



CITY OF SURPRISE
Public Safety Personnel Retirement System Meeting - Police
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, September 8, 2021 @ 10:00 AM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
Review FY 22 legal counsel fees
- F. Public Safety Retirement Commission- Police Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- | | | | |
|----|----------|---|-----------------|
| 1. | Internal | Considerations and action pertaining to the review and approval of the August 11, 2021 Public Safety Retirement Commission – Police Meeting Minutes | Human Resources |
|----|----------|---|-----------------|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|-----------------|
| 2. | Internal | Consideration and possible action pertaining to the review of medical examination and the acceptance of one (1) new Police Officer (Recruit): Devin McKendrick into the PSPRS system pursuant to A.R.S. § 38-859 | Human Resources |
| 3. | Internal | Consideration and possible action pertaining to the enrollment of Police Sergeant Kevin J. Cyrnek into the Deferred Retirement Option Plan (DROP) effective 10/29/2021 | Human Resources |
| 4. | Internal | Discussion and possible action to enter Executive Session and review medical records exempt from public inspection regarding the application for accidental disability retirement for Police Officer Jonathan W. Huston | Human Resources |
- G. Other Business and Future Agenda Items
 - H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: September 1, 2021 at 2:10 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: September 8, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Review FY 22 legal counsel fees

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: September 8, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the August 11, 2021 Public Safety Retirement Commission – Police Meeting Minutes

Motion:

I make a motion to approve the August 11, 2021 Public Safety Retirement Commission – Police Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. PD DRAFT Minutes 8.11.2021
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**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, August 11, 2021
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the City of Surprise Public Safety Retirement Commission – Police meeting held at 10:00 a.m. Wednesday, August 11, 2021. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Hall called the meeting to order at 10:00 a.m.

B. Roll Call: Skip Hall, Chair – Present
Chandler Brown, Citizen Board Member – Present
James Conner, Citizen Board Member – Present *(telephonically)*
Severin Hall, Police Department – Present
Ian Murton, Police Department – Present

In attendance: Paige Gearhart, Human Resources Manager
Ariana Reyna, PSPRS Board Secretary
Michelle Reardon, Sr. Human Resources Specialist

C. Pledge of Allegiance – Completed

D. Current Events Reports - None

E. Staff Reports –Review FY 22 legal counsel fees

F. Call to the Public – None

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the July 14, 2021 Public Safety Retirement Commission – Police Meeting Minutes – APPROVED**

Motion to Approve: James Conner
Second: Chandler Brown
Opposed: None

Regular Agenda:

- 2. Consideration and possible action pertaining to the review of medical examination and the acceptance of one (1) new Police Officer (Recruit):**



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, August 11, 2021
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**Dylan R. Touvell into the PSPRS system pursuant to A.R.S. § 38-859 –
APPROVED**

Motion to Approve Dylan R. Touvell WITH Pre-existing conditions:

James Conner

Second: Ian Murton

Opposed: None

- 3. Consideration and possible action pertaining to the approval of the application for normal retirement for Police Officer Juan Diaz effective 08/05/2021 – APPROVED**

Motion to Approve: Chandler Brown

Second: James Conner

Opposed: None

- 4. Consideration and possible action pertaining to the acknowledgement of the end of the DROP period for Police Lieutenant John P. Bacon who separated employment effective 08/05/2021 – APPROVED**

Motion to Approve: James Conner

Second: Chandler Brown

Opposed: None

G. Other Business and Future Agenda Items

H. Executive Session – None

I. Adjournment

Motion to adjourn at 10:05 a.m. – **APPROVED**

Motion: Severin Hall

Second: Chandler Brown

Opposed: None



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, August 11, 2021
16000 N. Civic Center Plaza, Surprise, Arizona 85374

Meeting Minutes Approval:

Skip Hall, Chair
Public Safety Retirement Commission - Police

CERTIFICATION:

I, Ariana Reyna, Board Secretary and HR Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct meeting minutes of the Public Safety Retirement Commission – Police Meeting of **Wednesday, August 11, 2021.**

Ariana Reyna, Board Secretary
Public Safety Retirement Commission - Police



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: September 8, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the review of medical examination and the acceptance of one (1) new Police Officer (Recruit): Devin McKendrick into the PSPRS system pursuant to A.R.S. § 38-859

Motion:

I make a motion to approve Tier 3 Police Officer Recruit into the PSPRS system as follows:

Devin McKendrick WITH ____ OR WITHOUT ____ preexisting condition(s)

Background:

Police Officer (Recruit): Devin McKendrick has been hired with the SPD effective 07/26/2021. Devin has been notified of the Board's review of his medical records today

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



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Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Consideration and possible action pertaining to the enrollment of Police Sergeant Kevin J. Cyrnek into the Deferred Retirement Option Plan (DROP) effective 10/29/2021

Motion:

I make a motion to approve the enrollment of Police Sergeant Kevin J. Cyrnek into the DROP effective 10/29/2021

Background:

Police Sergeant Kevin J. Cyrnek filled out a DROP application and submitted all documentation as required by PSPRS. As of 10/29/2021, Sgt. Cyrnek is eligible to enter the DROP with an accumulated 20.077 years of service, all with the City of Surprise. He has designated a 60-month period to participate in DROP, which establishes his separation date from employment on or before 10/31/2026

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: September 8, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and possible action to enter Executive Session and review medical records exempt from public inspection regarding the application for accidental disability retirement for Police Officer Jonathan W. Huston

Motion:

IF THERE IS SUFFICIENT MEDICAL EVIDENCE TO SUPPORT APPLICATION:

I make a motion to move forward with ordering an Independent Medical Exam for Jonathan W. Huston as THERE IS sufficient medical evidence presented to the Local Board.

IFTHERE IS NOT SUFFICIENT MEDICAL EVIDENCE TO SUPPORT APPLICATION:

I make a motion to deny application because

IF THE BOARD DETERMINES THAT OFFICER DOESN'T MEET REQUIREMENTS:

I make a motion to deny the application for accidental disability retirement as the circumstances do not meet the requirements for the disability benefit for which Jonathan W. Huston applied for.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
