



CITY OF SURPRISE
Public Safety Personnel Retirement System Commission – Police
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, August 11, 2021 @ 10:00 AM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
Review FY 22 legal counsel fees
- F. Public Safety Retirement Commission- Police Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- | | | | |
|----|----------|--|-----------------|
| 1. | Internal | Consideration and action pertaining to the review and approval of the July 14, 2021 Public Safety Retirement Commission - Police Meeting Minutes | Human Resources |
|----|----------|--|-----------------|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|-----------------|
| 2. | Internal | Consideration and possible action pertaining to the review of medical examination and the acceptance of one (1) new Police Officer (Recruit): Dylan R. Touvell into the PSPRS system pursuant to A.R.S. § 38--859 | Human Resources |
| 3. | Internal | Consideration and possible action pertaining to the approval of the application for normal retirement for Police Officer Juan Diaz effective 08/05/2021 | Human Resources |
| 4. | Internal | Consideration and possible action pertaining to the acknowledgement of the end of the DROP period for Police Lieutenant John P. Bacon who separated employment effective 08/05/2021 | Human Resources |

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: August 6, 2021 at 11:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement System
Commission – Police

Council Meeting Date: August 11, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Review FY 22 legal counsel fees

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System
Commission – Police

Council Meeting Date: August 11, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the review and approval of the July 14, 2021 Public Safety Retirement Commission - Police Meeting Minutes

Motion:

I motion to approve the July 14, 2021 Public Safety Retirement Commission – Police Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Police 7.14.21 DRAFT Minutes
-



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, July 14, 2021
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the City of Surprise Public Safety Retirement Commission – Police meeting held at 10:00 a.m. Wednesday, July 14, 2021. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Hall called the meeting to order at 10:03 a.m.

B. Roll Call: Skip Hall, Chair – Present
Chandler Brown, Citizen Board Member – Present *(telephonically)*
James Conner, Citizen Board Member - Present
Severin Hall, Police Department – Absent
Ian Murton, Police Department – Absent

In attendance: Paige Gearhart, Human Resources Manager
Ariana Reyna, PSPRS Board Secretary
Michelle Reardon, Sr. Human Resources Specialist

C. Pledge of Allegiance – Completed

D. Current Events Reports - None

E. Staff Reports – Ariana Reyna informed the Board that the legal fees report that used to be part as an agenda item will now be presented to the Board as part of the staff reports going forward.

F. Call to the Public – None

Consent Agenda:

- 1. Consideration and action pertaining to the review and approval of the June 9, 2021 Public Safety Retirement Commission-Police Executive Session Meeting Minutes-APPROVED**

Motion to Approve: Chandler Brown
Second: James Conner
Opposed: None



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, July 14, 2021
16000 N. Civic Center Plaza, Surprise, Arizona 85374

2. Considerations and action pertaining to the review and approval of the June 9, 2021 Public Safety Retirement Commission – Police Meeting Minutes – APPROVED

Motion to Approve: James Conner

Second: Chandler Brown

Opposed: None

Regular Agenda:

3. Consideration and possible action pertaining to the review of medical examination and the acceptance of one (1) new Police Officer (Recruit): Rasa J. Hamel into the PSPRS system pursuant to A.R.S. § 38-859 – APPROVED

Ariana Reyna mentioned that Police Officer Recruit Rasa J. Hamel hired with the Surprise Police Department effective 05/17/2021. Ms. Hamel was given a copy of her physical and was notified of the Board's review of the medical records today. Comments provided by Ms. Hamel are included in packet for the Board's consideration.

Motion to Approve Rasa J. Hamel WITH Pre-existing conditions:

James Conner

Second: Chandler Brown

Opposed: None

G. Other Business and Future Agenda Items

H. Executive Session – None

I. Adjournment

Motion to adjourn at 10:07 a.m. – **APPROVED**

Motion: Chandler Brown

Second: James Conner

Opposed: None



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, July 14, 2021
16000 N. Civic Center Plaza, Surprise, Arizona 85374

Meeting Minutes Approval:

Skip Hall, Chair
Public Safety Retirement Commission - Police

CERTIFICATION:

I, Ariana Reyna, Board Secretary and HR Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct meeting minutes of the Public Safety Retirement Commission – Police Meeting of **Wednesday, July 14, 2021.**

Ariana Reyna, Board Secretary
Public Safety Retirement Commission - Police



CITY OF SURPRISE
Public Safety Personnel Retirement System
Commission – Police

Council Meeting Date: August 11, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the review of medical examination and the acceptance of one (1) new Police Officer (Recruit): Dylan R. Touvell into the PSPRS system pursuant to A.R.S. § 38--859

Motion:

I make a motion to approve Tier 3 Police Officer Recruit into the PSPRS system as follows:

Dylan R. Touvell WITH ____ OR WITHOUT ____ preexisting condition(s)

Background:

Police Officer (Recruit): Dylan R. Touvell has been hired with the SPD effective 06/14/2021. Dylan has been notified of the Board's review of his medical records today.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System
Commission – Police

Council Meeting Date: August 11, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the approval of the application for normal retirement for Police Officer Juan Diaz effective 08/05/2021

Motion:

I motion to approve the normal retirement for Police Officer Juan Diaz effective 08/05/2021

Background:

Police Officer Juan Diaz filled out an application for normal retirement and submitted all documentation as required by PSPRS. As of 08/05/2021, Officer Diaz will retire with an accumulated 20.014 years of service: 19.272 years with the City of Surprise (includes .058 years of service purchased through the system) and .742 years worked at MCSO

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System
Commission – Police

Council Meeting Date: August 11, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the acknowledgement of the end of the DROP period for Police Lieutenant John P. Bacon who separated employment effective 08/05/2021

Motion:

I motion for the Board to acknowledge the end of DROP period for Police Lieutenant John P. Bacon and approve PSPRS retirement with an effective date of 08/05/2021

Background:

The PSPRS Local Police Board met and approved Lieutenant John P. Bacon DROP application on 10/9/2019. Lt. Bacon submitted his resignation to the Surprise Police Department effective 08/05/2021

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
