



CITY OF SURPRISE
Public Safety Personnel Retirement System Meeting - Fire
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, July 14, 2021 @ 9:30 AM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Fire Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- | | | | |
|----|----------|--|-----------------|
| 1. | Internal | Considerations and action pertaining to the review and approval of the June 9, 2021 Public Safety Retirement Commission - Fire Board Executive Session Meeting Minutes | Human Resources |
| 2. | Internal | Considerations and action pertaining to the review and approval of the June 9, 2021 Public Safety Retirement Commission - Fire Board Meeting Minutes | Human Resources |

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|-----------------|
| 3. | Internal | Consideration and possible action pertaining to the review of medical examination and the acceptance of two (2) new Firefighter (Recruits): Chad J. Borgstedt and Robert N. Guice into the PSPRS system pursuant to A.R.S. § 38-859 | Human Resources |
|----|----------|---|-----------------|
- G. Other Business and Future Agenda Items
 - H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: July 9, 2021 at 1:30 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Fire

Council Meeting Date: July 14, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the June 9, 2021 Public Safety Retirement Commission - Fire Board Executive Session Meeting Minutes

Motion:

I make a motion to approve the June 9, 2021 Public Safety Retirement Commission - Fire Board Executive Session Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Fire

Council Meeting Date: July 14, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes	Regular: No	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Considerations and action pertaining to the review and approval of the June 9, 2021 Public Safety Retirement Commission - Fire Board Meeting Minutes

Motion:

I make a motion to approve the June 9, 2021 Public Safety Retirement Commission - Fire Board Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Fire Board Meeting Minutes 6.9.2021
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**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – FIRE**
Minutes, Wednesday, June 9, 2021
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the Public Safety Retirement Commission – Fire Board Meeting held at 9:30 a.m. Wednesday, June 9, 2021. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Hall called meeting to order at 9:30 a.m.

B. Roll Call: Skip Hall, Chairperson – Present
Chandler Brown, Citizen Board Member – Present
James Conner, Citizen Board Member – Present
Christopher Preest, Fire Member – Present
Ricardo Valdez, Fire Member – Present

In attendance: Paige Gearhart, Human Resources Manager
Cynthia Kelley, Board Attorney
Ariana Reyna, PSPRS Board Secretary
Michelle Reardon, Sr. Human Resources Specialist

C. Pledge of Allegiance –Completed

D. Current Events Reports - None

E. Staff Reports

F. Call to the Public – Firefighter Alberto Ramirez would like to address the Board on Agenda item #5 regarding pre-membership medical records.

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the May 12, 2021 Public Safety Retirement Commission - Fire Board meeting minutes – APPROVED**

Motion to Approve: James Conner

Second: Ricardo Valdez

Opposed: None

Regular Agenda:

**2. Review and discussion of FY 2020 – 2021 legal counsel fees –
INFORMATION ONLY**

The Board Secretary mentioned that insert presented was the updated version that had been previously sent to the Board on June 8, 2021.

**3. Update regarding the internal process for Phoenix Fire Department Health Center in distributing new hire physical exam results-
INFORMATIONAL ONLY**

The Board Secretary stated that this is a follow up agenda item from the May 12 Fire Board Meeting. A representative from Phoenix Fire Department Health Center confirmed that going forward; the center is able to provide copies of the entire pre-membership physical exam results to new hires so they may retain a copy of this during the course of their career. They can receive results either by picking these up directly from the facility or these will be sent via USPS mailing service. Members will need to convey their preference directly to the center. The PSPRS Board will continue to review the 3-page summary to make a determination on the acceptance of members into the PSPRS system. The Board Secretary also mentioned that this new process has been communicated to Fire Administration.

**4. Consideration and possible action for the acceptance of the revised Public Comment Form as recommended by the Board Secretary-
APPROVED**

Citizen Board Member, Chandler Brown, approved revised Public Comment Form without changes and asked the Board Secretary to implement new form effective immediately.

Motion to Approve: Chandler Brown

Second: Christopher Preest

Opposed: None

**5. Discussion and possible action regarding the management of Firefighter Alberto Ramirez' pre-membership physical and acceptance into PSPRS as delineated in the Fire Board's bylaws and pursuant to A.R.S § 38-859-
INFORMATIONAL ONLY.**

The Board Secretary mentioned that this was placed as a future agenda item by Christopher Preest during the May 12 meeting. The Board Secretary reminded the Board that Firefighter Alberto Ramirez was present and wanted to address the Board as he had filled out a Call to the Public request.

Motion to enter Executive Session at 9:38 a.m.: Christopher Preest

Second: Chandler Brown

Opposed: None

DISCUSSION ENSUED DURING EXECUTIVE SESSION, WHICH TOOK PLACE FROM 9:38 AM – 9:47 AM

G. Other Business and Future Agenda Items – None.

H. Executive Session – None

I. Adjournment

Motion to adjourn at 9:47 a.m. – **APPROVED**

Motion: James Conner

Second: Chandler Brown

Opposed: None

Meeting Minutes Approval:

Skip Hall, Chair
Public Safety Retirement Commission – Fire

CERTIFICATION:

I, Ariana Reyna, Board Secretary and HR Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct minutes of the Public Safety Retirement Commission – Fire Meeting of **Wednesday, June 9, 2021.**

Ariana Reyna, Board Secretary
Public Safety Retirement Commission – Fire



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Fire

Council Meeting Date: July 14, 2021
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the review of medical examination and the acceptance of two (2) new Firefighter (Recruits): Chad J. Borgstedt and Robert N. Guice into the PSPRS system pursuant to A.R.S. § 38-859

Motion:

I make a motion to approve Tier 3 Firefighter Recruits into the PSPRS system as follows:

Chad J. Borgstedt WITH ____ OR WITHOUT ____ preexisting condition(s)
Robert N. Guice WITH ____ OR WITHOUT ____ preexisting condition(s)

Background:

Firefighter Recruit Chad Borgstedt was promoted from EMT effective 5/31/21; Firefighter Recruit Robert N. Guice was hired with the Surprise Fire Department effective 05/17/2021. Both Chad and Robert were given a copy of their physicals and were notified of the Board's review of their medical records today. No additional documentation or comments were received by Recruits for the Board's consideration.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
