5 - Burke non-prorated Generations Warranty included! - Play It Safe FREE Supplemental Warranty included!	1,978.00	1,978.00T
1	lump s...	Freight	578.00	578.00T
1	lump s...	SITE WORK AND INSTALLATION - Remove and dispose of 48 lin. ft. of 6" x 12" concrete header - Excavate 522 sq. ft. of dirt to 12" depth - Haul away spoils - Install 66 lin. ft. of 6" x 12" concrete header - Install Burke #116-126231-1, 5" OD Swing Bay Addition with (2) Tot Seats - Install 30 cu. yds. of wood fiber - Temporary fencing (308 lin. ft.)	12,000.00	12,000.00T
30	cu. yds	WOOD FIBER SURFACING 30 cu. yds. of ADA compliant wood fiber surfacing	19.50	585.00T
1	lump s...	Freight	1,248.00	1,248.00T
		Surprise / Maricopa Contractors Sales Tax	6.50%	1,065.29

Thank you for your business!

Valid for 30 days. Playstructure install includes private utility locating unless specified. Changes to scope, rock, poor soil conditions, water in excavation, unforeseen conditions may incur added charges. Not responsible for site vandalism. No hard dig (not excavatable with std Bobcat mounted hydraulic auger). Area assumed easily accessible by vehicle & equipment. Off-loading included if delivery coordinated with installation. Items not included unless specified: excavation, site prep, grading, levelling, removal, relocation/repair to existing utility/sprinkler lines, temp fencing, formed concrete, spoils removal from site, site vandalism, sales tax, bonds, permits, permit submittal, permit costs including architect site plans. 3.5% fee may be added if paid by P-card or credit card. Work may be done by Flexground AZROC #288687 / 283192, Flexground NV #0076764 / 0077757, Stafford Ind. AZROC #220813 and Premier Construction, AZROC #201405 / 252011 NV #85971 / 86185

Total **\$17,454.29**

Customer acceptance signature

PROJECT APPLICATION FORMS

Please provide the following information regarding your proposed project. This three page application form is due to Jodi Tas on Monday, September 27th by 5:00PM.

Name of Neighborhood:	Home Stead at Marley Park
Name of Proposed Project:	Movie in the Park
Contact Person:	Name: <u>Nathan Sams</u> Address: <u>[REDACTED]</u> Telephone: <u>[REDACTED]</u> Email: <u>[REDACTED]</u>
Other Contacts (If Applicable): Note: May include a community partner working on the project.	Name: _____ Address: _____ Telephone: _____ Email: _____
What is the goal of the project?	Bring Families together and have community
Please describe the need for the project.	Equipment
What support have you received? Who is involved?	Neighbors
Have you received HOA approval? (if applicable)	
Do you have the support of 5 neighbors?	yes
How will this bring your neighborhood together?	Family time and building relationships among neighbors in a safe way & fun way

PROJECT APPLICATION FORMS (Continued)

Please use the following worksheets to estimate your project expenses.

PROPOSED PROJECT EXPENSES

Note: These are only common categories and may not be all inclusive of the expenses for your project or program. Please add to this list on this sheet or another sheet of paper if needed and leave sections blank that do not apply to your project or program.

Type of Cost	Description of Expense	Projected \$ Amount
Salaries/Wages such as youth to clean up after an event, babysitters, etc.		\$ 0
Contracted Services such as site planning, sidewalk installation, etc.		\$ 0
Material/Supplies such as refreshments, safety equipment, etc.		\$ 0
Communication such as long distance phone calls, internet usage, etc.	N/A	\$ 0
Printing/Reproduction such as fliers, invitations, applications, etc.	Flyers, facebook Ads	\$ 150

Rentals/Leases such as renting a PA System for an event	Park Rental - 4 hours @ \$35/hr Movie license - Avg \$650	\$ 790
Capital Purchases such as playground equipment, trees, etc.		\$ 0
Other	Projector screen - 1,000 Projector - Optoma Short throw \$3,399	\$ 4,399
Grand Total of Expenses		a) \$ 5,339

PROPOSED PROJECT REVENUE

Cash Donations from Partners

Name of Neighborhood, Person, or Organization **\$ Amount**

	\$
	\$
	\$
	\$
	\$
	\$
Total Cash From Partners	b) \$ 0

In-Kind Donations from Partners

Person/Group & Activity Performed

\$ Amount

	\$
	\$
	\$
	\$
	\$
Total In-Kind From Partners	c) \$ 0

Volunteer Hours (Valued at \$28.54 per hour)

of Hours
X \$28.54
per hour =

Person/Group & Activity Performed

Neighborhood Resident Volunteers	\$ 114.16
Setup equipment & tear down/clean up	\$
	\$
	\$
	\$
Total Volunteer Labor	d) \$ 114.16

Grand Total (b+c+d=e)

e) \$ ~~114.16~~

Project Overage or Shortage (a-e=f)

f) \$ 5224.84

City Grant Request (Total cash request from the City of Surprise)

g) \$ 5,339

Minimum amount willing to accept to continue with the project

e) \$ 4,000

Neighbors within your residential area supporting the idea and the project application. A minimum of five (5) is required.

Name: Nathan Sams
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]

Name: Dave Smith
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]

Name: Rebecca Sindair
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]

Name: Jess Stagers
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]

Name: Michael Tryon
Address: [REDACTED]
Phone: [REDACTED] Email: [REDACTED]